

October 10,

11

The Board of Education of the Cloverleaf Local School District met in special session on October 10, 2011 at 7:00 p.m. at the Cloverleaf High School Library. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mrs. Jane Rych

Mr. William Hutson  
Mr. Michael Schmidt

### **PLEDGE OF ALLEGIANCE**

### **MISSION STATEMENT**

### **RECOGNITION AND PUBLIC PARTICIPATION**

#### **PUBLIC PARTICIPATION**

None

### **2011-137 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Berry to approve the following item:

#### **1. Administrative Appointment, effective October 11, 2011**

John Gladden, ½ time Community Information Coordinator, 3 year contract, \$20,000/year

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **STARK COUNTY COG**

Larry Morgan, Superintendent of Stark County ECOG, reviewed the Stark County COG bylaws and health insurance program.

### **CONSTRUCTION UPDATE**

Brian Snyder, with The Ruhlin Company, provided an update on the PreK-5 elementary building construction project.

### **2011-138 EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mr. Hutson, to enter into executive session for the purpose of discussing negotiations. In 8:46 p.m./Out 9:07 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Hutson, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **2011-139 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Berry to adjourn the meeting at 9:07 p.m.

Roll call as follows:

Ayes: Mr. Hutson Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

October 24, 2011

Cloverleaf BOE Elementary Building Tour  
5:30 P.M

Seville Intermediate School

7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-6. **Minutes** of the September 26, 2011 regular session, the October 10, 2011 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the September 26, 2011 regular session, the October 10, 2011 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

B. RECOGNITION AND PUBLIC PARTICIPATION

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

- B-2 **Wal-Mart Teacher Reward Recipient** – Wendy Nelson

- B-3 **Fiscal Emergency**

Mr. Roger Hardin – Asst. Director, Office of Finance and Management Services, Ohio Department of Education

Mr. William Pepple, Esq. – Attorney, Pepple & Waggoner

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Both:

Cartwright	Lauren	Hussey	Kevin	Neidert	Elizabeth
Fisher	Amanda	Illig	Christine	Patyak	Lauren
Frankart	Amanda	Kadilak	Jessica	Rendon	Maurice
Franklin	Teresa	Kadilak	Jessica	Rothacher	Sue
Gleason	Kelly	Kline	Camille	Scheutzow	Heather
Goddard	Nicholas	Mittler	Donna	Shrewsbury	Heather
		Nied	Benjamin	Sofranko	Matthew
				Stoll	Kelsey

C-2 **Certified Staff Contract**

It is recommended that the Cloverleaf Board of Education approve Alanna Gasper Adaptive Physical Education Instructor, compensation at a rate of \$41.85/hr. for every hour of adaptive physical education instruction that occurs outside of her contracted work day, not to exceed one hour per week, effective October 8, 2011.

C-3 **Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the following classified staff resignations of educational aides who have accepted another position within the district, contingent upon board approval of said position:

Heather Osborne, 3/75 hr./day educational aide, High School, effective September 29, 2011

Anita Whitslar, 3.75 hr./day educational aide, Middle School, effective October 18, 2011

Melissa Henderson, 3.5 hr./day educational aide, Middle School, effective October 17, 2011

**C-4 Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the classified staff change in status of:

Melissa Henderson from 3.5 hrs./day Middle School Educational Aide to 6.5 hrs./day Lodi Primary Educational Aide, \$10.15/hr., effective October 17, 2011.

Anita Whitslar from 3.75 hr./day Middle School Educational Aide to 3.75 hrs./day High School Educational Aide, \$10.66/hr., effective October 18, 2011.

Heather Osborn from 3.75 hrs./day High School Educational Aide to 4.5 hrs./day Middle School Educational Aide, \$10.66/hr., effective September 29, 2011.

Lynn Livengood, educational aide, transportation from 7 hrs./day to 6.75 hrs./day, \$11.57/hr., effective August 23, 2011

Olivia Daunhauer, educational aide, transportation, from 7 hrs./day to 6.75 hrs./day, effective August 23, 2011

Barb Riedel, educational aide, transportation, from 6 hrs./day to 7.25 hrs./day, effective August 23, 2011.

**C-5 Classified Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments:

Dawn Sykes, 6 hr./day courier, initial placement transportation, \$12.73/hr., effective October 25, 2011.

Susan Church, 2.5 hr./day educational aide, initial placement Lodi Primary, \$10.15 /hr., effective October 17, 2011.

C-6 **Classified Hours**

It is recommended that the Cloverleaf Board of Education approve the set hours for bus drivers for the 2011-2012 school year as presented.

<b>BUS DRIVER</b>	<b>BUS #</b>	<b>A.M.</b>	<b>MID</b>	<b>P.M.</b>	<b>TOTAL</b>
Barlock, Jackie	18	3.25		3	6.25
Cooke, Sandy	8	3.5	2	2.5	8
Deeks, Eric	19	2.75	2	2.75	7.5
Deucore, Amie	15	3.5	2	2.5	8
Drollinger, Gary	11	3.75		2.75	6.5
Feckner, Amanda	44	3.25		2.5	5.75
Gentile, Donna	17	3.25		2.5	5.75
Grace, Jennifer	2	3		2.75	5.75
Haney, Norm	3	3.25		2.5	5.75
Haumesser, Pat	29	4		2.75	6.75
Kupchick, Marti	7	3.5	2	2.5	8
Long, Angie	53	4		4	8
Myers, Sherry	22	3.5	2	2.5	8
Noernberg, Ellie	40	3	2	2.5	7.5
Ramey, Sherry	34	3.75		2.5	6.25
Rine, Pam	5	3.25	2	2.75	8
D.Rose	20	2.75		2.75	5.5
Shaw, Orrville	41	2.75		2.25	5
Shirley, Kathy	49	3.5	2	2.5	8
Siekbert, James	54	4.25		3.25	7.5
Sims Stacey	48	3.75		2.5	6.25
Steppenbacker, Sue	46	3.25		2.25	5.5
Stormer, Dee Dee	39	3.5		3.5	7
Swiat, Linda	38	3.25	2	2.75	8
Sykora, Lisa	42	3.5		2.25	5.75
Syverson, Leona	45	3.75		2.75	6.5
Tressler, Erica	16	3.5		2.25	5.75
Ulmer, Lynn	21	3	2	3	8
Wiley, Heather	12	3.25		2.75	6
Wolff, Don	23	2.5		2.75	5.25
Wurst, Ken	55	3.5		2.5	6
R.Yoss	52	3.75		4.25	8
<b>VAN DRIVER</b>					
P.Lange	104	3.75		3.25	7

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

**C-7 Supplemental Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the following supplemental staff resignations for the 2011-2012 school year

Rachel Frisby           Assistant Gymnastics Coach  
Kimberly Manix       Middle School Yearbook Advisor

**C-8 Supplemental Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments:

Varsity Assistant Wrestling Coach	Kurt Wentink	\$3,489.20
Boys Basketball Varsity Assistant	Rick Hewit	\$4,535.96
Boys Basketball Head 8 <sup>th</sup> Grade Coach	Randy Pollock	\$3,489.20
Boys Basketball Head 7 <sup>th</sup> Grade Coach	Scott Murphy	\$3,489.20
Girls Basketball Head 7 <sup>th</sup> Grade Coach	Michael Mental	\$3,489.20
Girls Softball JV Coach	Kevin Graham	\$3,489.20
Middle School Yearbook Advisor	Samantha Rogers	\$ 523.38
High School Robotics Advisor	James Vaughn	\$ 348.92

**C-9 Supplemental Staff Contract Correction**

It is recommended that the Cloverleaf Board of Education approve the supplemental staff contract correction of Thomas Cooper, Head 8<sup>th</sup> Grade Football Coach, to credit 8 years experience from previous districts, **from \$3,663.66 to \$4,361.50.**

**C-10 Classified Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff substitute appointments:

Bradley Scherz, substitute custodian, effective October 3, 2011, \$9.39/hr.  
Nadine Nichols, substitute bus driver, effective October 25, 2011, \$13.21/hr.  
Douglas Huffman, substitute bus driver, effective October 25, 2011, \$13.21/hr.

**Cloverleaf Board of Education approval of items C-1 through C-10 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Amended Appropriations FY 2012**

It is recommended that the Cloverleaf Board of Education approve the amended appropriations as presented.

D-3 **Five Year Forecast and Assumptions FY 2012**

It is recommended that the Cloverleaf Board of Education approve the Five Year Forecast and Assumptions FY 2012 as presented.

**Cloverleaf Board of Education approval of item D-1 through D-3 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_



E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Overnight Trip**

It is recommended that the Cloverleaf Board of Education approve the following overnight trip as presented:

December 28-29, 2011 Cloverleaf High School Wrestling Team to Solon, Ohio for a Wrestling Tournament at Kenston High School.

E-2 **Snow Removal Contracts** (Attachments)

It is recommended that the Cloverleaf Board of Education approve the snow removal contracts with Peters Prof. Landscaping Inc. and Schmitz Snow Plowing for the 2011-2012 school year as presented, to be paid out of General Fund.

E-3 **Payment in Lieu of Transportation**

It is recommended that the Cloverleaf Board of Education declare it impractical to transport students to the following locations and authorize payment in lieu of transportation as set by the State Department of Education for the 2010-2011 school year.

Buckeye Local School District  
Hoban  
Kingsway Christian School  
Old Trail School  
St. Francis Xavier  
St. Ignatius  
St. Vincent-St. Mary  
Summit Academics  
Wooster Christian School

E-4 **Sale of School Buses**

It is recommended that the Cloverleaf Board of Education approve the sale of two retired (2) school buses to Yellow Bus Sales in the amount of \$1,200/each.

**E-5 Approve Purchase Orders**

It is recommended that the Cloverleaf Board of Education approve the following purchase orders:

\$3,599.75 to Truck Sales, Inc. for August repair to floor of Bus #11  
\$11,605.73 to Sunoco Suntrack, for August fuel purchase for buses/vans

**E-6 Donations**

It is recommended that the Cloverleaf Board of Education accept the following donations:

From Paul and Dee Ehret – soccer goal valued at \$500 to Cloverleaf Local School District.  
From Oaks Family Care Center, \$1,000 to the Elementary Counseling Program to implement PATHS Curriculum to at-risk students in PreK-2<sup>nd</sup> Grade.

**Cloverleaf Board of Education approval of item E-1 through E-6 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-7 Re-Allocation of Contractor Funds**

It is recommended that the Cloverleaf Board of Education approve the re-allocation of funds for the contract of Ruhlin Construction

	<u>From:</u>	<u>To:</u>
Fee	\$ 645,982	\$ 600,000
DPE (Staff)	\$ 651,018	\$ 705,500
Reimbursable Costs	<u>\$ 45,000</u>	<u>\$ 36,500</u>
Totals	\$1,342,000	\$1,342,000

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**Cloverleaf Board of Education approval of item E-7**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**F. UNFINISHED BUSINESS**

**G. NEW BUSINESS**

**G-1 H.B. 136**

**G-2 Finance Committee Report**

**G-3 Elementary Summer School Update** – Robert Hevener, Karen Martin  
Denise Berry

**H. EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education go into executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

I. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

October 24,

11

The Board of Education of the Cloverleaf Local School District met in REGULAR session on October 24, 2011 at 5:30 p.m. at the Cloverleaf High School. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Joseph Doty  
Mr. William Hutson

Mrs. Jane Rych  
Mr. Michael Schmidt

Mr. Berry joined the Board at the building site.

### **CLOVERLEAF ELEMENTARY BUILDING TOUR**

Board Members toured the Cloverleaf Elementary Building. Following the tour, Board Members reconvened at Seville Intermediate School to resume the meeting.

### **REGULAR SESSION RESUMED**

The Board of Education of the Cloverleaf Local School District reconvened in regular session on October 24, 2011 at 7:00 p.m. at the Seville Intermediate School. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mr. William Hutson  
Mr. Michael Schmidt

Mr. Joseph Doty  
Mrs. Jane Rych

### **PLEDGE OF ALLEGIANCE**

### **MISSION STATEMENT**

### **2011-140 APPROVAL OF MINUTES**

Mr. Hutson motioned, seconded by Mr. Doty, to approve the minutes of the September 26, 2011 regular meeting and the October 10, 2011 special meeting as submitted.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

### **RECOGNITION AND PUBLIC PARTICIPATION**

#### **PUBLIC PARTICIPATION**

None

#### **TEACHER RECOGNITION**

Wendy Nelson was recognized as the Wal-Mart Teacher Reward Recipient.

#### **FISCAL EMERGENCY**

Roger Hardin of the Ohio Department of Education and attorney Bill Pepple of the law firm Pepple & Waggoner provided a detailed overview of fiscal emergency and the impact to the District.

Mr. Hardin and Mr. Pepple answered questions from the Board of Education, staff and community members.

### **2011-141 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Hutson to approve the following personnel items:

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**1. Medina County Substitute Teacher Tutor List, 2011-2012 School Year**

Cartwright	Lauren	Hussey	Kevin	Neidert	Elizabeth
Fisher	Amanda	Illig	Christine	Patyak	Lauren
Frankart	Amanda	Kadilak	Jessica	Rendon	Maurice
Franklin	Teresa	Kadilak	Jessica	Rothacher	Sue
Gleason	Kelly	Kline	Camille	Scheutzow	Heather
Goddard	Nicholas	Mittler	Donna	Shrewsbury	Heather
		Nied	Benjamin	Sofranko	Matthew
				Stoll	Kelsey

**2. Certified Staff Appointment, effective October 8, 2011**

Alanna Gasper Adaptive Physical Education Instructor, compensation at a rate of \$41.85/hr. for every hour of adaptive physical education instruction that occurs outside of her contracted work day, not to exceed one hour per week.

**3. Classified Staff Resignations**

Heather Osborne, 3.75 hr./day educational aide, High School, effective September 29, 2011

Anita Whitslar, 3.75 hr./day educational aide, Middle School, effective October 18, 2011

Melissa Henderson, 3.5 hr./day educational aide, Middle School, effective October 17, 2011

**4. Classified Staff Change in Status**

Melissa Henderson from 3.5 hrs./day Middle School Educational Aide to 6.5 hrs./day Lodi Primary Educational Aide, \$10.15/hr., effective October 17, 2011

Anita Whitslar from 3.75 hr./day Middle School Educational Aide to 3.75 hrs./day High School Educational Aide, \$10.66/hr., effective October 18, 2011

Heather Osborn from 3.75 hrs./day High School Educational Aide to 4.5 hrs./day Middle School Educational Aide, \$10.66/hr., effective September 29, 2011

Lynn Livengood, educational aide, transportation from 7 hrs./day to 6.75 hrs./day, \$11.57/hr., effective August 23, 2011

Olivia Daunhauer, educational aide, transportation, from 7 hrs./day to 6.75 hrs./day, effective August 23, 2011

Barb Riedel, educational aide, transportation, from 6 hrs./day to 7.25 hrs./day, effective August 23, 2011

**5. Classified Staff Appointments**

Dawn Sykes, 6 hr./day courier, initial placement transportation, \$12.73/hr., effective October 25, 2011

Susan Church, 2.5 hr./day educational aide, initial placement Lodi Primary, \$10.15 /hr., effective October 17, 2011

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**6. Classified Hours, 2011-2012 School Year**

<b>BUS DRIVER</b>	<b>BUS #</b>	<b>A.M.</b>	<b>MID</b>	<b>P.M.</b>	<b>TOTAL</b>
Barlock, Jackie	18	3.25		3	6.25
Cooke, Sandy	8	3.5	2	2.5	8
Deeks, Eric	19	2.75	2	2.75	7.5
Deucore, Amie	15	3.5	2	2.5	8
Drollinger, Gary	11	3.75		2.75	6.5
Feckner, Amanda	44	3.25		2.5	5.75
Gentile, Donna	17	3.25		2.5	5.75
Grace, Jennifer	2	3		2.75	5.75
Haney, Norm	3	3.25		2.5	5.75
Haumesser, Pat	29	4		2.75	6.75
Kupchick, Marti	7	3.5	2	2.5	8
Long, Angie	53	4		4	8
Myers, Sherry	22	3.5	2	2.5	8
Noernberg, Ellie	40	3	2	2.5	7.5
Ramey, Sherry	34	3.75		2.5	6.25
Rine, Pam	5	3.25	2	2.75	8
D.Rose	20	2.75		2.75	5.5
Shaw, Orrville	41	2.75		2.25	5
Shirley, Kathy	49	3.5	2	2.5	8
Siekbert, James	54	4.25		3.25	7.5
Sims Stacey	48	3.75		2.5	6.25
Steppenbacker, Sue	46	3.25		2.25	5.5
Stormer, Dee Dee	39	3.5		3.5	7
Swiat, Linda	38	3.25	2	2.75	8
Sykora, Lisa	42	3.5		2.25	5.75
Syverson, Leona	45	3.75		2.75	6.5
Tressler, Erica	16	3.5		2.25	5.75
Ulmer, Lynn	21	3	2	3	8
Wiley, Heather	12	3.25		2.75	6
Wolff, Don	23	2.5		2.75	5.25
Wurst, Ken	55	3.5		2.5	6
R.Yoss	52	3.75		4.25	8
<b>VAN DRIVER</b>					
P.Lange	104	3.75		3.25	7

**7. Supplemental Staff Resignations, 2011-2012 school year**

Rachel Frisby                      Assistant Gymnastics Coach  
Kimberly Manix                    Middle School Yearbook Advisor

**8. Supplemental Staff Appointments, 2011-2012 school year**

Varsity Assistant Wrestling Coach	Kurt Wentink	\$3,489.20
Boys Basketball Varsity Assistant	Rick Hewit	\$4,535.96
Boys Basketball Head 8 <sup>th</sup> Grade Coach	Randy Pollock	\$3,489.20
Boys Basketball Head 7 <sup>th</sup> Grade Coach	Scott Murphy	\$3,489.20

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Girls Basketball Head 7 <sup>th</sup> Grade Coach	Michael Mental	\$3,489.20
Girls Softball JV Coach	Kevin Graham	\$3,489.20
Middle School Yearbook Advisor	Samantha Rogers	\$ 523.38
High School Robotics Advisor	James Vaughn	\$ 348.92

All supplemental contracts contingent upon participation.

### 9. Supplemental Staff Contract Correction

Supplemental staff contract correction of Thomas Cooper, Head 8<sup>th</sup> Grade Football Coach, to credit 8 years experience from previous districts, **from \$3,663.66 to \$4,361.50.**

### 10. Classified Substitute Appointments

Bradley Scherz, substitute custodian, effective October 3, 2011, \$9.39/hr.  
Nadine Nichols, substitute bus driver, effective October 25, 2011, \$13.21/hr.  
Douglas Huffman, substitute bus driver, effective October 25, 2011, 13.21/hr.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### 2011-142 FINANCE

Upon the recommendation of Treasurer Workman, Mr. Berry motioned, seconded by Mr. Hutson to approve the following finance items:

#### 1. Financial Reports

September 2011 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

#### 2. Amended Appropriations FY2012

**Cloverleaf Local Schools  
Fiscal 2012:  
2012 Amended Appropriations (Fund Level)  
(Board Report)**

Fund	September 2011	October 2011	October 2011
	Permanent Appropriations	Adjustments	Amended Appropriations
001 - General	\$ 23,785,804.77	\$ -	\$ 23,785,804.77
002 - Bond	\$ -	\$ 20,289.00	\$ 20,289.00
003 - PI	\$ 2,247,331.00	\$ -	\$ 2,247,331.00
004 - Construction	\$ 3,509,987.00	\$ -	\$ 3,509,987.00
006 - Food	\$ 1,238,253.62	\$ -	\$ 1,238,253.62
007 - Trust	\$ 49,500.00	\$ -	\$ 49,500.00
009 - Uniform School Supplies	\$ 7,993.00	\$ -	\$ 7,993.00
013 - Recreation	\$ 483,000.00	\$ -	\$ 483,000.00
016 - Emergency Levy	\$ 2,984,112.07	\$ -	\$ 2,984,112.07
018 - Support	\$ 130,200.00	\$ -	\$ 130,200.00
019 - Misc. Grant	\$ 73,836.90	\$ -	\$ 73,836.90
071 - Medina Countywide Sales Tax	\$ 1,821,399.00	\$ -	\$ 1,821,399.00
200 - Student Managed	\$ 133,000.00	\$ -	\$ 133,000.00
300 - District Managed	\$ 225,000.00	\$ -	\$ 225,000.00
432 - EMIS	\$ -	\$ -	\$ -
440 - Entry Year Teacher	\$ -	\$ -	\$ -



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451 - Data Com.	\$	10,000.00	\$	-	\$	10,000.00
452 - School Net	\$	-	\$	-	\$	-
459 - Ohio Reads	\$	-	\$	-	\$	-
460 - Summer Interv.	\$	-	\$	-	\$	-
499 - Entry Teacher/5th Qtr	\$	-	\$	-	\$	-
504 - Education Jobs Grant	\$	-	\$	-	\$	-
506 - Race to the Top	\$	69,709.62	\$	-	\$	69,709.62
516 - IDEA B	\$	688,084.96	\$	-	\$	688,084.96
532 - Fiscal Stabilization Fund	\$	-	\$	-	\$	-
533 - Title II-D (FORMER FUND 599)	\$	-	\$	-	\$	-
572 - Title I	\$	472,707.71	\$	-	\$	472,707.71
573 - Title V	\$	-	\$	-	\$	-
584 - Title IV	\$	-	\$	-	\$	-
587 - IDEA Preschool	\$	11,307.57	\$	-	\$	11,307.57
590 - Title IIA	\$	118,090.12	\$	-	\$	118,090.12
	\$	<b>38,059,317.34</b>	\$	<b>20,289.00</b>	\$	<b>38,079,606.34</b>

### **3. Five Year Forecast and Assumptions FY 2012**

Five Year Forecast and Assumptions FY 2012 as presented

Roll call as follows:

Ayes: Mr. Berry, Mr. Hutson, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

#### **2011-143 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mrs. Rych to approve the following items:

##### **1. Overnight Trip**

December 28-29, 2011 Cloverleaf High School Wrestling Team to Solon, Ohio for a Wrestling Tournament at Kenston High School.

##### **2. Snow Removal Contracts**

Snow Removal contracts with Peters Prof. Landscaping Inc. and Schmitz Snow Plowing for the 2011-2012 school year as presented, to be paid out of General Fund.

##### **3. Payment in Lieu of Transportation**

The Cloverleaf Board of Education declared it impractical to transport students to the following locations and authorize payment in lieu of transportation as set by the State Department of Education for the 2011-2012 school year.

Buckeye Local School District  
Hoban  
Kingsway Christian School  
Old Trail School  
St. Francis Xavier  
St. Ignatius  
St. Vincent-St. Mary  
Summit Academics  
Wooster Christian School

**4. Sale of School Buses**

Sale of two retired (2) school buses to Yellow Bus Sales in the amount of \$1,200/each

**5. Approve Purchase Orders**

\$3,599.75 to Truck Sales, Inc. for August repair to floor of Bus #11  
 \$11,605.73 to Sunoco Suntrack, for August fuel purchase for buses/vans

**6. Donations**

Paul and Dee Ehret – soccer goal valued at \$500 to Cloverleaf Local School District

Oaks Family Care Center, \$1,000 to the Elementary Counseling Program to implement PATHS Curriculum to at-risk students in PreK-2<sup>nd</sup> Grade

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, Mr. Hutson and Mr. Schmidt

Nays: None

Motion Carried

**2011-144 SUPERINTENDENT’S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Hutson to approve the following item:

**1. Reallocation of Contractor Funds**

Reallocation of funds for the contract of Ruhlin Construction

<u>From:</u>	<u>To:</u>	
Fee	\$ 645,982	\$ 600,000
DPE (Staff)	\$ 651,018	\$ 705,500
Reimbursable Costs	\$ 45,000	\$ 36,500
Totals	\$1,342,000	\$1,342,000

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mrs. Rych, Mr. Berry and Mr. Schmidt

Nays: None

Motion Carried

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Mrs. Rych commended the staff for achieving an Excellent rating for two years and hopes this does not change.

October 24,

11

**H.B. 136**

Superintendent Kubilus reported on the potential impact of HB136. Superintendent Kubilus is to provide the actual bill language to the Board before a decision is made to pass a resolution opposing HB136.

**FINANCE COMMITTEE**

The Finance Committee updated the Board on discussions to utilize construction funds to purchase security video equipment for the HS/MS with the main system housed at the Elementary building. Other purchases includes computers and cleaning equipment for the elementary school. A formal recommendation will be presented for approval after discussion occurs with OSFC.

**ELEMENTARY SUMMER SCHOOL UPDATE**

Mr. Hevener, Mrs. Berry and Mrs. Maloney provided an update on the benefits to students that participate in summer school.

**2011-145 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Berry, to enter into executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee with potential action.

In 9:30 p.m./Out 9:56 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**2011-146 ADJOURN EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Berry, to adjourn the executive session at 9:56 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**2011-147 MEMORANDUM OF UNDERSTANDING**

Mr. Hutson motioned, seconded by Mr. Doty, to approve the agreement between Cloverleaf Local School District Board of Education, the Ohio Association of Public School Employees, Local 371 and Jody Lockard, Employee.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**2011-148 ADJOURNMENT**

Mr. Doty motioned, seconded by Mrs. Rych to adjourn the meeting at 9:56 p.m.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Hutson, Mr. Berry, and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer

October 10,

11

The Board of Education of the Cloverleaf Local School District met in special session on October 10, 2011 at 7:00 p.m. at the Cloverleaf High School Library. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mrs. Jane Rych

Mr. William Hutson  
Mr. Michael Schmidt

### **PLEDGE OF ALLEGIANCE**

### **MISSION STATEMENT**

### **RECOGNITION AND PUBLIC PARTICIPATION**

#### **PUBLIC PARTICIPATION**

None

### **2011-137 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Berry to approve the following item:

#### **1. Administrative Appointment, effective October 11, 2011**

John Gladden, ½ time Community Information Coordinator, 3 year contract, \$20,000/year

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **STARK COUNTY COG**

Larry Morgan, Superintendent of Stark County ECOG, reviewed the Stark County COG bylaws and health insurance program.

### **CONSTRUCTION UPDATE**

Brian Snyder, with The Ruhlin Company, provided an update on the PreK-5 elementary building construction project.

### **2011-138 EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mr. Hutson, to enter into executive session for the purpose of discussing negotiations. In 8:46 p.m./Out 9:07 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Hutson, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **2011-139 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Berry to adjourn the meeting at 9:07 p.m.

Roll call as follows:

Ayes: Mr. Hutson Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

October 24, 2011

Cloverleaf BOE Elementary Building Tour  
5:30 P.M

Seville Intermediate School

7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-6. **Minutes** of the September 26, 2011 regular session, the October 10, 2011 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the September 26, 2011 regular session, the October 10, 2011 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

B. RECOGNITION AND PUBLIC PARTICIPATION

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

- B-2 **Wal-Mart Teacher Reward Recipient** – Wendy Nelson

- B-3 **Fiscal Emergency**

Mr. Roger Hardin – Asst. Director, Office of Finance and Management Services, Ohio Department of Education

Mr. William Pepple, Esq. – Attorney, Pepple & Waggoner

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Both:

Cartwright	Lauren	Hussey	Kevin	Neidert	Elizabeth
Fisher	Amanda	Illig	Christine	Patyak	Lauren
Frankart	Amanda	Kadilak	Jessica	Rendon	Maurice
Franklin	Teresa	Kadilak	Jessica	Rothacher	Sue
Gleason	Kelly	Kline	Camille	Scheutzow	Heather
Goddard	Nicholas	Mittler	Donna	Shrewsbury	Heather
		Nied	Benjamin	Sofranko	Matthew
				Stoll	Kelsey

C-2 **Certified Staff Contract**

It is recommended that the Cloverleaf Board of Education approve Alanna Gasper Adaptive Physical Education Instructor, compensation at a rate of \$41.85/hr. for every hour of adaptive physical education instruction that occurs outside of her contracted work day, not to exceed one hour per week, effective October 8, 2011.

C-3 **Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the following classified staff resignations of educational aides who have accepted another position within the district, contingent upon board approval of said position:

Heather Osborne, 3/75 hr./day educational aide, High School, effective September 29, 2011

Anita Whitslar, 3.75 hr./day educational aide, Middle School, effective October 18, 2011

Melissa Henderson, 3.5 hr./day educational aide, Middle School, effective October 17, 2011

**C-4 Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the classified staff change in status of:

Melissa Henderson from 3.5 hrs./day Middle School Educational Aide to 6.5 hrs./day Lodi Primary Educational Aide, \$10.15/hr., effective October 17, 2011.

Anita Whitslar from 3.75 hr./day Middle School Educational Aide to 3.75 hrs./day High School Educational Aide, \$10.66/hr., effective October 18, 2011.

Heather Osborn from 3.75 hrs./day High School Educational Aide to 4.5 hrs./day Middle School Educational Aide, \$10.66/hr., effective September 29, 2011.

Lynn Livengood, educational aide, transportation from 7 hrs./day to 6.75 hrs./day, \$11.57/hr., effective August 23, 2011

Olivia Daunhauer, educational aide, transportation, from 7 hrs./day to 6.75 hrs./day, effective August 23, 2011

Barb Riedel, educational aide, transportation, from 6 hrs./day to 7.25 hrs./day, effective August 23, 2011.

**C-5 Classified Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments:

Dawn Sykes, 6 hr./day courier, initial placement transportation, \$12.73/hr., effective October 25, 2011.

Susan Church, 2.5 hr./day educational aide, initial placement Lodi Primary, \$10.15 /hr., effective October 17, 2011.



C-6 **Classified Hours**

It is recommended that the Cloverleaf Board of Education approve the set hours for bus drivers for the 2011-2012 school year as presented.

<b>BUS DRIVER</b>	<b>BUS #</b>	<b>A.M.</b>	<b>MID</b>	<b>P.M.</b>	<b>TOTAL</b>
Barlock, Jackie	18	3.25		3	6.25
Cooke, Sandy	8	3.5	2	2.5	8
Deeks, Eric	19	2.75	2	2.75	7.5
Deucore, Amie	15	3.5	2	2.5	8
Drollinger, Gary	11	3.75		2.75	6.5
Feckner, Amanda	44	3.25		2.5	5.75
Gentile, Donna	17	3.25		2.5	5.75
Grace, Jennifer	2	3		2.75	5.75
Haney, Norm	3	3.25		2.5	5.75
Haumesser, Pat	29	4		2.75	6.75
Kupchick, Marti	7	3.5	2	2.5	8
Long, Angie	53	4		4	8
Myers, Sherry	22	3.5	2	2.5	8
Noernberg, Ellie	40	3	2	2.5	7.5
Ramey, Sherry	34	3.75		2.5	6.25
Rine, Pam	5	3.25	2	2.75	8
D.Rose	20	2.75		2.75	5.5
Shaw, Orrville	41	2.75		2.25	5
Shirley, Kathy	49	3.5	2	2.5	8
Siekbart, James	54	4.25		3.25	7.5
Sims Stacey	48	3.75		2.5	6.25
Steppenbacker, Sue	46	3.25		2.25	5.5
Stormer, Dee Dee	39	3.5		3.5	7
Swiat, Linda	38	3.25	2	2.75	8
Sykora, Lisa	42	3.5		2.25	5.75
Syverson, Leona	45	3.75		2.75	6.5
Tressler, Erica	16	3.5		2.25	5.75
Ulmer, Lynn	21	3	2	3	8
Wiley, Heather	12	3.25		2.75	6
Wolff, Don	23	2.5		2.75	5.25
Wurst, Ken	55	3.5		2.5	6
R.Yoss	52	3.75		4.25	8
<b>VAN DRIVER</b>					
P.Lange	104	3.75		3.25	7

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

**C-7 Supplemental Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the following supplemental staff resignations for the 2011-2012 school year

Rachel Frisby            Assistant Gymnastics Coach  
Kimberly Manix        Middle School Yearbook Advisor

**C-8 Supplemental Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments:

Varsity Assistant Wrestling Coach	Kurt Wentink	\$3,489.20
Boys Basketball Varsity Assistant	Rick Hewit	\$4,535.96
Boys Basketball Head 8 <sup>th</sup> Grade Coach	Randy Pollock	\$3,489.20
Boys Basketball Head 7 <sup>th</sup> Grade Coach	Scott Murphy	\$3,489.20
Girls Basketball Head 7 <sup>th</sup> Grade Coach	Michael Mental	\$3,489.20
Girls Softball JV Coach	Kevin Graham	\$3,489.20
Middle School Yearbook Advisor	Samantha Rogers	\$ 523.38
High School Robotics Advisor	James Vaughn	\$ 348.92

**C-9 Supplemental Staff Contract Correction**

It is recommended that the Cloverleaf Board of Education approve the supplemental staff contract correction of Thomas Cooper, Head 8<sup>th</sup> Grade Football Coach, to credit 8 years experience from previous districts, **from \$3,663.66 to \$4,361.50.**

**C-10 Classified Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff substitute appointments:

Bradley Scherz, substitute custodian, effective October 3, 2011, \$9.39/hr.  
Nadine Nichols, substitute bus driver, effective October 25, 2011, \$13.21/hr.  
Douglas Huffman, substitute bus driver, effective October 25, 2011, \$13.21/hr.

**Cloverleaf Board of Education approval of items C-1 through C-10 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Amended Appropriations FY 2012**

It is recommended that the Cloverleaf Board of Education approve the amended appropriations as presented.

D-3 **Five Year Forecast and Assumptions FY 2012**

It is recommended that the Cloverleaf Board of Education approve the Five Year Forecast and Assumptions FY 2012 as presented.

**Cloverleaf Board of Education approval of item D-1 through D-3 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Overnight Trip**

It is recommended that the Cloverleaf Board of Education approve the following overnight trip as presented:

December 28-29, 2011 Cloverleaf High School Wrestling Team to Solon, Ohio for a Wrestling Tournament at Kenston High School.

E-2 **Snow Removal Contracts** (Attachments)

It is recommended that the Cloverleaf Board of Education approve the snow removal contracts with Peters Prof. Landscaping Inc. and Schmitz Snow Plowing for the 2011-2012 school year as presented, to be paid out of General Fund.

E-3 **Payment in Lieu of Transportation**

It is recommended that the Cloverleaf Board of Education declare it impractical to transport students to the following locations and authorize payment in lieu of transportation as set by the State Department of Education for the 2010-2011 school year.

Buckeye Local School District  
Hoban  
Kingsway Christian School  
Old Trail School  
St. Francis Xavier  
St. Ignatius  
St. Vincent-St. Mary  
Summit Academics  
Wooster Christian School

E-4 **Sale of School Buses**

It is recommended that the Cloverleaf Board of Education approve the sale of two retired (2) school buses to Yellow Bus Sales in the amount of \$1,200/each.

**E-5 Approve Purchase Orders**

It is recommended that the Cloverleaf Board of Education approve the following purchase orders:

\$3,599.75 to Truck Sales, Inc. for August repair to floor of Bus #11  
\$11,605.73 to Sunoco Suntrack, for August fuel purchase for buses/vans

**E-6 Donations**

It is recommended that the Cloverleaf Board of Education accept the following donations:

From Paul and Dee Ehret – soccer goal valued at \$500 to Cloverleaf Local School District.  
From Oaks Family Care Center, \$1,000 to the Elementary Counseling Program to implement PATHS Curriculum to at-risk students in PreK-2<sup>nd</sup> Grade.

**Cloverleaf Board of Education approval of item E-1 through E-6 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-7 Re-Allocation of Contractor Funds**

It is recommended that the Cloverleaf Board of Education approve the re-allocation of funds for the contract of Ruhlin Construction

	<u>From:</u>	<u>To:</u>
Fee	\$ 645,982	\$ 600,000
DPE (Staff)	\$ 651,018	\$ 705,500
Reimbursable Costs	<u>\$ 45,000</u>	<u>\$ 36,500</u>
Totals	\$1,342,000	\$1,342,000

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**Cloverleaf Board of Education approval of item E-7**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**F. UNFINISHED BUSINESS**

**G. NEW BUSINESS**

**G-1 H.B. 136**

**G-2 Finance Committee Report**

**G-3 Elementary Summer School Update** – Robert Hevener, Karen Martin  
Denise Berry

**H. EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education go into executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

I. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

October 24,

11

The Board of Education of the Cloverleaf Local School District met in REGULAR session on October 24, 2011 at 5:30 p.m. at the Cloverleaf High School. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Joseph Doty  
Mr. William Hutson

Mrs. Jane Rych  
Mr. Michael Schmidt

Mr. Berry joined the Board at the building site.

### **CLOVERLEAF ELEMENTARY BUILDING TOUR**

Board Members toured the Cloverleaf Elementary Building. Following the tour, Board Members reconvened at Seville Intermediate School to resume the meeting.

### **REGULAR SESSION RESUMED**

The Board of Education of the Cloverleaf Local School District reconvened in regular session on October 24, 2011 at 7:00 p.m. at the Seville Intermediate School. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mr. William Hutson  
Mr. Michael Schmidt

Mr. Joseph Doty  
Mrs. Jane Rych

### **PLEDGE OF ALLEGIANCE**

### **MISSION STATEMENT**

### **2011-140 APPROVAL OF MINUTES**

Mr. Hutson motioned, seconded by Mr. Doty, to approve the minutes of the September 26, 2011 regular meeting and the October 10, 2011 special meeting as submitted.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

### **RECOGNITION AND PUBLIC PARTICIPATION**

#### **PUBLIC PARTICIPATION**

None

#### **TEACHER RECOGNITION**

Wendy Nelson was recognized as the Wal-Mart Teacher Reward Recipient.

#### **FISCAL EMERGENCY**

Roger Hardin of the Ohio Department of Education and attorney Bill Pepple of the law firm Pepple & Waggoner provided a detailed overview of fiscal emergency and the impact to the District.

Mr. Hardin and Mr. Pepple answered questions from the Board of Education, staff and community members.

### **2011-141 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Hutson to approve the following personnel items:



October 24,

11

**1. Medina County Substitute Teacher Tutor List, 2011-2012 School Year**

Cartwright	Lauren	Hussey	Kevin	Neidert	Elizabeth
Fisher	Amanda	Illig	Christine	Patyak	Lauren
Frankart	Amanda	Kadilak	Jessica	Rendon	Maurice
Franklin	Teresa	Kadilak	Jessica	Rothacher	Sue
Gleason	Kelly	Kline	Camille	Scheutzow	Heather
Goddard	Nicholas	Mittler	Donna	Shrewsbury	Heather
		Nied	Benjamin	Sofranko	Matthew
				Stoll	Kelsey

**2. Certified Staff Appointment, effective October 8, 2011**

Alanna Gasper Adaptive Physical Education Instructor, compensation at a rate of \$41.85/hr. for every hour of adaptive physical education instruction that occurs outside of her contracted work day, not to exceed one hour per week.

**3. Classified Staff Resignations**

Heather Osborne, 3.75 hr./day educational aide, High School, effective September 29, 2011

Anita Whitslar, 3.75 hr./day educational aide, Middle School, effective October 18, 2011

Melissa Henderson, 3.5 hr./day educational aide, Middle School, effective October 17, 2011

**4. Classified Staff Change in Status**

Melissa Henderson from 3.5 hrs./day Middle School Educational Aide to 6.5 hrs./day Lodi Primary Educational Aide, \$10.15/hr., effective October 17, 2011

Anita Whitslar from 3.75 hr./day Middle School Educational Aide to 3.75 hrs./day High School Educational Aide, \$10.66/hr., effective October 18, 2011

Heather Osborn from 3.75 hrs./day High School Educational Aide to 4.5 hrs./day Middle School Educational Aide, \$10.66/hr., effective September 29, 2011

Lynn Livengood, educational aide, transportation from 7 hrs./day to 6.75 hrs./day, \$11.57/hr., effective August 23, 2011

Olivia Daunhauer, educational aide, transportation, from 7 hrs./day to 6.75 hrs./day, effective August 23, 2011

Barb Riedel, educational aide, transportation, from 6 hrs./day to 7.25 hrs./day, effective August 23, 2011

**5. Classified Staff Appointments**

Dawn Sykes, 6 hr./day courier, initial placement transportation, \$12.73/hr., effective October 25, 2011

Susan Church, 2.5 hr./day educational aide, initial placement Lodi Primary, \$10.15 /hr., effective October 17, 2011

October 24,

11

**6. Classified Hours, 2011-2012 School Year**

<b>BUS DRIVER</b>	<b>BUS #</b>	<b>A.M.</b>	<b>MID</b>	<b>P.M.</b>	<b>TOTAL</b>
Barlock, Jackie	18	3.25		3	6.25
Cooke, Sandy	8	3.5	2	2.5	8
Deeks, Eric	19	2.75	2	2.75	7.5
Deucore, Amie	15	3.5	2	2.5	8
Drollinger, Gary	11	3.75		2.75	6.5
Feckner, Amanda	44	3.25		2.5	5.75
Gentile, Donna	17	3.25		2.5	5.75
Grace, Jennifer	2	3		2.75	5.75
Haney, Norm	3	3.25		2.5	5.75
Haumesser, Pat	29	4		2.75	6.75
Kupchick, Marti	7	3.5	2	2.5	8
Long, Angie	53	4		4	8
Myers, Sherry	22	3.5	2	2.5	8
Noernberg, Ellie	40	3	2	2.5	7.5
Ramey, Sherry	34	3.75		2.5	6.25
Rine, Pam	5	3.25	2	2.75	8
D.Rose	20	2.75		2.75	5.5
Shaw, Orrville	41	2.75		2.25	5
Shirley, Kathy	49	3.5	2	2.5	8
Siekbart, James	54	4.25		3.25	7.5
Sims Stacey	48	3.75		2.5	6.25
Steppenbacker, Sue	46	3.25		2.25	5.5
Stormer, Dee Dee	39	3.5		3.5	7
Swiat, Linda	38	3.25	2	2.75	8
Sykora, Lisa	42	3.5		2.25	5.75
Syverson, Leona	45	3.75		2.75	6.5
Tressler, Erica	16	3.5		2.25	5.75
Ulmer, Lynn	21	3	2	3	8
Wiley, Heather	12	3.25		2.75	6
Wolff, Don	23	2.5		2.75	5.25
Wurst, Ken	55	3.5		2.5	6
R.Yoss	52	3.75		4.25	8
<b>VAN DRIVER</b>					
P.Lange	104	3.75		3.25	7

**7. Supplemental Staff Resignations, 2011-2012 school year**

Rachel Frisby                      Assistant Gymnastics Coach  
Kimberly Manix                    Middle School Yearbook Advisor

**8. Supplemental Staff Appointments, 2011-2012 school year**

Varsity Assistant Wrestling Coach	Kurt Wentink	\$3,489.20
Boys Basketball Varsity Assistant	Rick Hewit	\$4,535.96
Boys Basketball Head 8 <sup>th</sup> Grade Coach	Randy Pollock	\$3,489.20
Boys Basketball Head 7 <sup>th</sup> Grade Coach	Scott Murphy	\$3,489.20

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Girls Basketball Head 7 <sup>th</sup> Grade Coach	Michael Mental	\$3,489.20
Girls Softball JV Coach	Kevin Graham	\$3,489.20
Middle School Yearbook Advisor	Samantha Rogers	\$ 523.38
High School Robotics Advisor	James Vaughn	\$ 348.92

All supplemental contracts contingent upon participation.

### **9. Supplemental Staff Contract Correction**

Supplemental staff contract correction of Thomas Cooper, Head 8<sup>th</sup> Grade Football Coach, to credit 8 years experience from previous districts, **from \$3,663.66 to \$4,361.50.**

### **10. Classified Substitute Appointments**

Bradley Scherz, substitute custodian, effective October 3, 2011, \$9.39/hr.  
Nadine Nichols, substitute bus driver, effective October 25, 2011, \$13.21/hr.  
Douglas Huffman, substitute bus driver, effective October 25, 2011, 13.21/hr.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **2011-142 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Berry motioned, seconded by Mr. Hutson to approve the following finance items:

#### **1. Financial Reports**

September 2011 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

#### **2. Amended Appropriations FY2012**

**Cloverleaf Local Schools  
Fiscal 2012:  
2012 Amended Appropriations (Fund Level)  
(Board Report)**

Fund	September 2011	October 2011	October 2011
	Permanent Appropriations	Adjustments	Amended Appropriations
001 - General	\$ 23,785,804.77	\$ -	\$ 23,785,804.77
002 - Bond	\$ -	\$ 20,289.00	\$ 20,289.00
003 - PI	\$ 2,247,331.00	\$ -	\$ 2,247,331.00
004 - Construction	\$ 3,509,987.00	\$ -	\$ 3,509,987.00
006 - Food	\$ 1,238,253.62	\$ -	\$ 1,238,253.62
007 - Trust	\$ 49,500.00	\$ -	\$ 49,500.00
009 - Uniform School Supplies	\$ 7,993.00	\$ -	\$ 7,993.00
013 - Recreation	\$ 483,000.00	\$ -	\$ 483,000.00
016 - Emergency Levy	\$ 2,984,112.07	\$ -	\$ 2,984,112.07
018 - Support	\$ 130,200.00	\$ -	\$ 130,200.00
019 - Misc. Grant	\$ 73,836.90	\$ -	\$ 73,836.90
071 - Medina Countywide Sales Tax	\$ 1,821,399.00	\$ -	\$ 1,821,399.00
200 - Student Managed	\$ 133,000.00	\$ -	\$ 133,000.00
300 - District Managed	\$ 225,000.00	\$ -	\$ 225,000.00
432 - EMIS	\$ -	\$ -	\$ -
440 - Entry Year Teacher	\$ -	\$ -	\$ -

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451 - Data Com.	\$	10,000.00	\$	-	\$	10,000.00
452 - School Net	\$	-	\$	-	\$	-
459 - Ohio Reads	\$	-	\$	-	\$	-
460 - Summer Interv.	\$	-	\$	-	\$	-
499 - Entry Teacher/5th Qtr	\$	-	\$	-	\$	-
504 - Education Jobs Grant	\$	-	\$	-	\$	-
506 - Race to the Top	\$	69,709.62	\$	-	\$	69,709.62
516 - IDEA B	\$	688,084.96	\$	-	\$	688,084.96
532 - Fiscal Stabilization Fund	\$	-	\$	-	\$	-
533 - Title II-D (FORMER FUND 599)	\$	-	\$	-	\$	-
572 - Title I	\$	472,707.71	\$	-	\$	472,707.71
573 - Title V	\$	-	\$	-	\$	-
584 - Title IV	\$	-	\$	-	\$	-
587 - IDEA Preschool	\$	11,307.57	\$	-	\$	11,307.57
590 - Title IIA	\$	118,090.12	\$	-	\$	118,090.12
	\$	<b>38,059,317.34</b>	\$	<b>20,289.00</b>	\$	<b>38,079,606.34</b>

### **3. Five Year Forecast and Assumptions FY 2012**

Five Year Forecast and Assumptions FY 2012 as presented

Roll call as follows:

Ayes: Mr. Berry, Mr. Hutson, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

#### **2011-143 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mrs. Rych to approve the following items:

##### **1. Overnight Trip**

December 28-29, 2011 Cloverleaf High School Wrestling Team to Solon, Ohio for a Wrestling Tournament at Kenston High School.

##### **2. Snow Removal Contracts**

Snow Removal contracts with Peters Prof. Landscaping Inc. and Schmitz Snow Plowing for the 2011-2012 school year as presented, to be paid out of General Fund.

##### **3. Payment in Lieu of Transportation**

The Cloverleaf Board of Education declared it impractical to transport students to the following locations and authorize payment in lieu of transportation as set by the State Department of Education for the 2011-2012 school year.

Buckeye Local School District  
Hoban  
Kingsway Christian School  
Old Trail School  
St. Francis Xavier  
St. Ignatius  
St. Vincent-St. Mary  
Summit Academics  
Wooster Christian School

**4. Sale of School Buses**

Sale of two retired (2) school buses to Yellow Bus Sales in the amount of \$1,200/each

**5. Approve Purchase Orders**

\$3,599.75 to Truck Sales, Inc. for August repair to floor of Bus #11  
 \$11,605.73 to Sunoco Suntrack, for August fuel purchase for buses/vans

**6. Donations**

Paul and Dee Ehret – soccer goal valued at \$500 to Cloverleaf Local School District

Oaks Family Care Center, \$1,000 to the Elementary Counseling Program to implement PATHS Curriculum to at-risk students in PreK-2<sup>nd</sup> Grade

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, Mr. Hutson and Mr. Schmidt

Nays: None

Motion Carried

**2011-144 SUPERINTENDENT’S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Hutson to approve the following item:

**1. Reallocation of Contractor Funds**

Reallocation of funds for the contract of Ruhlin Construction

<u>From:</u>	<u>To:</u>	
Fee	\$ 645,982	\$ 600,000
DPE (Staff)	\$ 651,018	\$ 705,500
Reimbursable Costs	<u>\$ 45,000</u>	<u>\$ 36,500</u>
Totals	\$1,342,000	\$1,342,000

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mrs. Rych, Mr. Berry and Mr. Schmidt

Nays: None

Motion Carried

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Mrs. Rych commended the staff for achieving an Excellent rating for two years and hopes this does not change.

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**H.B. 136**

Superintendent Kubilus reported on the potential impact of HB136. Superintendent Kubilus is to provide the actual bill language to the Board before a decision is made to pass a resolution opposing HB136.

**FINANCE COMMITTEE**

The Finance Committee updated the Board on discussions to utilize construction funds to purchase security video equipment for the HS/MS with the main system housed at the Elementary building. Other purchases includes computers and cleaning equipment for the elementary school. A formal recommendation will be presented for approval after discussion occurs with OSFC.

**ELEMENTARY SUMMER SCHOOL UPDATE**

Mr. Hevener, Mrs. Berry and Mrs. Maloney provided an update on the benefits to students that participate in summer school.

**2011-145 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Berry, to enter into executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee with potential action.

In 9:30 p.m./Out 9:56 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**2011-146 ADJOURN EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Berry, to adjourn the executive session at 9:56 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**2011-147 MEMORANDUM OF UNDERSTANDING**

Mr. Hutson motioned, seconded by Mr. Doty, to approve the agreement between Cloverleaf Local School District Board of Education, the Ohio Association of Public School Employees, Local 371 and Jody Lockard, Employee.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**2011-148 ADJOURNMENT**

Mr. Doty motioned, seconded by Mrs. Rych to adjourn the meeting at 9:56 p.m.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Hutson, Mr. Berry, and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

November 28, 2011

Westfield Upper Elementary School  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

A-6. **Minutes** of the October 24, 2011 regular session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the October 24, 2011 regular session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2 **Student Recognitions** – Josh Brown & Matt Vasil

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Both:

Augustyn	Katherine	Harlett	Jennifer	Raleigh	Briana
Calame	John	McVay	Aaron	Sizemore	Terrie
Dooley	Katie	Nikvinda	Megan	Tesny	Jeremy
Geiger	Kelly	Nutter	Adriel	Vinson	Cynethia



### Substitute

Antonides	Melissa	Donohue	Cheryl	Nielsen	Brittany
Brunello	James	Fox	Gina	Rodriguez	Alexis
Bunner	Tiffany	Frohlich	John	Tecco	Lisa
Crawford	Anne	Hoak	Paulette	Kelly	Erin

### C-2 **Administrative Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the administrative staff resignation of Debra Carroll, Assistant Treasurer, effective January 9, 2012.

### C-3 **Administrative Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the administrative staff appointment of Joshua Hill, Assistant Treasurer, 3 year, 260/day contract, effective December 13, 2011, \$47,500/year.

### C-4 **Classified Staff Contract**

It is recommended that the Cloverleaf Board of Education approve the second one year contract for the following classified staff:

Donna Rose, bus driver, effective August 25, 2011, \$14.10/hr.  
James Siekbert, bus driver, effective August 25, 2011, \$14.10/hr.  
Kenneth Wurst, bus driver effective August 25, 2011, \$14.10/hr.  
Dan Brown, educational aide, effective August 26, 2011, \$10.45/hr.  
Christy Sullivan, educational aide, effective September 8, 2011, \$10.15/hr.  
Melissa Henderson, educational aide, effective September 13, 2011, \$10.15/hr  
Sue Tomcho, food service helper, effective September 14, 2011, \$12.13  
Lisa Machar, educational aide, effective October 26, 2011, \$10.45/hr.  
Joyce Meyer, food service helper, effective October 26, 2011, \$10.59/hr.

### C-5 **Classified Staff Contract**

It is recommended that the Cloverleaf Board of Education approve a continuing contract for the following classified staff:

Anita Whitslar, effective August 26, 2011, \$10.66/hr.

**C-6 Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the classified staff change in status of Tammy Cooper, to food service lead helper, Westfield Upper Elementary, effective November 28, 2011, \$12.31/hr.

**C-7 Classified Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments:

Cheryl Donohue, 3.75 hrs./day educational aide, initial placement High School, \$ 10.15/hr., effective November 18, 2011.

**C-8 District Classified Substitute Appointment**

It is recommended that the Cloverleaf Board of Education approve Dan Raber district maintenance/custodial substitute for the 2011-2012 school year, \$9.39/hr.

**C-9 Classified Substitute Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the following classified substitute staff appointments:

Nadine Nichols, substitute educational aide, effective November 29, 2011, \$9.05/hr.

Lawrence Kamenek, substitute custodian, effective September 19, 2011 \$9.39/hr.

**C-10 Supplemental Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the following supplemental staff resignations for the 2011-2012 school year:

Julie Bengough	Jr./Sr. Class Co-Advisor	Effective November 14, 2011
Rick Hewit,	Boys Varsity Assistant Basketball Coach	Effective November 12, 2011
Denise Musolf	Middle School Teen Institute	Effective November 20, 2011
Walter Dombroski	LPDC Committee	Effective, October 21, 2011

## C-11 Supplemental Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments:

Girls Gymnastics Varsity Assistant	Arika Hoyt	\$2,267.98
Wrestling Assistant 7/8 grade	Brian Miller	\$2,267.98
Volunteer Wrestling Varsity Assistant	Raymond Jenkins	n/a
Boys JV Basketball Coach	Marty Ryan	\$4,535.96
Girls Basketball Head 8 <sup>th</sup> grade coach	Elizabeth Sadzewicz	\$3,140.28
Girls Basketball Varsity Assistant Volunteer	Gina Fox	n/a
Boys Track Varsity Assistant	Darin Clapp	\$3,838.12
Track Varsity Assistant (Boys & Girls)	David Mackey	\$3,140.28
Volunteer Track Varsity Assistant (Boys & Girls)	William Reedy	n/a
50% Middle School Faculty Manager	Robert Preusser	\$1,831.83
Entry Year Program Mentor	Marty Ryan	\$1,221.22
Entry Year Program Mentor	Pam Waltenbaugh	\$1,221.22
Entry Year Program Mentor	Kim Endsley	\$1,570.14
Outdoor Educator, November 7-9, 2011	Russell King	\$139.57
Outdoor Educator, November 7-9, 2011	Thomas Houghtaling	\$139.57
Outdoor Educator, November 9-11, 2011	Thomas Houghtaling	\$139.57
Outdoor Educator, November 7-9, 2011	Debra Culp	\$139.57
Outdoor Educator, November 9-11, 2011	Robbin Hopkins	\$139.57
Outdoor Educator, November 9-11, 2011	Maureen Lurtz	\$139.57
Outdoor Educator, November 9-11, 2011	Susan Albon	\$139.57
Outdoor Educator, November 9-11, 2011	Erin Cavey	\$139.57
Outdoor Educator, November 9-11, 2011	Bobie Jo Carson	\$139.57
LPDC Committee, effective October 24, 2011	Barb Taylor	\$140.00/month *

\* Stipend paid only for months in which a meeting is held.

## C-12 Supplemental Staff Contract Correction

It is recommended that the Cloverleaf Board of Education approve the supplemental staff contract correction of Randy Pollock , boys basketball head 8<sup>th</sup> Grade coach, **from** \$3,489.20 **to** \$3,140.28.

**Cloverleaf Board of Education approval of items C-1 through C-12 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

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D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Amended Appropriations FY 2012**

It is recommended that the Cloverleaf Board of Education approve the amended appropriations as presented.

**Cloverleaf Board of Education approval of item D-1 through D-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D-3 **Tax Anticipation Note**

It is recommended that the Cloverleaf Board of Education approve a resolution providing for the issuance and sale of current tax revenue notes, series 2011-2012, in an aggregate principal amount not to exceed \$1,300,000.

WHEREAS, this Board has determined, as provided in this Resolution, to borrow money in anticipation of the collection of current ad valorem property tax revenues in and for the fiscal year which will commence on July 1, 2011 (herein called "Fiscal Year 2012") and to issue notes evidencing that borrowing; and

WHEREAS, the Treasurer, as the fiscal officer of this Board, has certified that the maximum maturity of those notes is June 30, 2012;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board determines that it is necessary to borrow, pursuant to Section 133.10 of the Revised Code and for the purpose of paying current expenses of the School District in Fiscal Year 2012, an amount not to exceed \$1,300,000 in anticipation of the collection of current property tax revenues in and for Fiscal Year 2012 to be received from all settlements of those taxes for that purpose that are to be received in the remainder of that fiscal year, other than taxes to be received for the payment of debt charges, and to issue the School District's "Current Tax Revenue Notes, Series 2011-2012" (the "Notes"), to evidence that borrowing. This Board further determines that the authorized maximum aggregate principal amount of the Notes does not exceed one-half of the amount that the County Budget Commission estimates this Board will receive from all property taxes that are to be distributed to this Board in Fiscal Year 2012 after issuance of the Notes, other than such taxes to be received for the payment of debt charges, and less all advances; that the estimated amount is supported by the latest Official or Amended Official Certificate of Estimated Resources for Fiscal Year 2012 filed with this Board; and that the total appropriations by the Board from each fund for Fiscal Year 2012 do not exceed, and, on the date of issuance of the Notes, will not exceed, the certified estimated revenue available for expenditure from each fund.

Section 2. The Notes shall be issued in an aggregate principal amount not to exceed \$1,300,000 (with such amount to be determined by the Treasurer in the certificate awarding the Notes referenced in Section 4 hereof (the "Final Terms Certificate")), shall be dated their date of issuance; shall mature on a date selected by the Treasurer in the Final Terms Certificate (but no later than June 30, 2012); shall, if agreed to by the original purchaser, be subject to redemption prior to maturity in whole or in part at the sole discretion of the Board of Education; shall be issued in one denomination representing the entire principal amount and in no case shall any denomination of the Notes be less than \$100,000; and shall bear interest (computed on the basis of a 360-day year consisting of twelve 30-day months) at a rate not exceeding 4.50% per annum (to be determined by the Treasurer in the Final Terms Certificate), payable at maturity.

Prepayment prior to maturity of all or a portion of the Notes shall be made by deposit with the paying agent designated pursuant to Section 3 hereof of the principal amount of the Notes to be prepaid together with interest accrued thereon to the date of prepayment. The Board's right of prepayment shall be exercised by mailing a notice of prepayment, stating the date of prepayment and the name and address of the paying agent, by certified or registered mail to the original purchaser of the Notes not less than seven days prior to the date of that deposit, unless that notice is waived by the original purchaser of the Notes. If moneys for prepayment are on deposit with the paying agent on the specified prepayment date following the giving of that notice (unless the requirement of that notice is waived as stated above), interest on the principal amount prepaid shall cease to accrue on the prepayment date, and upon the request of the Treasurer the original purchaser of the Notes shall arrange for the delivery of the Notes at the designated office of the paying agent for prepayment and surrender and cancellation.

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Section 3. The Notes shall be signed by the President or the Vice-President, and Treasurer, of this Board, provided that one of those signatures may be a facsimile; shall be payable, without deduction for services of the School District's paying agent, at the office of a bank or trust company designated by the Treasurer in the Final Terms Certificate, after determining that the payment at that bank or trust company will not endanger the funds or securities of the School District and that proper procedures and safeguards are available for that purpose; and shall express upon their faces the purpose for which they are issued and that they are issued pursuant to Chapter 133 of the Revised Code, Section 133.10 thereof and this Resolution.

Section 4. The Notes shall be awarded and sold at private sale to the original purchaser identified by the Treasurer in the Final Terms Certificate for not less than the par value of the Notes and in accordance with Sections 1, 2 and 3 of this Resolution. The Treasurer is hereby authorized and directed to make all of the designations and determinations herein authorized and referred to, in a Final Terms Certificate, and to deliver the Notes, when executed, upon payment of the purchase price. The President, Vice-President and Treasurer of this Board, and the Superintendent, as appropriate, are each authorized and directed to sign any transcript certificates, financial statements and other documents and instruments and to take such actions as are necessary or appropriate to consummate the transactions contemplated by this Resolution. In connection with the issuance of the Notes herein authorized, the law firm of Squire, Sanders & Dempsey (US) LLP is hereby retained to act as bond counsel to this Board and School District.

Section 5. The proceeds of the sale of the Notes shall be paid into the General Fund and shall be used only for the purposes for which the current property tax revenues anticipated are levied, collected and appropriated.

Section 6. The levy by this Board of the taxes anticipated by the Notes on all taxable property in this District on the tax list and duplicates for the tax years 2010 and 2011 to be collected by this Board during Fiscal Year 2012, by resolutions previously adopted by this Board pursuant to law, is hereby acknowledged, confirmed and ratified. Those taxes are direct taxes during the fiscal year in which the Notes will be outstanding, and are in an aggregate amount at least sufficient to provide funds to pay the debt service on the Notes at maturity and therefore are not less than the interest and sinking fund tax required by Section 11 of Article XII of the Ohio Constitution. Those taxes have been computed, certified, levied and extended upon the tax list and duplicate for the tax years 2010 and 2011 for collection by the same officers, in the same manner and at the same times that all taxes for general purposes for Fiscal Year 2012 are collected. The proceeds of the taxes anticipated are to be applied to the extent required to the payment of debt service on the Notes at maturity. Pursuant to law and particularly Section 133.10(E) of the Revised Code, the amounts of the proceeds of those taxes required to pay that debt service are appropriated to pay that debt service and other appropriations from those sources shall be limited to the balance available after deducting the amounts required to pay the debt charges and financing costs of the Notes. This Board covenants that it will give effect to that appropriation, to the extent stated above, in resolutions it hereafter adopts appropriating money for expenditure or encumbrance in Fiscal Year 2012.

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Section 7. The Board requests the County Auditor of the County of Medina to draw and issue at the time of each distribution (by advance, settlement or otherwise) to this School District of the proceeds of the taxes anticipated and levied for the purpose of paying current expenses in and for Fiscal Year 2012 (including any payments from the State pursuant to Sections 321.24(F) and 323.15 of the Revised Code) after the date of the Notes, that would otherwise have been paid to the General Fund of this School District, a separate warrant for payment into a separate account of the Bond Retirement Fund of this School District established under Section 8 of this Resolution (the "CTRN Account"), to include that portion of that distribution needed to ensure payment of the debt service on the Notes at maturity, and to draw and issue a separate warrant for payment into the General Fund for the balance of that distribution. The portion of each distribution to be included in a separate warrant for payment into the CTRNs Account shall be the product of the following calculation: the total amount of that distribution multiplied by a fraction the numerator of which is the aggregate amount of the debt service to their stated maturity on the Notes and the denominator of which is the total estimated net amount of the proceeds from the taxes anticipated and levied for the purpose of paying current expenses in Fiscal Year 2012 distributed and to be distributed to this Board between the date of the Notes and their stated maturity date. The portion of the last distribution to be so included in a separate warrant for payment into the CTRNs Account shall be in the amount certified to the County Auditor by the Treasurer of this Board as the amount necessary, after taking into account amounts credited and to be credited to the CTRNs Account, to make timely payment of debt service on the Notes.

Section 8. The Board establishes, and covenants that it will maintain until the debt service on the Notes is paid, the CTRNs Account as a separate account as part of the Bond Retirement Fund. The Treasurer shall credit to that separate account that portion of each distribution to the Board of those anticipated current tax revenues (whether or not that portion is evidenced by or included in a separate warrant), calculated in accordance with Section 7 of this Resolution, needed to ensure payment of the debt service to their stated maturity on the Notes. So long as any portion of the principal of or interest on the Notes is unpaid, the moneys credited to that separate account shall be used and are pledged solely for the purpose of paying that principal and interest. Should accumulated amounts credited to this account produce an amount less than the amount needed to make timely payment of debt service on the Notes, the full amount needed to make up any such deficiency shall be paid by the Treasurer into the Bond Retirement Fund and credited to that separate account from the latest distribution or distributions to the School District of those anticipated current tax revenues received prior to the stated maturity date of the Notes.

Section 9. This Section 9 applies if and to the extent that the interest on the Notes is to be excluded from gross income for federal tax purposes, as shall be determined by the Treasurer in the Final Terms Certificate to be in the best interest of the District. The Board of Education of the Cloverleaf Local School District covenants that it will use, and will restrict the use and investment of, the proceeds of the Notes in such manner and to such extent, if any, as may be necessary so that (a) the Notes will not (i) constitute private activity bonds, arbitrage bonds or hedge bonds under Sections 141, 148 or 149 of the Internal Revenue Code of 1986, as amended (the "Code"), or (ii) be treated other than as bonds to which Section 103(a) of

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the Code applies, and (b) the interest thereon will not be treated as a preference item under Section 57 of the Code. The Treasurer, as the fiscal officer, or any other officer of the Board having responsibility for the issuance of the Notes shall give an appropriate certificate of the Board, for inclusion in the transcript of proceedings for the Notes, setting forth the reasonable expectations of the Board regarding the amount and use of all the proceeds of the Notes, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of interest on the Notes.

This Board covenants that (a) it will take or cause to be taken such actions which may be required of it for the interest on the Notes to be and remain excluded from gross income for federal income tax purposes, (b) that it will not take or authorize to be taken any actions which would adversely affect that exclusion, and (c) that it, or persons acting for it, will, among other acts of compliance, (i) apply the proceeds of the Notes to the governmental purpose of the borrowing, (ii) restrict the yield on investment property, (iii) make timely and adequate rebate payments to the federal government, (iv) maintain books and records and make calculations and reports, and (v) refrain from certain uses of proceeds and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code. The Treasurer and other appropriate officers are hereby authorized and directed to take any and all actions, make calculations and rebate payments, and make or give reports and certifications, as may be appropriate to assure such exclusion of that interest.

The Treasurer, as the fiscal officer, or any other officer of the Board having responsibility for issuance of the Notes is hereby authorized (a) to make or effect any election, selection, designation, choice, consent, approval, or waiver on behalf of the Board with respect to the Notes as the Board is permitted or required to make or give under the federal income tax laws, for the purpose of assuring, enhancing or protecting favorable tax treatment or status of the Notes or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments of penalties, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by the officer, (b) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of the Board, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Notes, and (c) to give one or more appropriate certificates of the Board, for inclusion in the transcript of proceedings for the Notes, setting forth the reasonable expectations of the Board regarding the amount and use of all the proceeds of the Notes, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the Notes.

Section 10. The Treasurer is directed to forward a certified copy of this Resolution to the County Auditor of the County of Medina.

Section 11. It is determined that all acts and conditions necessary to be done or to exist precedent to and in the issuing of the Notes in order to make them legal, valid and binding special obligations of the

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Cloverleaf Local School District have been performed and exist, or will at the time of delivery of the Notes have been performed and exist, in regular and due form as required by law; and that the amount of indebtedness to be incurred by the issuance of the Notes does not exceed any limitation of indebtedness as fixed by law or the amount of borrowing permitted by Section 133.10 of the Revised Code.

Section 12. It is found and determined that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 13. This Resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item D-3**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-4 Medina County COMPACT Billing Error**

It is recommended that the Cloverleaf Board of Education approve a reimbursement to the Buckeye Local School District \$40,273.73 for services rendered under the COMPACT agreement during the 2010-2011 school year.

**Cloverleaf Board of Education approval of item D-4**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-5 Levy Resolution**

It is recommended that the Cloverleaf Board of Education approve a resolution determining to submit to the electors of the Cloverleaf Local School District the question of an additional tax levy, pursuant to Sections 5705.194 to 5705.197 of the Revised Code.

BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this District, and that it is therefore necessary to levy an additional tax in excess of the ten-mill limitation in order to raise the amount of \$\_\_\_\_\_ each year for \_\_\_\_\_ years for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, there shall be submitted to the electors of this District at an election to be held on March 6, 2012 (or, if this primary election date is changed to another date and no primary election is to be held on March 6, 2012, then such other primary election date), the question of levying an additional tax in excess of the ten-mill limitation for \_\_\_\_\_ years (commencing with a levy on the tax list and duplicate for the year 2012 to be first distributed to the Board in calendar year 2013) in order to raise the amount of \$\_\_\_\_\_ each year for the purpose of providing for the emergency requirements of this District, at the annual tax rate necessary to raise that amount.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the County Auditor of Medina County for certification of the District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains the same throughout the life of the levy as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 4. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that

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resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item D-5**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Fiscal Emergency Resolution**

It is recommended that the Cloverleaf Board of Education approve the following resolution establishing Cloverleaf's inability to develop a fiscal watch recovery plan as presented.

WHEREAS, the Cloverleaf Local School District has been in State Fiscal Watch since March 30, 2004, AND

WHEREAS, the Cloverleaf Local School District Board of Education has cut \$4,000,000 from its budget in the last three fiscal years, AND

WHEREAS, the Cloverleaf Local School District Board of Education is unable to develop a financial recovery plan that eliminates the projected current year deficit, AND

WHEREAS, the Cloverleaf Local School District may not be able to meet all of its financial obligations for the fiscal year 2012 unless a successful financial recovery plan can be developed and implemented, THEREFORE BE IT

RESOLVED, that the Cloverleaf Local Board of Education requests the Auditor of State place the Cloverleaf Local School District in fiscal emergency, FURTHER BE IT

RESOLVED, that when fiscal emergency is declared, the Cloverleaf Local School District requests the Department of Education request an advance from the School District Solvency Assistance Fund on its behalf.

**Cloverleaf Board of Education approval of item E-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-2 Chatham Elementary School Sale Addendum**

It is recommended that the Cloverleaf Board of Education approve the Second Addendum Agreement of Purchase and Sale of Chatham Elementary School as attached.

**Cloverleaf Board of Education approval of item E-2**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-3 Computer Order for New Elementary School**

It is recommended that the Cloverleaf Board of Education approve the expenditure of up to \$350,000 for purchase of computers, servers and applicable licensing for the new Cloverleaf Elementary School.

**Cloverleaf Board of Education approval of item E-3**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-4 Change order Cloverleaf Elementary School**

It is recommended that the Cloverleaf Board of Education approve the change order on the new Cloverleaf Elementary school in the amount of \$28,654.05 for Terrazzo Moisture Remediation.

**Cloverleaf Board of Education approval of item E-4**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-5 Ski Club Sponsorship**

It is recommended that the Cloverleaf Board of Education reinstate Middle School and High School Ski Club at no cost to the district.

**Cloverleaf Board of Education approval of item E-5**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E-6 **Job Description – 9.02 Cafeteria Lead Helper – All Buildings**

It is recommended that the Cloverleaf Board of Education approve the job description 9.02 Cafeteria Lead Helper – All Buildings as presented.

E-7 **Donations**

It is recommended that the Cloverleaf Board of Education accept the following donation:

From Michael Mental, Olympic size ping pong table to Cloverleaf Local Schools physical education class, valued at \$425.00.

E-8 **Policies – 1<sup>st</sup> Reading**

It is recommended that the Cloverleaf Board of Education approve the 1<sup>st</sup> reading of the following policies:

AC	Nondiscrimination
BCCC	Treasurer’s Contract
CBC	Superintendent’s Contract
GBH	Staff-Student Relations
ING	Animals In The Schools
ING-R	Animals In The Schools
JHH	Notification About Sex Offenders
JM	Staff-Student Relations

**Cloverleaf Board of Education approval of item E-6 through E-8 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**F. UNFINISHED BUSINESS**

**F-1 Construction Update – Mr. Brian Snyder**

**G. NEW BUSINESS**

**G-1 Coke Contract**

**G-2 New Elementary Move – John Gladden**

**H. EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education go into executive session to discuss negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

**I. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

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The Board of Education of the Cloverleaf Local School District met in regular session on November 28, 2011 at 7:00 p.m. at the Westfield Upper Elementary School. Mr. Joseph Doty, Vice President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mr. William Hutson

Mr. Joseph Doty  
Mrs. Jane Rych

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2011-149 APPROVAL OF MINUTES**

Mr. Hutson motioned, seconded by Mr. Berry, to approve the minutes of the October 24, 2011 regular meeting.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mrs. Rych, and Mr. Doty

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

None

## **STUDENT RECOGNITION**

Josh Brown and Matt Vasil were recognized for Scholarship Finals at Norwich University.

### **2011-150 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following personnel items:

#### **1. Medina County Substitute Teacher/Tutor List, 2011-2012 School Year**

Both:

Augustyn	Katherine	Harlett	Jennifer	Raleigh	Briana
Calame	John	McVay	Aaron	Sizemore	Terrie
Dooley	Katie	Nikvinda	Megan	Tesny	Jeremy
Geiger	Kelly	Nutter	Adriel	Vinson	Cynethia

Substitute:

Antonides	Melissa	Donohue	Cheryl	Nielsen	Brittany
Brunello	James	Fox	Gina	Rodriguez	Alexis
Bunner	Tiffany	Frohlich	John	Tecco	Lisa
Crawford	Anne	Hoak	Paulette	Kelly	Erin

#### **2. Administrative Staff Resignation, effective January 9, 2012**

Debra Carroll, Assistant Treasurer

#### **3. Administrative Staff Appointment, effective December 13, 2011**

Joshua Hill, Assistant Treasurer, 3 year, 260/day contract, \$47,500/year



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**4. Classified Staff Contracts**

Second One Year Contracts for the following:

Donna Rose, bus driver, effective August 25, 2011, \$14.10/hr.  
 James Siekbert, bus driver, effective August 25, 2011, \$14.10/hr.  
 Kenneth Wurst, bus driver effective August 25, 2011, \$14.10/hr.  
 Dan Brown, educational aide, effective August 26, 2011, \$10.45/hr.  
 Christy Sullivan, educational aide, effective September 8, 2011, \$10.15/hr.  
 Melissa Henderson, educational aide, eff. September 13, 2011, \$10.15/hr  
 Sue Tomcho, food service helper, effective September 14, 2011, \$12.13  
 Lisa Machar, educational aide, effective October 26, 2011, \$10.45/hr.  
 Joyce Meyer, food service helper, effective October 26, 2011, \$10.59/hr.

**5. Classified Staff Continuing Contract, effective August 26, 2011**

Anita Whitslar \$10.66/hr.

**6. Classified Staff Change in Status, effective November 28, 2011**

Tammy Cooper, to food service lead helper, Westfield Upper Elementary, \$12.31 hr.

**7. Classified Staff Appointment, effective November 18, 2011**

Cheryl Donohue, 3.75 hrs./day educational aide, initial placement High School, \$10.15/hr.

**8. District Classified Substitute Appointment, 2011-2012 school year**

Dan Raber, district maintenance/custodial substitute, \$9.39/hr.

**9. Classified Substitute Staff Appointments**

Nadine Nichols, substitute educational aide, effective November 29, 2011, \$9.05/hr.

Lawrence Kamenek, substitute custodian, effective September 19, 2011 \$9.39/hr.

**10. Supplemental Staff Resignations**

Julie Bengough	Jr./Sr. Class Co-Advisor	Eff. November 14, 2011
Rick Hewit,	Boys Varsity Assistant Basketball Coach	Eff. November 12, 2011
Denise Musolf	Middle School Teen Institute	Eff. November 20, 2011
Walter Dombroski	LPDC Committee	Eff. October 21, 2011

**11. Supplemental Staff Appointments, 2011-2012 School Year**

Girls Gymnastics Varsity Assistant	Arika Hoyt	\$2,267.98
Wrestling Assistant 7/8 grade	Brian Miller	\$2,267.98
Volunteer Wrestling Varsity Assistant	Raymond Jenkins	n/a
Boys JV Basketball Coach	Marty Ryan	\$4,535.96
Girls Basketball Head 8 <sup>th</sup> grade coach	Elizabeth Sadzewicz	\$3,140.28
Girls Basketball Varsity Assistant Volunteer	Gina Fox	n/a
Boys Track Varsity Assistant	Darin Clapp	\$3,838.12
Track Varsity Assistant (Boys & Girls)	David Mackey	\$3,140.28
Volunteer Track Varsity Assistant (Boys & Girls)	William Reedy	n/a
50% Middle School Faculty Manager	Robert Preusser	\$1,831.83
Entry Year Program Mentor	Marty Ryan	\$1,221.22

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Entry Year Program Mentor	Pam Waltenbaugh	\$1,221.22
Entry Year Program Mentor	Kim Endsley	\$1,570.14
Outdoor Educator, November 7-9, 2011	Russell King	\$139.57
Outdoor Educator, November 7-9, 2011	Thomas Houghtaling	\$139.57
Outdoor Educator, November 9-11, 2011	Thomas Houghtaling	\$139.57
Outdoor Educator, November 7-9, 2011	Debra Culp	\$139.57
Outdoor Educator, November 9-11, 2011	Robbin Hopkins	\$139.57
Outdoor Educator, November 9-11, 2011	Maureen Lurtz	\$139.57
Outdoor Educator, November 9-11, 2011	Susan Albon	\$139.57
Outdoor Educator, November 9-11, 2011	Erin Cavey	\$139.57
Outdoor Educator, November 9-11, 2011	Bobie Jo Carson	\$139.57
LPDC Committee, effective October 24, 2011	Barb Taylor	\$140.00/month *

\* Stipend paid only for months in which a meeting is held.

All supplemental contracts contingent upon participation.

**12. Supplemental Staff Contract Correction**

Randy Pollock , boys basketball head 8<sup>th</sup> Grade coach, **from** \$3,489.20 **to** \$3,140.28

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry and Mr. Doty

Nays: None

Motion Carried

**2011-151 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Berry motioned, seconded by Mr. Hutson to approve the following finance items:

**1. Financial Reports**

October 2011 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

**2. Amended Appropriations FY2012**

**Cloverleaf Local Schools  
Fiscal 2012:  
2012 Amended Appropriations (Fund Level)  
(Board Report)**

Fund	October 2011 Amended Appropriations	November 2011 Adjustments	November 2011 Amended Appropriations
001 - General	\$ 23,785,804.77	\$ -	\$ 23,785,804.77
002 - Bond	\$ 20,289.00	\$ -	\$ 20,289.00
003 - PI	\$ 2,247,331.00	\$ -	\$ 2,247,331.00
004 - Construction	\$ 3,509,987.00	\$ -	\$ 3,509,987.00
006 - Food	\$ 1,238,253.62	\$ -	\$ 1,238,253.62
007 - Trust	\$ 49,500.00	\$ -	\$ 49,500.00
009 - Uniform School Supplies	\$ 7,993.00	\$ -	\$ 7,993.00
013 - Recreation	\$ 483,000.00	\$ -	\$ 483,000.00
016 - Emergency Levy	\$ 2,984,112.07	\$ -	\$ 2,984,112.07
018 - Support	\$ 130,200.00	\$ -	\$ 130,200.00
019 - Misc. Grant	\$ 73,836.90	\$ 5,000.00	\$ 78,836.90
071 - Medina Countywide Sales Tax	\$ 1,821,399.00	\$ -	\$ 1,821,399.00
200 - Student Managed	\$ 133,000.00	\$ -	\$ 133,000.00
300 - District Managed	\$ 225,000.00	\$ -	\$ 225,000.00
432 - EMIS	\$ -	\$ -	\$ -

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440 - Entry Year Teacher	\$	-	\$	-	\$	-
451 - Data Com.	\$	10,000.00	\$	-	\$	10,000.00
452 - School Net	\$	-	\$	-	\$	-
459 - Ohio Reads	\$	-	\$	-	\$	-
460 - Summer Interv.	\$	-	\$	-	\$	-
499 - Entry Teacher/5th Qtr	\$	-	\$	-	\$	-
504 - Education Jobs Grant	\$	-	\$	-	\$	-
506 - Race to the Top	\$	69,709.62	\$	-	\$	69,709.62
516 - IDEA B	\$	688,084.96	\$	-	\$	688,084.96
532 - Fiscal Stabilization Fund	\$	-	\$	-	\$	-
533 - Title II-D (FORMER FUND 599)	\$	-	\$	-	\$	-
572 - Title I	\$	472,707.71	\$	-	\$	472,707.71
573 - Title V	\$	-	\$	-	\$	-
584 - Title IV	\$	-	\$	-	\$	-
587 - IDEA Preschool	\$	11,307.57	\$	-	\$	11,307.57
590 - Title IIA	\$	118,090.12	\$	-	\$	118,090.12
	<b>\$</b>	<b>38,079,606.34</b>	<b>\$</b>	<b>5,000.00</b>	<b>\$</b>	<b>38,084,606.34</b>

Roll call as follows:

Ayes: Mr. Berry, Mr. Hutson, Mrs. Rych and Mr. Doty

Nays: None

Motion Carried

## **2011-152 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following finance item:

### **1. Tax Anticipation Note Resolution**

WHEREAS, this Board has determined, as provided in this Resolution, to borrow money in anticipation of the collection of current ad valorem property tax revenues in and for the fiscal year which will commence on July 1, 2011 (herein called "Fiscal Year 2012") and to issue notes evidencing that borrowing; and

WHEREAS, the Treasurer, as the fiscal officer of this Board, has certified that the maximum maturity of those notes is June 30, 2012;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board determines that it is necessary to borrow, pursuant to Section 133.10 of the Revised Code and for the purpose of paying current expenses of the School District in Fiscal Year 2012, an amount not to exceed \$1,300,000 in anticipation of the collection of current property tax revenues in and for Fiscal Year 2012 to be received from all settlements of those taxes for that purpose that are to be received in the remainder of that fiscal year, other than taxes to be received for the payment of debt charges, and to issue the School District's "Current Tax Revenue Notes, Series 2011-2012" (the "Notes"), to evidence that borrowing. This Board further determines that the authorized maximum aggregate principal amount of the Notes does not exceed one-half of the amount that the County Budget Commission estimates this Board will receive from all property taxes that are to be distributed to this Board in Fiscal Year 2012 after issuance of the Notes, other than such taxes to be received for the payment of debt charges, and less all advances; that the estimated amount is supported by the latest Official or Amended Official Certificate of Estimated Resources for Fiscal Year 2012 filed with this Board; and that the total appropriations by the Board from each fund for Fiscal Year 2012 do not exceed, and, on the date of issuance of the Notes, will not exceed, the certified estimated revenue available for expenditure from each fund.

Section 2. The Notes shall be issued in an aggregate principal amount not to exceed \$1,300,000 (with such amount to be determined by the Treasurer in the certificate awarding the Notes referenced in Section 4 hereof (the "Final Terms

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Certificate’’), shall be dated their date of issuance; shall mature on a date selected by the Treasurer in the Final Terms Certificate (but no later than June 30, 2012); shall, if agreed to by the original purchaser, be subject to redemption prior to maturity in whole or in part at the sole discretion of the Board of Education; shall be issued in one denomination representing the entire principal amount and in no case shall any denomination of the Notes be less than \$100,000; and shall bear interest (computed on the basis of a 360-day year consisting of twelve 30-day months) at a rate not exceeding 4.50% per annum (to be determined by the Treasurer in the Final Terms Certificate), payable at maturity.

Prepayment prior to maturity of all or a portion of the Notes shall be made by deposit with the paying agent designated pursuant to Section 3 hereof of the principal amount of the Notes to be prepaid together with interest accrued thereon to the date of prepayment. The Board’s right of prepayment shall be exercised by mailing a notice of prepayment, stating the date of prepayment and the name and address of the paying agent, by certified or registered mail to the original purchaser of the Notes not less than seven days prior to the date of that deposit, unless that notice is waived by the original purchaser of the Notes. If moneys for prepayment are on deposit with the paying agent on the specified prepayment date following the giving of that notice (unless the requirement of that notice is waived as stated above), interest on the principal amount prepaid shall cease to accrue on the prepayment date, and upon the request of the Treasurer the original purchaser of the Notes shall arrange for the delivery of the Notes at the designated office of the paying agent for prepayment and surrender and cancellation.

Section 3. The Notes shall be signed by the President or the Vice-President, and Treasurer, of this Board, provided that one of those signatures may be a facsimile; shall be payable, without deduction for services of the School District’s paying agent, at the office of a bank or trust company designated by the Treasurer in the Final Terms Certificate, after determining that the payment at that bank or trust company will not endanger the funds or securities of the School District and that proper procedures and safeguards are available for that purpose; and shall express upon their faces the purpose for which they are issued and that they are issued pursuant to Chapter 133 of the Revised Code, Section 133.10 thereof and this Resolution.

Section 4. The Notes shall be awarded and sold at private sale to the original purchaser identified by the Treasurer in the Final Terms Certificate for not less than the par value of the Notes and in accordance with Sections 1, 2 and 3 of this Resolution. The Treasurer is hereby authorized and directed to make all of the designations and determinations herein authorized and referred to, in a Final Terms Certificate, and to deliver the Notes, when executed, upon payment of the purchase price. The President, Vice-President and Treasurer of this Board, and the Superintendent, as appropriate, are each authorized and directed to sign any transcript certificates, financial statements and other documents and instruments and to take such actions as are necessary or appropriate to consummate the transactions contemplated by this Resolution. In connection with the issuance of the Notes herein authorized, the law firm of Squire, Sanders & Dempsey (US) LLP is hereby retained to act as bond counsel to this Board and School District.

Section 5. The proceeds of the sale of the Notes shall be paid into the General Fund and shall be used only for the purposes for which the current property tax revenues anticipated are levied, collected and appropriated.

Section 6. The levy by this Board of the taxes anticipated by the Notes on all taxable property in this District on the tax list and duplicates for the tax years 2010 and 2011 to be collected by this Board during Fiscal Year 2012, by resolutions previously adopted by this Board pursuant to law, is hereby acknowledged, confirmed and ratified. Those taxes are direct taxes during the fiscal year in which the Notes will be outstanding, and are in an aggregate amount at least sufficient to provide funds to pay the debt service on the Notes at maturity and therefore are not less than the interest and sinking fund tax required by Section 11 of Article XII of the Ohio Constitution. Those taxes have been computed, certified, levied and extended upon the tax list and duplicate for the tax years 2010 and 2011 for collection by the same officers, in the same manner and at the same times that all taxes for general purposes for Fiscal Year 2012 are collected. The proceeds of the

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taxes anticipated are to be applied to the extent required to the payment of debt service on the Notes at maturity. Pursuant to law and particularly Section 133.10(E) of the Revised Code, the amounts of the proceeds of those taxes required to pay that debt service are appropriated to pay that debt service and other appropriations from those sources shall be limited to the balance available after deducting the amounts required to pay the debt charges and financing costs of the Notes. This Board covenants that it will give effect to that appropriation, to the extent stated above, in resolutions it hereafter adopts appropriating money for expenditure or encumbrance in Fiscal Year 2012.

Section 7. The Board requests the County Auditor of the County of Medina to draw and issue at the time of each distribution (by advance, settlement or otherwise) to this School District of the proceeds of the taxes anticipated and levied for the purpose of paying current expenses in and for Fiscal Year 2012 (including any payments from the State pursuant to Sections 321.24(F) and 323.15 of the Revised Code) after the date of the Notes, that would otherwise have been paid to the General Fund of this School District, a separate warrant for payment into a separate account of the Bond Retirement Fund of this School District established under Section 8 of this Resolution (the "CTRN Account"), to include that portion of that distribution needed to ensure payment of the debt service on the Notes at maturity, and to draw and issue a separate warrant for payment into the General Fund for the balance of that distribution. The portion of each distribution to be included in a separate warrant for payment into the CTRN Account shall be the product of the following calculation: the total amount of that distribution multiplied by a fraction the numerator of which is the aggregate amount of the debt service to their stated maturity on the Notes and the denominator of which is the total estimated net amount of the proceeds from the taxes anticipated and levied for the purpose of paying current expenses in Fiscal Year 2012 distributed and to be distributed to this Board between the date of the Notes and their stated maturity date. The portion of the last distribution to be so included in a separate warrant for payment into the CTRN Account shall be in the amount certified to the County Auditor by the Treasurer of this Board as the amount necessary, after taking into account amounts credited and to be credited to the CTRN Account, to make timely payment of debt service on the Notes.

Section 8. The Board establishes, and covenants that it will maintain until the debt service on the Notes is paid, the CTRN Account as a separate account as part of the Bond Retirement Fund. The Treasurer shall credit to that separate account that portion of each distribution to the Board of those anticipated current tax revenues (whether or not that portion is evidenced by or included in a separate warrant), calculated in accordance with Section 7 of this Resolution, needed to ensure payment of the debt service to their stated maturity on the Notes. So long as any portion of the principal of or interest on the Notes is unpaid, the moneys credited to that separate account shall be used and are pledged solely for the purpose of paying that principal and interest. Should accumulated amounts credited to this account produce an amount less than the amount needed to make timely payment of debt service on the Notes, the full amount needed to make up any such deficiency shall be paid by the Treasurer into the Bond Retirement Fund and credited to that separate account from the latest distribution or distributions to the School District of those anticipated current tax revenues received prior to the stated maturity date of the Notes.

Section 9. This Section 9 applies if and to the extent that the interest on the Notes is to be excluded from gross income for federal tax purposes, as shall be determined by the Treasurer in the Final Terms Certificate to be in the best interest of the District. The Board of Education of the Cloverleaf Local School District covenants that it will use, and will restrict the use and investment of, the proceeds of the Notes in such manner and to such extent, if any, as may be necessary so that (a) the Notes will not (i) constitute private activity bonds, arbitrage bonds or hedge bonds under Sections 141, 148 or 149 of the Internal Revenue Code of 1986, as amended (the "Code"), or (ii) be treated other than as bonds to which Section 103(a) of the Code applies, and (b) the interest thereon will not be treated as a preference item under Section 57 of the Code. The Treasurer, as the fiscal officer, or any other officer of the Board having responsibility for the issuance of the Notes shall give an appropriate certificate of the Board, for inclusion in the transcript of proceedings for the Notes, setting forth the reasonable expectations of the Board

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regarding the amount and use of all the proceeds of the Notes, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of interest on the Notes.

This Board covenants that (a) it will take or cause to be taken such actions which may be required of it for the interest on the Notes to be and remain excluded from gross income for federal income tax purposes, (b) that it will not take or authorize to be taken any actions which would adversely affect that exclusion, and (c) that it, or persons acting for it, will, among other acts of compliance, (i) apply the proceeds of the Notes to the governmental purpose of the borrowing, (ii) restrict the yield on investment property, (iii) make timely and adequate rebate payments to the federal government, (iv) maintain books and records and make calculations and reports, and (v) refrain from certain uses of proceeds and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code. The Treasurer and other appropriate officers are hereby authorized and directed to take any and all actions, make calculations and rebate payments, and make or give reports and certifications, as may be appropriate to assure such exclusion of that interest.

The Treasurer, as the fiscal officer, or any other officer of the Board having responsibility for issuance of the Notes is hereby authorized (a) to make or effect any election, selection, designation, choice, consent, approval, or waiver on behalf of the Board with respect to the Notes as the Board is permitted or required to make or give under the federal income tax laws, for the purpose of assuring, enhancing or protecting favorable tax treatment or status of the Notes or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments of penalties, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by the officer, (b) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of the Board, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Notes, and (c) to give one or more appropriate certificates of the Board, for inclusion in the transcript of proceedings for the Notes, setting forth the reasonable expectations of the Board regarding the amount and use of all the proceeds of the Notes, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the Notes.

Section 10. The Treasurer is directed to forward a certified copy of this Resolution to the County Auditor of the County of Medina.

Section 11. It is determined that all acts and conditions necessary to be done or to exist precedent to and in the issuing of the Notes in order to make them legal, valid and binding special obligations of the Cloverleaf Local School District have been performed and exist, or will at the time of delivery of the Notes have been performed and exist, in regular and due form as required by law; and that the amount of indebtedness to be incurred by the issuance of the Notes does not exceed any limitation of indebtedness as fixed by law or the amount of borrowing permitted by Section 133.10 of the Revised Code.

Section 12. It is found and determined that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 13. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry and Mr. Doty

Nays: None

Motion Carried

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**2011-153 FINANCE**

Upon the recommendation of Treasurer Workman, Mrs. Rych motioned, seconded by Mr. Hutson to approve the following finance item:

**1. County COMPACT Billing Error**

Reimbursement to the Buckeye Local School District \$40,273.73 for services rendered under the COMPACT agreement during the 2009-2010 school year.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Hutson, Mr. Berry and Mr. Doty

Nays: None

Motion Carried

**FINANCE****LEVY RESOLUTION DISCUSSION**

The Finance Committee recommended not to place a levy on the March ballot. The Board discussed this recommendation and no action was taken.

**2011-154 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Hutson to approve the following item:

**1. FISCAL EMERGENCY RESOLUTION**

WHEREAS, the Cloverleaf Local School District has been in State Fiscal watch since March 30, 2004, AND

WHEREAS, the Cloverleaf Local School District Board of Education has cut \$4,000,000 from its budget in the last three fiscal years, AND

WHEREAS, the Cloverleaf Local School District Board of Education is unable to develop a financial recovery plan that eliminates the projected current year deficit, AND

WHEREAS, the Cloverleaf Local School District may not be able to meet all of its financial obligations for the fiscal year 2012 unless a successful financial recovery plan can be developed and implemented, THEREFORE BE IT

RESOLVED, that the Cloverleaf Local Board of Education requests the Auditor of State place the Cloverleaf Local School District in fiscal emergency, FURTHER BE IT

RESOLVED, that when fiscal emergency is declared, the Cloverleaf Local School District requests the Department of Education request an advance from the School District Solvency Assistance Fund on its behalf.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry and Mrs. Rych

Nays: None

Motion Carried

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**2011-155 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Berry to approve the following item:

**1. Chatham Elementary School Sale Addendum**

Second Addendum Agreement of Purchase and Sale of Chatham Elementary School as attached.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty and Mrs. Rych

Nays: None

Motion Carried

**2011-156 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mrs. Rych to approve the following item:

**1. Computer Order for New Elementary School**

Expenditure of up to \$350,000 for purchase of computers, servers and applicable licensing for the new Cloverleaf Elementary School from construction funds

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Hutson and Mr. Doty

Nays: None

Motion Carried

**2011-157 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following item:

**1. Change Order Cloverleaf Elementary School**

Change order on the new Cloverleaf Elementary school in the amount of \$28,654.05 for Terrazzo Moisture Remediation.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry and Mr. Doty

Nays: None

Motion Carried

**2011-158 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Berry to approve the following item:

**1. Ski Club Sponsorship**

Reinstate Middle School and High School Ski Club at no cost to the district

Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry, Mr. Hutson and Mr. Doty

Nays: None

Motion Carried



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**2011-159 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following items:

**1. Job Description – 9.02 Cafeteria Lead Helper – All Buildings**

Job description 9.02 Cafeteria Lead Helper – All Buildings as presented

**2. Donations**

From Michael Mental, Olympic size ping pong table to Cloverleaf Local Schools physical education class, valued at \$425.00

**3. Policies – 1<sup>st</sup> Reading**

AC	Nondiscrimination
BCCC	Treasurer's Contract
CBC	Superintendent's Contract
GBH	Staff-Student Relations
ING	Animals In The Schools
ING-R	Animals In The Schools
JHH	Notification About Sex Offenders
JM	Staff-Student Relations

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry and Mr. Doty

Nays: None

Motion Carried

**UNFINISHED BUSINESS****CONSTRUCTION UPDATE**

Brian Snyder, with The Ruhlin Company, provided an update on the PreK-5 elementary building construction project.

**NEW BUSINESS****COKE CONTRACT**

Superintendent Kubilus reviewed the history of the contract with Coke and his recommendation to not renew the contract.

**NEW ELEMENTARY MOVE**

John Gladden reviewed the plan to move into the new PreK-5 Elementary Building. The Grand Ceremony will be held on January 28, 2011 from 2:00 p.m. to 4:00 p.m. Closing ceremonies will also be held for Westfield, Seville and Lodi Schools.

**2011-160 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mrs. Rych, to enter into executive session to discuss negotiations. In 8:22 p.m./Out 8:50 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry and Mr. Doty

Nays: None

Motion Carried

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**2011-161 ADJOURNMENT**

Mr. Doty motioned, seconded by Mr. Hutson to adjourn the meeting at 8:50 p.m.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry and Mrs. Rych

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

December 12, 2011  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

A-6. **Minutes** of the November 28, 2011 regular session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the November 28, 2011 regular session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**C. PERSONNEL** – Mr. Kubilus

**C-1 Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Both:

Nicole Eby

Lisa Imbrigiotta

Nicole Smith

**C-2 Certified Staff Paid and Unpaid FMLA and Parental Leave**

It is recommended that the Cloverleaf Board of Education approve the certified staff paid and unpaid FMLA and parental leave of absence of Erin Cavey beginning February 13, 2012 through May 30, 2012.

**C-3 Certified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the certified staff change in status of Lauren Bradley **from** tutor - no grades \$26,868.24 **to** tutor - with grades, \$28,017.58 (pro-rated), effective February 29, 2012.

**C-4 Classified Staff Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff substitute appointments:

Mindy Ingle, substitute educational aide, effective December 13, 2011  
Nadine Nichols, substitute educational aide, effective December 13, 2011  
Dana Kulas, substitute secretary, effective November 2, 2011  
Denise Oueslati, substitute secretary, and substitute educational aide, effective September 15, 2011

**C-5 Supplemental Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the supplemental staff resignation of Ulerica (Larry) Drake, boys basketball JV coach for the 2011-2012 school year.

**C-6 Supplemental Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the supplemental staff change in status of Adam Michael from 50% Jr./Sr. Class Advisor to 100% Jr./Sr. Class Advisor for the 2011-2012 school year, \$1,744.60.

**C-7 Supplemental Appointments**

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2011-2012 school year. Note: All supplemental appointments are contingent upon participation.

Boys Basketball Varsity Assistant Coach 50%	Terry King	\$1,919.06
Boys Basketball Varsity Assistant Coach 50%	Mark Jordan	\$1,919.06
Wrestling 7/8 Grade Coach	Tim Werner	\$2,791.36
Girls Basketball Varsity Assistant Volunteer	Adam Michel	n/a
Wrestling Varsity Assistant Volunteer	Paul Kruggel	n/a

**Cloverleaf Board of Education approval of items C-1 through C-7 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

**Cloverleaf Board of Education approval of item D-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **OSBA Membership Renewal** (attachment)

It is recommended that the Cloverleaf Board of Education approve the OSBA Annual Membership renewal and Briefcase Subscription in the amount of \$6,909.00 to be paid out of General Fund, as presented.

E-2 **Policies – 2<sup>nd</sup> Reading**

It is recommended that the Cloverleaf Board of Education approve the 2nd reading of the following policies:

AC	Nondiscrimination
BCCC	Treasurer's Contract
CBC	Superintendent's Contract
GBH	Staff-Student Relations
ING	Animals In The Schools
ING-R	Animals In The Schools
JHH	Notification About Sex Offenders
JM	Staff-Student Relations

E-3 **Reimbursable Bus Repair**

It is recommended that the Cloverleaf Board of Education approve a payment of \$14,909 to Jay-Mac Body & Frame Company from the General Fund. This amount to be reimbursed from the District's insurance company.

E-4 **Paladin Protective Systems**

It is recommended that the Cloverleaf Board of Education approve the fire system monitoring contract with Paladin Protective Systems for \$300/year for the new Cloverleaf Elementary School to be paid from the General Fund, as presented.

E-5 **Rose/Hillyard, Inc.**

It is recommended that the Cloverleaf Board of Education approve \$39,018 for cleaning equipment as attached for the new Cloverleaf Elementary School to be paid from Construction Funds.

**Cloverleaf Board of Education approval of item E-1 through E-5 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

F. UNFINISHED BUSINESS

F-1 **House Bill 136**

G. NEW BUSINESS

G-1 **Construction Update** – Brian Snyder

G-2 **Cafeteria and Custodial/Maintenance Staffing Re-Structure**  
Bob Hevener, Carrie Beegle & Rusty Kuse

G-3 **Finance Committee Report**

G-4 **January Organizational Meeting and Work Session**

It is recommended that the Cloverleaf Board of Education set the January Organizational Meeting and Work Session at Cloverleaf High School, at 7:00 PM on \_\_\_\_\_.

**Cloverleaf Board of Education approval of item G-4.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

G-5 **President Pro-Tempore**

It is recommended that the Cloverleaf Board of Education appoint \_\_\_\_\_, President Pro-Tempore, for the Organizational Meeting which will be held on \_\_\_\_\_.

**Cloverleaf Board of Education approval of item G-5.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

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**H. EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education go into executive session for the purpose of discussing negotiations and the sale of property.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

Time Out: \_\_\_\_\_

**I. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

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The Board of Education of the Cloverleaf Local School District met in regular session on December 12, 2011 at 7:00 p.m. at the Cloverleaf High School Library. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mrs. Jane Rych

Mr. William Hutson  
Mr. Michael Schmidt

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2011-162 APPROVAL OF MINUTES**

Mr. Berry motioned, seconded by Mrs. Rych to approve the minutes of the November 28, 2011 regular session.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Hutson and Mr. Schmidt

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

None

### **2011-163 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Berry to approve the following personnel items:

#### **1. Medina County Substitute Teacher Tutor List, 2011-2012 School Year**

Both:

Nicole Eby

Lisa Imbrigiotta

Nicole Smith

#### **2. Certified Staff Paid & Unpaid FMLA and Parental Leave**

Erin Cavey, certified staff paid and unpaid FMLA and parental leave of absence beginning February 13, 2012 through May 30, 2012

#### **3. Certified Staff Change in Status**

Lauren Bradley **from** tutor - no grades \$26,868.24 **to** tutor - with grades, \$28,017.58 (pro-rated), effective February 29, 2012

#### **4. Classified Staff Substitute Appointments**

Mindy Ingle, substitute educational aide, effective December 13, 2011  
Nadine Nichols, substitute educational aide, effective December 13, 2011  
Dana Kulas, substitute secretary, effective November 2, 2011  
Denise Oueslati, substitute secretary, and substitute educational aide, effective September 15, 2011

#### **5. Supplemental Staff Resignation, 2011-2012 School Year**

Ulerica (Larry) Drake, Boys Basketball JV coach

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**6. Supplemental Staff Change In Status, 2011-2012 School Year**

Adam Michael **from** 50% Jr./Sr. Class Advisor **to** 100% Jr./Sr. Class Advisor, \$1,744.60

**7. Supplemental Appointments, 2011-2012 School Year**

Boys Basketball Varsity Assistant Coach 50%	Terry King	\$1,919.06
Boys Basketball Varsity Assistant Coach 50%	Mark Jordan	\$1,919.06
Wrestling 7/8 Grade Coach	Tim Werner	\$2,791.36
Girls Basketball Varsity Assistant Volunteer	Adam Michel	n/a
Wrestling Varsity Assistant Volunteer	Paul Kruggel	n/a

All supplemental contracts contingent upon participation.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**2011-164 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Berry motioned, seconded by Mr. Hutson to approve the following finance item:

**1. Financial Reports**

November 2011 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

Roll call as follows:

Ayes: Mr. Berry, Mr. Hutson, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT****2011-165 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Berry to approve the following items:

**1. OSBA Membership Renewal**

OSBA Annual Membership renewal and Briefcase Subscription in the amount of \$6,599.00 to be paid out of General Fund, as presented.

**2. Policies – 2<sup>nd</sup> & Final Reading**

AC	Nondiscrimination
BCCC	Treasurer's Contract
CBC	Superintendent's Contract
GBH	Staff-Student Relations
ING	Animals In The Schools
ING-R	Animals In The Schools
JHH	Notification About Sex Offenders
JM	Staff-Student Relations

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**3. Reimbursable Bus Repair**

\$14,909 to Jay-Mac Body & Frame Company from the General Fund. This amount to be reimbursed from the District's insurance company.

**4. Paladin Protective Systems**

Fire system monitoring contract with Paladin Protective Systems for \$300/year for the new Cloverleaf Elementary School to be paid from the General Fund, as presented.

**5. Rose/Hillyard, Inc.**

\$39,018 for cleaning equipment as attached for the new Cloverleaf Elementary School to be paid from Construction Funds.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry, Mr. Hutson and Mr. Schmidt

Nays: None

Motion Carried

**UNFINISHED BUSINESS****2011-166 HB 136 SCHOOL CHOICE**

Superintendent Kubilus and Treasurer Workman reviewed the potential financial impact of HB136. Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Berry to adopt the following resolution in opposition of HB136 School Choice.

**1. House Bill 136 Resolution**

WHEREAS, the Ohio House of Representative is currently considering legislation that would significantly expand the availability of vouchers for students to attend private or parochial schools; and

WHEREAS, this legislation would grant vouchers to any public school student in Ohio to request and be granted a voucher, subject only to a family income standard of \$95,000 or less; and

WHEREAS, such vouchers would be granted without regard to the academic performance of the public school that the student is assigned to attend; and

WHEREAS, the bill provides that students already enrolled in private or parochial schools would be eligible for such vouchers; and

WHEREAS, students receiving vouchers would be able to retain any excess funds in those instances where the cost of tuition is less than the value of the voucher for use in any private school or college in Ohio; and

WHEREAS, the operation of the proposed program would take dollars directly from the already financially beleaguered local public school districts resulting in fewer resources for the education of the remaining students;

NOW THEREFORE BE IT RESOLVED, that the Cloverleaf Local Board of Education does hereby express its opposition to this legislation, HB 136 School Choice; and

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BE IT FURTHER RESOLVED that the Treasurer be directed to spread this resolution upon the minutes of the Board of Education and that copies of the resolution be forwarded to members of the Ohio House of Representatives.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **NEW BUSINESS**

#### **CONSTRUCTION UPDATE**

Brian Snyder, with The Ruhlin Company, provided an update on the PreK-5 elementary building construction project.

#### **CAFETERIA & CUSTODIAL/MAINTENANCE STAFFING RE-STRUCTURE**

Bob Hevener, Carrie Beegle and Rusty Kuse provided an overview of the Cafeteria and Custodial/Maintenance restructuring due to the pending move to new elementary building.

#### **FINANCE COMMITTEE REPORT**

The Finance Committee updated the Board on plans to purchase vending machines due to the upcoming expiration of the Coke contract. The committee also reported that the fiscal emergency meeting with ODE has been postponed and the Fiscal Emergency declaration should occur towards the end of December or beginning of January. The committee recommended that the Superintendent be granted authority to spend up to \$25,000 of Permanent Improvement funds without board approval.

#### **2011-167 PERMANENT IMPROVEMENT - SPENDING AUTHORITY**

Mr. Hutson motioned, seconded by Mrs. Rych, to grant authority to Superintendent Kubilus to spend up to \$25,000 of Permanent Improvement funds without prior board approval.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry and Mr. Schmidt

Nays: None

Motion Carried

#### **2011-168 JANUARY ORGANIZATIONAL MEETING & WORK SESSION**

Mr. Schmidt motioned, seconded by Mr. Berry to set the January Organizational Meeting and Work Session at Cloverleaf High School at 7:00 p.m. on January 9, 2012.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mr. Hutson and Mrs. Rych

Nays: None

Motion Carried

#### **2011-169 PRESIDENT PRO-TEMPORE**

Mr. Schmidt motioned, seconded by Mr. Berry to appoint Mr. William Hutson, President Pro-Tempore, for the Organizational Meeting which will be held on January 9, 2012.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mr. Hutson and Mrs. Rych

Nays: None

Motion Carried

#### **2011-170 EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Berry, to enter into executive session for the purpose of discussing negotiations and the sale of property. In 8:12 p.m./Out 8:53 p.m.

December 12,

11

The sale of property was discussed first. Mr. Schmidt excused himself from the meeting at 8:28 p.m. prior to discussions of negotiations.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry, Mr. Hutson and Mr. Schmidt

Nays: None

Motion Carried

**2011-171 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Berry to adjourn the meeting at 8:53 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry and Mrs. Rych

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-6. **Minutes** of the December 12, 2011 regular session, and the January 9, 2012 organizational session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the December 12, 2011 regular session, and the January 9, 2012 organizational session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

- B-2 **School Board Appreciation Month**

- B-3 **Maxine Clevenger**

- B-4 **Student Recognitions** – Nate Powalie and Danny Scheiman  
Cloverleaf Middle School Geography Bee Winners



C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Both:

Emily Ekis	Amanda Fowler	Brooke Rollin
Jason Steidl	Patricia Chrisman	Cynthia Hanlin
Latricia Boesel	Brittany Charek	Brett Montgomery
Joel Shurance		

Substitute:

Matthew Ballard	Robin Gorey	Nannette Lugo
Jane Post	Suzanne Steets	

C-2 **Certified Staff Paid FMLA Leave of Absence**

It is recommended that the Cloverleaf Board of Education approve the certified staff paid FMLA leave of absence of Josh Boggs for 15 days beginning February 14, 2012.

C-3 **Classified Staff Resignation due to Retirement**

It is recommended that the Cloverleaf Board of Education approve the following resignations due to retirement, effective at the end of the day January 17, 2012 for Barbara Storm and Donna Fankhauser.

C-4 **Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments:

Jane Kauf, food service helper, 3 hrs./day, initial placement Middle School, effective January 11, 2012, \$10.28/hr.

Leah Stephens, food service helper, 3 hrs./day, initial placement Elementary School, effective January 13, 2012, \$10.28/hr.

Tiffany Blanton, food service helper, 3 hrs./day, initial placement Elementary School, effective January 13, 2012, \$10.28/hr.

Krista Preusser, food service helper, 3 hrs./day, initial placement High School, effective January 23, 2012, \$10.28/hr.

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

**C-5 Classified Staff Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff substitute appointments effective January 24, 2012:

- Deborah Stephenson, substitute educational aide, \$9.05/hr.
- Wanda Pecek, substitute food service helper, \$9.18/hr.
- Kelly Spratt, substitute food service helper, \$9.18/hr.
- Kessiah Stephens, substitute food service helper, \$9.18/hr.

**C-6 Supplemental Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2011-2012 school year. All supplemental appointments are contingent upon participation.

Girls Track Head 8 <sup>th</sup> Grade Coach	Julie Arndt	\$2,965.82
Girls Track Assistant 8 <sup>th</sup> Grade Coach	Fred Haldiman	\$2,616.90
Boys Track Head 8 <sup>th</sup> Grade Coach	Michael Mental	\$2,616.90
Boys Track Assistant 8 <sup>th</sup> Grade Coach	Scott Murphy	\$2,965.82
Middle School Teen Institute	Maureen Lurtz	\$ 523.38
Wrestling JV Coach	Paul Kruggel	\$3,489.20

**C-7 Building Substitute Appointment**

It is recommended that the Cloverleaf Board of Education approve Zachary Scisciani, Middle School building substitute for the 2011-2012 school year, \$85.00/day.

**Cloverleaf Board of Education approval of items C-1 through C-7 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Approval Purchase Orders**

It is recommended that the Cloverleaf Board of Education approve the following purchase orders:

\$6,286.95 to Ohio Department of Education for commodities purchases  
\$6,719.27 to Gordon Food Services for food service purchases

**Cloverleaf Board of Education approval of item D-1 through D-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Race to the Top**

E-2 **Fiscal Emergency Update**

E-3 **Cloverleaf Elementary School Update**

E-4 **Academic Challenge Activity Account**

It is recommended that the Cloverleaf Board of Education approve the set up of a student activity account for Academic Challenge.

**Cloverleaf Board of Education approval of item E-4.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. UNFINISHED BUSINESS

G. NEW BUSINESS

H. ADJOURNMENT

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

January 23,

12

The Board of Education of the Cloverleaf Local School District met in regular session on January 23, 2012 at 7:00 p.m. at the Cloverleaf High School. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mrs. Jane Rych

Mr. James Curran  
Mr. William Hutson

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2012-16 APPROVAL OF MINUTES**

Mr. Berry motioned, seconded by Mr. Curran, to approve the minutes of the December 12, 2011 regular meeting and the January 9, 2012 organizational meeting as submitted.

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

None

### **RECOGNITION**

January is Board Member Recognition Month. Mr. Kubilus presented certificates of appreciation to the board members for their service to the district.

Maxine Clevinger was recognized for 30 years of faithful service to the children of Seville in her position as crossing guard.

Nate Powalie and Danny Scheiman were recognized as Cloverleaf Middle School Geography Bee Winners. Nate was first runner up and is in 6<sup>th</sup> grade. Danny was the winner for a second year in a row and is in 7<sup>th</sup> grade.

### **2012-17 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Curran to approve the following personnel items:

#### **1. Medina County Substitute Teacher Tutor List**

##### Both:

Emily Ekis

Amanda Fowler

Brooke Rollin

Jason Steidl

Patricia Chrisman

Cynthia Hanlin

Latricia Boesel

Brittany Charek

Brett Montgomery

Joel Shurance

##### Substitute:

Matthew Ballard

Robin Gorey

Nannette Lugo

Jane Post

Suzanne Steets

#### **2. Certified Staff Paid FMLA Leave of Absence, effective February 14, 2012**

Certified staff paid FMLA leave of absence of Josh Boggs for 15 days

January 23,

12

**3. Classified Staff Resignations due to Retirement, effective end of day January 17, 2012**

Barbara Storm                  Donna Fankhauser

**4. Classified Staff Appointments**

Jane Kauf, food service helper, 3 hrs./day, initial placement Middle School, effective January 11, 2012, \$10.28/hr.

Leah Stephens, food service helper, 3 hrs./day, initial placement Elementary School, effective January 13, 2012, \$10.28/hr.

Tiffany Blanton, food service helper, 3 hrs./day, initial placement Elementary School, effective January 13, 2012, \$10.28/hr.

Krista Preusser, food service helper, 3 hrs./day, initial placement High School, effective January 23, 2012, \$10.28/hr.

**5. Classified Staff Substitute Appointments, effective January 24, 2012**

Deborah Stephenson, substitute educational aide, \$9.05/hr.

Wanda Pecek, substitute food service helper, \$9.18/hr.

Kelly Spratt, substitute food service helper, \$9.18/hr.

Kessiah Stephens, substitute food service helper, \$9.18/hr.

**6. Supplemental Staff Appointments, 2011-2012 school year**

Girls Track Head 8 <sup>th</sup> Grade Coach	Julie Arndt	\$2,965.82
Girls Track Assistant 8 <sup>th</sup> Grade Coach	Fred Haldiman	\$2,616.90
Boys Track Head 8 <sup>th</sup> Grade Coach	Michael Mental	\$2,616.90
Boys Track Assistant 8 <sup>th</sup> Grade Coach	Scott Murphy	\$2,965.82
Middle School Teen Institute	Maureen Lurtz	\$ 523.38
Wrestling JV Coach	Paul Kruggel	\$3,489.20

All supplemental appointments are contingent upon participation.

**7. Building Substitute Appointment, effective January 4, 2012**

Zachary Scisciani, Middle School building substitute, \$85.00/day.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Berry and Mr. Hutson

Nays: None

Motion Carried

**2012-18 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Curran motioned, seconded by Mr. Berry to approve the following finance items:

**1. Financial Reports**

December 2011 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

January 23,

12

**2. Approval Purchase Orders**

\$6,286.95 to Ohio Department of Education for commodities purchases  
\$6,719.27 to Gordon Food Services for food service purchases

Roll call as follows:

Ayes: Mr. Curran, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**SUPERINTENDENT'S REPORT****RACE TO THE TOP**

Superintendent Kubilus reported on Cloverleaf Education Association's withdrawal from Race to the Top. Reasons were provided in a letter from CEA. The CEA president was given an opportunity to speak.

**FISCAL EMERGENCY UPDATE**

Superintendent Kubilus provided an update that fiscal emergency declaration should occur on January 24 or January 26, 2012. The commission will be assembled within 15 days.

**CLOVERLEAF ELEMENTARY SCHOOL UPDATE**

Superintendent Kubilus provided an update on the successful move to the new Cloverleaf Elementary School. The volunteers were thanked for their participation.

**2012-19 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Berry to approve the following item:

**1. Academic Challenge Activity Account**

Set up of a student activity account for Academic Challenge

Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-20 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Berry motioned, seconded by Mr. Curran to approve the following item:

**1. Foreign Language Trip**

Foreign language trip to France in June 2013

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**UNFINISHED BUSINESS**

Mrs. Rych thanked the PTO for the food and beverages provided for the move to the new Cloverleaf Elementary School.

Mr. Berry asked for an update on the Ameresco project. An update will be provided at the next board meeting.

January 23,

12

**NEW BUSINESS**

None

**2012-21 EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mrs. Rych, to enter into executive session for the purpose of discussing the employment of a public employee. In 7:41 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-22 ADJOURN EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mrs. Rych, to adjourn executive session at 7:49 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-23 ADJOURNMENT**

Mr. Berry motioned, seconded by Mrs. Rych to adjourn the meeting at 7:49 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer



CLOVERLEAF LOCAL SCHOOLS  
January 9, 2012

Cloverleaf Elementary School Building Tour  
6:00 P.M.

BOARD OF EDUCATION ORGANIZATIONAL MEETING and WORKSESSION  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. **President pro tempore calls meeting to order**

A-2. **Pledge to Flag**

A-3. **Mission Statement**

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-4 **Oath of Office for new board member** (by treasurer)

A-5 **President Pro Tempore calls on Treasurer to take the roll:**

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-6. **Additions or Deletions to Agenda**

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

**A-7 Nomination and Election of President**

William Hutson, as president pro tempore, calls for nominations for president.

\_\_\_\_\_ placed the name of \_\_\_\_\_  
in nomination. There being no further nominations, \_\_\_\_\_  
moved that the nominations be closed and that the treasurer be instructed  
to cast a unanimous vote for \_\_\_\_\_.  
\_\_\_\_\_ seconded that motion.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_  
MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-8 Nomination and Election of Vice President (RC 3313.14)**

William Hutson, as president pro tempore, calls for nominations for vice-president.

\_\_\_\_\_ placed the name of \_\_\_\_\_  
in nomination. There being no further nominations, \_\_\_\_\_  
moved that the nominations be closed and that the treasurer be instructed  
to cast a unanimous vote for \_\_\_\_\_.  
\_\_\_\_\_ seconded that motion.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_  
MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-9 Treasurer Pro-Tempore**

It is recommended that the Cloverleaf Board of Education choose one of its members as Treasurer Pro-Tempore in case of the Treasurer's absence from a meeting.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-10 Oath of Office for new board officers for 2012 (by treasurer)**

**A-11 Board Representative – Cloverleaf Community Recreation Center**

It is recommended that the Cloverleaf Board of Education choose one of its members as representative of the Cloverleaf Community Recreation Center for 2012.

\_\_\_\_\_ placed the name of \_\_\_\_\_  
in nomination. There being no further nominations, \_\_\_\_\_  
moved that the nominations be closed and that the treasurer be instructed  
to cast a unanimous vote for \_\_\_\_\_.  
\_\_\_\_\_ seconded that motion.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-12 Board Representative – Medina County Career Center**

It is recommended that the Cloverleaf Board of Education choose one of its members representative of the Medina County Career Center January 2012 - December 2014.

\_\_\_\_\_ placed the name of \_\_\_\_\_  
in nomination. There being no further nominations, \_\_\_\_\_  
moved that the nominations be closed and that the treasurer be instructed  
to cast a unanimous vote for \_\_\_\_\_.  
\_\_\_\_\_ seconded that motion.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_  
MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-13 Board Committees**

It is recommended that the Cloverleaf Board of Education appoint the following board committees for 2012:

OSBA Legislative Liaison - \_\_\_\_\_

OSBA Student Achievement Liaison - \_\_\_\_\_

Finance Committee - \_\_\_\_\_

Policy Committee - \_\_\_\_\_

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_  
MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-14 **Adoption of 2012-2013 Alternative Tax Budget Information**  
(attachment)

It is recommended that the Cloverleaf Board of Education adopt the 2012-2013 Alternative Tax Budget Information per attached.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-15 **2011 Fiscal Procedures**

It is recommended that the Cloverleaf Board of Education authorize the treasurer to perform the following functions in order to proceed with prompt transactions of fiscal affairs in 2012;

- Pay bills insofar as they fall due, providing there is money in the appropriations;
- Invest funds when practical in Certificates of Deposit and/or Repurchase Agreements;
- Request advances as often as necessary from the office of the county Auditor;
- Borrow funds when needed, upon the approval of the Board of Education.

A-16 **Public Records Officer**

It is recommended that the Cloverleaf Board of Education designate the treasurer or treasurer designee as the public records officer.

A-17 **Establishment of time and place for regular meetings (ORC 3313.15)**

It is recommended that the Cloverleaf Board of Education establish the following Cloverleaf Board of Education meeting schedule for 2012. All meetings will begin at 7:00 pm unless otherwise advertised. Work sessions will be held at the Cloverleaf High School Library on the second Monday of each month. Regular meetings will be held on the Fourth Monday of each month (except December) at the following locations:

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

<b>2012 Work Session Meeting Schedule</b>		<b>2012 Regular Board Meeting Schedule</b>	
<i><u>Date</u></i>	<i><u>Location</u></i>	<i><u>Date</u></i>	<i><u>Location</u></i>
		January 23	High School Library
February 13	High School Library	February 27	High School Library
March 12	High School Library	March 26	High School Library
April 9	High School Library	April 23	Elementary School
	No meeting scheduled	May 21	Middle School
June 11	High School Library	June 25	High School Library
	No meeting scheduled	July 23	High School Library
August 13	High School Library	August 27	High School Library
September 10	High School Library	September 24	High School Library
October 8	High School Library	October 22	High School Library
November 12	High School Library	November 26	High School Library
	No meeting scheduled	December 10	High School Library

**A-18 Certify Enrollment – Establish Service Fund (ORC 3315.15)**

It is recommended that the Cloverleaf Board of Education accept the enrollment of 2,878 students and authorize the Treasurer to establish a service fund of \$20,000 as stipulated in ORC 3315.15.

**Cloverleaf Board of Education approval of items A-15 through A-18 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

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**B. RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**B-2 Staff Recognitions – Cloverleaf Food Service Department**

**C. PERSONNEL** – Mr. Kubilus

**C-1 Resolution Implementing a Layoff of Nonteaching Employees**

It is recommended the Cloverleaf Board of Education approve the resolution implementing a layoff of nonteaching employees as presented.

WHEREAS, the Board of Education and the Ohio Association of Public School Employees, Local 371, are parties to a Negotiated Agreement having a term of July 1, 2008, through June 30, 2011; and

WHEREAS, the Negotiated Agreement provides for the Board of Education to implement a reduction in force of the classified employees for reasons including lack of funds; and

WHEREAS, the Board of Education finds that a lack of funds requires a reduction in the classified staff; and

WHEREAS, Local 371 has been given notice of this reduction in force pursuant to the Negotiated Agreement.

**NOW, THEREFORE, BE IT RESOLVED:**

Section 1. Due to lack of funds, the following positions are hereby abolished effective January 17, 2012:

Two Level 2 Elementary Secretaries

Section 2. Based upon the abolishment of positions as set forth in Section 1, the following employees are laid off effective January 17, 2012: Donna Conley and Marilyn Bilek. The Treasurer is directed to give these employees written notice of this action on behalf of the Board of Education.

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Section 3. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

**Cloverleaf Board of Education approval of item C-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-2 Resolution Implementing a Layoff of Nonteaching Employees**

It is recommended the Cloverleaf Board of Education approve the resolution implementing a layoff of nonteaching employees as presented.

WHEREAS, the Board of Education and the Ohio Association of Public School Employees, Local 371, are parties to a Negotiated Agreement having a term of July 1, 2008, through June 30, 2011; and

WHEREAS, the Negotiated Agreement provides for the Board of Education to implement a reduction in force of the classified employees for reasons including lack of funds; and

WHEREAS, the Board of Education finds that a lack of funds requires a reduction in the classified staff; and

WHEREAS, Local 371 has been given notice of this reduction in force pursuant to the Negotiated Agreement.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Due to lack of funds, the following positions are hereby abolished effective January 17, 2012:

Two Level 5 Custodians

Section 2. Based upon the abolishment of positions as set forth in Section 1, the following employees are laid off effective January 17, 2012: Donna Fankhauser

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and Barb Storm. The Treasurer is directed to give these employees written notice of this action on behalf of the Board of Education.

Section 3. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

**Cloverleaf Board of Education approval of item C-2**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-3 Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the following classified staff change in status effective January 17, 2012, contingent upon successfully passing the functional capacity evaluation.

Mary Jo Vargas, **from** elementary food service manager, 8 hrs./day, Lodi, **to** secondary food service manager, 8 hrs./day, Middle School, \$13.20/hr.

Sherry Armstrong, food service helper **from** 5.25 hrs./day Seville Intermediate **to** 5.25 hrs./day, Cloverleaf Elementary, \$12.95/hr.

Bonnie Carter, food service manager **from** 8 hrs./day Lodi **to** 8 hrs./day, Cloverleaf Elementary, \$13.65/hr.

Annette Dudas, food service helper, **from** 3.5 hrs./day, Seville **to** 3.75 hrs./day, Cloverleaf Elementary, \$10.28/hr.

Sheila Lewis, food service helper, **from** 7 hrs./day Westfield Upper Elementary **to** 7 hrs./day Cloverleaf Elementary, \$12.13/hr.

Joyce Meyer, food service helper, **from** 6 hrs./day High School, **to** 3.75 hrs./day Cloverleaf Elementary, \$10.59/hr.

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

Becky Shaw, **from** 6 hrs./day food service helper, Lodi  
**to** 6 hrs./day food service lead helper, High School, \$12.31/hr.

Sally Thress, food service lead helper, **from** 6 hrs./day, Seville  
Intermediate **to** 6 hrs./day, Cloverleaf Elementary, \$13.14/hr.

Scott Crapo, maintenance helper, 8 hrs./day, placement at Cloverleaf  
Elementary, \$18.06/hr.

Herb Napier, custodian, 8 hrs./day, from Lodi/Westfield split to Cloverleaf  
Elementary, \$13.53/hr.

Mike Robertson, custodian, 8 hrs./day **from** Middle School  
**to** Cloverleaf Elementary, \$14.87/hr.

Mark Shiverdecker, head custodian, 8 hrs./day, **from** Lodi Primary **to**  
Cloverleaf Elementary, \$16.91/hr.

#### C-4 **Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the  
following classified staff change in status effective January 17, 2012:

Eileen Antill, food service helper, **from** 6 hrs./day Lodi  
**to** 6 hrs./day High School, \$12.13/hr.

Lily Clifford, food service helper, **from** 5 hrs./day, Middle School  
**to** 3 hrs./day, Middle School, \$11.72/hr.

Tammy Cooper, food service lead helper, **from** 6 hrs./day, Westfield  
Upper Elementary **to** food service helper, 3 hrs./day High School,  
\$12.13/hr.

Pauline Lentz, food service helper, **from** 2 hrs./day Middle School  
**to** 3 hrs./day, Middle School, \$12.13/hr.

Carol Rice, food service helper, **from** 5.5 hrs./day High School  
**to** 3.5 hrs./day Middle School, \$12.13/hr.

Gail Risko, food service helper, **from** 2.5 hrs./day Middle School  
**to** 3 hrs./day Middle School, \$11.00/hr.

Shirley Stout, food service helper, **from** 5 hrs./day High School  
**to** 3 hrs./day, High School, \$12.13/hr.

Sue Tomcho, food service helper, **from** 2.5 hrs./day, High School **to** 3.75 hrs./day, Cloverleaf Elementary, \$12.13/hr.

DeborahWentz, **from** Level II Elementary School Secretary, 8 hrs./day, Seville Intermediate School **to** Level II High School Attendance Secretary, 8 hrs./day, High School, \$14.82/hr.

Kathy Carlton, **from** Level II Elementary School Secretary, 8 hrs./day, Lodi Primary **to** Level II Secretary Transportation Department (Bus Garage), 8 hrs./day, \$15.31/hr.

Michael Kelling, maintenance helper, 8 hrs./day, placement at Cloverleaf Middle School, \$16.14/hr.

Everett Plesz, custodian, 8 hrs./day, **from** High School/Middle School split **to** Cloverleaf Elementary, \$13.29/hr.

Lonnie Ramsier, custodian, 8 hrs./day, **from** Lodi **to** Middle School, \$15.36/hr.

Diana Stark, custodian, 8 hrs./day, **from** Westfield Upper Elementary **to** High School/Middle School split, \$14.38/hr.

Teresa Swindig, custodian, 8 hrs./day **from** Rec Center **to** Middle School, \$14.87/hr.

Elaine Zaremba, **from** head day custodian, 8 hrs./day Seville **to** custodian, 8 hrs./day. Rec Center, \$16.09/hr.

**Cloverleaf Board of Education approval of items C-3 through C-4 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-5 Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the following classified staff change in status effective January 17, 2012:

Mary Curran, food service helper, **from** 6 hrs./day Middle School **to** 3.75 hrs./day High School, \$12.13/hr.

**Cloverleaf Board of Education approval of item C-5**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-6 Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments effective January 10, 2012, contingent upon passing the functional capacity evaluation:

Francine Longsdorf, food service helper, 3.0 hrs./day, initial placement Cloverleaf Elementary, \$10.28/hr.

Sue Few, food service helper, 3.0 hrs./day, initial placement High School, \$ 10.28/hr.

Jennifer Houser, food service helper, 3 hrs./day, initial placement High School, \$10.28/hr.

**C-7 Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments effective January 13, 2012:

Sharon Hall, food service helper, 3.75 hrs./day, initial placement Cloverleaf Elementary School, \$ 10.28/hr.

**C-8 Classified Staff Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the classified staff substitute appointment of Sue Few effective January 10, 2012: substitute educational aide \$9.05/hr. and substitute food service helper \$ 10.28/hr.

**Cloverleaf Board of Education approval of items C-6 through C-8 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D. SUPERINTENDENT'S REPORT** – Mr. Kubilus

**D-1 Paladin Protective Systems**

It is recommended that the Cloverleaf Board of Education approve the elevator system monitoring contract for \$300/year and the security systems contract for \$300/year with Paladin Protective Systems for the new Cloverleaf Elementary School to be paid from the General Fund, as presented.

**E. UNFINISHED BUSINESS**

**E-1 Fiscal Emergency Update**

**F. Executive Session**

It is recommended that the Cloverleaf Board of Education go into executive session for the purpose of discussing negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

Time Out: \_\_\_\_\_

**G. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

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**CLOVERLEAF ELEMENTARY BUILDING TOUR**

The following Board Members and Board Members Elect were present at 6:00 p.m. on January 9, 2012 and toured the new Cloverleaf Elementary Building.

- |                       |                             |
|-----------------------|-----------------------------|
| Mr. Christopher Berry | Mr. James Curran (Elect)    |
| Mrs. Jane Rych        | Mr. Michael Schmidt (Elect) |
| Mr. William Hutson    |                             |

Following the tour, Board Members reconvened at Cloverleaf High School to begin the organizational meeting and work session.

**ORGANIZATIONAL MEETING & WORK SESSION**

The Board of Education of the Cloverleaf Local School District met for an Organizational Meeting and Work Session on January 9, 2012 at 7:00 p.m. at the Cloverleaf High School.

**PLEDGE OF ALLEGIANCE**

**MISSION STATEMENT**

**OATH OF OFFICE FOR NEW BOARD MEMBERS**

The Treasurer administered the oath of office to the new board members:

I, James Curran and Michael Schmidt, swear that I will support the Constitution of the United States and the Constitution of the State of Ohio, and that I will perform faithfully the duties of my office as a member of the Board of Education of the Cloverleaf Local School District.

\_\_\_\_\_ James Curran

\_\_\_\_\_ Michael Schmidt

Following the swearing in of Board Members James Curran and Michael Schmidt, Mr. William Hutson, President Pro-Tempore, called the meeting to order. Upon roll call the following members responded:

- |                       |                     |
|-----------------------|---------------------|
| Mr. Christopher Berry | Mr. James Curran    |
| Mrs. Jane Rych        | Mr. Michael Schmidt |
| Mr. William Hutson    |                     |

**2012-1 NOMINATION AND ELECTION OF PRESIDENT**

Mr. Schmidt placed the name of Mr. Hutson in nomination for President. There being no further nominations, Mrs. Rych moved, seconded by Mr. Berry, that nominations be closed and the treasurer be instructed to cast a unanimous vote for Mr. Hutson as President.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-2 NOMINATION AND ELECTION OF VICE-PRESIDENT**

Mrs. Rych placed the name of Mr. Berry in nomination for Vice-President. There being no further nominations, Mrs. Rych moved, seconded by Mr. Schmidt, that nominations

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be closed and the treasurer be instructed to cast a unanimous vote for Mr. Berry as Vice-President.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Curran and Mr. Hutson

Abstain: Mr. Berry

Nays: None

Motion Carried

**2012-3 TREASURER PRO-TEMPORE**

Mr. Berry placed the name of Mrs. Rych in nomination for Treasurer Pro-Tempore. There being no further nominations, Mr. Berry moved, seconded by Mr. Schmidt, that nominations be closed and the treasurer be instructed to cast a unanimous vote for Mrs. Rych as Treasurer Pro-Tempore.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran and Mr. Hutson

Abstain: Mrs. Rych

Nays: None

Motion Carried

**OATH OF OFFICE FOR NEW BOARD OFFICERS**

The Treasurer administered the oath of office to the new board officers:

I, William Hutson and Christopher Berry, (President and Vice-President) solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio, and that I will faithfully and impartially discharge my duties as (President and Vice-President) of the Board of Education of the Cloverleaf Local School District, Medina County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted during my continuance in said office and until my successor is elected and qualified, so help me God.

\_\_\_\_\_ President

\_\_\_\_\_ Vice-President

**2012-4 BOARD REPRESENTATIVE - CLOVERLEAF COMMUNITY RECREATION CENTER**

Mr. Hutson placed the name of Mrs. Rych in nomination as the Cloverleaf Community Recreation Center representative for 2012. There being no further nominations, Mr. Hutson moved, seconded by Mr. Curran, that nominations be closed and the treasurer be instructed to cast a unanimous vote for Mrs. Rych as the Cloverleaf Community Recreation Center representative for 2012.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Curran, Mr. Berry and Mr. Schmidt

Abstain: Mrs. Rych

Nays: None

Motion Carried

**2012-5 BOARD REPRESENTATIVE – MEDINA COUNTY CAREER CENTER**

Mr. Berry placed the name of Mr. Schmidt in nomination as representative of the Medina County Career Center from January 2012 through December 2014. There being no further nominations, Mrs. Rych moved, seconded by Mr. Berry, that nominations be



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closed and the treasurer be instructed to cast a unanimous vote for Mr. Schmidt as Medina County Career Center representative from January 2012 through December 2014.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

### **2012-6 BOARD COMMITTEES**

Mr. Schmidt motioned, seconded by Mr. Berry to approve board committees for calendar year 2012 as follows:

OSBA Legislative Liaison	Mr. Hutson
OSBA Student Achievement Liaison	Mr. Berry
Finance Committee	Mr. Berry and Mr. Curran
Policy Committee	Mrs. Rych and Mr. Schmidt

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mrs. Rych, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

### **2012-7 ADOPTION OF 2012-2013 ALTERNATIVE TAX BUDGET**

Mr. Berry motioned, seconded by Mr. Curran to approve the 2012-2013 Alternative Tax Budget as presented.

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran, Mr. Schmidt, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

### **2012-8**

Mr. Schmidt motioned, seconded by Mr. Berry to approve the following recommendations:

1. **2012 FISCAL PROCEDURES**  
Authorize the treasurer to perform the following functions in order to proceed with prompt transactions of fiscal affairs in 2012;
  - Pay bills insofar as they fall due, providing there is money in the appropriations;
  - Invest funds when practical in Certificates of Deposit and/or Repurchase Agreements;
  - Request advances as often as necessary from the office of the county Auditor;
  - Borrow funds when needed, upon the approval of the Board of Education.
2. **PUBLIC RECORDS OFFICER**  
Designate the treasurer or treasurer designee as the public records officer
3. **BOARD MEETING SCHEDULE**  
All meetings as listed below will begin at 7:00 pm unless otherwise advertised.

<b>2012 Work Session Meeting Schedule</b>		<b>2012 Regular Board Meeting Schedule</b>	
<i>Date</i>	<i>Location</i>	<i>Date</i>	<i>Location</i>
		January 23	High School Library
February 13	High School Library	February 27	High School Library
March 12	High School Library	March 26	High School Library
April 9	High School Library	April 23	Elementary School
	No meeting scheduled	May 21	Middle School
June 11	High School Library	June 25	High School Library
	No meeting scheduled	July 23	High School Library
August 13	High School Library	August 27	High School Library
September 10	High School Library	September 24	High School Library
October 8	High School Library	October 22	High School Library
November 12	High School Library	November 26	High School Library
	No meeting scheduled	December 10	High School Library

**4. ENROLLMENT CERTIFICATION AND SERVICE FUND**

Accept the enrollment of 2,878 students and authorize the Treasurer to establish a service fund of \$20,000 as stipulated in ORC 3315.15.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**RECOGNITION AND PUBLIC PARTICIPATION**

**PUBLIC PARTICIPATION**

None

**STAFF RECOGNITION**

The following department was recognized by the Cloverleaf Board of Education:

Cloverleaf Food Service Department - 2011 Stellar Award for Best Nutrition Practices

**2012-9 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mrs. Rych to approve the following personnel item:

**1. Resolution Implementing a Layoff of Nonteaching Employees**

WHEREAS, the Board of Education and the Ohio Association of Public School Employees, Local 371, are parties to a Negotiated Agreement having a term of July 1, 2008, through June 30, 2011; and

WHEREAS, the Negotiated Agreement provides for the Board of Education to implement a reduction in force of the classified employees for reasons including lack of funds and building reorganization; and

WHEREAS, the Board of Education finds that a lack of funds and building reorganization requires a reduction in the classified staff; and

WHEREAS, Local 371 has been given notice of this reduction in force pursuant to the Negotiated Agreement.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Due to lack of funds and building reorganization, the following positions are hereby abolished effective January 17, 2012:

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Two Level 2 Elementary Secretaries

Section 2. Based upon the abolishment of positions as set forth in Section 1, the following employees are laid off effective January 17, 2012:

Donna Conley and Marilyn Bilek.

The Treasurer is directed to give these employees written notice of this action on behalf of the Board of Education.

Section 3. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

#### **2012-10 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Berry to approve the following personnel item:

##### **1. Resolution Implementing a Layoff of Nonteaching Employees**

WHEREAS, the Board of Education and the Ohio Association of Public School Employees, Local 371, are parties to a Negotiated Agreement having a term of July 1, 2008, through June 30, 2011; and

WHEREAS, the Negotiated Agreement provides for the Board of Education to implement a reduction in force of the classified employees for reasons including lack of funds and building reorganization; and

WHEREAS, the Board of Education finds that a lack of funds and building reorganization requires a reduction in the classified staff; and

WHEREAS, Local 371 has been given notice of this reduction in force pursuant to the Negotiated Agreement.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Due to lack of funds and building reorganization, the following positions are hereby abolished effective January 17, 2012:

Two Level 5 Custodians

Section 2. Based upon the abolishment of positions as set forth in Section 1, the following employees are laid off effective January 17, 2012: Donna Fankhauser and Barb Storm. The Treasurer is directed to give these employees written notice of this action on behalf of the Board of Education.

Section 3. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

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Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

### **2012-11 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mr. Berry to approve the following items:

#### **1. Classified Staff Change in Status, effective January 17, 2012**

Mary Jo Vargas, **from** elementary food service manager, 8 hrs./day, Lodi, **to** secondary food service manager, 8 hrs./day, Middle School, \$13.20/hr.

Sherry Armstrong, food service helper **from** 5.25 hrs./day Seville Intermediate **to** 5.25 hrs./day, Cloverleaf Elementary, \$12.95/hr.

Bonnie Carter, food service manager **from** 8 hrs./day Lodi **to** 8 hrs./day, Cloverleaf Elementary, \$13.65/hr.

Annette Dudas, food service helper, **from** 3.5 hrs./day, Seville **to** 3.75 hrs./day, Cloverleaf Elementary, \$10.28/hr.

Sheila Lewis, food service helper, **from** 7 hrs./day Westfield Upper Elementary **to** 7 hrs./day Cloverleaf Elementary, \$12.13/hr.

Joyce Meyer, food service helper, **from** 6 hrs./day High School, **to** 3.75 hrs./day Cloverleaf Elementary, \$10.59/hr.

Becky Shaw, **from** 6 hrs./day food service helper, Lodi **to** 6 hrs./day food service lead helper, High School, \$12.31/hr.

Sally Thress, food service lead helper, **from** 6 hrs./day, Seville Intermediate **to** 6 hrs./day, Cloverleaf Elementary, \$13.14/hr.

Scott Crapo, maintenance helper, 8 hrs./day, placement at Cloverleaf Elementary, \$18.06/hr.

Herb Napier, custodian, 8 hrs./day, from Lodi/Westfield split to Cloverleaf Elementary, \$13.53/hr.

Mike Robertson, custodian, 8 hrs./day **from** Middle School **to** Cloverleaf Elementary, \$14.87/hr.

Mark Shiverdecker, head custodian, 8 hrs./day, **from** Lodi Primary **to** Cloverleaf Elementary, \$16.91/hr.

\*Contingent upon successfully passing the functional capacity evaluation.

#### **2. Classified Staff Change in Status, effective January 17, 2012**

Eileen Antill, food service helper, **from** 6 hrs./day Lodi **to** 6 hrs./day High School, \$12.13/hr.

Lily Clifford, food service helper, **from** 5 hrs./day, Middle School **to** 3 hrs./day, Middle School, \$11.72/hr.

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Tammy Cooper, food service lead helper, **from** 6 hrs./day, Westfield Upper Elementary **to** food service helper, 3 hrs./day High School, \$12.13/hr.

Pauline Lentz, food service helper, **from** 2 hrs./day Middle School **to** 3 hrs./day, Middle School, \$12.13/hr.

Carol Rice, food service helper, **from** 5.5 hrs./day High School **to** 3.5 hrs./day Middle School, \$12.13/hr.

Gail Risko, food service helper, **from** 2.5 hrs./day Middle School **to** 3 hrs./day Middle School, \$11.00/hr.

Shirley Stout, food service helper, **from** 5 hrs./day High School **to** 3 hrs./day, High School, \$12.13/hr.

Sue Tomcho, food service helper, **from** 2.5 hrs./day, High School **to** 3.75 hrs./day, Cloverleaf Elementary, \$12.13/hr.

DeborahWentz, **from** Level II Elementary School Secretary, 8 hrs./day, Seville Intermediate School **to** Level II High School Attendance Secretary, 8 hrs./day, High School, \$14.82/hr.

Kathy Carlton, **from** Level II Elementary School Secretary, 8 hrs./day, Lodi Primary **to** Level II Secretary Transportation Department (Bus Garage), 8 hrs./day, \$15.31/hr.

Michael Kelling, maintenance helper, 8 hrs./day, placement at Cloverleaf Middle School, \$16.14/hr.

Everett Plesz, custodian, 8 hrs./day, **from** High School/Middle School split **to** Cloverleaf Elementary, \$13.29/hr.

Lonnie Ramsier, custodian, 8 hrs./day, **from** Lodi **to** Middle School, \$15.36/hr.

Diana Stark, custodian, 8 hrs./day, **from** Westfield Upper Elementary **to** High School/Middle School split, \$14.38/hr.

Teresa Swindig, custodian, 8 hrs./day **from** Rec Center **to** Middle School, \$14.87/hr.

Elaine Zaremba, **from** head day custodian, 8 hrs./day Seville **to** custodian, 8 hrs./day. Rec Center, \$16.09/hr.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: Mr. Curran

Motion Carried

### **2012-12 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mrs. Rych to approve the following item:

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**1. Classified Staff Change in Status, effective January 17, 2012**

Mary Curran, food service helper, **from** 6 hrs./day Middle School to 3.75 hrs./day High School, \$12.13/hr.

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Berry and Mr. Hutson

Abstain: Mr. Curran

Nays: None

Motion Carried

**2012-13 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mrs. Rych to approve the following items:

**1. Classified Staff Appointments, effective January 10, 2012**

Francine Longsdorf, food service helper, 3.0 hrs./day, initial placement Cloverleaf Elementary, \$10.28/hr.

Jennifer Houser, food service helper, 3 hrs./day, initial placement High School, \$10.28/hr.

\*Contingent upon passing the functional capacity evaluation

**2. Classified Staff Appointments, effective January 13, 2012**

Sharon Hall, food service helper, 3.75 hrs./day, initial placement Cloverleaf Elementary School, \$ 10.28/hr.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**2012-14 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Schmidt to approve the following item:

**1. Paladin Protective Systems**

Elevator system monitoring contract for \$300/year and the security systems contract for \$300/year with Paladin Protective Systems for the new Cloverleaf Elementary School to be paid from the General Fund, as presented.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**SUPERINTENDENT'S REPORT****TENTATIVE AGREEMENT WITH OAPSE**

Superintendent Kubilus reported a tentative agreement had been reached with OAPSE which was also ratified by OAPSE. Superintendent Kubilus will not bring the contract before the Board for approval as the Treasurer cannot certify the availability of funds. The contract will go into effect in 30 days by operation of law.

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**UNFINISHED BUSINESS**

**FISCAL EMERGENCY UPDATE**

Superintendent Kubilus updated the Board on the status of Fiscal Emergency. The declaration of Fiscal Emergency should occur the week of January 16, 2012.

**NEW BUSINESS**

None

**2012-15 ADJOURNMENT**

Mr. Schmidt motioned, seconded by Mr. Berry to adjourn the meeting at 8:04 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

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President

---

Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

February 13, 2012  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.



- C. Fiscal Emergency Update
- D. Colt Pack Running Club – Mr. Gucker
- E. House Bill 264 Update – Mr. Kuse
- F. Explorer Program – Mr. Osborne
- G. Post Audit Report – Mrs. Workman
- H. Softball Fundraiser
- I. Board of Education Training
- J. Executive Session – Sale of Property

It is recommended that the Cloverleaf Board of Education go into executive session for the purpose of discussing the sale of property in Seville and Lodi.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

K. ADJOURNMENT

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

February 13,

12

The Board of Education of the Cloverleaf Local School District met in special session on February 13, 2012 at 7:00 p.m. at the Cloverleaf High School. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mrs. Jane Rych  
Mr. William Hutson

Mr. James Curran  
Mr. Michael Schmidt

### **PLEDGE OF ALLEGIANCE**

### **MISSION STATEMENT**

### **RECOGNITION AND PUBLIC PARTICIPATION**

None

### **FISCAL EMERGENCY UPDATE**

Board President Bill Hutson updated the Board on a meeting held that day with Superintendent Kubilus, Treasurer Workman, Paul Marshall, Bob Foss to discuss fiscal emergency. The district was directed to develop a list of possible cuts with the main focus on salaries and benefits. The recovery plan must be submitted by June 6. The Financial Planning and Oversight Commission made it clear that the cuts will ultimately be the commission's decisions, which may not be palatable to the Board. The prior performance audit will be updated and a new staffing analysis will be conducted.

### **COLT PACK RUNNING CLUB**

Mr. Gucker and Mr. Ryan presented information to create a Colt Pack Running Club. The club will be available at no cost to the district. Superintendent Kubilus reported a formal recommendation would be made at the regular board meeting.

### **SOFTBALL FUNDRAISER**

John Carmigino presented information on a softball Texas Hold-em fundraiser. He will provide Superintendent Kubilus with a detailed plan for the Board's review.

### **HOUSE BILL 264 UPDATE**

Mr. Kuse provided an update on the House Bill 264 Project.

### **EXPLORER PROGRAM**

Mr. Osborn reported on the Explorer Program at the Middle School. The test highlights possible career interests for students.

### **POST AUDIT REPORT**

Treasurer Workman reported on the 2010-2011 post audit meeting held with Julian & Grube, Inc. The independent accountants did not identify any deficiencies in internal control over financial reporting that they considered to be material weaknesses. A material non-compliance was noted regarding the reevaluation of students qualifying for special education. Treasurer Workman thanked her staff and all other departments in providing information to the auditors.

### **BOARD OF EDUCATION TRAINING**

Superintendent Kubilus sought input from the Board on a board training to be provided by Will Koran who is the Superintendent for the Medina County Educational Service Center. The Board typically undergoes such training each time a new board member is elected. The training will be scheduled at a work session in March or April.

February 13,

12

**SALE OF PROPERTY**

Mr. Hutson reported to the Board that he has a conflict of interest in discussing the sale of Westfield property as he also serves as the Law Director for the Village of Westfield Center. Mr. Hutson reported to the board that he will be filing an affidavit with Treasurer Workman and plans to provide copies to Superintendent Kubilus, board members and possibly the Ohio Ethics Commission. Mr. Hutson stated he will not be participating in any conversations regarding the Westfield property with the school or with Westfield Village. Westfield Village has contracted with another attorney to represent them in such matter.

**2012-24 EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mr. Curran, to enter into executive session for the purpose of discussing the sale of property in Seville and Lodi. In 8:12 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**2012-25 ADJOURN EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Hutson to adjourn executive session at 8:40 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Hutson, Mr. Berry, Mr. Curran and Mr. Schmidt

Nays: None

Motion Carried

**2012-26 ADJOURNMENT**

Mr. Berry motioned, seconded by Mr. Schmidt to adjourn the meeting at 8:41 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION REGULAR MEETING

February 27, 2012  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

A-6. **Minutes** of the January 23, 2012 regular session, and the February 13, 2012 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the January 23, 2012 regular session, and the February 13, 2012 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

B. RECOGNITION AND PUBLIC PARTICIPATION

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2 **Student Recognitions** – Cloverleaf High School Gymnastics Team

B-3 **Staff Recognition** – Valerie Gregory

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Adams, Stephanie	Brooks, Matthew	Bunch, Samantha
Diezman, Leah	Gillentine, Emily	Goulandis, Katherine
Hutzel, Catherine	Jones, Sarah	Pace, Christine
Petek, Elizabeth	Stafford, Gary	Vandersommers, Julie
Ward, Jodell		

**C-2 Certified Staff Resignation Due to Retirement**

It is recommended that the Cloverleaf Board of Education approve the certified staff resignation due to retirement of Ronald Tisher, effective at the end his contract, June 30, 2012.

**C-3 Classified Staff Resignations**

It is recommended that the Cloverleaf Board of Education approve the following classified staff resignations:

Michele Copley, Middle School educational aide, effective the end of the work day, February 24, 2012

Eileen Antill, High School cook helper, effective the end of the work day February 14, 2012

**C-4 Supplemental Staff Resignation**

It is recommended that the Cloverleaf Board of Education approve the supplemental staff resignation of Erin Cavey, Middle School Team Leader, effective February 7, 2012.

**C-5 Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the classified staff change in status of Tammy Cooper, food service helper, high school from 3 to 6 hrs./day, \$12.13/hr., effective February 28, 2012.

**C-6 Classified Staff Substitute Appointment**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments, effective February 28, 2012:

Sandra Carpenter, substitute bus driver	\$13.21/hr.
Kathleen Newman, substitute educational aide	\$ 9.05/hr.

**C-7 Supplemental Staff Appointment (effective February 7, 2012)**  
 (All supplemental appointments contingent upon participation.)

It is recommended that the Cloverleaf Board of Education approve the supplemental staff appointment of Robbin Hopkins, Middle School Team Leader, \$663.30 (pro-rated), effective February 7, 2012:

**C-8 Supplemental Staff Appointment (2011-2012 School Year)**  
 (All supplemental appointments contingent upon participation.)

Boys Tennis JV Coach	Kevin Braman	\$2,267.98
Outdoor Educator	Janice Bauman	\$ 139.57
Outdoor Educator	Dale Dailey	\$ 139.57
Outdoor Educator	Christine Henn	\$ 139.57
Outdoor Educator	Jessica Hitchcock	\$ 139.57
Outdoor Educator	Eileen McCowan	\$ 139.57
Outdoor Educator	Janice Perry	\$ 139.57
Outdoor Educator	Melissa Perry	\$ 139.57
Outdoor Educator	Amy Serafinchon	\$ 139.57
Outdoor Educator	Joyce Stephenson	\$ 139.57

**C-9 Classified Hours Change of Status**

It is recommended that the Cloverleaf Board of Education approve the revised set hours for bus drivers for the 2011-2012 school year effective February 28, 2012 as presented.

DRIVERS HOURS	2011-2012				REVISED HRS.	Previous Hours
	BUS #	A.M.	MID	P.M.	TOTAL	TOTAL
Barlock, Jackie	18	3.25		3	6.25	6.25
Cooke, Sandy	8	3.5	2	2.5	8	8
Deucore, Amie	15	3.5	2	2.5	8	8
Drollinger, Gary	11	3.75		2.75	6.5	6.5
Feckner, Amanda	44	3.25		2.5	5.75	5.75
Gentile, Donna	17	0		0	0	5.75
Grace, Jennifer	2	3		2.75	5.75	5.75
Haney, Norm	3	3.5		2.5	6	5.75
Deeks, Eric	19	3.25	2	2.75	8	7.5
Kupchick, Marti	7	3.5	2	2.5	8	8
Long, Angie	53	4		4	8	8
Myers, Sherry	22	3.5	2	2.5	8	8
Noernberg, Ellie	40	3	2	2.5	7.5	7.5
Ramey, Sherry	34	3.75		2.5	6.25	6.25
Rine, Pam	5	3.25	2	2.75	8	8
D.Rose	20	3.25		2.75	6	5.5



Shaw, Orrville	41	3		2	5	5
Shirley, Kathy	49	3.5	2	2.5	8	8
Siekbert, James	54	4.25		3.25	7.5	7.5
Sims Stacey	48	3.75		2.75	6.5	6.25
Steppenbacker, Sue	46	3.5		2.5	6	5.5
Stormer, Dee Dee	39	3.75		3.5	7.25	7
Swiat, Linda	38	3.25	2	2.75	8	8
Sykora, Lisa	42	3.5		2.25	5.75	5.75
Syverson, Leona	45	3.75		3	6.75	6.5
Tressler, Erica	16	3.5		2.25	5.75	5.75
Ulmer, Lynn	21	3	2	3	8	8
Wiley, Heather	12	3.5		2.75	6.25	6
Wurst, Ken	55	3.5		2.75	6.25	6
R.Yoss	52	4		4	8	8
<b>VAN DRIVER</b>						
P.Lange	104	3.75		3.25	7	7
<b>COURIER</b>						
Sykes, Dawn	98	6			6	6

**C-10 Classified Hours Change of Status**

It is recommended that the Cloverleaf Board of Education approve the revised set hours for bus drivers for the 2011-2012 school year effective February 1, 2012 as presented.

DRIVERS HOURS	2011-2012			REVISED HRS.	Previous Hours
	Haumesser, Pat	29	3.75	2.75	6.5
Wolff, Don	23	2.75	2.25	5	5.25

**C-11 Supplemental Staff Appointments (2012-2013 School Year)**  
(All supplemental appointments contingent upon participation.)

Dual Cross Country Coach	Garth Gucker	\$4,535.96
Cross Country Assistant Coach	Marty Ryan	\$2,616.90
Girls Varsity Soccer Coach	Jacob Miracle	\$4,187.04
Girls JV Soccer Coach	Judd Peroli	\$2,616.90
Girls Varsity Tennis Coach	Brenda Hewit	\$3,663.66
8 <sup>th</sup> Grade Cheerleader Coach	Leanne Collum	\$2,965.82

**C-12 Summer School Appointments**

It is recommended that the Cloverleaf Board of Education approve the following Summer School appointments:

Summer School Pre-School Principal From Title I funds	Megan Maloney	\$4,200.00
Summer School Secondary Principal Self-funded	Robert Preusser	\$3,700.00

**Cloverleaf Board of Education approval of items C-1 through C-12 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-13 Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the change in status of Mary Curran, food service helper, high school, from 3.75 hrs./day to 6 hrs./day, \$12.13/hr., effective February 28, 2012.

**Cloverleaf Board of Education approval of item C-13**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-14 Summer School Appointments**

It is recommended that the Cloverleaf Board of Education approve the Summer School appointment of Denise Berry, Summer School Elementary Principal, \$4,800.00 from Title I Funds.

**Cloverleaf Board of Education approval of item C-14**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Amended Appropriations FY 2012**

It is recommended that the Cloverleaf Board of Education approve the amended appropriations as presented.

**Cloverleaf Board of Education approval of items D-1 through D-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D-3 **Records Disposal**

Upon the recommendation of the Districts Records Commission, it is recommended that the Cloverleaf Board of Education approve the Certificates of Records Disposal (RC-3s) and One Time Disposal of Obsolete Records

**Cloverleaf Board of Education approval of item D-3**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Northeast Ohio Network for Educational Technology (NEOnet)  
Internet Service Contract**

It is recommended that the Cloverleaf Board of Education approve the agreement between Northeast Ohio Network for Educational Technology and Cloverleaf Local Schools for internet services as presented to be paid out of General Fund.

E-2 **Northeast Ohio Network for Educational Technology (NEOnet)  
Exchange Hosting Service**

It is recommended that the Cloverleaf Board of Education approve the agreement between Northeast Ohio Network for Educational Technology and Cloverleaf Local Schools for exchange hosting service as presented to be paid out of General Fund.

E-3 **Akron University Post-Secondary Enrollment Options Program  
(PSEOP) Second Addendum for the 2012-2013 School Year**

It is recommended that the Cloverleaf Board of Education approve the Second Addendum to the MOU between The University of Akron for Wayne College and Cloverleaf Local Schools as presented.

**E-4 Ohio School Board Association Agreement**

It is recommended the Cloverleaf Board of Education approve the agreement between Ohio School Board Association and Cloverleaf Local Schools for the Ohio Policy Services policy update service as presented, \$650.00/year paid out of General Fund.

**E-5 American Red Cross Shelter Agreement**

It is recommended that the Cloverleaf Board of Education approve the shelter agreement between the American Red Cross and Cloverleaf Local Schools as presented.

**E-6 C. Martin Trucking Service Agreements**

It is recommended that the Cloverleaf Board of Education approve the service agreements between C. Martin Trucking and Cloverleaf Local Schools for container and trash removal service for a period of 5 years as presented, \$1,553.26 per month to be paid out of General Fund and \$72.39 per month to be paid out of Rec Center Fund.

**E-7 Donations**

It is recommended that the Cloverleaf Board of Education approve the donation of \$200.00 from Mr. Herbert Graybill, to be used for the Class of 2012 (third grade) Christmas Pizza Party.

**E-8 Policies – 1<sup>st</sup> Reading**

It is recommended that the Cloverleaf Board of Education approve the first reading of the following policies:

- DI Fiscal Accounting and Reporting
- GBA Equal Opportunity Employment
- GBE Staff Health and Safety
- GBL Personnel Records

**E-9 Out of State and/or Overnight Trips**

It is recommended that the Cloverleaf Board of Education approve the following out of state and/or overnight trips as presented:

High School Robotics Club to Central Ohio Qualifier,  
January 27-28, 2012, Columbus, Ohio

High School Robotics Club to Pennsylvania Qualifier  
February 10-11, 2012, Robert Morris University, Pennsylvania

High School Robotics Club to State Tournament,  
February 17-18, 2012, Cincinnati, Ohio

High School Robotics Club to Pennsylvania State Tournament  
February 24-25, 2012, Penn Tech College, Pennsylvania

High School Varsity Gymnastics Team to Districts  
February 24-25, 2012, Painesville, Ohio

High School Academic Challenge Team to Washington DC  
May 30 – June 2, 2012

5<sup>th</sup> Grade Outdoor Education to Camp Nuhop, March 19-21, 2012

5<sup>th</sup> Grade Outdoor Education to Camp Nuhop, March 21-23, 2012

**Cloverleaf Board of Education approval of items E-1 through E-9 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**F. UNFINISHED BUSINESS**

**F-1 Softball Fundraiser**

**F-2 Fiscal Emergency**

**G. NEW BUSINESS**

**G-1 Foreign Exchange Students**

**H. EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education go into executive session for the following reasons:

1. Employment of a Public Employee

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

I. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_



February 27,

12

The Board of Education of the Cloverleaf Local School District met in regular session on February 27, 2012 at 7:00 p.m. at the Cloverleaf High School. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. James Curran
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. William Hutson	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

## **MOMENT OF SILENCE**

Board Members observed a moment of silence in memory of the victims of the shooting at Chardon High school.

## **2012-27 APPROVAL OF MINUTES**

Mr. Berry motioned, seconded by Mr. Curran, to approve the minutes of the January 23, 2012 regular meeting and the February 13, 2012 special session meeting as submitted.

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

None

### **STUDENT RECOGNITION**

The gymnastics team and Coach Wendy Armstrong were recognized for their outstanding undefeated season. In the All-Around, Colts earning First-Team spots were Maddie Brandt, Hanna Kotlarek and Ashley Rose. Second-Team honors went to Cassie Grabowski and Honorable Mention to Robyn Tresch.

### **STAFF RECOGNITION**

Valery Gregory was recognized for creating a universal receipt reporting spreadsheet, on her own time, to be used by building secretaries and other departments.

## **2012-28 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mrs. Rych to approve the following personnel items:

### **1. Medina County Substitute Teacher Tutor List**

Adams, Stephanie	Brooks, Matthew	Bunch, Samantha
Diezman, Leah	Gillentine, Emily	Goulandis, Katherine
Hutzel, Catherine	Jones, Sarah	Pace, Christine
Petek, Elizabeth	Stafford, Gary	Vandersommers, Julie
Ward, Jodell		

### **2. Administrative Certified Staff Resignation Due to Retirement, effective June 30, 2012**

Ronald Tisher

February 27,

12

**3. Classified Staff Resignations**

Michele Copley, Middle School educational aide, effective the end of the work day, February 24, 2012

Eileen Antill, High School cook helper, effective the end of the work day February 14, 2012

**4. Supplemental Staff Resignation, effective February 7, 2012**

Erin Cavey, Middle School Team Leader

**5. Classified Staff Change in Status**

Tammy Cooper, food service helper, high school from 3 to 6 hrs./day, \$12.13/hr., effective February 28, 2012

**6. Classified Staff Substitute Appointments, effective February 28, 2012**

Sandra Carpenter, substitute bus driver \$13.21/hr.  
Kathleen Newman, substitute educational aide \$ 9.05/hr.

**7. Supplemental Staff Appointment, effective February 7, 2012**

Robbin Hopkins, Middle School Team Leader, \$663.30 (pro-rated)

**8. Supplemental Staff Appointments, effective 2011-2012 School Year**

Boys Tennis JV Coach	Kevin Braman	\$2,267.98
Outdoor Educator	Janice Bauman	\$ 139.57
Outdoor Educator	Dale Dailey	\$ 139.57
Outdoor Educator	Christine Henn	\$ 139.57
Outdoor Educator	Jessica Hitchcock	\$ 139.57
Outdoor Educator	Eileen McCowan	\$ 139.57
Outdoor Educator	Janice Perry	\$ 139.57
Outdoor Educator	Melissa Perry	\$ 139.57
Outdoor Educator	Amy Serafinchon	\$ 139.57
Outdoor Educator	Joyce Stephenson	\$ 139.57

All supplemental appointments are contingent upon participation.

**9. Classified Hours Change of Status, effective February 28, 2012**

DRIVERS HOURS	2011-2012				REVISED HRS.	Previous Hours
	BUS #	A.M.	MID	P.M.	TOTAL	TOTAL
Barlock, Jackie	18	3.25		3	6.25	6.25
Cooke, Sandy	8	3.5	2	2.5	8	8
Deucore, Amie	15	3.5	2	2.5	8	8
Drollinger, Gary	11	3.75		2.75	6.5	6.5
Feckner, Amanda	44	3.25		2.5	5.75	5.75
Gentile, Donna	17	0		0	0	5.75
Grace, Jennifer	2	3		2.75	5.75	5.75
Haney, Norm	3	3.5		2.5	6	5.75
Deeks, Eric	19	3.25	2	2.75	8	7.5
Kupchick, Marti	7	3.5	2	2.5	8	8
Long, Angie	53	4		4	8	8

February 27,

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Myers, Sherry	22	3.5	2	2.5	8	8
Noernberg, Ellie	40	3	2	2.5	7.5	7.5
Ramey, Sherry	34	3.75		2.5	6.25	6.25
Rine, Pam	5	3.25	2	2.75	8	8
D.Rose	20	3.25		2.75	6	5.5
Shaw, Orrville	41	3		2	5	5
Shirley, Kathy	49	3.5	2	2.5	8	8
Siekbert, James	54	4.25		3.25	7.5	7.5
Sims Stacey	48	3.75		2.75	6.5	6.25
Steppenbacker, Sue	46	3.5		2.5	6	5.5
Stormer, Dee Dee	39	3.75		3.5	7.25	7
Swiat, Linda	38	3.25	2	2.75	8	8
Sykora, Lisa	42	3.5		2.25	5.75	5.75
Syverson, Leona	45	3.75		3	6.75	6.5
Tressler, Erica	16	3.5		2.25	5.75	5.75
Ulmer, Lynn	21	3	2	3	8	8
Wiley, Heather	12	3.5		2.75	6.25	6
Wurst, Ken	55	3.5		2.75	6.25	6
R.Yoss	52	4		4	8	8
<b>VAN DRIVER</b>						
P.Lange	104	3.75		3.25	7	7
<b>COURIER</b>						
Sykes, Dawn	98	6			6	6

**10. Classified Hours Change of Status, effective February 1, 2012**

<b>DRIVERS HOURS</b>	<b>2011-2012</b>			<b>REVISED HRS.</b>	<b>Previous Hours</b>
Haumesser, Pat	29	3.75	2.75	6.5	6.75
Wolff, Don	23	2.75	2.25	5	5.25

**11. Supplemental Staff Appointments, 2012-2013 School Year**

Dual Cross Country Coach	Garth Gucker	\$4,535.96
Cross Country Assistant Coach	Marty Ryan	\$2,616.90
Girls Varsity Soccer Coach	Jacob Miracle	\$4,187.04
Girls JV Soccer Coach	Judd Peroli	\$2,616.90
Girls Varsity Tennis Coach	Brenda Hewit	\$3,663.66
8 <sup>th</sup> Grade Cheerleader Coach	Leanne Collum	\$2,965.82

All supplemental appointments are contingent upon participation.

**12. Summer School Appointments**

Summer School Pre-School Principal \$4,200.00, From Title I funds	Megan Maloney
Summer School Secondary Principal \$3,700.00, Self-funded	Robert Preusser

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

February 27,

12

**2012-29 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mrs. Rych to approve the following personnel item:

**1. Classified Staff Change in Status, effective February 28, 2012**

Mary Curran, food service helper, high school, from 3.75 hrs./day to 6 hrs./day, \$12.13/hr.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Schmidt and Mr. Hutson

Abstain: Mr. Curran

Nays: None

Motion Carried

**2012-30 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mr. Curran to approve the following personnel item:

**1. Summer School Appointment**

Denise Berry, Summer School Elementary Principal, \$4,800.00 from Title I Funds

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Abstain: Mr. Berry

Nays: None

Motion Carried

**2012-31 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Curran to approve the following personnel item:

**1. Certified Staff Resignation Due to Retirement, effective June 1, 2012**

Wendy Armstrong

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**2012-32 FINANCE**

Upon the recommendation of Treasurer Workman, Mrs. Rych motioned, seconded by Mr. Curran to approve the following finance items:

**1. Financial Reports**

January 2012 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

February 27,

12

**2. Amended Appropriations FY 2012**

**Cloverleaf Local Schools  
Fiscal 2012:  
2012 Amended Appropriations (Fund Level)  
(Board Report)**

Fund	November 2011 Amended Appropriations	February 2012 Adjustments	February 2012 Amended Appropriations
001 - General	\$23,785,804.77	\$ 117,369.00	\$23,903,173.77
002 - Bond	\$ 20,289.00	\$ 1,003,000.00	\$ 1,023,289.00
003 - PI	\$ 2,247,331.00	\$ -	\$ 2,247,331.00
004 - Construction	\$ 3,509,987.00	\$ -	\$ 3,509,987.00
006 - Food	\$ 1,238,253.62	\$ -	\$ 1,238,253.62
007 - Trust	\$ 49,500.00	\$ -	\$ 49,500.00
009 - Uniform School Supplies	\$ 7,993.00	\$ -	\$ 7,993.00
013 - Recreation	\$ 483,000.00	\$ -	\$ 483,000.00
016 - Emergency Levy	\$ 2,984,112.07	\$ -	\$ 2,984,112.07
018 - Support	\$ 130,200.00	\$ -	\$ 130,200.00
019 - Misc. Grant	\$ 78,836.90	\$ -	\$ 78,836.90
071 - Medina Countywide Sales Tax	\$ 1,821,399.00	\$ -	\$ 1,821,399.00
200 - Student Managed	\$ 133,000.00	\$ -	\$ 133,000.00
300 - District Managed	\$ 225,000.00	\$ -	\$ 225,000.00
432 - EMIS	\$ -	\$ -	\$ -
440 - Entry Year Teacher	\$ -	\$ -	\$ -
451 - Data Com.	\$ 10,000.00	\$ -	\$ 10,000.00
452 - School Net	\$ -	\$ -	\$ -
459 - Ohio Reads	\$ -	\$ -	\$ -
460 - Summer Interv.	\$ -	\$ -	\$ -
499 - Entry Teacher/5th Qtr	\$ -	\$ -	\$ -
504 - Education Jobs Grant	\$ -	\$ 13,451.40	\$ 13,451.40
506 - Race to the Top	\$ 69,709.62	\$ -	\$ 69,709.62
516 - IDEA B	\$ 688,084.96	\$ -	\$ 688,084.96
532 - Fiscal Stabilization Fund	\$ -	\$ -	\$ -
533 - Title II-D (FORMER FUND 599)	\$ -	\$ 2,684.26	\$ 2,684.26
572 - Title I	\$ 472,707.71	\$ (3,564.54)	\$ 469,143.17
573 - Title V	\$ -	\$ -	\$ -
584 - Title IV	\$ -	\$ -	\$ -
587 - IDEA Preschool	\$ 11,307.57	\$ -	\$ 11,307.57
590 - Title IIA	\$ 118,090.12	\$ (3,214.26)	\$ 114,875.86
	<b>\$38,084,606.34</b>	<b>\$ 1,129,725.86</b>	<b>\$39,214,332.20</b>

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Berry, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**2012-33 FINANCE**

Upon the recommendation of the District's Records Commission, Mr. Schmidt motioned, seconded by Mrs. Rych to approve the following finance item:

**1. Records Disposal**

Certificates of Records Disposal (RC-3s) and One Time Disposal of Obsolete  
Records (RC-1s)

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Berry, Mr. Curran and Mr. Hutson

February 27,

12

Nays: None  
Motion Carried

**SUPERINTENDENT'S REPORT**

**2012-34 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Curran motioned, seconded by Mr. Schmidt to approve the following items:

**1. Northeast Ohio Network for Educational Technology (NEOnet) Internet Service Contract**

Agreement between Northeast Ohio Network for Educational Technology and Cloverleaf Local Schools for internet services as presented to be paid out of General Fund

**2. Northeast Ohio Network for Educational Technology (NEOnet) Exchange Hosting Service**

Agreement between Northeast Ohio Network for Educational Technology and Cloverleaf Local Schools for exchange hosting service as presented to be paid out of General Fund

**3. Akron University Post-Secondary Enrollment Options Program (PSEOP) Second Addendum for the 2012-2013 School Year**

Second Addendum to the MOU between The University of Akron for Wayne College and Cloverleaf Local Schools as presented

**4. Ohio School Board Association Agreement**

Agreement between Ohio School Board Association and Cloverleaf Local Schools for the Ohio Policy Services policy update service as presented, \$650.00/year paid out of General Fund

**5. American Red Cross Shelter Agreement**

Shelter agreement between the American Red Cross and Cloverleaf Local Schools as presented

**6. C. Martin Trucking Service Agreements**

Service agreements between C. Martin Trucking and Cloverleaf Local Schools for container and trash removal service for a period of 5 years as presented, \$1,553.26 per month to be paid out of General Fund and \$72.39 per month to be paid out of Rec Center Fund

**7. Donations**

Donation of \$200.00 from Mr. Herbert Graybill, to be used for the Class of 2021 (third grade) Christmas Pizza Party

**8. Policies – 1<sup>st</sup> Reading**

DI	Fiscal Accounting and Reporting
GBA	Equal Opportunity Employment
GBE	Staff Health and Safety
GBL	Personnel Records

February 27,

12

**9. Out of State and/or Overnight Trips**

High School Robotics Club to Central Ohio Qualifier,  
January 27-28, 2012, Columbus, Ohio

High School Robotics Club to Pennsylvania Qualifier  
February 10-11, 2012, Robert Morris University, Pennsylvania

High School Robotics Club to State Tournament,  
February 17-18, 2012, Cincinnati, Ohio

High School Robotics Club to Pennsylvania State Tournament  
February 24-25, 2012, Penn Tech College, Pennsylvania

High School Varsity Gymnastics Team to Districts  
February 24-25, 2012, Painesville, Ohio

High School Academic Challenge Team to Washington DC  
May 30 – June 2, 2012

5<sup>th</sup> Grade Outdoor Education to Camp Nuhop, March 19-21, 2012

5<sup>th</sup> Grade Outdoor Education to Camp Nuhop, March 21-23, 2012

Roll call as follows:

Ayes: Mr. Curran, Mr. Schmidt, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**UNFINISHED BUSINESS****SOFTBALL FUNDRAISER**

Superintendent Kubilus provided an update on the Softball Fundraiser Texas Hold-em Tournament. After researching various issues, legal was consulted. The first tournament is scheduled for Saturday, March 3, 2012.

**FISCAL EMERGENCY UPDATE**

Superintendent Kubilus provided an update on the Commission's approval process of financial related items. Mr. Foss, Ohio Department of Education, will review the board minutes and will make the decision as to which items require the approval of the Commission. The District will be providing information for the recovery plan but it will ultimately be the Commission's plan. A performance audit and staffing analysis will be conducted. The State Auditor's team will be presenting the FY12 forecast at the March 12, 2012 Commission's meeting. All Board Members will be present.

**NEW BUSINESS****FOREIGN EXCHANGE STUDENTS**

Superintendent Kubilus sought input from the Board on whether to continue participating in the Foreign Exchange Student Program. It was determined to continue the program with reducing the number of students from 1-3 per year to 1-2 students per year.

**GRADUATION FLOOR COVERING**

Superintendent Kubilus presented information on purchasing different floor covering for the graduation ceremony at the Rec Center. Board Members recommended proceeding with the project with an estimated cost to the District of \$8,780.00, to be paid from Permanent Improvement funds. The replacement floor will save the District money expended in labor and materials in the set-up and tear-down for graduation.

February 27,

12

**2012-35 EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Schmidt, to enter into executive session with Ron Tisher and Craig Walkup, for the purpose of discussing the employment of a public employee with potential action. In 8:31 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-36 ADJOURN EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Schmidt to adjourn executive session at 9:03 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-37 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Curran motioned, seconded by Mrs. Rych to approve the following personnel item:

**1. Supplemental Staff Appointments, 2012-2013 School Year**

Bob Lake    Head High School Football Varsity Coach    \$ 6,629.48

All supplemental appointments are contingent upon participation.

Roll call as follows:

Ayes: Mr. Curran, Mrs. Rych, Mr. Berry, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**2012-38 ADJOURNMENT**

Mr. Berry motioned, seconded by Mr. Schmidt to adjourn the meeting at 9:04 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer



CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION SPECIAL MEETING

March 12, 2012  
Cloverleaf Rec Center  
11:00 AM.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

B. **Auditor of State FY12 Forecast Presentation**

C. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

March 12, 2012  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**C. NEW BUSINESS**

C-1 Medina County Schools' Educational Service Center Contract – Mr. Will Koran

C-2 School Security

**D UNFINISHED BUSINESS**

D-1 Fiscal Emergency

**E. EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education go into executive session for the purpose of discussing negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

F. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

March 12, 2012

The Board of Education of the Cloverleaf Local School District met in special session on March 12, 2012 at 11:00 a.m. at the Cloverleaf Recreation Center. Meeting was held in conjunction with the Financial Planning and Supervision Commission. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. William Hutson  
Mrs. Jane Rych

Mr. James Curran  
Mr. Michael Schmidt

**AUDITOR OF STATE FY2012 FORECAST PRESENTATION**

The Auditor of the State Representatives presented the FY2012 forecast. The Board signed a letter to acknowledge the Auditor of the States representations of the financials.

Mr. Berry entered room at 11:11am

**2012-39 ADJOURNMENT**

Mrs. Rych motioned, seconded by Mr. Schmidt to adjourn the meeting at 11:25 a.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Berry, Mr. Curran, and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

March 12, 2012

The Board of Education of the Cloverleaf Local School District met in special session on March 12, 2012 at 7:00 p.m. at the Cloverleaf High School. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. William Hutson  
Mrs. Jane Rych

Mr. James Curran  
Mr. Michael Schmidt

### **PLEDGE OF ALLEGIANCE**

### **MISSION STATEMENT**

### **RECOGNITION AND PUBLIC PARTICIPATION**

John Carmagino thanked the Board for allowing the Texas hold-em tournament fundraiser at the Rec Center.

### **NEW BUSINESS**

### **MEDINA COUNTY SCHOOLS' EDUCATIONAL SERVICE CENTER**

### **CONTRACT**

Mr. Will Koran, Medina County ESC Superintendent, reviewed the contract agreement between Medina County School's Educational Service Center and Cloverleaf Local Schools for the 2012-2013 school year.

### **SCHOOL SECURITY**

Superintendent Kubilus provided an update on the internal overview of lockdown procedures with Deputy Pries as well as possible security upgrades throughout the district.

### **WESTFIELD FIRE DEPARTMENT PRE-PROM PROGRAM**

Mrs. Rych informed the Board that the Westfield Fire Department offered to conduct a Pre-Prom program. Superintendent Kubilus will follow up with the High School Principal.

### **UNFINISHED BUSINESS**

### **FISCAL EMERGENCY UPDATE**

Treasurer Workman reviewed the Auditor of States FY2012 forecast in comparison to the District's forecast for FY2012 and the changes to the subsequent fiscal years. Superintendent Kubilus provided an update on the recovery plan timeline. Superintendent Kubilus, Treasurer Workman, and Bill Hutson will meet with the Commission Chair and Commission Secretary on March 29<sup>th</sup> before the Financial Planning and Supervision Commission meeting.

### **2012-40 EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mr. Curran to enter into executive session for the purpose of discussing negotiations. In 8:30 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mrs. Rych, and Mr. Hutson

Nays: None

Motion Carried

### **2012-41 ADJOURN EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mr. Curran to adjourn executive session at 9:21 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mrs. Rych, and Mr. Hutson

Nays: None

Motion Carried

March 12, 2012

**2012-42 ADJOURNMENT**

Mr. Curran motioned, seconded by Mr. Schmidt to adjourn the meeting at 9:21 p.m.

Roll call as follows:

Ayes: Mr. Curran, Mr. Schmidt, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

March 26, 2012  
Cloverleaf High School Library  
7:00 P.M.

ADDENDUM

C. **PERSONNEL** – Mr. Kubilus

C-3 **Certified Staff Continuing Contracts – Additions**

It is recommended that the Cloverleaf Board of Education approve the following certified staff continuing contracts, effective March 27, 2012:

Michael Bell                      Shannon Hart

C-7 **Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments contingent upon successfully passing the FCE, BCI and FBI background checks:

Joshua Sadzewicz, Maintenance, High School, 8 hrs./day, \$13.68/hr., effective April 16, 2012.

Sean Havalotti, Head Custodian, Middle School, 8 hrs./day, \$14.25/hr, effective April 16, 2012.



CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

March 26, 2012  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-6. **Minutes** of the February 27, 2012 regular session, the March 12, 2012 (11:00 AM) special session and March 12, 2012 (7:00 PM) special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the February 27, 2012 regular session, the March 12, 2012 (11:00 AM) special session and March 12, 2012 (7:00 PM) special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**B-2 Student Recognition - High School Robotics Club**

**C. PERSONNEL** – Mr. Kubilus

**C-1 Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Both

Stacy Farrenholz  
Lisa Sharnsky

Ellen Goodworth  
Mark Zajackowski

Michele Phelps

**C-2 Certified Staff Resignation due to Retirement**

It is recommended that the Cloverleaf Board of Education approve the certified staff resignation due to retirement of Nancy Dininger, effective July 1, 2012.

**C-3 Certified Staff Continuing Contracts**

It is recommended that the Cloverleaf Board of Education approve continuing contracts for the following certified staff, effective March 27, 2012:

Joshua Boggs	Lisa Heinrich	Denise Musolf
Karen Byers	Jessica Hitchcock	Melissa Perry
Dale Dailey	Robbin Hopkins	Frank Peters
Margherita DeAngelis	Anthony Humbert	Kim Petrocci
Amy Detwiler	Mollie Jarvis	Robert Preusser
Erin Ereg	Sharon Klevay	Lawrence Timm
Melissa Evert	Martha Lambert	Michelle Waltz
Craig Farrar	Angela Leonard	Andrew Winter
Erin Ginley	Cindy Mack	Christina Witschey
Frederick Haldiman	Eileen McCowan	

**C-4 Classified Staff Paid FMLA Leave**

It is recommended that the Cloverleaf Board of Education approve the following classified staff paid FMLA Leave:

Pamela Rine, beginning February 28, 2012 – March 23, 2012  
Elaine Zaremba, beginning February 24, 2012 – March 9, 2012

**C-5 Classified Staff Paid and Unpaid FMLA Leave**

It is recommended that the Cloverleaf Board of Education approve the classified staff paid and unpaid FMLA leave for Herb Napier beginning February 23, 2012.

**C-6 Classified Staff Change In Status**

It is recommended that the Cloverleaf Board of Education approve the following classified staff change in status:

Heather Osborn, educational aide, Middle School, from 4.5 hrs./day to 6 hrs./day, \$10.66/hr., effective March 27, 2012

Petra Lange, bus driver, from 7 hrs./day to 8 hrs./day, \$16.15/hr., effective March 27, 2012

Mark Shiverdecker, from head custodian (days) Elementary School to custodian, Rec Center, 8 hrs./day, \$15.36/hr., effective March 19, 2012.

Elaine Zaremba, from, day custodian Rec Center to night custodian, high school, 8 hrs./day, \$ 16.09/hr., effective March 19, 2012.

**Cloverleaf Board of Education approval of items C-1 through C-6 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Amended Five Year Forecast FY 2012**

It is recommended that the Cloverleaf Board of Education approve the amended five year forecast as presented.

**D-3 Julian & Grube, Inc. Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Julian & Grube, Inc. and Cloverleaf Local Schools for a 3 year contract at a cost of \$6,700 per year, for compilation of GAAP Financial Statements beginning with FY 2012 to be paid out of general fund, as presented.

**Cloverleaf Board of Education approval of items D-1 through D-3 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-4 Resolution Accepting the Amounts and Rates by Budget Commission**

It is recommended that the Cloverleaf Board of Education approve the resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor per attached.

**Cloverleaf Board of Education approval of item D-4**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Policies – 2<sup>nd</sup> Reading**

It is recommended that the Cloverleaf Board of Education approve the second reading of the following policies:

DI Fiscal Accounting and Reporting  
GBA Equal Opportunity Employment  
GBE Staff Health and Safety  
GBL Personnel Records

E-2 **eSchoolView Hosting Contract**

It is recommended that the Cloverleaf Board of Education approve the agreement between Infinite Cohesion, LTD and Cloverleaf Local Schools for eSchool View Hosting Services for web hosting, maintenance and support services, July 1, 2012 – June 30, 2013, in the amount of \$5,093 to be paid out of general fund as presented.

E-3 **Medina County Schools' Educational Service Center Agreement**

It is recommended that the Cloverleaf Board of Education approve the service agreement between the Medina County Schools' Educational Service Center and Cloverleaf Local Schools as presented.

E-4 **General Data Co., Inc. Agreement**

It is recommended that the Cloverleaf Board of Education approve the General Data Equipment Maintenance Agreement for treasurer office printer to be paid out of general fund.

E-5 **MSB Consulting Group Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between MSB Consulting Group and Cloverleaf Local Schools for Waypoynt Medicaid Billing Solution as presented to be paid out of general fund

E-6 **2012-2013 Calendar Revision**

It is recommended that the Cloverleaf Board of Education approve the revised 2012-2013 district calendar as presented.

E-7 **School Bus Purchases**

It is recommended that the Cloverleaf Board of Education approve the purchase of three (3) used 2010 Blue Bird, 72 passenger buses from Cardinal Bus Sales & Service for a total cost of \$192,000 as a single-source purchase (O.R.C. 3313.46) to be paid from permanent improvement funds.

E-8 **Overnight Trip**

It is recommended that the Cloverleaf Board of Education approve the National Honor Society Overnight Trip to Cedar Point, May 22-23, 2012 at no cost to the Cloverleaf Board of Education, as presented

E-9 **Donations**

It is recommended that the Cloverleaf Board of Education accept the \$200.00 donation from Seville Kiwanis to Cloverleaf Elementary School to provide coats, hats, gloves, etc to elementary students.

**Cloverleaf Board of Education approval of items E-1 through E-9 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. UNFINISHED BUSINESS

F-1 **Fiscal Emergency**

G. NEW BUSINESS

H. EXECUTIVE SESSION

H-1 **Executive Session – CEA Negotiations**

It is recommended that the Cloverleaf Board of Education go into executive session for the purpose of discussing CEA negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

H-2 **Executive Session – OAPSE Negotiations**

It is recommended that the Cloverleaf Board of Education go into executive session for the purpose of discussing OAPSE negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_



It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

### H-3 **Executive Session – Sale of Property in Seville and Lodi**

It is recommended that the Cloverleaf Board of Education go into executive session for the purpose of discussing the sale of property in Seville and Lodi.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

I. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

March 26,

12

The Board of Education of the Cloverleaf Local School District met in regular session on March 26, 2012 at 7:00 p.m. at the Cloverleaf High School. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. James Curran
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. William Hutson	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2012-43 APPROVAL OF MINUTES**

Mrs. Rych motioned, seconded by Mr. Schmidt, to approve the minutes of the February 27, 2012 regular meeting and the March 12, 2012 special session meeting as submitted.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

None

### **STUDENT RECOGNITION**

The Robotics Club and Coach Jim Vaughn were recognized for their outstanding season. The club won both the Ohio and Pennsylvania State Championships. The club was funded by sponsorships.

### **2012-44 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mr. Berry to approve the following personnel items:

#### **1. Medina County Substitute Teacher Tutor List**

Both

Stacy Farrenholz	Ellen Goodworth	Michele Phelps
Lisa Sharnsky	Mark Zajackowski	

#### **2. Certified Staff Resignation Due to Retirement, effective July 1, 2012**

Nancy Dininger

#### **3. Certified Staff Continuing Contracts, beginning of the 2012-2013 School Year**

Michael Bell	Shannon Hart	
Joshua Boggs	Lisa Heinrich	Denise Musolf
Karen Byers	Jessica Hitchcock	Melissa Perry
Dale Dailey	Robbin Hopkins	Frank Peters
Margherita DeAngelis	Anthony Humbert	Kim Petrocci
Amy Detwiler	Mollie Jarvis	Robert Preusser
Erin Ereg	Sharon Klevay	Lawrence Timm
Melissa Evert	Martha Lambert	Michelle Waltz
Craig Farrar	Angela Leonard	Andrew Winter
Erin Ginley	Cindy Mack	Christina Witschey
Frederick Haldiman	Eileen McCowan	

March 26,

12

**4. Classified Staff Paid FMLA Leave**

Pamela Rine, classified staff paid FMLA leave beginning February 28, 2012 and ending March 23, 2012

Elaine Zaremba, classified staff paid FMLA beginning February 24, 2012 and ending March 9, 2012

**5. Classified Staff Paid and Unpaid FMLA Leave, beginning February 23, 2012**

Herb Napier, classified staff FMLA paid and unpaid leave of absence

**6. Classified Staff Change in Status**

Joshua Sadzewicz, Maintenance, High School, 8 hrs./day, \$13.68/hr., effective April 16, 2012

Sean Havalotti, Head Custodian, Middle School, 8 hrs./day, \$14.25/hr., effective April 16, 2012

Heather Osborn, Educational Aide, Middle School, from 4.5 hrs./day to 6 hrs./day, \$10.66/hr., effective March 27, 2012

Petra Lange, Bus Driver, from 7 hrs./day to 8 hrs./day, \$16.15/hr., effective March 27, 2012

Mark Shiverdecker, from Head Custodian (days) Elementary School to Custodian, Rec Center, 8 hrs./day, \$15.36/hr., effective March 19, 2012

Elaine Zaremba, from, Day Custodian Rec Center to Night Custodian, high school, 8 hrs./day, \$ 16.09/hr., effective March 19, 2012

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: Mr. Curran

Motion Carried

**2012-45 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Berry motioned, seconded by Mr. Curran to approve the following finance items:

**1. Financial Reports**

March 2012 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

**2. Amended Five Year Forecast FY2012**

Amended Five Year Forecast FY2012 as presented

**3. Julian & Grube, Inc. Agreement**

Agreement between Julian & Grube, Inc. and Cloverleaf Local Schools for a 3 year contract at a cost of \$6,700 per year, for compilation of GAAP Financial

March 26,

12

Statements beginning with FY2012 to be paid out of general fund, as presented.

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

### **2012-46 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Berry motioned, seconded by Mr. Schmidt to approve the following finance items:

#### **1. Resolution Accepting the Amounts and Rates by Budget Commission**

Resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor per attached

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

### **SUPERINTENDENT'S REPORT**

#### **2012-47 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Schmidt to approve the following items:

#### **1. Policies – 2<sup>nd</sup> Reading**

DI	Fiscal Accounting and Reporting
GBA	Equal Opportunity Employment
GBE	Staff Health and Safety
GBL	Personnel Records

#### **2. eSchoolView Hosting Contract**

Agreement between Infinite Cohesion, LTD and Cloverleaf Local Schools for eSchool View Hosting Services for web hosting, maintenance and support services, July 1, 2012 – June 30, 2013, in the amount of \$5,093 to be paid out of general fund as presented

#### **3. Medina County Schools' Educational Service Center Agreement**

Service agreement between the Medina County Schools' Educational Service Center and Cloverleaf Local Schools as presented

#### **4. General Data Co., Inc. Agreement**

General Data Equipment Maintenance Agreement for treasurer office printer to be paid out of general fund

#### **5. MSB Consulting Group Agreement**

Agreement between MSB Consulting Group and Cloverleaf Local Schools for Waypoint Medicaid Billing Solution as presented to be paid out of general fund

March 26,

12

**6. 2012-2013 Calendar Revision**

Revised 2012-2013 district calendar as presented

**7. School Bus Purchases**

Purchase of three (3) used 2010 Blue Bird, 72 passenger buses from Cardinal Bus Sales & Service for a total cost of \$192,000 as a single-source purchase (O.R.C. 3313.46) to be paid from permanent improvement funds

**8. Overnight Trip**

National Honor Society Overnight Trip to Cedar Point, May 22-23, 2012 at no cost to the Cloverleaf Board of Education, as presented

**9. Donation**

Accept the \$200.00 donation from Seville Kiwanis to Cloverleaf Elementary School to provide coats, hats, gloves, etc to elementary students

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**UNFINISHED BUSINESS****FISCAL EMERGENCY UPDATE**

The Commission meeting will be held on March 29, 2012 at 4:30 p.m. The meeting was rescheduled to accommodate staff.

**NEW BUSINESS****APRIL WORK SESSION**

The April 9, 2012 work session will be changed to April 16, 2012 pending verification from Board Members. The menu of potential cuts will be reviewed at this meeting.

**PUNCH LIST STATUS**

Superintendent Kubilus reviewed the status of his meetings with the elementary building contractors to finalize the punch lists. Contractors are scheduled to work over spring break and will continue into the summer months.

**2012-48 EXECUTIVE SESSION – CEA NEGOTIATIONS**

Mr. Berry motioned, seconded by Mr. Curran, to enter into executive session for the purpose of discussing CEA negotiations. In 8:19 p.m.

Mr. Berry was not present during executive session.

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

March 26,

12

**2012-49 ADJOURN EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Schmidt to adjourn executive session. Out 8:36 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-50 EXECUTIVE SESSION – OAPSE NEGOTIATIONS**

Mrs. Rych motioned, seconded by Mr. Berry, to enter into executive session for the purpose of discussing OAPSE negotiations. In 8:37 p.m.

Mr. Curran & Mr. Schmidt were not present during executive session

Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry and Mr. Hutson

Nays: None

Motion Carried

**2012-51 ADJOURN EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mrs. Rych to adjourn executive session. Out 9:00 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

There was a brief recess from 9:00p.m. to 9:07p.m.

**2012-52 EXECUTIVE SESSION – SALE OF PROPERTY IN SEVILLE & LODI**

Mrs. Rych motioned, seconded by Mr. Curran, to enter into executive session for the purpose of discussing the sale of property in Seville and Lodi. In 9:07 p.m.

All board members were present during executive session

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Berry, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**2012-53 ADJOURN EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mr. Berry to adjourn executive session. Out 9:43 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mrs. Rych, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

March 26, 12

**2012-54 ADJOURNMENT**

Mr. Curran motioned, seconded by Mr. Schmidt to adjourn the meeting at 9:43 p.m.

Roll call as follows:

Ayes: Mr. Curran, Mr. Schmidt, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer



CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

April 16, 2012  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**C. EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing the employment of an employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**D. Unpaid Leave of Absence**

It is recommended that the Cloverleaf Board of Education approve the unpaid leave of absence of Herb Napier beginning April 17, 2012 and continuing through the 2012-2013 contract year as presented.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E. Settlement Agreement**

It is recommended that the Cloverleaf Board of Education approve the Settlement Agreement between Cloverleaf Local School District and Clyde Letner as attached.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**F. Considerations for Fiscal Oversight Commission Proposal**

**G. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

April 16,

12

The Board of Education of the Cloverleaf Local School District met in special session on April 16, 2012 at 7:00 p.m. at the Cloverleaf High School. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mrs. Jane Rych  
Mr. William Hutson

Mr. James Curran  
Mr. Michael Schmidt

### **PLEDGE OF ALLEGIANCE**

### **MISSION STATEMENT**

### **RECOGNITION AND PUBLIC PARTICIPATION**

None

### **2012-55 EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mr. Berry to enter into executive session with Superintendent Kubilus, Treasurer Workman, Rusty Kuse, Bob Hevener, Glenn Waggoner, Steve Myers, Matt Banal, Herb Napier and Sherri Young, for the purpose of discussing the employment of an employee. In 7:02 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

Superintendent Kubilus, Treasurer Workman, Rusty Kuse, Bob Hevener, Steve Myers, Matt Banal, Herb Napier and Sherri Young were dismissed from executive session at 8:53 p.m.

Superintendent Kubilus, Steve Myers, and Matt Banal re-entered the executive session at 9:15 p.m.

### **2012-56 ADJOURN EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mrs. Rych to adjourn executive session at 9:23 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

### **UNPAID LEAVE OF ABSENCE**

No action was taken on the unpaid leave of absence of Herb Napier.

### **2012-57 SETTLEMENT AGREEMENT**

Mr. Berry motioned, seconded by Mr. Schmidt to approve the Settlement Agreement between Cloverleaf Local School District and Clyde Letner as presented.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

### **CONSIDERATION FOR FISCAL OVERSIGHT COMMISSION PROPOSAL**

Discussion was tabled until the regular board meeting. Superintendent Kubilus was directed to contact the Commission to reschedule their meeting.

April 16,

12

**REGULAR BOARD MEETING SCHEDULE CHANGE**

The April 23, 2012 regular board meeting was changed from 7:00 p.m. at the Cloverleaf Elementary School to 6:00 p.m. at the Cloverleaf High School.

**2012-58 ADJOURNMENT**

Mrs. Rych motioned, seconded by Mr. Curran to adjourn the meeting at 9:38 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Berry, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

April 23, 2012  
Cloverleaf High School Library  
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-6. **Minutes** of the March 26, 2012 regular session and the April 16, 2012 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the March 26, 2012 regular session and the April 16, 2012 special session as presented.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

B. RECOGNITION AND PUBLIC PARTICIPATION

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. **EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education adjourn into executive session for the purpose of investigation of charges or complaints against a student.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

D. **PERSONNEL** – Mr. Kubilus

D-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Sally Mellinger

Michael Mathena



**D-2 Certified Staff Resignations**

It is recommended that the Cloverleaf Board of Education accept the certified staff resignations of the following tutors at the end of the 2011-2012 school year:

Jenny Rupp (Pertee)  
Mike Marshall

**D-3 Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the classified staff resignation of Jennifer Houser, food service helper, effective April 9, 2012.

**D-4 Certified Staff Parental Leave of Absence**

It is recommended that the Cloverleaf Board of Education approve the parental leave of Stacy Skowronski for the 2012-2013 school year.

**D-5 Classified Staff Paid FMLA Leave of Absence**

It is recommended that the Cloverleaf Board of Education approve the classified staff paid FMLA leave of absence of Lisa Sykora, effective March 28, 2012 through May 1, 2012.

**D-6 Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the following classified staff change in status:

Jennifer Grace from 5.75 hrs./day to 6 hrs./day, effective April 23, 2012, \$ 14.10 /hr.

**D-7 Certified Staff Contract Nominations**

It is recommended that the Cloverleaf Board of Education Approve the certified staff contract nominations as presented.

Continuing Contract Teachers  
 Teachers holding continuing contracts need no nomination

Dailey Dale	Dalton April	Hitchcock Jessica	Morgan Karen
Detwiler Amy	Daniels Tracy	Hopkins Robbin	Murphy Scott
Armstrong Wendy	Davis Amy	Humbert Anthony	Musolf Denise
Barth Angela	Dawson Barbara	Jarvis Mollie	Neidig Jacque
Baughman Kathryn	DeAngelis Margherita	Johnson Michelle	Nelson Wendy
Bauman Janice	Deegan-Puleo Elizabeth	Kee Jennifer	Nicodemus Wendy
Bell Michael		Kennedy JoAnn	Oeltjen Mark
Bengough Julie	Dodson Linda	Kilmer Jeffrey	Packard Tiffany
Betts Cheryl	Dombroski Walter	Klevay Sharon	Perry Melissa
Boggs Joshua	Endsley Kimberly	Krueger Julie	Peters Frank
Bohner Kathryn	Ereg Erin	Lake Bobby	Petrocci Kimberly
Browning Margaret	Evert Melissa	Lambert Martha	Power Katherine
Budney Diana	Farrar Craig	Leonard Angela	Preusser Robert
Byers Karen	Flint Cameron	Mack Cynthia	Rainey Neil
Carmigiano John	Gasper Alanna	Maloney Megan	Reedy Teare
Carson Bobie Jo	Gellick Ramona	Manix Jamison	Reep Leighann
Cavey Erin	Ginley Erin	Manix Kimberly	Reisinger Karen
Chapman Heidi	Gucker Garth	Markle Deann	Rickard Catherine
Collum Leanne	Gunkelman Julie	Marshall Rebecca	Rockhold Mark
Comunale Sue	Haldiman Frederick	McCowan Eileen	Rogers Bradway
Conrad Marilyn	Hart Shannon	McGee Michael	Ruprecht Debra
Crow Kimberly	Heinrich Lisa	McMillen Vicki	Ryan Marty
Cullin Kerry	Henn Christine	McQuate Renee	Shaeffer Brian
Dalessandro Ellen	Hewit Jan	Metzger Michele	Shaeffer Mari

Cummings Kimberly	Herbst Robert	Mental Michael
Shamp Amy	Thayer Brenda	Whitecar Charles
Simarro Amy	Timm Lawrence	Wilson Lynn
Smith Amber	Tobin Linda	Winter Andrew
Solitario Phil	Vaughn James	Witschey Christina
Sovchik Rebecca	Walley Kathryn	Wooley MaryLee
Stephenson Joyce	Waltenbaugh Pamela	Skowronski Stacy
Stoll Gregory	Waltz Michelle	Nagy Kristine
Swain Tonya	Watson Laurie	Augustus Mary
Taylor Barbara	Weigand Cheri	Berry Denise
Teitsworth Connie	Weimer Heather	

The following teachers will be in the third year of a three year contract, (expires June 2013) and need no nomination at this time.

Geissman, Diane	Perry, Bethany	Houghtaling, Thomas
Serafinchon, Amy	Kinsey, Karen	

The following teachers will be in the second year of a three year contract, (expires June 2014) and need no nomination at this time.

Albon, Susan	King, Russell	Maibach, Courtney
Bauman, Pamela	Perry, Janice	Schmitt, Jennifer

The following teachers are being recommended for a three year contract (expires June 2015), beginning with the 2012-2013 school year.

Culp Debra	Large Janice	Salem George
Fernholz Amy	Lurtz Maureen	Smith Shannon
Gault Kevin	Mental Louann	Stafinski, Lara
Kindall Dennita	Nutter Neal	Wachtel Ron
Lantz Christopher	Riley Andrea	

The following teachers are being recommended for a one year contract (expires June 2013), beginning with the 2012-2013 school year.

Bailey Ann	Licursi Sharon	Rogers Samantha
Bell Sandra	Michel Adam	Rupp Jenny
Ferguson Margaret	Peltz Staci	Stalter Nicole
Froelich Monica	Pfeiffer Stephanie	Valent Gregory
Kurpiewski (Gerfin) Andrea	Ray Elissa	Haas, Douglas

The following tutors are being recommended for a one year contract (expires June 2013) beginning with the 2012-2013 school year

Arndt Julie	Humiston Jr. James	Letner Megan
Bradley Lauren	Jackson Stefanie	Pfeiffer Stephanie

The following building substitute teacher contracts are not being renewed for the 2012-2013 school year.

Mowrey, Amanda	Scisciani Zachary	Wooley Robert
Spinder, Jennifer		

**D-8 Administrative and Administrative Support Staff Contract Nominations**

The following administrative support staff are on a continuing contract and need no nomination:

Anderson, Karen	Queberg, Ann	Uhler, Patricia
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The following administrative support staff are recommended for another three year contract (expires 2015) beginning with the 2012-2013 school year.

Kies, Penny	Newcomer, Alan
-------------	----------------

The following administrative/administrative support staff are in the second year of a three year contract (expires June 2014) and need no nomination at this time.

Beegle Carrie	Hill Joshua	Osborne Sean
Ewart John	Kidd Paul	Randolph Bart
Falkenberg Robert	Kuse Russell	Torma Rose Marie
Gladden John	Lormeau Jamie	Walkup Craig
Hevener Robert	Martin Karen	

**D-9 Classified Staff Contract**

It is recommended that the Cloverleaf Board of Education approve the classified staff continuing contract of Jennipher Grace, bus driver, effective May 17, 2012, \$14.10/hr.

**D-10 Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments

Kessiah Stephens, food service helper, 3 hrs./day, initial placement High School, effective April 10, 2012, \$10.28/hr.

**D-11 Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the classified staff change of status of Krista Preusser, food service helper, high school from 3 hrs./day to 3.75 hrs./day, effective April 24, 2012, \$10.28/hr.

**D-12 Certified Staff Summer School Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff summer school appointments for the summer of 2012 to be paid out of Title I funds:

Elementary Summer School Teacher	Sue Comunale	\$25/hr. (\$1,500 cap)
Elementary Summer School Teacher	Margherita DeAngelis	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Cassandra Fowler	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Justine Girard	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Deana Harb	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Stefanie Jackson	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Cindy Mack	\$25/hr. (\$1,500 cap)
Elementary Summer School Teacher	Louann Mental	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Denise Musolf	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Stephanie Pfeiffer	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Jennifer Spinder	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Linda Tobin	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Ashley Weir	\$25/hr. (\$1,500 cap)
Elementary Summer School Teacher	Christine Witschey	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Robert Wooley	\$25/hr. (\$2,400 cap)
Elementary Summer School Psychologist	Nicole Stalter	\$25/hr. (\$ 600 cap)

**Certified Staff Summer School Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff summer school appointments for the summer of 2012 to be paid out of Title I funds:

Elementary Summer School Substitute Teacher	Terri Nenno	\$25/hr.
Elementary Summer School Substitute Teacher	Amber Smith	\$25/hr.

**D-13 Classified Staff Summer School Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff summer school appointments for the summer of 2012 to be paid out of Title I funds:

Elementary Summer School Secretary	Sue Weir	\$13/hr. (\$3,898.37 cap)
Elementary Summer School Educational Aide	Kellie Cooney	\$10/hr. (\$ 960/cap)
Elementary Summer School Educational Aide	Debbie Hastings	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Pamela Lance	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Connie Latzke	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Janice Papcun	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Sue Porter	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Janet Schmock	\$10/hr. (\$ 525 cap)
Elementary Summer School Educational Aide	Kim Takala	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Emily Tobin	\$10/hr. (\$ 960 cap)
Elementary Summer School Educational Aide	Michelle Weigel	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Elizabeth Zuk	\$10/hr. (\$ 960 cap)

**D-14 Classified Staff Summer School Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff summer school substitute appointments for the summer of 2012 to be paid out of Title I funds:

Elementary Summer School Substitute Educational Aide	Mary Loveless	\$10/hr.
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**D-15 Supplemental Staff Appointments for 2012-2013**

High School Faculty Manager 50%	Barbara Dawson	\$2,616.90
High School Faculty Manager 50%	Joanne Ashton	\$2,616.90
Varsity Assistant Football Coach	James Humiston	to come
Boys Varsity Assistant Golf Coach	Mike McGee	\$3,314.74
Girls JV Tennis Coach	Frank Luppino	\$2,616.90
Boys Basketball Varsity Coach	Marty Ryan	to come

**Cloverleaf Board of Education approval of items D-1 through D-15 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-16 Certified Staff Summer School Appointment**

It is recommended that the Cloverleaf Board of Education approve the following certified staff summer school appointment for the summer of 2012 to be paid out of Title I funds:

Elementary Summer School Teacher                      Kristen Schmidt                      \$25/hr. (\$2,400 cap)

**Cloverleaf Board of Education approval of Item C-16**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-17 Classified Staff Summer School Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff summer school appointments for the summer of 2012 to be paid out of Title I funds:

Elementary Summer School Educational Aide                      Linda Schmidt                      \$10/hr. (\$960 cap)

**Cloverleaf Board of Education approval of Item C-17**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-18 Classified Staff Summer School Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff summer school appointments for the summer of 2012 to be paid out of Title I funds:

Elementary Summer School Educational Aide Training                      Elizabeth Berry                      \$ 40.00 cap

**Cloverleaf Board of Education approval of Item C-18**



\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **BUSINESS/FINANCE** – Mrs. Workman

E-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

E-2 Amended Appropriations FY 2012

It is recommended that the Cloverleaf Board of Education approve the amended appropriations FY 2012 as presented.

**Cloverleaf Board of Education approval of items E-1 through E-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

F-1 **Pel Industries, Inc. License Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Cloverleaf Local Schools and Pel Industries, Inc. to sell merchandise with our school's name and/or logo to retail customers as presented.

F-2 **Ohiopyle Prints, Inc. Royalty Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Cloverleaf Local Schools and Ohiopyle Prints, Inc. to sell merchandise with our school's name and/or logo to grocery and pharmacy retailers as presented.

F-4 **Policies – 1<sup>st</sup> Reading**

It is recommended that the Cloverleaf Board of Education approve the 1<sup>st</sup> reading of the following policies:

GCBD	Certified Staff Leaves and Absences
GDBD	Classified Staff Leaves and Absences
JEC	School Admissions
JECBD	Intradistrict Open Enrollment
JFG	Interrogations and Searches
KG-E	Application for use of School Facility

F-5 **Donations**

It is recommended that the Cloverleaf Board of Education accept a donation from Medina Auto Parts for green masking tape used to display art at the Arts Expo, valued at \$149.01

**Cloverleaf Board of Education approval of items F-1 through F-5 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**G. NEW BUSINESS**

H-1 **Employee Recognition Dinner**

**H. UNFINISHED BUSINESS**

H-1 **Considerations for Fiscal Oversight Commission Proposal**

**I. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

April 23, 12

The Board of Education of the Cloverleaf Local School District met in regular session on April 23, 2012 at 6:00 p.m. at the Cloverleaf High School. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mrs. Jane Rych
Mr. Michael Schmidt	Mr. William Hutson

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2012-59 APPROVAL OF MINUTES**

Mrs. Rych motioned, seconded by Mr. Schmidt, to approve the minutes of the March 26, 2012 regular meeting and the April 16, 2012 special session meeting as submitted.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Berry and Mr. Hutson

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

Nancy Obrechier questioned the Board regarding Middle School policies. The Board asked her to submit her questions in writing to Superintendent Kubilus. Superintendent Kubilus will respond to her in writing.

### **2012-60 EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mrs. Rych, to enter into executive session for the purpose of investigation of charges or complaints against a student. In 6:08 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Berry and Mr. Hutson

Nays: None

Motion Carried

### **2012-61 ADJOURN EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mr. Schmidt to adjourn executive session. Out 6:37 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

Mr. Curran joined the Board Meeting at 6:37 p.m.

### **2012-62 STUDENT DISCIPLINE**

Mr. Berry motioned, seconded by Schmidt, to approve the following resolution:

#### **1. Resolution Affirming Decision of Assistant Principal Lormeau**

WHEREAS, Middle school student, Corey Jenkin received an In-School Suspension on March 23, 26 and 27, 2012 by Assistant Principal Lormeau.

WHEREAS, the Cloverleaf Board of Education heard a Board level appeal of Corey Jenkin's in-school suspension in executive session on April 23, 2012;

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THEREFORE BE IT RESOLVED, the Cloverleaf Board of Education hereby affirms the decision of Assistant Principal Lormeau.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mrs. Rych and Mr. Hutson

Nays: None

Abstain: Mr. Curran

Motion Carried

**2012-63 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mrs. Rych to approve the following personnel items:

**1. Medina County Substitute Teacher Tutor List**

Sally Mellinger

Michael Mathena

**2. Certified Staff Resignations, effective end of the 2011-2012 School Year**

Jenny Rupp (Pertee)

Mike Marshall

**3. Classified Staff Resignation, effective April 9, 2012**

Jennifer Houser, food service helper

**4. Certified Staff Parental Leave of Absence, 2012-2013 School Year**

Stacy Skowronski

**5. Classified Staff Paid FMLA Leave of Absence**

Classified staff paid FMLA leave of absence of Lisa Sykora, effective March 28, 2012 through May 1, 2012

**6. Classified Staff Change in Status, effective April 23, 2012**

Jennipher Grace from 5.75 hrs./day to 6 hrs./day, \$14.10 /hr.

**7. Certified Staff Contract Nominations**

**Continuing Contract Teachers**

*(Teachers currently hold continuing contracts - no action required)*

Dailey Dale	Dalton April	Hitchcock Jessica	Morgan Karen
Detwiler Amy	Daniels Tracy	Hopkins Robbin	Murphy Scott
Armstrong Wendy	Davis Amy	Humbert Anthony	Musolf Denise
Barth Angela	Dawson Barbara	Jarvis Mollie	Neidig Jacque
Baughman Kathryn	DeAngelis Margherita	Johnson Michelle	Nelson Wendy
Bauman Janice	Deegan-Puleo Elizabeth	Kee Jennifer	Nicodemus Wendy
Bell Michael		Kennedy JoAnn	Oeltjen Mark

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Bengough Julie	Dodson Linda	Kilmer Jeffrey	Packard Tiffany
Betts Cheryl	Dombroski Walter	Klevay Sharon	Perry Melissa
Boggs Joshua	Endsley Kimberly	Krueger Julie	Peters Frank
Bohner Kathryn	Ereg Erin	Lake Bobby	Petrocci Kimberly
Browning Margaret	Evert Melissa	Lambert Martha	Power Katherine
Budney Diana	Farrar Craig	Leonard Angela	Preusser Robert
Byers Karen	Flint Cameron	Mack Cynthia	Rainey Neil
Carmigiano John	Gasper Alanna	Maloney Megan	Reedy Teare
Carson Bobie Jo	Gellick Ramona	Manix Jamison	Reep Leighann
Cavey Erin	Ginley Erin	Manix Kimberly	Reisinger Karen
Chapman Heidi	Gucker Garth	Markle Deann	Rickard Catherine
Collum Leanne	Gunkelman Julie	Marshall Rebecca	Rockhold Mark
Comunale Sue	Haldiman Frederick	McCowan Eileen	Rogers Bradway
Conrad Marilyn	Hart Shannon	McGee Michael	Ruprecht Debra
Crow Kimberly	Heinrich Lisa	McMillen Vicki	Ryan Marty
Cullin Kerry	Henn Christine	McQuate Renee	Shaeffer Brian
Dalessandro Ellen	Hewit Jan	Metzger Michele	Shaeffer Mari
Cummings Kimberly	Herbst Robert	Mental Michael	
Shamp Amy	Thayer Brenda	Whitecar Charles	
Simarro Amy	Timm Lawrence	Wilson Lynn	
Smith Amber	Tobin Linda	Winter Andrew	
Solitario Phil	Vaughn James	Witschey Christina	
Sovchik Rebecca	Walley Kathryn	Wooley MaryLee	
Stephenson Joyce	Waltenbaugh Pamela	Skowronski Stacy	
Stoll Gregory	Waltz Michelle	Nagy Kristine	
Swain Tonya	Watson Laurie	Augustus Mary	
Taylor Barbara	Weigand Cheri	Berry Denise	
Teitworth Connie	Weimer Heather		

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**Teachers – Three Year Contracts***(Teachers will be on their third year of a three year contract – expires June 2013- no action required)*

Geissman, Diane	Kinsey, Karen	Serafinchon, Amy
Houghtaling, Thomas	Perry, Bethany	

**Teachers – Three Year Contracts***(Teachers will be on their second year of a three year contract – expires June 2014 - no action required)*

Albon, Susan	King, Russell	Perry, Janice
Bauman, Pamela	Maibach, Courtney	Schmitt, Jennifer

**Teachers – Issued Three Year Contracts**

Beginning with the 2012-2013 school year – Expires June 2015

Culp Debra	Large Janice	Salem George
Fernholz Amy	Lurtz Maureen	Smith Shannon
Gault Kevin	Mental Louann	Stafinski, Lara
Kindall Dennita	Nutter Neal	Wachtel Ron
Lantz Christopher	Riley Andrea	

**Teachers – Issued One Year Contracts**

Beginning with the 2012-2013 school year – Expires June 2013

Bailey Ann	Licursi Sharon	Rogers Samantha
Bell Sandra	Michel Adam	Rupp Jenny
Ferguson Margaret	Peltz Staci	Stalter Nicole
Froelich Monica	Pfeiffer Stephanie	Valent Gregory
Kurpiewski (Gerfin) Andrea	Ray Elissa	

**Tutors – Issued One Year Contracts**

Beginning with the 2012-2013 school year – Expires June 2013

Arndt Julie	Humiston Jr. James	Letner Megan
Bradley Lauren	Jackson Stefanie	Pfeiffer Stephanie

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**Substitute Teacher Contracts– Non-Renewals**

2012-2013 school year

Mowrey, Amanda	Scisciani Zachary	Wooley Robert
Spinder, Jennifer		

**8. Administrative and Administrative Support Staff Contracts**

**Administrative/Administrative Support Staff – Continuing Contract**

*(No action required)*

Anderson, Karen	Queberg, Ann	Uhler, Patricia
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**Administrative/Administrative Support Staff – Additional Three Year Contract**

*(Administrators/staff will be on their first year of an additional three year contract – expires 2015 – beginning with the 2012-2013 School Year)*

Kies, Penny	Newcomer, Alan
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**Administrative/Administrative Support Staff – Three Year Contract**

*(Administrators/staff will be on their second year of a three year contract – expires 2014 – no action required)*

Beegle Carrie	Hill Joshua	Osborne Sean
Ewart John	Kidd Paul	Randolph Bart
Falkenberg Robert	Kuse Russell	Torma Rose Marie
Gladden John	Lormeau Jamie	Walkup Craig
Hevener Robert	Martin Karen	

**9. Classified Staff Contract, effective May 17, 2012**

Jennipher Grace, bus driver, \$14.10/hr.

**10. Classified Staff Appointments, effective April 10, 2012**

Kessiah Stephens, food service helper, 3 hrs./day, initial placement High School, \$10.28/hr.

**11. Classified Staff Change in Status, effective April 24, 2012**

Krista Preusser, food service helper, high school from 3 hrs./day to 3.75 hrs./day, \$10.28/hr.

**12. Certified Staff Summer School Appointments**

To be paid out of Title I funds:

Elementary Summer School Teacher	Sue Comunale	\$25/hr. (\$1,500 cap)
Elementary Summer School Teacher	Margherita DeAngelis	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Cassandra Fowler	\$25/hr. (\$2,400 cap)



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Elementary Summer School Teacher	Justine Girard	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Deana Harb	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Stefanie Jackson	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Cindy Mack	\$25/hr. (\$1,500 cap)
Elementary Summer School Teacher	Louann Mental	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Denise Musolf	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Stephanie Pfeiffer	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Jennifer Spinder	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Linda Tobin	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Ashley Weir	\$25/hr. (\$1,500 cap)
Elementary Summer School Teacher	Christine Witschey	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Robert Wooley	\$25/hr. (\$2,400 cap)
Elementary Summer School Psychologist	Nicole Stalter	\$25/hr. (\$ 600 cap)

### **13. Certified Staff Summer School Substitute Appointments**

To be paid out of Title I funds:

Elementary Summer School Substitute Teacher	Terri Nenno	\$25/hr.
Elementary Summer School Substitute Teacher	Amber Smith	\$25/hr.

### **14. Classified Staff Summer School Appointments**

To be paid out of Title I funds:

Elementary Summer School Secretary	Sue Weir	\$13/hr. (\$3,898.37 cap)
Elementary Summer School Educational Aide	Kellie Cooney	\$10/hr. (\$ 960/cap)
Elementary Summer School Educational Aide	Debbie Hastings	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Pamela Lance	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Connie Latzke	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Janice Papcun	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Sue Porter	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Janet Schmock	\$10/hr. (\$ 525 cap)
Elementary Summer School Educational Aide	Kim Takala	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Emily Tobin	\$10/hr. (\$ 960 cap)
Elementary Summer School Educational Aide	Michelle Weigel	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Elizabeth Zuk	\$10/hr. (\$ 960 cap)

### **15. Classified Staff Summer School Substitute Appointments**

To be paid out of Title I funds:

Elementary Summer School Substitute Educational Aide	Mary Loveless	\$10/hr.
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### **16. Supplemental Staff Appointments, 2012-2013 School Year**

High School Faculty Manager 50%	Barbara Dawson	\$2,616.90
High School Faculty Manager 50%	Joanne Ashton	\$2,616.90
Varsity Assistant Football Coach	James Humiston	\$4,535.96
Boys Varsity Assistant Golf Coach	Mike McGee	\$3,314.74
Girls JV Tennis Coach	Frank Luppino	\$2,616.90
Boys Basketball Varsity Coach	Marty Ryan	\$5,582.72

All supplemental appointments are contingent upon participation.

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

### **2012-64 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Curran to approve the following personnel item:

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**1. Certified Staff Summer School Appointment**

To be paid out of Title I funds:

Elementary Summer School Teacher	Kristen Schmidt	\$25/hr. (\$2,400 cap)
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Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Berry and Mr. Hutson

Nays: None

Abstain: Mr. Schmidt

Motion Carried

**2012-65 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Curran motioned, seconded by Mr. Berry to approve the following personnel item:

**1. Classified Staff Summer School Appointment**

To be paid out of Title I funds:

Elementary Summer School Educational Aide	Linda Schmidt	\$10/hr. (\$960 cap)
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Roll call as follows:

Ayes: Mr. Curran, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Abstain: Mr. Schmidt

Motion Carried

**2012-66 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Curran to approve the following personnel item:

**1. Classified Staff Summer School Appointments**

Elementary Summer School Educational Aide Training	Elizabeth Berry	\$ 40.00 cap
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Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Abstain: Mr. Berry

Motion Carried

**2012-67 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mr. Curran to approve the following personnel item:

**1. Certified Staff Resignation, effective August 2, 2012**

Douglas Haas

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

April 23, 12

**2012-68 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Berry motioned, seconded by Mr. Schmidt to approve the following finance items:

**1. Financial Reports**

April 2012 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

**2. Amended Appropriations FY2012**

Amended Appropriations FY2012 as presented

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**SUPERINTENDENT'S REPORT****2012-69 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Curran to approve the following items:

**1. Pel Industries, Inc. License Agreement**

Agreement between Cloverleaf Local Schools and Pel Industries, Inc. to sell merchandise with our school's name and/or logo to retail customers as presented

**2. Ohiopyle Prints, Inc. Royalty Agreement**

Agreement between Cloverleaf Local Schools and Ohiopyle Prints, Inc. to sell merchandise with our school's name and/or logo to grocery and pharmacy retailers as presented

**3. Policies – 1<sup>st</sup> Reading**

G CBD	Certified Staff Leaves and Absences
G DBD	Classified Staff Leaves and Absences
J EC	School Admissions
J ECBD	Intradistrict Open Enrollment
J FG	Interrogations and Searches
K G-E	Application for use of School Facility

**4. Donations**

Medina Auto Parts for green masking tape used to display art at the Arts Expo, valued at \$149.01

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Berry, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

April 23, 12

**NEW BUSINESS**

**EMPLOYEE RECOGNITION DINNER**

Superintendent Kubilus requested input from the Board regarding the annual employee recognition dinner. The Board agreed to proceed with planning for the dinner since it was paid for with donations from the Colt fund.

**WESTERVILLE SCHOOLS**

The Board directed Superintendent Kubilus to draft a letter from Cloverleaf Board of Education in response to Westerville School's request to have Governor Kasich address funding for Ohio's public schools.

Brief recess from 7:55 p.m. to 8:00 p.m.

**UNFINISHED BUSINESS**

**CONSIDERATIONS FOR FISCAL OVERSIGHT COMMISSION PROPOSAL**

Board Members reviewed options to reduce the budget per the Financial Planning and Supervision Commission mandate to decrease spending by one million dollars. Discussion will continue at the April 26, 2012 Special Meeting.

**ART EXPO**

Mr. Berry commended students and staff on the Art Expo.

**2012-70 ADJOURNMENT**

Mr. Schmidt motioned, seconded by Mrs. Rych to adjourn the meeting at 9:33 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

April 26, 2012  
Cloverleaf High School Library

7 :00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life’s challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

**B. EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education adjourn into executive session for the purpose of discussion negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**C UNFINISHED BUSINESS**

**C-1 Considerations for Fiscal Oversight Commission Proposal Continued**

D. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

April 26, 12

The Board of Education of the Cloverleaf Local School District met in special session on April 26, 2012 at 7:00 p.m. at the Cloverleaf High School. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. James Curran	Mrs. Jane Rych
Mr. Michael Schmidt	Mr. William Hutson

### **PLEDGE OF ALLEGIANCE**

#### **2012-71 EXECUTIVE SESSION – NEGOTIATIONS**

Mrs. Rych motioned, seconded by Mr. Curran, to enter into executive session for the purpose of discussing negotiations with Attorney Bill Pepple. In 7:02 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

Mr. Berry was not present.

#### **2012-72 ADJOURN EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Curran to adjourn executive session. Out 8:16 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

Mr. Berry joined the Board Meeting at 8:16 p.m.

### **UNFINISHED BUSINESS**

#### **CONSIDERATIONS FOR FISCAL OVERSIGHT COMMISSION PROPOSAL**

The Board continued reviewing options to reduce the budget per the Financial Planning and Supervision Commission's mandate to decrease spending by \$1 million. The draft plan will be presented to the Commission on May 1, 2012.

#### **2012-73 ADJOURNMENT**

Mr. Berry motioned, seconded by Mr. Schmidt to adjourn the meeting at 10:04 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer



CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

May 15, 2012  
Cloverleaf High School Library  
4:00 PM

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. **EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**D. FISCAL RECOVERY PLAN**

**E. FUTURE BOARD OF EDUCATION MEETING DATE**

**F. EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing employment of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**G. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

May 15, 12

The Board of Education of the Cloverleaf Local School District met in special session on May 15, 2012 at 4:00 p.m. at the Cloverleaf High School. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. James Curran	Mrs. Jane Rych
Mr. Michael Schmidt	Mr. William Hutson

### **PLEDGE OF ALLEGIANCE**

#### **2012-74 EXECUTIVE SESSION – NEGOTIATIONS**

Mrs. Rych motioned, seconded by Mr. Schmidt to enter into executive session for the purpose of discussing negotiations with Attorney Bill Pepple. In 4:02 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

Mr. Berry was not present.

#### **2012-75 ADJOURN EXECUTIVE SESSION**

Mrs. Schmidt motioned, seconded by Mr. Curran to adjourn executive session. Out 4:46 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

Mr. Berry joined the Board Meeting at 4:47 p.m.

#### **FISCAL RECOVERY PLAN**

Superintendent Kubilus provided a recap of the last Financial Planning and Supervision Commission Meeting. The commission directed the Board to cut an additional \$200,000 to \$300,000 from the budget. Superintendent Kubilus announced the District received news that morning from the Stark COG. The District will receive two health insurance premium holidays in FY2013 and the premiums will increase by 5%. The District had projected one holiday. A 10% increase in premiums was projected as directed by the Stark COG. This will save the district \$531,000 in FY2013. No further reductions are necessary for the recovery plan. The Board directed Superintendent Kubilus to submit the recovery plan to the commission.

#### **FUTURE BOARD OF EDUCATION MEETING DATE**

The Regular Board Meeting scheduled on May 21, 2012 was rescheduled for May 29, 2012 at 5:00 p.m. at the High School. The Board will discuss at a later date the need for a special meeting on June 28<sup>th</sup> or 29<sup>th</sup> to approve fiscal year end items.

#### **2012-76 EXECUTIVE SESSION – EMPLOYMENT OF PUBLIC EMPLOYEE**

Mr. Berry motioned, seconded by Mr. Curran to enter into executive session for the purpose of discussing employment of a public employee with Superintendent Kubilus. In 5:04 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

May 15, 12

**2012-77 ADJOURN EXECUTIVE SESSION**

Mrs. Schmidt motioned, seconded by Mr. Curran to adjourn executive session. Out 6:09 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-78 ADJOURNMENT**

Mr. Schmidt motioned, seconded by Mr. Curran to adjourn the meeting at 6:10 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

May 29, 2012  
Cloverleaf High School Library  
5:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-6. **Minutes** of the April 23, 2012 regular session, the April 26, 2012 special session and the May 15, 2012 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the April 23, 2012 regular session, the April 26, 2012 special session and the May 15, 2012 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

B. RECOGNITION AND PUBLIC PARTICIPATION

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2 **Student Recognitions**

Sarah Winnicki  
Addison Ferguson  
High School Academic Challenge Team

C. **PERSONNEL** – Mr. Kubilus

C-1 **Administrative Staff Resignation**

It is recommended the Cloverleaf Board of Education approve the administrative staff resignation of Mary A. Workman, Treasurer, effective July 7, 2012. Resolved, that upon separation from employment with the Board of Education, the Board of Education shall pay Mary Workman for all accumulated, unused vacation at her current per diem rate.



**Cloverleaf Board of Education approval of items C-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-2 Certified Staff Resignation Due To Retirement**

It is recommended that the Cloverleaf Board of Education approve the following certified staff resignations due to retirement:

Kathryn Walley,	Effective July 1, 2012
Phillip Solitario	Effective June 1, 2012
Sue Comunale	Effective August 3, 2012

**C-3 Certified Staff Teacher Contract Clarification**

It is recommended that the Cloverleaf Board of Education clarify the contract status of two certified staff incorrectly listed in two places at the April 23, 2012 Cloverleaf Board of Education Meeting. Both were contacted immediately upon discovery of the clerical error.

Jenny Rupp – resigned from Cloverleaf Local Schools as a tutor. She currently has no contract for the 2012-2013 school year.

Stephanie Pfeiffer – one year tutor contract for the 2012-2013 school year.

**C-4 Certified Staff Contract**

It is recommended that the Cloverleaf Board of Education approve the certified staff contract of James Humiston, High School CBI teacher for the 2012-2013 school year, \$39,079.

**C-5 Classified Staff Paid Administrative Leave**

It is recommended that the Cloverleaf Board of Education approve the paid administrative leave of Francine Longsdorf, food service helper, from May 21 through May 28, 2012.

**C-6 Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the following classified staff resignations:

Sheri Ramey, bus driver, effective at the end of the work day, May 11, 2012.  
Magdalena Gee, educational aide, effective May 29, 2012.  
Eric Deeks, bus driver, effective May 4, 2012.  
Francine Longsdorf, food service helper, effective May 29, 2012

**C-7 Latchkey Assistant Resignation due to Retirement**

It is recommended that the Cloverleaf Board of Education accept the resignation due to retirement of Sharon Bowen, Latchkey Assistant, effective May 31, 2012.

**C-8 Classified Staff Summer School Resignation**

It is recommended that the Cloverleaf Board of Education approve the classified summer school staff resignation of Janet Schmock, educational aide.

**C-9 Certified Staff Summer School Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff summer school appointments:

Elementary Summer School Teacher	Neal Nutter (2 days @ 4 hr./days)	\$25/hr (\$200/cap)
Secondary Summer School Teacher	Ann Bailey – 2 sessions	\$25/hr. (\$1,750/cap per session)
Secondary Summer School Teacher	Julie Benhough – 2 sessions	\$25/hr. (\$1,750/cap per session)
Secondary Summer School Teacher	Heidi Chapman – 1 session	\$25/hr. (\$1,750/cap per session)
Secondary Summer School Teacher	Amy Detwiler - 2 session	\$25/hr. (\$1,750/cap per session)
Secondary Summer School Teacher	Anthony Humbert – 2 sessions	\$25/hr. (\$1,750/cap per session)
Secondary Summer School Teacher	Consuela Williams – 2 sessions	\$25/hr. (\$1,750/cap per session)

**C-10 Classified Staff Summer School Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff summer school appointments for the summer of 2012 to be paid out of Title I funds:

Elementary Summer School Educational Aide	Paula Funfgeld	\$10/hr. (\$525. cap)
Elementary Summer School Educational Aide	Kelsey Weigel	\$10/hr. (\$840 cap)
Secondary Summer School Secretary	Anita Whistlar – 2 sessions	\$800/session

**C-11 Classified Staff Summer School Appointment**

It is recommended that the Cloverleaf Board of Education approve the classified staff summer school appointment of Susan Church, elementary summer school educational aide, at a rate of \$10/hr. to be paid out of general fund.

**C-12 Classified Staff Summer School Substitute Appointment**

It is recommended that the Cloverleaf Board of Education approve the following classified staff summer school substitute appointment to be paid out of Title I funds:

Elementary Summer School Substitute Educational Aide	Dana Kulas	\$10/hr.
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**C-13 Classified Staff Summer Custodian Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff summer custodian appointments at a rate of \$9.39/hr:

Tiffany Blanton	Scott Hower
Larry Kamenec	Dave Khoury
Paul Lambert	Shelia Lewis
Dan Raber	Gary Stafford
Sally Thress	Cory Zahradnicek

Jon Walkup – pending receipt of background checks

**C-14 Supplemental Staff Appointments 2011-2012 School Year**

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointment for the 2011-2012 school year. (All supplemental appointments contingent upon participation.)

Outdoor Educator	Pam Kost	\$ 139.57
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**C-15 Supplemental Staff Appointments 2012-2013 School Year**

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2012-2013 school year. (All supplemental appointments contingent upon participation.)

Varsity Assistant Football Coach	Richard Smith	\$3,838.12
Varsity Assistant Football Coach	August Montz	\$3,838.12
Middle School Faculty Manager-50%	Scott Murphy	\$2,006.29
Middle School Faculty Manager-50%	Robert Preusser	\$1,831.83

**C-16 Extended Days**

It is recommended that the Cloverleaf Board of education approve 2 (two) additional extended days to the following high school guidance counselors for the 2011-2012 school year:

Robert Preusser	\$623.88
Deann Markle	\$737.66

**Cloverleaf Board of Education approval of items C-2 through C-16 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

C-17 **Resolution Implementing a Reduction in Force of Certified Teaching Employees**

WHEREAS, the Board of Education has determined that a reduction in force of the certified teaching staff is necessary due to financial reasons as determined by the Board.

NOW, THEREFORE, BE IT RESOLVED:

Section 1: The following certified positions will be abolished effective with the 2012-13 school year:

1. 1 (One) High School Social Studies Teaching Position
2. 1 (One) High School Science Teaching
3. 1 (One) High School English Teaching Position
4. .5 (One Half) High School Math Teaching Position
5. 1 (One) High School Art Teaching Position
6. 5 (Five) Middle School Teaching Positions
7. .5 (One Half) Middle School Art Teaching Position
8. .5 (One Half) Middle School Physical Education Teaching Position
9. .5 (One Half) Middle School Technology Teaching Position
10. 1 (One) Elementary School Teaching Positions

Section 2: Based upon the reduction in certified teaching positions set forth in Section 1, and taking into account teacher seniority and licensure/certification, the teaching contracts of the following teachers are suspended effective August 1, 2012:

1. Ann Bailey
2. Margaret Ferguson
3. Samantha Rogers
4. Amy Fernholz
5. Courtney Maibach
6. Thomas Houghtaling
7. Beth Perry
8. Shannon Smith
9. Maureen Lurtz

Section 3: The Superintendent is directed to provide written notification of this action to the affected teachers in accordance with the requirements of Article XV of the current Negotiated Agreement between the Board of Education and the Cloverleaf Education Association, and to take such other actions as are necessary or appropriate to implement the reduction in force which the Board has determined to be necessary.

Section 4: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in these formal actions were in meetings open to the public and in compliance with the law.

**Cloverleaf Board of Education approval of item C-17**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Five Year Forecast FY2012**

It is recommended that the Cloverleaf Board of Education approve the five-year forecast FY2012 as presented.

D-3 **SORSA Property, Fleet and Liability Insurance**

It is recommended that the Cloverleaf Board of Education approve the property, fleet and liability insurance coverage renewal with SORSA as presented to be paid out of general fund.

D-4 **Julian & Grube, Inc. Agreement – Medicaid Cost Reports**

It is recommended that the Cloverleaf Board of Education approve the agreement between Julian & Grube and Cloverleaf Local Schools to review two years of Medicaid cost reports as required per the attached agreement to be paid out of general fund.

**Cloverleaf Board of Education approval of item D-1 through D-4 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **District Calendar 2012-2013**

It is recommended that the Cloverleaf Board of Education approve the revised 2012-2013 District Calendar (NEOEA date change) as presented.

E-2 **District Calendar 2013-2014**

It is recommended that the Cloverleaf Board of Education approve the 2013-2014 District Calendar as presented

**Cloverleaf Board of Education approval of item E-1 through E-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-3 Medina County Board of Developmental Disabilities Extended School Year Agreement**

It is recommended that the Cloverleaf Board of Education approve the extended school year agreement between Medina County Board of Developmental Disabilities and Cloverleaf Local Schools as presented to be paid out of general fund.

**E-4 CRS Incorporated Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Cloverleaf Local Schools and CRS Incorporated for SubFinder services as presented to be paid out of general fund.

**E-5 Youth Worksite Agreement**

It is recommended that the Cloverleaf Board of Education approve the youth worksite agreement between J.O.G. Our Way and Cloverleaf Locals Schools as presented.

**E-6 Sendero Therapies, Inc.**

It is recommended that the Cloverleaf Board of Education approve the agreement between Sendero Therapies, Inc. and Cloverleaf Local Schools for occupational therapy services as presented, services available 8.5 days per week at \$440.00 per day, and occupational therapist billed at \$75/hr. as needed for evaluations, IEP meetings and professional development for staff, to be paid out of general fund.

**E-7 Goodwill Industries of Akron, Ohio Vocational Services Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between the Cloverleaf Board of Education and Goodwill Industries of Akron, Ohio, Inc for Vocational Services Program as presented, \$10/student hour of training to be paid out of general fund.



**E-8 Windfall Industries/MAPSTART Agreement**

It is recommended that the Cloverleaf Board of Education approve the M.A.P.S.T.A.R.T. agreement between Windfall Industries and the Cloverleaf Board of Education as presented, \$9.06/consumer hour, and \$34/job coaching hour to be paid out of general fund.

**E-9 Windfall Industries/Job Coaching Agreement**

It is recommended that the Cloverleaf Board of Education approve the Job Coaching agreement between Windfall Industries and the Cloverleaf Board of Education, \$34.00/hr, as presented to be paid out of general fund.

**E-10 ABC Therapy, Ltd.**

It is recommended that the Cloverleaf Board of Education approve the agreement between ABC Therapy, Ltd. and Cloverleaf Local Schools for physical therapy services as presented, \$65/hr. physical therapist and \$50/hr. physical therapist assistant to be paid out of general fund.

**E-11 Language Learning Associates**

It is recommended that the Cloverleaf Board of Education approve the agreement between Language Learning Associates and Cloverleaf Local Schools for extended school year speech/language services for up to 8 hrs/week for 6 weeks during the summer of 2012 at a rate of \$70/hr and one week of MCS stripes camp at \$250.00, as presented, to be paid out of general fund.

**E-12 Kone, Inc. Contract Rider**

It is recommended that the Cloverleaf Board of Education approve the Contract Rider between Kone, Inc. and Cloverleaf Local Schools for elevator services as presented to be paid out of general fund.

**Cloverleaf Board of Education approval of item E-3 through E-12 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-13 Policies – 2<sup>nd</sup> Reading**

It is recommended that the Cloverleaf Board of Education approve the 2nd reading of the following policies:

GCBD	Certified Staff Leaves and Absences
GDBD	Classified Staff Leaves and Absences
JEC	School Admissions
JECBD	Intradistrict Open Enrollment
JFG	Interrogations and Searches
KG-E	Application for use of School Facility

**E-14 Graduating Class of 2012**

It is recommended that the Cloverleaf Board of Education approve the Graduating Class of 2012 as presented.

**E-15 Elementary School Handbook – 2012-2013**

It is recommended that the Cloverleaf Board of Education approve the 2012-2013 Elementary School Handbook as presented.

**E-16 Donations**

It is recommended that the Cloverleaf Board of Education accept the anonymous donation of \$140.00 worth of printing services for the Rec Center brochure.

**Cloverleaf Board of Education approval of item E-12 through E-16 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-17 Fiscal Recovery Plan**

It is recommended that the Cloverleaf Board of Education approve the FY 2013 Recovery Plan for submission to the Financial Planning and Supervision Commission recognizing that the levy amounts included in the plan are hypothetical. Details of future tax issues have not yet been determined by the Cloverleaf Board of Education.

**Cloverleaf Board of Education approval of item E-17**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**F. UNFINISHED BUSINESS**

F-1 Letter to Governor Kasich

F-2 End of Fiscal Year Special Board Meeting Date

F-3 Levy Scenarios

**G. NEW BUSINESS**

**H. EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education adjourn into executive session for the purpose of discussing the employment of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**I. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

May 29, 12

The Board of Education of the Cloverleaf Local School District met in regular session on May 29, 2012 at 5:00 p.m. at the Cloverleaf High School. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. James Curran
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. William Hutson	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2012-79 APPROVAL OF MINUTES**

Mr. Berry motioned, seconded by Mr. Schmidt, to approve the minutes of the April 23, 2012 regular meeting, the April 26, 2012 special session and the May 15, 2012 special session meeting as submitted.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

### **RECOGNITION AND PUBLIC PARTICIPATION**

#### **PUBLIC PARTICIPATION**

None

#### **STUDENT RECOGNITION**

Sarah Winnicki was recognized as the Top Scholar from Cloverleaf High School and was honored by the Medina County Schools Educational Service Center and First Merit Bank.

Addison Ferguson was recognized for her accomplishments at the 2012 state swim meet. She placed 4<sup>th</sup> in the 100 fly and 8<sup>th</sup> in the 100 Back.

The Cloverleaf High School Academic Challenge team and Advisors Cameron Flint and Lisa McGraw were recognized for their outstanding achievements. The team qualified for the state finals and will be going to the nationals. Team members include Luke Plazek, Haley Daugherty, Brian Easterling, Sarah Winnicki, Dana Martin, Lauren Huff and Kellianne Rinearson.

### **2012-80 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mrs. Rych to approve the following personnel item:

#### **1. Administrative Staff Resignation, effective July 7, 2012**

Mary Workman, Treasurer

Upon separation from employment with the Board of Education, the Board of Education shall pay Mary Workman for all accumulated, unused vacation at her current per diem rate

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

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**2012-81 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Schmidt to approve the following personnel item:

**1. Certified Staff Resignations Due to Retirement**

Kathryn Walley	Effective July 1, 2012
Phillip Solitario	Effective June 1, 2012
Sue Comunale	Effective August 3, 2012

**2. Certified Staff Teacher Contract Clarifications**

The Cloverleaf Board of Education clarified the contract status of two certified staff incorrectly listed in two places at the April 23, 2012 Cloverleaf Board of Education Meeting. Both were contacted immediately upon discovery of the clerical error.

Jenny Rupp – resigned from Cloverleaf Local Schools as a tutor. She currently has no contract for the 2012-2013 school year.

Stephanie Pfeiffer – one year tutor contract for the 2012-2013 school year.

**3. Certified Staff Contract, 2012-2013 School Year**

James Humiston, High School CBI teacher, \$39,079.00

**4. Classified Staff Paid Administrative Leave**

Classified staff paid administrative leave of Francine Longsdorf, food service helper, from May 21 through May 28, 2012

**5. Classified Staff Resignations**

Sheri Ramey, bus driver, effective at the end of the work day, May 11, 2012  
 Magdalena Gee, educational aide, effective May 29, 2012  
 Eric Deeks, bus driver, effective May 4, 2012  
 Francine Longsdorf, food service helper, effective May 29, 2012

**6. Latchkey Assistant Resignation Due to Retirement, effective May 31, 2012**

Sharon Bowen

**7. Classified Staff Summer School Resignation**

Janet Schmock, educational aide

**8. Certified Staff Summer School Appointments**

Elementary Summer School Teacher	Neal Nutter (2 days @ 4 hr./days)	\$25/hr	(\$200/cap)
Secondary Summer School Teacher	Ann Bailey – 2 sessions	\$25/hr.	(\$1,750/cap per session)
Secondary Summer School Teacher	Julie Benhough – 2 sessions	\$25/hr.	(\$1,750/cap per session)
Secondary Summer School Teacher	Heidi Chapman – 1 session	\$25/hr.	(\$1,750/cap per session)
Secondary Summer School Teacher	Amy Detwiler - 2 session	\$25/hr.	(\$1,750/cap per session)
Secondary Summer School Teacher	Anthony Humbert – 2 sessions	\$25/hr.	(\$1,750/cap per session)
Secondary Summer School Teacher	Consuela Williams – 2 sessions	\$25/hr.	(\$1,750/cap per session)

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**9. Classified Staff Summer School Appointments**

To be paid out of Title I funds:

Elementary Summer School Educational Aide	Paula Funfgeld	\$10/hr. (\$525. cap)
Elementary Summer School Educational Aide	Kelsey Weigel	\$10/hr. (\$840 cap)
Secondary Summer School Secretary	Anita Whistlar – 2 sessions	\$800/session

**10. Classified Staff Summer School Appointment**

Susan Church, elementary summer school educational aide, at a rate of \$10/hr. to be paid out of general fund

**11. Classified Staff Summer School Substitute Appointments**

To be paid out of Title I funds:

Elementary Summer School Substitute Educational Aide Dana Kulas	\$10/hr.
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**12. Classified Staff Summer Custodian Appointments**

Classified staff summer custodian appointments at a rate of \$9.39/hr:

Tiffany Blanton	Scott Hower
Larry Kamenec	Dave Khoury
Paul Lambert	Shelia Lewis
Dan Raber	Gary Stafford
Sally Thress	Cory Zahradnicek

Jon Walkup – pending receipt of background checks

**13. Supplemental Staff Appointment, 2011-2012 School Year**

Outdoor Educator	Pam Kost	\$ 139.57
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All supplemental appointments are contingent upon participation.

**14. Supplemental Staff Appointments, 2012-2013 School Year**

Varsity Assistant Football Coach	Richard Smith	\$3,838.12
Varsity Assistant Football Coach	August Montz	\$3,838.12
Middle School Faculty Manager-50%	Scott Murphy	\$2,006.29
Middle School Faculty Manager-50%	Robert Preusser	\$1,831.83

All supplemental appointments are contingent upon participation.

**15. Extended Days**

2 (two) additional extended days to the following high school guidance counselors for the 2011-2012 school year:

Robert Preusser	\$604.92
Deann Markle	\$718.70

**16. Certified Staff Resignation, effective August 2, 2012**

Staci Peltz

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Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-82 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mr. Berry to approve the following personnel item:

**1. Resolution Implementing a Reduction in Force of Certified Teaching Employees**

WHEREAS, the Board of Education has determined that a reduction in force of the certified teaching staff is necessary due to financial reasons as determined by the Board.

NOW, THEREFORE, BE IT RESOLVED:

Section 1: The following certified positions will be abolished effective with the 2012-13 school year:

1. 1 (One) High School Social Studies Teaching Position
2. 1 (One) High School Science Teaching
3. 1 (One) High School English Teaching Position
4. .5 (One Half) High School Math Teaching Position
5. 1 (One) High School Art Teaching Position
6. 5 (Five) Middle School Teaching Positions
7. .5 (One Half) Middle School Art Teaching Position
8. .5 (One Half) Middle School Physical Education Teaching Position
9. .5 (One Half) Middle School Technology Teaching Position
10. 1 (One) Elementary School Teaching Positions

Section 2: Based upon the reduction in certified teaching positions set forth in Section 1, and taking into account teacher seniority and licensure/certification, the teaching contracts of the following teachers are suspended effective August 1, 2012:

1. Ann Bailey
2. Margaret Ferguson
3. Samantha Rogers
4. Amy Fernholz
5. Courtney Maibach
6. Thomas Houghtaling
7. Beth Perry
8. Shannon Smith
9. Maureen Lurtz

Section 3: The Superintendent is directed to provide written notification of this action to the affected teachers in accordance with the requirements of Article XV of the current Negotiated Agreement between the Board of Education and the Cloverleaf Education Association, and to take such other actions as are necessary or appropriate to implement the reduction in force which the Board has determined to be necessary.



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Section 4: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in these formal actions were in meetings open to the public and in compliance with the law.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Abstain: Mr. Schmidt

Motion Carried

### **2012-83 FINANCE**

Upon the recommendation of Treasurer Workman, Mrs. Rych motioned, seconded by Mr. Curran to approve the following finance items:

#### **1. Financial Reports**

April 2012 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

#### **2. Five Year Forecast FY2012**

Five Year Forecast FY2012 as presented

#### **3. SORSA Property, Fleet and Liability Insurance**

Property, fleet and liability insurance coverage renewal with SORSA as presented to be paid out of general fund

#### **4. Julian & Grube, Inc. Agreement – Medicaid Cost Reports**

Agreement between Julian & Grube and Cloverleaf Local Schools to review two years of Medicaid cost reports as required per the attached agreement to be paid out of general fund

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Berry, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

### **SUPERINTENDENT'S REPORT**

#### **2012-84 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mr. Curran to approve the following items:

#### **1. District Calendar 2012-2013**

Revised 2012-2013 District Calendar (NEOEA date change) as presented

#### **2. District Calendar 2013-2014**

2013-2014 District Calendar as presented

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Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-85 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Schmidt to approve the following items:

**1. Medina County Board of Developmental Disabilities Extended School Year Agreement**

Extended school year agreement between Medina County Board of Developmental Disabilities and Cloverleaf Local Schools as presented to be paid out of general fund

**2. CRS Incorporated Agreement**

Agreement between Cloverleaf Local Schools and CRS Incorporated for SubFinder services as presented to be paid out of general fund

**3. Youth Worksite Agreement**

Youth worksite agreement between J.O.G. Our Way and Cloverleaf Locals Schools as presented

**4. Sendero Therapies, Inc.**

Agreement between Sendero Therapies, Inc. and Cloverleaf Local Schools for occupational therapy services as presented, services available 8.5 days per week at \$440.00 per day, and occupational therapist billed at \$75/hr. as needed for evaluations, IEP meetings and professional development for staff, to be paid out of general fund

**5. Goodwill Industries of Akron, Ohio Vocational Services Agreement**

Agreement between the Cloverleaf Board of Education and Goodwill Industries of Akron, Ohio, Inc for Vocational Services Program as presented, \$10/student hour of training to be paid out of general fund

**6. Windfall Industries/MAPSTART Agreement**

M.A.P.S.T.A.R.T. agreement between Windfall Industries and the Cloverleaf Board of Education as presented, \$9.06/consumer hour, and \$34/job coaching hour to be paid out of general fund

**7. Windfall Industries/Job Coaching Agreement**

Job Coaching agreement between Windfall Industries and the Cloverleaf Board of Education, \$34.00/hr, as presented to be paid out of general fund

**8. ABC Therapy, Ltd.**

Agreement between ABC Therapy, Ltd. and Cloverleaf Local Schools for physical therapy services as presented, \$65/hr. physical therapist and \$50/hr. physical therapist assistant to be paid out of general fund

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**9. Language Learning Associates**

Agreement between Language Learning Associates and Cloverleaf Local Schools for extended school year speech/language services for up to 8 hrs/week for 6 weeks during the summer of 2012 at a rate of \$70/hr and one week of MCS stripes camp at \$250.00, as presented, to be paid out of general fund

**10. Kone, Inc. Contract Rider**

Contract Rider between Kone, Inc. and Cloverleaf Local Schools for elevator services as presented to be paid out of general fund

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-86 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Curran motioned, seconded by Mr. Schmidt to approve the following items:

**1. Policies – 2<sup>nd</sup> Reading**

GCBD	Certified Staff Leaves and Absences
GDBD	Classified Staff Leaves and Absences
JEC	School Admissions
JECBD	Intradistrict Open Enrollment
JFG	Interrogations and Searches
KG-E	Application for use of School Facility

**2. Graduating Class of 2012**

Graduating Class of 2012 as presented

**3. Elementary School Handbook – 2012-2013**

2012-2013 Elementary School Handbook as presented

**4. Donations**

Anonymous donation of \$140.00 worth of printing services for the Rec Center brochure

Roll call as follows:

Ayes: Mr. Curran, Mr. Schmidt, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-87 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mrs. Rych to approve the following item:

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**1. Fiscal Recovery Plan**

FY 2013 Recovery Plan for submission to the Financial Planning and Supervision Commission recognizing that the levy amounts included in the plan are hypothetical. Details of future tax issues have not yet been determined by the Cloverleaf Board of Education.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**UNFINISHED BUSINESS****LETTER TO GOVERNOR KASICH**

The Board approved the drafted letter to Governor Kasich seeking a new funding model for schools to provide for student needs without overburdening local property tax payers.

**END OF FISCAL YEAR SPECIAL BOARD MEETING DATE**

A Special Board Meeting was scheduled for June 28, 2012 at 10:30 a.m. at the Rec Center. The meeting is to approve year end financial items.

**LEVY SCENARIOS**

The Board will discuss levy scenarios at the June work session.

**NEW BUSINESS****MEDINA COUNTY CAREER CENTER GRADUATION**

Mr. Schmidt reported the Medina County Career Center graduation is May 30, 2012 at 7:30 p.m.

**CLOVERLEAF GRADUATION**

The volunteers and custodial staff were thanked for their work on Cloverleaf's graduation ceremony.

**AUCTION**

Mr. Schmidt inquired about the possibility of having an auction of the district's old buildings. Superintendent Kubilus will present an update at a future executive session.

**CLOVERLEAF PRIDE AWARDS**

Mr. Schmidt and Mr. Tisher were congratulated for receiving the Cloverleaf Pride Awards.

**2012-88 EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Berry, to enter into executive session for the purpose of discussing the employment of a public employee with William Koran and Michelle McNeely present. In 6:12 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

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**2012-89 ADJOURN EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mr. Schmidt to adjourn executive session. Out 6:46 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-90 ADJOURNMENT**

Mrs. Rych motioned, seconded by Mr. Schmidt to adjourn the meeting at 6:46 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

June 11, 2012  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2 Medina County Board of Realtors Presentation

C **PERSONNEL** – Mr. Kubilus

C-1 **Certified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the certified staff resignation of Charles Whitecar, effective August 1, 2012.

**Cloverleaf Board of Education approval of item C-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

C-2 **Certified Staff Recall**

It is recommended that the Cloverleaf Board of Education recall the following certified staff as per the negotiated agreement between the Cloverleaf Board of Education and the Cloverleaf Education Association, effective August 20, 2012:

Maureen Lurtz, Elementary School Teacher

**Cloverleaf Board of Education approval of item C-2**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D. Industrial Appraisal Company Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Industrial Appraisal Company and Cloverleaf Local Schools for inventory and valuation services as presented.

**Cloverleaf Board of Education approval of item D.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E. UNFINISHED BUSINESS**

E-1 November Levy

**F EXECUTIVE SESSION**

**F-1 Compensation of a Public Employee & Employment of a Public Employee**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing compensation of a public employee and employment of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_



It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**F-2 Discussion of CEA (Cloverleaf Education Association) Negotiations**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing CEA (Cloverleaf Education Association) negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

F-3 **Discussion of OAPSE (Ohio Association of Public School Employees, Local #371) Negotiations**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing OAPSE (Ohio Association of Public School Employees, Local #371) negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

G. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

June 11,

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The Board of Education of the Cloverleaf Local School District met in special session on June 11, 2012 at 7:00 p.m. at the Cloverleaf High School. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mr. Michael Schmidt

Mr. James Curran  
Mr. William Hutson

## **PLEDGE OF ALLEGIANCE**

### **RECOGNITION AND PUBLIC PARTICIPATION**

#### **MEDINA COUNTY BOARD OF REALTORS PRESENTATION**

Mr. Brandon Marquard, President of the Medina County Board of Realtors, Mr. Michael Schmidt, President-Elect of the Medina County Board of Realtors, and Mr. Rick Stallard, a realtor with M.C. Real Estate, informed the Board that their organization had won a \$20,000 grant from the National Association of Realtors as part of the Issues Mobilization Program. The program gives money to local chapters either to support or oppose local political issues. The Board of Realtors contacted all Medina County Schools with levies in August & November and divided up the grant monies. A donation of \$4380 was presented for the Cloverleaf Levy Fund.

Jane Rych joined the Board Meeting at 7:09 p.m.

#### **2012-91 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mr. Curran to approve the following personnel item:

##### **1. Certified Staff Resignation, effective August 1, 2012**

Charles Whitecar

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

#### **2012-92 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mrs. Rych to approve the following personnel item:

##### **1. Certified Staff Recall, effective August 20, 2012**

Maureen Lurtz, Elementary School Teacher

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

#### **2012-93 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mrs. Rych to approve the following personnel item:

##### **1. Certified Staff Resignation Due To Retirement, effective June 30, 2012**

Robert Herbst

June 11,

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Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-94 INDUSTRIAL APPRAISAL COMPANY**

Upon the recommendation of Treasurer Workman, Mr. Berry motioned, seconded by Mrs. Rych to approve the following item:

**1. Industrial Appraisal Company Agreement**

Agreement between Industrial Appraisal Company and Cloverleaf Local Schools for inventory and valuation services as presented

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**UNFINISHED BUSINESS**

**NOVEMBER LEVY**

Board Members reviewed various levy scenarios. The Board decided to proceed with a 6.9 mill Emergency Levy. The formal resolution will be placed on the June 25, 2012 board agenda for approval.

**2012-95 EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mr. Schmidt to enter into executive session with Val Gregory, for the purpose of discussing compensation of a public employee and employment of a public employee. In 7:50 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-96 ADJOURN EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mr. Curran to adjourn executive session at 9:20 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-97 EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Curran to enter into executive session for the purpose of discussing CEA (Cloverleaf Education Association) negotiations. In 9:20 p.m.

Mr. Berry did not attend the Executive Session.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Berry, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

June 11,

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**2012-98      ADJOURN EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mr. Curran to adjourn executive session at 9:27 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-99      EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mrs. Rych to enter into executive session for the purpose of discussing OAPSE (Ohio Association of Public School Employees, Local #371) negotiations. In 9:34 p.m.

Mr. Curran and Mr. Schmidt did not attend.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-100      ADJOURN EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Berry to adjourn executive session at 9:34 p.m.

Roll call as follows:

Ayes: Mrs. Rych Mr. Berry and Mr. Hutson

Nays: None

Motion Carried

**2012-101      ADJOURNMENT**

Mrs. Berry motioned, seconded by Mrs. Rych to adjourn the meeting at 9:34 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

June 25, 2012  
Cloverleaf High School Library  
7:00 P.M.

ADDENDUM

C. **PERSONNEL** – Mr. Kubilus

C-6 **Supplemental Staff Appointments** (additions)

LPDC Committee	Robert Falkenberg	\$140.00/month*
LPDC Committee	Jamie Lormeau	\$140.00/month*

\*Stipend paid only for months in which a meeting is held.

C-17 **Certified Staff Secondary Summer School Teacher Change in Rate**

It is recommended the Cloverleaf Board of Education approve the certified staff secondary summer school teacher change in rate due to enrollment numbers **from** \$25.00/hr. (Cap \$1,750.00/session) **to** \$18.58/hr. (Cap \$1,300.00/session) for all secondary summer school teachers for the summer of 2012.

H **EXECUTIVE SESSION (Addition)**

H-1 **Cloverleaf Education Association (CEA) Negotiations**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing Cloverleaf Education Association (CEA) negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

~~H-1~~ change to H-2 **Employment and Compensation of a Public Employee**

~~H-2~~ change to H-3 **Discussion on Lodi and Seville School Properties**

~~H-3~~ change to H-4 **Discussion on Westfield School Property**

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

June 25, 2012  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_



A-6. **Minutes** of the May 29, 2012, regular session, the June 11, 2012 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the May 29, 2012, regular session, the June 11, 2012 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**B-2 Student Recognition**

Michael Lewarchick, youth wrestling accomplishments

**C. PERSONNEL – Mr. Kubilus**

**C-1 Administrative Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the administrative staff resignation of Sean Osborne, Middle School Principal, effective July 31, 2012.

**C-2 Certified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the following certified staff resignations:

Frank Peters, high school science teacher, effective August 15, 2012.

James Humiston, high school ISS/Intervention Tutor, for the 2012-2013 school year in order to accept the position as CBI Teacher for the 2012-2013 school year.

**C-3 Certified Staff Resignation due to Retirement**

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It is recommended that the Cloverleaf Board of Education approve the certified staff paid and unpaid FMLA leave of absence of Megan Letner beginning August 20, 2012 through November 13, 2012 and Parental Leave beginning November 14, 2012 through January 4, 2013, returning to work on January 7, 2013.

**C-5 Supplemental Staff Resignations**

It is recommended that the Cloverleaf Board of Education accept the supplemental staff resignation of Jacob Miracle, Girls Varsity Soccer Coach, for the 2012-2013 school year.

## C-6 Supplemental Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments: (All supplemental appointments contingent upon participation.)

LPDC Committee	Debra Ruprecht	\$140.00/month*
LPDC Committee	Heather Weimer	\$140.00/month*
LPDC Committee	Julie Bengough	\$140.00/month*
LPDC Committee	Barbara Taylor	\$140.00/month*
LPDC Committee	Robert Hevener	\$140.00/month*
Lead Mentor Teacher	Linda Dodson	\$2,616.90
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High School Drama Director-Fall Production	John Carmigiano	\$1,395.68
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Foreign Language Coordinator	Jacque Neidig	\$ 660.00
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Head 8 <sup>th</sup> Grade Volleyball Coach	Samantha Rogers	\$1,919.06
Boys Varsity Soccer Coach	Kevin Graham	\$4,187.04

\*Stipend paid only for months in which a meeting is held.

## C-7 Supplemental Staff Appointment Corrections

It is recommended that the Cloverleaf Board of Education approve the stipend corrections on the following assistant football coaches for the 2012-2013 school year:

Richard Smith	From: \$3,838.12	To: \$4,187.04	(4 years experience credit)
August Montz	From: \$3,838.12	To: \$4,187.04	(4 years experience credit)

**C-8 Extended Days 2012-2013 School Year**

It is recommended that the Cloverleaf Board of Education approve the following extended days for the 2012-2013 school year:

Rose Marie Torma	10 extended days	\$3,931.45
Thomas Bart Randolph	10 extended days	\$3,644.35

**C-9 Classified Summer Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified summer staff appointments:

Educational Aide –Transportation Dept.	Nadine Nichols	\$ 9.05/hr.
Educational Aide –Transportation Dept.	Dawn Sykes	\$ 9.05/hr.
Bus Driver	Linda Swiat	\$17.25/hr.
High School Food Service Helper	Jane Kauf	\$10.28/hr.

**C-10 Summer School Certified Staff Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following summer school certified staff substitute appointment:

Elementary Summer School Substitute Teacher	Kerry Schweppe	\$25/hr.
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**C-11 Summer School Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following summer school classified staff appointment:

Elementary Educational Aide	Susan Green	\$10/hr. (\$525/cap)
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**C-12 Summer School Classified Staff Correction**

It is recommended that the Cloverleaf Board of Education approve the summer school classified staff correction for Sue Weir, Elementary Summer School Secretary, **from** \$13.00/hr. **to** \$13.17/hr. (\$3,898.37 cap).

**C-13 Summer School Classified Staff Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following summer school classified staff substitute appointments:

Elementary Substitute Educational Aide	Kerry Schweppe	\$10/hr.
Elementary Substitute Educational Aide	Susan Church	\$10/hr.

**C-14 Summer Safety City Appointments**

Safety City Coordinator	Susan Weir	\$600.00
Safety City Coordinator	Ashley Weir	\$600.00
Safety City Teacher	April Dalton	\$700.00

**C-15 Revision to Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education approve the revised resignation date of classified staff employee, Maggie Gee, **from** May 29,2012 **to** June 4, 2012.

**Cloverleaf Board of Education approval of items C-1 through C-15 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-16 Summer School Classified Staff Substitute Appointments**

Elementary Substitute Educational Aide	Elizabeth Berry	\$10/hr.
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**Cloverleaf Board of Education approval of item C-16.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Temporary Appropriation FY 2013** (attachment)

It is recommended that the Cloverleaf Board of Education approve the temporary appropriations FY 2013 as presented.

**Cloverleaf Board of Education approval of items D-1 through D-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D-3 **Emergency Levy Resolution**

It is recommended that the Cloverleaf Board of Education approve a resolution determining to submit to the electors of the Cloverleaf Local School District the question of an additional tax levy, pursuant to sections 5705.194 to 5705.197 of the revised code, and requesting the approval of the financial planning and supervision commission for the Cloverleaf Local School District to place said question on the November 6, 2012 ballot as presented:

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of "fiscal emergency" under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and

WHEREAS, this Board intends to submit the question of a property tax levy to the electors of the School District on November 6, 2012, and seeks to obtain the approval of the Commission to do so, in respect of, and in accordance with the statutory financial oversight powers, duties and functions vested in the Commission;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this District, and that it is therefore necessary to levy an additional tax in excess of the ten-mill limitation in order to raise the amount of \$3,252,300 each year for ten years for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, and upon and with the approval of the aforesaid Commission, there shall be submitted to the electors of this District at an election to be held on November 6, 2012, the question of levying an additional tax in excess of the ten-mill limitation for a period of ten years (commencing with a levy on the tax list and duplicate for the year 2012 to be first distributed to the Board in calendar year 2013) in order to raise the amount of \$3,252,300 each year for the purpose of providing for the emergency requirements of this District, at the annual tax rate necessary to raise that amount. This Board hereby requests the approval of the Commission to submit said question on the November 6, 2012 ballot, and requests that such approval, if given, be certified to this Board.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the Secretary of the Commission. Immediately upon obtaining the approval of the Commission, the Treasurer is further directed to certify a copy of this resolution to the County Auditor of Medina County for certification of the District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains the same throughout the life of the levy as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 4. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item D-3**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **District Prevention Director** (attachment)

It is recommended that the Cloverleaf Board of Education approve Debbie Bican, District Prevention Director, for the 2012-2013 school year as presented, services at \$220.25/day, \$39,645.00/year, to be paid out of MCDAC Grant Fund 019.

E-2 **Student Assistance Counselor** (attachment)

It is recommended that the Cloverleaf Board of Education approve Brandy Miracle, Middle School/High School Student Assistance Counselor, for the 2012-2013 school year as presented, services at \$195.00/day, \$32,175.00/year, to be paid out of MCDAC Grant Fund 019.

**Cloverleaf Board of Education approval of items E-1 through E-2 by consent**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.



ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E-3 **Cleveland Sight Center Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Cleveland Sight Center and Cloverleaf Local Schools for admission of a student for educational purposes for the extended 2011-2012 school year, \$500.00 to be paid out of general fund.

E-4 **LHM Computer Consulting, Inc. - Susanne J. McWilliams Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between LHM Computer Consulting, Inc. and Susanne J. McWilliams and Cloverleaf Local Schools for Deaf Interpretive Services to a hearing impaired student during the 2012-2013 school year, \$32.00/hr. at 6.5 hrs. per day, not to exceed 180 days, as presented, to be paid out of general fund.

E-5 **Shelley Mack Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Shelley Mack and Cloverleaf Local Schools for consultative and instruction services for students who are identified as visually impaired for the 2012-2013 school year as presented, \$60.00/hr. to be paid for out of general fund.

E-6 **Person Centered Therapies, Inc. Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Person Centered Therapies, Inc. and Cloverleaf Local Schools for individual speech and language consultative therapy services for the extended 2011-2012 school year, \$100.00/hr. per the schedule outlined on the agreement, to be paid out of general fund.

E-7 **AbiliKids, LLC Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between AbiliKids, LLC and Cloverleaf Local Schools for direct and consultative speech therapy services for the 2012-2013 school year as presented, \$70.00/hr. for speech therapy and \$35.00/hr for travel time to be paid out of general funds.

E-8 **Medina Creative Accessibility Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Medina Creative Accessibility and Cloverleaf Local Schools for Lifeskills Summer Camp, as presented, for the summer of 2012 at a total cost of \$600.00 (\$200/week for 3 weeks) to be paid out of general funds.

E-9 **Judy Harpley Orientation and Mobility Service Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Judy Harpley Orientation and Mobility and Cloverleaf Local Schools for services, consultation and inservice training activities to benefit visually impaired students as presented for the 2012-2013 school year at a rate of \$115.00 per session to be paid out of general fund.

E-10 **Christine Loddo Bricker Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the quotation from Christine Loddo Bricker, Educational Audiologist, to provide educational audiology services for deaf/hearing impaired students for the 2012-2013 school year, as presented, \$60/hr. to be paid for out of general fund.

E-11 **Infinite Cohesion Ltd/eSchoolView** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Infinite Cohesion, Ltd/eSchoolView and Cloverleaf Local Schools for eSchoolView Connect services as presented.

**E-12   Midwestern Exams**

It is recommended that the Cloverleaf Board of Education approve Midwestern Exams physicians as a provider for the required employee health examinations per board policy GBE.

**Cloverleaf Board of Education approval of items E-3 through E-12 by consent**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-13   Ralph Barateko Excavating, Inc. Dirt Purchase** (attachment)

It is recommended that the Cloverleaf Board of Education approve the sale of 600 cubic yards of dirt from the Cloverleaf Elementary School site at a rate of \$1.00 per cubic yard to Ralph Barateko Excavating, Inc.

**E-14   Elementary School Site Dirt Purchases**

It is recommended that the Cloverleaf Board of Education grant the superintendent the authority to enter an agreement with any contractor who desires to purchase dirt from the Cloverleaf Elementary School site at a rate of \$1.00 per cubic yard.

**E-15   Sani Babies**

It is recommended that the Cloverleaf Board of Education approve the sale of nine (9) Sani Babies to the Medina County Schools Educational Service Center for \$450.00.

**Cloverleaf Board of Education approval of items E-13 through E-15  
by consent**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-16 2012-2013 High School Handbook** (attachment)

It is recommended that the Cloverleaf Board of Education approve the high school handbook for the 2012-2013 school year as presented.

**E-17 Overnight Trip** (attachment)

It is recommended that the Cloverleaf Board of Education approve the overnight trip of the Cloverleaf Cross Country Team to the Northeast Ohio Christian Camp of Champs in McCutchenville, Ohio, August 13-15, 2012, as presented at no cost to the Cloverleaf Board of Education.

**Cloverleaf Board of Education approval of items E-16 through E-17  
by consent**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**F. UNFINISHED BUSINESS**

**G. NEW BUSINESS**

**G-1 Special Education Update**

**G-2 Permanent Improvement Expenditures FY2013**

It is recommended that the Cloverleaf Board of Education approve up to \$1,237,000 for FY2013 permanent improvement expenditures.

**Cloverleaf Board of Education approval of item G-2**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**H EXECUTIVE SESSION**

**H-1 Employment and Compensation of a Public Employee**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing employment and compensation of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

## H-2 Discussion on Lodi and Seville School Properties

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing Lodi and Seville School properties.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

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\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**H-3 Discussion on Westfield School Property**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing Westfield School property.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

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ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**I. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

June 25, 2012  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

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**C. PERSONNEL – Mr. Kubilus**

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Educational Aide –Transportation Dept.	Nadine Nichols	\$ 9.05/hr.
Educational Aide –Transportation Dept.	Dawn Sykes	\$ 9.05/hr.
Bus Driver	Linda Swiat	\$17.25/hr.
High School Food Service Helper	Jane Kauf	\$10.28/hr.

**C-10 Summer School Certified Staff Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following summer school certified staff substitute appointment:

Elementary Summer School Substitute Teacher	Kerry Schweppe	\$25/hr.
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**C-11 Summer School Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following summer school classified staff appointment:

Elementary Educational Aide	Susan Green	\$10/hr. (\$525/cap)
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**C-12 Summer School Classified Staff Correction**

It is recommended that the Cloverleaf Board of Education approve the summer school classified staff correction for Sue Weir, Elementary Summer School Secretary, **from** \$13.00/hr. **to** \$13.17/hr. (\$3,898.37 cap).

**C-13 Summer School Classified Staff Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following summer school classified staff substitute appointments:

Elementary Substitute Educational Aide	Kerry Schweppe	\$10/hr.
Elementary Substitute Educational Aide	Susan Church	\$10/hr.

**C-14 Summer Safety City Appointments**

Safety City Coordinator	Susan Weir	\$600.00
Safety City Coordinator	Ashley Weir	\$600.00
Safety City Teacher	April Dalton	\$700.00

**C-15 Revision to Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education approve the revised resignation date of classified staff employee, Maggie Gee, **from** May 29,2012 **to** June 4, 2012.

**Cloverleaf Board of Education approval of items C-1 through C-15 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-16 Summer School Classified Staff Substitute Appointments**

Elementary Substitute Educational Aide	Elizabeth Berry	\$10/hr.
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**Cloverleaf Board of Education approval of item C-16.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Temporary Appropriation FY 2013** (attachment)

It is recommended that the Cloverleaf Board of Education approve the temporary appropriations FY 2013 as presented.

**Cloverleaf Board of Education approval of items D-1 through D-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D-3 **Emergency Levy Resolution**

It is recommended that the Cloverleaf Board of Education approve a resolution determining to submit to the electors of the Cloverleaf Local School District the question of an additional tax levy, pursuant to sections 5705.194 to 5705.197 of the revised code, and requesting the approval of the financial planning and supervision commission for the Cloverleaf Local School District to place said question on the November 6, 2012 ballot as presented:

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of "fiscal emergency" under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and

WHEREAS, this Board intends to submit the question of a property tax levy to the electors of the School District on November 6, 2012, and seeks to obtain the approval of the Commission to do so, in respect of, and in accordance with the statutory financial oversight powers, duties and functions vested in the Commission;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this District, and that it is therefore necessary to levy an additional tax in excess of the ten-mill limitation in order to raise the amount of \$3,252,300 each year for ten years for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, and upon and with the approval of the aforesaid Commission, there shall be submitted to the electors of this District at an election to be held on November 6, 2012, the question of levying an additional tax in excess of the ten-mill limitation for a period of ten years (commencing with a levy on the tax list and duplicate for the year 2012 to be first distributed to the Board in calendar year 2013) in order to raise the amount of \$3,252,300 each year for the purpose of providing for the emergency requirements of this District, at the annual tax rate necessary to raise that amount. This Board hereby requests the approval of the Commission to submit said question on the November 6, 2012 ballot, and requests that such approval, if given, be certified to this Board.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the Secretary of the Commission. Immediately upon obtaining the approval of the Commission, the Treasurer is further directed to certify a copy of this resolution to the County Auditor of Medina County for certification of the District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains the same throughout the life of the levy as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 4. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item D-3**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **District Prevention Director** (attachment)

It is recommended that the Cloverleaf Board of Education approve Debbie Bican, District Prevention Director, for the 2012-2013 school year as presented, services at \$220.25/day, \$39,645.00/year, to be paid out of MCDAC Grant Fund 019.

E-2 **Student Assistance Counselor** (attachment)

It is recommended that the Cloverleaf Board of Education approve Brandy Miracle, Middle School/High School Student Assistance Counselor, for the 2012-2013 school year as presented, services at \$195.00/day, \$32,175.00/year, to be paid out of MCDAC Grant Fund 019.

**Cloverleaf Board of Education approval of items E-1 through E-2 by consent**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.



ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E-3 **Cleveland Sight Center Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Cleveland Sight Center and Cloverleaf Local Schools for admission of a student for educational purposes for the extended 2011-2012 school year, \$500.00 to be paid out of general fund.

E-4 **LHM Computer Consulting, Inc. - Susanne J. McWilliams Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between LHM Computer Consulting, Inc. and Susanne J. McWilliams and Cloverleaf Local Schools for Deaf Interpretive Services to a hearing impaired student during the 2012-2013 school year, \$32.00/hr. at 6.5 hrs. per day, not to exceed 180 days, as presented, to be paid out of general fund.

E-5 **Shelley Mack Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Shelley Mack and Cloverleaf Local Schools for consultative and instruction services for students who are identified as visually impaired for the 2012-2013 school year as presented, \$60.00/hr. to be paid for out of general fund.

E-6 **Person Centered Therapies, Inc. Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Person Centered Therapies, Inc. and Cloverleaf Local Schools for individual speech and language consultative therapy services for the extended 2011-2012 school year, \$100.00/hr. per the schedule outlined on the agreement, to be paid out of general fund.

E-7 **AbiliKids, LLC Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between AbiliKids, LLC and Cloverleaf Local Schools for direct and consultative speech therapy services for the 2012-2013 school year as presented, \$70.00/hr. for speech therapy and \$35.00/hr for travel time to be paid out of general funds.

E-8 **Medina Creative Accessibility Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Medina Creative Accessibility and Cloverleaf Local Schools for Lifeskills Summer Camp, as presented, for the summer of 2012 at a total cost of \$600.00 (\$200/week for 3 weeks) to be paid out of general funds.

E-9 **Judy Harpley Orientation and Mobility Service Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Judy Harpley Orientation and Mobility and Cloverleaf Local Schools for services, consultation and inservice training activities to benefit visually impaired students as presented for the 2012-2013 school year at a rate of \$115.00 per session to be paid out of general fund.

E-10 **Christine Loddo Bricker Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the quotation from Christine Loddo Bricker, Educational Audiologist, to provide educational audiology services for deaf/hearing impaired students for the 2012-2013 school year, as presented, \$60/hr. to be paid for out of general fund.

E-11 **Infinite Cohesion Ltd/eSchoolView** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Infinite Cohesion, Ltd/eSchoolView and Cloverleaf Local Schools for eSchoolView Connect services as presented.

**E-12   Midwestern Exams**

It is recommended that the Cloverleaf Board of Education approve Midwestern Exams physicians as a provider for the required employee health examinations per board policy GBE.

**Cloverleaf Board of Education approval of items E-3 through E-12 by consent**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-13   Ralph Barateko Excavating, Inc. Dirt Purchase (attachment)**

It is recommended that the Cloverleaf Board of Education approve the sale of 600 cubic yards of dirt from the Cloverleaf Elementary School site at a rate of \$1.00 per cubic yard to Ralph Barateko Excavating, Inc.

**E-14   Elementary School Site Dirt Purchases**

It is recommended that the Cloverleaf Board of Education grant the superintendent the authority to enter an agreement with any contractor who desires to purchase dirt from the Cloverleaf Elementary School site at a rate of \$1.00 per cubic yard.

**E-15   Sani Babies**

It is recommended that the Cloverleaf Board of Education approve the sale of nine (9) Sani Babies to the Medina County Schools Educational Service Center for \$450.00.

**Cloverleaf Board of Education approval of items E-13 through E-15  
by consent**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-16 2012-2013 High School Handbook** (attachment)

It is recommended that the Cloverleaf Board of Education approve the high school handbook for the 2012-2013 school year as presented.

**E-17 Overnight Trip** (attachment)

It is recommended that the Cloverleaf Board of Education approve the overnight trip of the Cloverleaf Cross Country Team to the Northeast Ohio Christian Camp of Champs in McCutchenville, Ohio, August 13-15, 2012, as presented at no cost to the Cloverleaf Board of Education.

**Cloverleaf Board of Education approval of items E-16 through E-17  
by consent**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**F. UNFINISHED BUSINESS**

**G. NEW BUSINESS**

**G-1 Special Education Update**

**G-2 Permanent Improvement Expenditures FY2013**

It is recommended that the Cloverleaf Board of Education approve up to \$1,237,000 for FY2013 permanent improvement expenditures.

**Cloverleaf Board of Education approval of item G-2**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**H EXECUTIVE SESSION**

**H-1 Employment and Compensation of a Public Employee**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing employment and compensation of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

## H-2 Discussion on Lodi and Seville School Properties

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing Lodi and Seville School properties.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**H-3 Discussion on Westfield School Property**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing Westfield School property.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**I. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

June 28, 2012  
Cloverleaf Rec Center  
10:30 AM

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.



C. **PERSONNEL** – Mr. Kubilus

C-1 **Interim Treasurer**

It is recommended that the Cloverleaf Board of Education approve Michelle McNeely as Interim Treasurer for up to 60 days, beginning July 7, 2012.

**Cloverleaf Board of Education approval of item C-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Amended Appropriations FY12**

It is recommended that the Cloverleaf Board of Education approve the amended appropriations FY12 as presented.

D-2 **Transfer**

It is recommended that the Cloverleaf Board of Education approve the following transfer:

From: General Fund - 001  
To: Athletic Account -Middle School & High School - 300  
Amount: \$85,174.58

D-3 **Advance**

It is recommended that the Cloverleaf Board of Education approve the following advance:

From: General Fund - 001  
To: Food Service Account – 006  
Amount: \$279,706.29

**Cloverleaf Board of Education approval of item D-1 through D-3 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. ADJOURNMENT

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION REGULAR SESSION

July 11, 2011  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

A-6. **Minutes** of the June 27, 2011 regular session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the June 27, 2011 regular session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

B. RECOGNITION AND PUBLIC PARTICIPATION

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. **PERSONNEL** – Mr. Kubilus

C-1 **Secondary Summer School Teacher Appointment**

It is recommended the Cloverleaf Board of Education approve the secondary summer school teacher appointment of MaryLee Wooley, \$18.58/hr, (\$1,300 cap) for the summer of 2011.

C-2 **Certified Staff Paid FMLA Leave of Absence**

It is recommended the Cloverleaf Board of Education approve the FMLA paid leave of absence of Lara Stafinski effective August 22, 2011 with an anticipated return of October 10, 2011.

**C-3 Extended Days**

It is recommended that the Cloverleaf Board of Education approve the following extended days for the 2011-2012 school year:

Kimberly Petrocci, Psychologist	5 extended days	\$1,796.74
Nicole Stalter, Psychologist	5 extended days	\$1,261.04

**C-4 Supplemental Appointments**

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2011-2012 school year. (All supplemental appointments contingent upon participation.)

High School Teen Institute Advisor	Debbie Bican	\$662.95
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**C-5 Classified Staff Position Contract Termination**

It is recommended that the Cloverleaf Board of Education approve the termination of the following 1.5 hour educational assistant contracts for the 2011-12 school year:

- Denise Oueslati- 1.5 hour educational assistant
- Barbara Riedel- 1.5 hour educational assistant

**Cloverleaf Board of Education approval of items C-1 through C-5 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D. BUSINESS/FINANCE** – Mrs. Workman

**D-1 Treasurer’s Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer’s Report and approval of checks issued per attached.

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer’s office.*

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

**D-2 Return Advance**

It is recommended that the Cloverleaf Board of Education approve the return of the following advance:

From: Food Service  
To: General Fund  
Amount: \$266,249.62

**D-3 Tax Levy Resolution**

It is recommended that the Cloverleaf Board of Education approve the following tax levy resolution:

**A RESOLUTION DETERMINING TO SUBMIT TO THE ELECTORS OF THE CLOVERLEAF LOCAL SCHOOL DISTRICT THE QUESTION OF AN ADDITIONAL TAX LEVY, PURSUANT TO SECTIONS 5705.194 TO 5705.197 OF THE REVISED CODE**

BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this District, and that it is therefore necessary to levy an additional tax in excess of the ten-mill limitation in order to raise the amount of \$\_\_\_\_\_ each year for \_\_\_\_\_ years for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, there shall be submitted to the electors of this District at an election to be held on November 8, 2011, the question of levying an additional tax in excess of the ten-mill limitation for \_\_\_\_\_ years (commencing with a levy on the tax list and duplicate for the year 2011 to be first distributed to the Board in calendar year 2012) in order to raise the amount of \$\_\_\_\_\_ each year for the purpose of providing for the emergency requirements of this District, at the annual tax rate necessary to raise that amount.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the County Auditor of Medina County for certification of the District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of

this District remains the same throughout the life of the levy as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 4. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of items D-1 through D-3 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **District Prevention Director** (attachment)

It is recommended that the Cloverleaf Board of Education approve Debbie Bican, District Prevention Director, for the 2011-2012 school year as presented, services at \$30.00/hr, \$39,645.00/year, to be paid out of MCDAC Grant Fund 019.

E-2 **Student Assistance Counselor** (attachment)

It is recommended that the Cloverleaf Board of Education approve Brandy Miracle, Middle School/High School Student Assistance Counselor, for the 2011-2012 school year as presented, services at \$26.00/hr, \$32,175.00/year, to be paid out of MCDAC Grant Fund 019.

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*



**E-3 Cleveland Site Center**

It is recommended that the Cloverleaf Board of Education approve the following contract between the Cleveland Site Center and Cloverleaf Local Schools for the Bright Futures Preschool Summer Camp, to be paid for out of general fund, as presented.

**E-4 Educational Service Center of Cuyahoga County Positive Education Program**

It is recommended that the Cloverleaf Board of Education approve the agreement between the Educational Service Center of Cuyahoga County and Cloverleaf Local Schools for the Positive Education Program, to be paid for out of general fund, as presented.

**E-5 Language Learning Associates**

It is recommended that the Cloverleaf Board of Education approve the agreement between Language Learning Associates and Cloverleaf Local Schools for summer speech-language pathologist services, to be paid for out of general fund, as presented.

**E-6 EDGE Document Solutions LLC Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between EDGE Document Solutions LLC and Cloverleaf Local Schools for MEOECN State Software, total system \$2,090 plus \$50.00 for each additional workstation license to be paid for out of general fund.

**E-6 Out of State and/or Overnight Trips**

It is recommended the Cloverleaf Board of Education approve the following out of state and/or overnight trip as presented.

Cloverleaf Middle School – Washington D.C. Trip - May 14-16, 2012

E-7 **2011-12 Middle School Student Handbook**

It is recommended the Cloverleaf Board of Education approve the 2011-12 Middle School Student Handbook as presented.

E-8 **Policies – 2nd Reading**

It is recommended the Cloverleaf Board of Education approve the 2nd reading of the following policies:

IL-R	Testing Programs
EDE	Computer/Online Services (Accessible Use and Internet Safety)
EGAAA	Copyright
EGAAA-E	Copyright
IGDK	Interscholastic Extracurricular Eligibility
JHCC	Communicable Diseases

**Cloverleaf Board of Education approval of items E-1 through E-8 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. UNFINISHED BUSINESS

F-1 Ameresco H.B. 264 Project- Mr. Bill Davis

G. NEW BUSINESS

G-1 Levy Committee Update- Mr. Jeff Schreiber

G-2 Rec. Center Update- Mr. Craig Walkup

**H. Executive Session**

It is recommended the Cloverleaf Board of Education go into executive session for the purpose of discussing the employment of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

**ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

July 11, 11

The Board of Education of the Cloverleaf Local School District met in regular session on July 11, 2011 at 7:00 p.m. at the Cloverleaf High School Library. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. Joseph Doty
Mr. William Hutson	Mrs. Jane Rych
Mr. Michael Schmidt	

## **PLEDGE OF ALLEGIANCE**

### **2011-93 APPROVAL OF MINUTES**

Mr. Hutson motioned, seconded by Mr. Berry to approve the minutes of the June 27, 2011 regular session with the following correction on Page 3:

\*LPDC Committee – Paid at a rate of \$140.00 for each month in which a meeting is held

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

None

### **2011-94 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mrs. Rych to approve the following personnel items:

#### **1. Certified Staff Summer School Appointment, Effective Summer 2011**

Secondary Summer School Teacher	MaryLee Wooley	\$18.58/hr. (Cap \$1,300)
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#### **2. Certified Staff FMLA Paid Leave of Absence**

Lara Stafinski, certified staff paid FMLA leave of absence beginning August 22, 2011 with an anticipated return of October 10, 2011.

#### **3. Extended Days, 2011-2012 School Year**

5 extended days	Kimberly Petrocci, Psychologist	\$1,796.74
5 extended days	Nicole Stalter, Psychologist	\$1,261.04

#### **4. Supplemental Staff Appointments, 2011-2012 School Year**

Debbie Bican	High School Teen Institute Advisor	\$ 662.95
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All supplemental contracts are contingent upon participation.

#### **5. Classified Staff Position Contract Terminations, 2011-2012 School Year**

Denise Oueslati	1.5 hour educational assistant
Barbara Riedel	1.5 hour educational assistant

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Hutson, Mr. Berry and Mr. Schmidt

Nays: None

Motion Carried

July 11,

11

**2011-95 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Hutson motioned, seconded by Mr. Doty to approve the following finance items:

**1. Financial Reports**

June 2011 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

**2. Return Advance from Food Service**

Return advance from Food Service to General Fund in the amount of \$266,249.62.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**2011-96 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Doty motioned, seconded by Mrs. Rych to approve the following finance item:

**1. Tax Levy Resolution**

**A RESOLUTION DETERMINING TO SUBMIT TO THE ELECTORS OF THE CLOVERLEAF LOCAL SCHOOL DISTRICT THE QUESTION OF AN ADDITIONAL TAX LEVY, PURSUANT TO SECTIONS 5705.194 TO 5705.197 OF THE REVISED CODE**

BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this District, and that it is therefore necessary to levy an additional tax in excess of the ten-mill limitation in order to raise the amount of \$3,043,632 each year for ten (10) years for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, there shall be submitted to the electors of this District at an election to be held on November 8, 2011, the question of levying an additional tax in excess of the ten-mill limitation for ten (10) years (commencing with a levy on the tax list and duplicate for the year 2011 to be first distributed to the Board in calendar year 2012) in order to raise the amount of \$3,043,632 each year for the purpose of providing for the emergency requirements of this District, at the annual tax rate necessary to raise that amount.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the County Auditor of Medina County for certification of the District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth

July 11, 11

above, assuming that the amount of the tax list of this District remains the same throughout the life of the levy as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 4. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, Mr. Hutson and Mr. Schmidt

Nays: None

Motion Carried

#### **SUPERINTENDENTS REPORT**

#### **2011-97 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Hutson to approve the following items:

**1. District Prevention Director, 2011-2012 school year**

Debbie Bican, District Prevention Director, services at \$30.00/hr, \$39,645.00/year, as presented, to be paid out of MCDAC Grant Fund 019.

**2. Student Assistance Counselor, 2011-2012 school year**

Brandy Miracle, Middle School/High School Student Assistance Counselor, services at \$26.00/hr, \$32,175.00/year, as presented, to be paid out of MCDAC Grant Fund 019.

**3. Cleveland Site Center**

Contract between the Cleveland Site Center and Cloverleaf Local Schools for the Bright Futures Preschool Summer Camp, to be paid for out of general fund, as presented.

**4. Educational Service Center of Cuyahoga County Positive Education Program**

Agreement between the Educational Service Center of Cuyahoga County and Cloverleaf Local Schools for the Positive Education Program, to be paid for out of general fund, as presented.

**5. Language Learning Associates**

Agreement between Language Learning Associates and Cloverleaf Local Schools for summer speech-language pathologist services, to be paid for out of general fund, as presented.

July 11,

11

**6. EDGE Document Solutions LLC Agreement**

Agreement between EDGE Document Solutions LLC and Cloverleaf Local Schools for MEOECN State Software, total system \$2,090 plus \$50.00 for each additional workstation license to be paid for out of general fund.

**7. Out of State and/or Overnight Trips**

Cloverleaf Middle School – Washington D.C. Trip - May 14-16, 2012

**8. 2011-12 Middle School Student Handbook**

2011-12 Middle School Student Handbook as presented.

**9. Policies – 2nd Reading**

IL-R	Testing Programs
EDE	Computer/Online Services (Accessible Use and Internet Safety)
EGAAA	Copyright
EGAAA-E	Copyright
IGDK	Interscholastic Extracurricular Eligibility
JHCC	Communicable Diseases

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**UNFINISHED BUSINESS****AMERESCO, H.B. 264 PROJECT**

Mr. Bill Davis & Mr. Jeff Metcalf, with Ameresco, Inc., reviewed the House Bill 264 project scope, financials and state approval process.

**2011-98 H.B. 264 PROJECT**

Mr. Hutson motioned, seconded by Mr. Doty, to authorize Ameresco, Inc., to proceed with the House Bill 264 Project and finalize submittal to OSFC.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**NEW BUSINESS****LEVY COMMITTEE UPDATE**

Mr. Jeff Schreiber provided a Levy Focus Group Report.

**REC CENTER UPDATE**

Mr. Craig Walkup and Mr. A.J. Newcomer provided a financial update on the Rec Center operations.

**2011-99 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Doty, to enter into executive session for the purpose of discussing negotiations and the employment of a public employee with action possible. In 9:30 p.m./Out 9:48 p.m.

July 11, 11

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion carried

**2011-100 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Hutson, to accept the resignation of Jim Carpenter, Westfield Principal, effective July 11, 2011.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion carried

**2011-101 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Doty to adjourn the meeting at 9:49 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer



CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

July 23, 2012  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

A-6. **Minutes** of the June 25, 2012 regular session, the June 28, 2012 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the June 25, 2012 regular session, the June 28, 2012 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2 **Student Recognition –**  
Junior Girl Scout Troop 42 - Westfield Center

**C. PERSONNEL – Mr. Kubilus**

**C-1 Medina County Substitute Teacher /Tutor List for the 2012-2013 School Year**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented for the 2012-2013 school year:

Substitute Teacher/Tutor:

ADAIR	MICHALE	BUNTIN	TIFFANY
AIKEY-WALKER	SUSAN	CALAME	JOHN
BALSINGER	RICKY	DENTLER	TIMOTHY
BARKER	LARUEN	FISHER	AMANDA
BLANKENSHIP	JASON	GEIGER	KELLY
GILDER	KATIE	MCMILLAN	NINA

GORGLIONE	KARA	NEMEROVSKI	THERESA
GRAHAM	ZACHARY	O NEILL	KELSY
GREATHOUSE	JENNIFER	RAMER	PAULA
GUSEMAN	DAVID	ROMICH	PHILIP
HANKEY	DENNIS	RUMAN	KARA
HODEK	SHIRLEY	RUSSELL	LAURA
HUBERT	DOUGLAS	SERAFINE	PAMELA
JACOBS	LINDA	SHUMAN	KRISTEN
JOHNSON	MICHELLE	SHURANCE	JOEL
JOHNSON	DAVID	SIMONELLI	JAMES
JONES	SARAH	SIZEMORE	TERRIE
KENSICKI	PHILIP	SMITH	NICOLE
KIEL	JOHN	SPRING	AUDRA
KINCH	JENNIFER	STEIRER	JOANN
KROPA	JEANETTE	SPRING	KIMBERLY
LAMANCUSA	THOMAS	STRAHSBURG	MICHAEL
LAMB	WILLIAM	SURDUCIAN	SUSAN
LAPIDAKIS	MICHELLE	TROIKE	DENISE
LARROW	GAIL	WHITE	ANGELA
LOTT	AMANDA	WOOLEY	ROBERT
LOWRY	BONNIE	YABLONSKI	BARBARA
		YOUNG-	
LYNN	JASMIN	CZERWONY	TERESA
MANNING	NICHOL	ZAKANY	HOPE
MAZINSKI	BRENDA		
MCCAFFERTY	ERIC		

Substitute Teacher:

BARTTER	KRISTINE	CAREY	JOHN
BELLINGER	ROBERT	CLARK	KELLEY
BERKEN	CHRISTINA	DELAFIELD	SANDRA
BIGHAM	JOAN	DELAHOYDE	JUDITH
BILDSTEIN	TINA	DESMAN	KATHLEEN
BLOUGH	LINDSAY	EVANS	JACQUELINE
BOSCALJON	VALARIE	EVANS	JENNIFER
BOWMAN	HEATHER	FEBUS	SUSAN
BRAUN	CHARLES	FRANKLIN	TERESA
BROWN	ELISA	FROHLICH	JOHN
BROWNING	ROBERTA	GILLIHAN	KELSEY
CARANGIO	WILLIAM	GOREY	ROBIN
HAKES	JESSICA	RINEARSON	ANGELA
HALL	WILLIAM	ROBERTS	ALISA
IMBROGNO	ADAM	RODRIGUEZ	ALEXIS

KLINE	CAMILLE	SASALA	ELIZABETH
LACKO	SUSAN	SCHEUTZOW	HEATHER
LEDGER	HOLLY	SCHWANKE	CRISTIN
LEVY	MILTON	SCISCIANI	ZACHARY
LIBERTOWSKI	MARY ELLEN	SHARNSKY	LISA
MAINWARING	ANNE	SIMS	JOHN
MARSHALL	KRISTAN	SIMS	EILEEN
MAYNARD	FRANCES	SQUIRE	MICHELE
MEIER	BELINDA	STAFFORD	GARY
MERKYS	DUSTY	SWAGGERTY	JEROME
MYERS	ARTHUR	SZKLARZ	GREGORY
NAPE	VERONICA	TEKAUCIC	MATTHEW
NEALE	ERIN	THORNE	JOAN
NELSON	GINEEN	TOPPING	KAREN
NEWCOMB	RICHARD	WANDA	GINA
NIED	MARY ELLEN	WARD	JODELL
OLINGER	DEBRA	WATTS	ROENA
PETEK	ELIZABETH	WEHRMEYER	LISA
PLANTER	JOHN	WITHERSPOON	JOANNE
POST	JANE	ZICKEL	MARCY
PUCKETT	GEORGETTE	ZISKA	JOAN
RAMEY	SUSAN	ZUK	ELIZABETH

**C-2 Administrative Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the Administrative Staff Change in Status of Jamie Lormeau from Middle School Assistant Principal to Middle School Principal, 3 year, 214 day contract, effective August 1, 2012, \$ 81,000/year.

**C-3 Certified Staff Recall**

It is recommended that the Cloverleaf Board of Education recall the following certified staff as per the negotiated agreement between the Cloverleaf Board of Education and the Cloverleaf Education Association, effective August 20, 2012:

Ann Bailey, Science Teacher, initial placement High School      \$36,288

**C-4 Certified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff appointments effective August 20, 2012:

Lisa Hollendonner, Intervention Specialist Teacher, initial placement Middle School, \$38,032 (contingent upon verification of Masters degree).

Samantha Rogers, Art Teacher, initial placement Middle School, \$36,288.

**C-5 Certified Staff Extended Days**

It is recommended that the Cloverleaf Board of Education approve the following certified staff extended days for the 2012-2013 school year:

Deann Markle	10 extended days	\$3,688.32
Robert Pruesser	10 extended days	\$3,119.40
Monica Froelich	10 extended days	\$2,351.41
Kristine Nagy	10 extended days	\$4,039.13

**C-6 Classified Staff Contract Approvals**

It is recommended that the Cloverleaf Board of Education approve the following classified staff contracts:

Jackie Barlock, bus driver, 2 <sup>nd</sup> 1 year contract, effective 8/23/12	\$14.10/hr
Michelle Drogell, educational aide, 2 <sup>nd</sup> 1 year contract, effective 8/23/12	\$10.45/hr.
Annette Dudas, food service helper, 2 <sup>nd</sup> 1 year contract, effective 8/23/12	\$10.59/hr.
Pam Labbe, educational aide, 2 <sup>nd</sup> 1 year contract, effective 8/23/12	\$10.45/hr.
Heather Wiley, bus driver, 2 <sup>nd</sup> 1 year contract, effective 8/23/12	\$14.10/hr.
Dan Brown, educational aide, continuing contract, effective 8/26/12	\$10.66/hr.
Cindy Lenos, educational aide, continuing contract, effective 2/9/12	\$11.27/hr.
Donna Rose, bus driver, continuing contract, effective 8/25/12	\$14.37/hr.
James Siekbert, bus driver, continuing contract, effective 8/25/12	\$14.37/hr.
Kenneth Wurst, bus driver, continuing contract, effective 8/25/12	\$14.37/hr.

**C-7 Classified Substitute Staff Approvals for 2012-2013 School Year**

It is recommended that the Cloverleaf Board of Education approve the following classified substitute staff for the 2012-2013 school year:

Lawrence Kamenec, substitute custodian	\$9.39/hr.
Paul Lambert, substitute custodian	\$9.39/hr.
Scott Hower, substitute custodian	\$9.39/hr.
Daniel Raber, substitute custodian	\$9.39/hr.
Janice Kanserski, substitute food service helper	\$9.18/hr.
Mindy Ingle, , substitute food service helper	\$9.18/hr.
Dawn Sykes, substitute food service helper	\$9.18/hr.
Angela Young, substitute food service helper	\$9.18/hr.
Dana Kulas, substitute food service helper	\$9.18/hr.

**C-8 Supplemental Staff Resignations**

It is recommended that the Cloverleaf Board of Education approve the supplemental staff resignation of Judd Peroli, Girl’s Soccer Varsity Assistant Coach for the 2012-2013 school year.

**C-9 Supplemental Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2012-2013 school year. (All supplemental appointments are contingent upon participation).

Football Varsity Assistant Coach	Chris Lantz	\$4,187.04
Football Head 9 <sup>th</sup> Grade Coach	Michael Mental	\$4,361.50
Football 9 <sup>th</sup> Grade Asst. Coach	Denis Werner	\$3,140.28
Football Head 8 <sup>th</sup> Grade Coach	David Cooper	\$4,361.50
Volleyball JV Coach	Ann Bailey	\$2,616.90
Girls Soccer Varsity Coach	Judd Peroli	\$4,187.04
Boys Soccer JV Coach	Zach Scisciani	\$2,616.90
Cheerleader Varsity Coach 50%	Tonya Swain	\$1,657.37
Cross Country 8/9 Grade Coach	Fred Haldiman	\$2,093.52
Cross Country 8/9 Grade Volunteer Coach	David Freeland	n/a
Boys Basketball Head 7 <sup>th</sup> Grade Coach	Scott Murphy	\$3,489.20
Girls Varsity Golf Coach	Adam Michel	\$2965.82
High School National Honor Society	Mary Lee Wooley	\$1,256.11
Middle School Academic Challenge Advisor	Walter Dombroski	\$1,256.11
Middle School Choir Director	Angela Leonard	\$2,791.36
Middle School Student Council	Amy Detwiler	\$1,395.68
Middle School Emerald Key Club Advisor	Linda Dodson	\$ 662.95
Middle School Building Head Teacher	Kristine Nagy	\$ 697.84
Middle School Drama Club Advisor	Debra Culp	\$ 523.38
Middle School Teen Institute Advisor	Heather Osborn	\$ 523.38
Department Head Special Education	Kimberly Manix	\$3,300.00
Percussion Instructor	Chris Hall	\$1,186.33
Flag Instructor	Lauren Walkley	\$1,744.60

**C-10 OAPSE Insurance Waiver**

It is recommended that the Cloverleaf Board of Education approve the payment of insurance waivers to the following OAPSE employees, approved in May 2011. It is understood that the current OAPSE agreement precludes such payments in the future.

Susan Civittolo	\$350.00
Valerie Gregory	\$650.00
Pam Kost	\$650.00
Lisa Machar	\$350.00
Donna Rose	\$350.00
Orrville Shaw	\$350.00
Kathy Shirley	\$650.00
Lisa Sykora	\$350.00

**C-11 Summer School Classified Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the following summer school classified appointment

Elementary Educational Aide	Marjorie Canfield	\$10.00 hr. (\$490 cap)
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**C-12 Summer Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following summer classified staff appointment for the summer of 2012:

Educational Aide, Transportation Dept.	Jennipher Grade	\$9.05/hr.
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**Cloverleaf Board of Education approval of items C-1 through C-12 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. McNeely

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Requisition Approval**

It is recommended that the Cloverleaf Board of Education approve a requisition to cover legal fees FY 2012 to Pepple & Waggoner, not to exceed \$20,000.

**Cloverleaf Board of Education approval of items D-1 through D-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D-3 **Levy Resolution**

It is recommended that the Cloverleaf Board of Education approve a resolution determining to proceed with the submission to the electors of the Cloverleaf Local School District of the question of an additional tax levy, pursuant to Sections 5705.194 through 5705.197 of the revised code, with the affirmation and consistent with the direction of the financial planning and supervision commission for the Cloverleaf Local School District as presented.

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of "fiscal emergency" under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and



WHEREAS, on June 25, 2012, this Board adopted a resolution declaring it necessary to submit to the electors of the District the question of an additional tax levy in excess of the ten-mill limitation for the purpose of providing for the emergency requirements of the District, to wit, paying current operating expenses of the District, which emergency levy is described further in Section 1 below, and recommending this action to the Commission for the Commission's approval; and

WHEREAS, on June 28, 2012, the Commission adopted a resolution affirming the aforesaid resolution of this Board, determining (in consultation with the Board) that said emergency levy shall be placed on the November 6, 2012 ballot, and directing the Board to take all necessary steps to ensure that said emergency levy is properly submitted to the Medina County Board of Elections by the deadline for submission; and

WHEREAS, on June 29, 2012, the Medina County Auditor certified that the total tax (assessed) valuation of the District is \$480,966,290, and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$3,252,300, as set forth in the aforesaid resolution of this Board, calculated in the manner provided by Section 5705.195 of the Revised Code, is 6.9 mills for each one dollar of valuation, which amounts to 69 cents for each one hundred dollars of valuation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board, with the affirmation and consistent with the direction of the Commission, hereby determines to proceed with the submission to the electors at an election to be held on **November 6, 2012**, of the question of an additional tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2012 to be first distributed to the School District in calendar year 2013) in order to raise the amount of **\$3,252,300** each year for **ten years** for the purpose of providing for the emergency requirements of this District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Medina County Auditor to be **6.9 mills** for each one dollar of valuation, which amounts to **69 cents** for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify immediately a copy of this resolution to the Secretary of the Commission. Upon obtaining, on behalf of the Board, any additional approvals of the Commission, and in any event before the close of business on August 8, 2012, the Treasurer is authorized and directed to certify to the Medina County Board of Elections copies of this resolution and the resolution of this Board and certificate of the County Auditor referred to in the preambles hereto, as well as all Commission resolutions relating thereto, including the resolution of the Commission referred to in the preambles hereto. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 4. This resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item D-3.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Ohio High School Athletic Association Membership** (attachment)

It is recommended that the Cloverleaf Board of Education approve the membership in the Ohio High School Athletic Association for the 2012-2013 school year as presented to be paid for out of General Fund.

E-2 **Ohio School Council** (attachment)

It is recommended that the Cloverleaf Board of Education approve the membership in Ohio School Council and the Cooperative Purchasing Program as presented to be paid for out of General Fund.

E-3 **Annie's Frozen Yogurt Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between The Grandma Gebhard Company dba Annie's Frozen Yogurt and Cloverleaf Local Schools for the lease of equipment and purchase of product as presented to be paid out of Food Service/General Fund.

E-4 **HPS Membership Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between HPS and Cloverleaf Local Schools for membership/associate membership and endorsement of group purchasing with HPS as presented to be paid from Food Service Fund

E-5 **University of Akron Affiliation Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the First Amendment to the Affiliation Agreement between the University of Akron and Cloverleaf Local School District as presented.

E-6 **Solutions Behavioral Consulting, LLC Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Solutions Behavioral Consulting and Cloverleaf Local Schools to provide behavioral and consultation services, \$110/hour, as presented, to be paid out of General Funds.

E-7 **Positive Education Program** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Positive Education Program (PEP) and Cloverleaf Local Schools to provide alternative educational services for students with emotional/behavioral disorders as presented, \$214/day, to be paid out of General Funds.

E-8 **JR Funding Support Services** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between JR Funding Support Services and the Cloverleaf Board of Education as presented, services at \$2,600 annual fee to be paid out of General Fund.

E-9 **Preschool Handbook** (attachment)

It is recommended that the Cloverleaf Board of Education approve revised Cloverleaf Preschool Handbook as presented.

E-10 **2012-2013 Middle School Handbook** (attachment)

It is recommended that the Cloverleaf Board of Education approve the middle school handbook for the 2012-2013 school year as presented.

E-11 **Private Funding of Clubs and Athletics** (attachment)

It is recommended that the Cloverleaf Board of Education approve the Private Funding of the following clubs as presented:

Middle School Student Council sponsored by James Martin

E-12 **Out of State and Overnight Trip** (attachment)

It is recommended that the Cloverleaf Board of Education approve the out of state and overnight trip of the Cloverleaf Middle School to Washington DC and Gettysburg, Pennsylvania, May 20-22, 2013 as presented at no cost to the Board of Education.

E-13 **OSBA Annual Business Meeting Delegate and Alternate** (attachment)

It is recommended that the Cloverleaf Board of Education appoint \_\_\_\_\_ as delegate and \_\_\_\_\_ alternate for the 2012 OSBA Annual Business Meeting as presented.

**Cloverleaf Board of Education approval of items E-1 through E-13 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. UNFINISHED BUSINESS

F-1 Levy Update

G. NEW BUSINESS

G-1 Rec Center Update – Mr. Walkup

**H EXECUTIVE SESSION**

**H-1 Sale of Property**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing sale of property in Seville.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**H-2 Employment of a Public Employee**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing employment of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**I. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

August 13, 2012  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. **PERSONNEL** – Mr. Kubilus

C-1 **Interim Treasurer**

It is recommended that the Cloverleaf Board of Education approve Wallace Gordon as Interim Treasurer for up to 60 days, beginning August 6, 2012, at a rate of \$200 per work day, with a maximum of 3 work days per week.

C-2 **Administrative Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the administrative staff resignation of Paul Kidd, Special Services Director, effective August 8, 2012.

C-3 **Certified Staff Resignations**

It is recommended that the Cloverleaf Board of Education accept the certified staff resignation of Lisa Hollendonner effective August 1, 2012.

C-4 **Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the following classified staff resignations:

Lisa Machar, educational aide, effective August 16, 2012

Debbie Beadnell, educational aide, effective August 1, 2012

C-5 **Resolution Implementing a Layoff of Nonteaching Employees**

It is recommended the Cloverleaf Board of Education approve the resolution implementing a layoff of nonteaching employees as presented.

WHEREAS, the Board of Education and the Ohio Association of Public School Employees, Local 371, are parties to a Negotiated Agreement having a term of July 1, 2011 through June 30, 2012; and

WHEREAS, the Negotiated Agreement provides for the Board of Education to implement a reduction in force of the classified employees for reasons including lack of funds; and

WHEREAS, the Board of Education finds that a lack of funds requires a reduction in the classified staff; and



WHEREAS, Local 371 has been given notice of this reduction in force pursuant to the Negotiated Agreement.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Due to lack of funds, the following positions are hereby abolished effective August 14, 2012:

Courier

Section 2. Based upon the abolishment of positions as set forth in Section 1, the following employees are laid off effective August 14, 2012: Dawn Sykes. The Treasurer is directed to give these employees written notice of this action on behalf of the Board of Education.

Section 3. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

#### **C-6 Administrative Appointments**

It is recommended that the Cloverleaf Board of Education approve the following administrative positions:

Michael Coury, Assistant Principal, initial placement Middle School, 204 days/year, \$64,000.

#### **C-7 Certified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff appointments effective August 20, 2012:

Matthew Johnson, Music Teacher, initial placement Middle School, \$34,892

Margaret Ferguson, English Teacher, initial placement High School/Middle School, \$36,288

Steven Young, ½ time Physical Education Teacher, initial placement High School, \$17,446.00

Nicholas Romanoff, ISS/Intervention Tutor, initial placement High School, \$30,335.10

Zachary Scisciani, Intervention Specialist Teacher, initial placement Middle School, \$38,032.00

Note; All Salaries contingent upon verification from official transcripts

**C-8 Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the following classified staff change in status:

Mark Shiverdecker from custodian to Elementary School Head Custodian, \$17.10/hr., effective July 25, 2012.

Sean Havalotti from Middle School Head Custodian to High School Head Custodian, \$14.34/hr., effective August 13, 2012.

**Cloverleaf Board of Education approval of items C-1 through C-8 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D SUPERINTENDENT'S REPORT** – Mr. Kubilus

**D-1 D&R Networking Support Contract**

It is recommended that the Cloverleaf Board of Education approve the agreement between D&R Networking and Cloverleaf Local Schools for network support from July 1, 2012 to June 30, 2013 as presented, \$11,200 to be paid out of General Fund

**D-2 D&R Networking Web Security**

It is recommended that the Cloverleaf Board of Education approve renewal of the agreement between Cloverleaf Local Schools and D&R Networking for network and web security, including standard support for 1 year as presented, \$4,313.00 to be paid out of General Fund.

**Cloverleaf Board of Education approval of items C-1 through C-8 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_  
MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **UNFINISHED BUSINESS**

E-1 **Levy Update** – John Gladden

F. **EXECUTIVE SESSION**

F-1 **Sale of Property in Lodi and Seville**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing the transfer of property in Lodi and Seville.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_  
MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_  
MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_



F-2 **Employment of a Public Employee**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing employment of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

G. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

August 20, 2012  
Medina High School  
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

A-6. **Minutes** of the July 23, 2012 regular session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the July 23, 2012 regular session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

BOTH		
Burris, Mark	Durinsky, Jessica	Kadilak, Jessica
Kraeff, Gwen	Lambert, Wesley	Mamrak, Carol
McHugh, Margaret	Moore, Kelly	Perdok, Jennifer
Petzold, Teri	Rinehart, Donna	Schweppe, Carolyn
Wojnicz, Melissa	Yaeger, Alana	

SUBSTITUTE		
Chrisman, Patricia	Gleason, Kelly	Hedrick, Elliott
Kasian, Christine	Robinson, Cynthia	Rogers, Rose
Russell, Amy	Simpkins, Anitra	Trogdon, Sarah

TUTOR ONLY: Howell, Thomas

C-2 **Certified Staff Paid and Unpaid FMLA and Unpaid Parental Leave of Absence**

It is recommended that the Cloverleaf Board of Education approve the paid and unpaid FMLA leave and Unpaid Parental leave of absence for Karen Reisinger, beginning August, 20, 2012, returning to work on November 27, 2012.

C-3 **Classified Staff Resignations**

It is recommended that the Cloverleaf Board of Education accept the following classified staff resignation:

Lily Clifford, food service helper, effective August 10, 2012

C-4 **Certified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff appointments, effective August 20, 2012:

Rachel Vida, Intervention Specialist Tutor (no grades), initial placement High School, \$26,868.24.

Jenny Pertee, Intervention Specialist Tutor (no grades), initial placement High School, \$ 26,868.24.

**C-5 Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the following classified staff change in status effective August 22, 2012:

Michelle Drogell, Middle School educational aide, **from** 3.75 hrs./day **to** 5.75 hrs./day, \$10.45/hr.

Tracey Rogers, Middle School educational aide, **from** 3.75 hrs./day, **to** 5.75 hrs./day, \$11.06/hr.

Olivia Daunhauer, educational aide, **from** 6.75 hrs./day, Transportation Department **to** 5.75 hrs./day, Elementary School, effective August 22, 2012, \$11.06/hr.

**C-6 Classified Staff Contract Approvals**

It is recommended that the Cloverleaf Board of Education approve the following classified staff contracts:

Joyce Meyer, food service helper, continuing contract effective October 26, 2012, \$10.79/hr.

Sue Tomcho, food service helper, continuing contract effective September 14, 2012, \$12.13/hr.

Melissa Henderson, educational aide, continuing contract, effective September 13, 2012, \$10.45/hr.

Christy Sullivan, educational aide, continuing contract, effective September 8, 2012, \$10.45/hr.

**C-7 Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments effective August 22, 2012:

Kathleen Frederick, educational aide, initial placement Elementary School, 7 hrs./day, \$10.66/hr.



**C-8 Building Substitute Teacher Appointment**

It is recommended that the Cloverleaf Board of Education approve the following building substitute teachers for the 2012-2013 school year, \$85/day.

Pamela Serafine, building substitute, Cloverleaf Elementary School  
Robert Wooley, building substitute, Cloverleaf Elementary School

**C-9 Classified Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified substitute appointments for the 2012-2013 school year:

Substitute Bus Drivers, \$13.21/hr.

Greer, Edward Tuomala, Cynthia	Huffman, Douglas Nichols, Nadine	Reese, Barbara Carpenter, Sandra
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Substitute Educational Aides, \$9.05/hr.

Brubaker, Debrah Madachik, Karen Sykes, Dawn Kulas, Dana	Conley-Wodjacz, Michele Nichols, Nadine Young, Angela Groetz, Debbie	Kanserski, Janice Stephenson, Deborah Shiverdecker, Carol Ingle, Mindy
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Substitute Secretaries, \$9.57/hr.

Brubaker, Debrah Madachik, Karen Sykes, Dawn	Groetz, Debbie Nichols, Nadine Shiverdecker, Carol	Ingle, Mindy Stephenson, Deborah Kulas, Dana
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**C-10 Supplemental Appointments**

It is recommended that the Cloverleaf Board of Education approve the following supplemental appointments for the 2012-2013 school year. All supplemental appointments contingent upon participation.

Football Varsity Assistant Coach	Chris Lantz	\$4,187.04
Football MS Assistant Coach	Kirk Haschak	\$2,791.36
Football Head 8 <sup>th</sup> Grade Coach	David Cooper	\$3,663.66
Volleyball Head Varsity Coach	James Vaughn	\$4,884.88

Volleyball Head 7 <sup>th</sup> Grade Coach	Julie Arndt	\$2,267.98
Golf Varsity Boys Coach	Ron Wachtel	\$3,314.74
Golf Varsity Girls Coach	Adam Michel	\$2,965.82
Golf Varsity Girls Assistant Coach	Alanna Gasper	\$2,093.52
Elementary Building Head Teacher (PK-2)	Megan Maloney	\$ 697.84
Elementary Building Head Teacher (3-5)	Debra Ruprecht	\$ 697.84
9 <sup>th</sup> Grade Cheerleading Coach	Tonya Swain	\$2,616.90
Varsity Cheerleading Coach 25%	Amanda Blackburn	\$ 741.46
Girls Varsity Basketball Coach	John Carmigiano	\$6,280.56
Girls Varsity Softball Coach	John Carmigiano	\$4,884.88
HS Marching Band Assistant	Matthew Johnson	\$2,965.82
Music Director, Middle School	Matthew Johnson	\$2,965.82

**C-11 Supplemental Appointment Change in Status**

It is recommended that the Cloverleaf Board of Education approve the supplemental appointment change in status of Tonya Swain from 50% Varsity Cheerleading Advisor to 75% Varsity Cheerleading Advisor for the 2012-2013 school year, \$2,486.06.

**C-12 Extended Days**

It is recommended that the Cloverleaf Board of Education approve the following extended days for the following psychologists:

- 5 extended days, Kimberly Petrocci, \$1,844.16
- 5 extended days, Nicole Stalter, 1,308.45

**C-13 Rec Center Employees**

It is recommended that the Cloverleaf Board of Education approve the following:

\$1.00/game compensation for Rec Center employees working tournament games. This compensation is in addition to their hourly compensation (to be funded from the Rec Center tournament proceeds).

Compensation of Rec Center employee, A.J. Newcomer 5% of the net proceeds for tournaments scheduled from September 2011 through June 2012, \$2,464.95.

**C-14 Amended Contract**

It is recommended that the Cloverleaf Board of Education approve the following amendment to the contract of AJ Newcomer, Operations Director of the Rec Center: *Additionally, the employee will receive 5% of net proceeds for rec center tournaments scheduled and completed in the months of September through May of each year.*

**C-15 Administrative Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the following administrative staff appointments:

Craig Walkup, Rec Center Director for the 2012-2013 school year, \$5,000/year.

**Cloverleaf Board of Education approval of items C-1 through C-15 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mr. Hill

D-1 **Treasurer’s Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer’s Report and approval of checks issued per attached.

**Cloverleaf Board of Education approval of item D-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Private Funding of Club**

It is recommended that the Cloverleaf Board of Education accept the private funding of Key Club Advisor for the 2012-2013 school year by Mr. Dick Detwiler

E-2 **Key Club Advisor**

It is recommended that the Cloverleaf Board of Education approve Julie Krueger, Key Club Advisor for the 2012-2013 school year, \$697.84.

E-3 **Medina County Public Transit Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Medina County Public Transit and Cloverleaf Local Schools to furnish transportation services, billed at \$0.80 per mile, not to exceed \$10,000 as presented to be paid out of General Funds.

E-4 **Wingspan Care Group (Monarch/Bellefaire JCB) Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Wingspan Care Group, Bellefaire Jewish Children's Bureau (Monarch/Bellefaire JCB) to provide services at \$76,500 per student per year (anticipate 2 students) to be paid out of General Fund.

E-5 **Invo HealthCare Associates, Inc. Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Invo HealthCare Associates, Inc. and Cloverleaf Local Schools for itinerant speech and language services at \$67/hour, approximately \$8,000 annually as presented to be paid out of General Funds

E-6 **Out of State and Overnight Trip**

It is recommended that the Cloverleaf Board of Education approve the out of state and overnight trip of the Cloverleaf Marching Band to Kissimmee, Florida June 10-16, 2013 as presented with no cost to the Cloverleaf Board of Education.

**E-7 Body Mass Index Screening Program Waiver**

It is recommended that the Cloverleaf Board of Education authorize the superintendent to execute a waiver affidavit for the implementation of the Body Mass Index Screening Program (Section 3313.674(A) of the Ohio Revised Code) for the 2012-2013 school year.

**F. UNFINISHED BUSINESS**

**F-1 Levy Update – John Gladden**

**G. NEW BUSINESS**

**G-1 Classified Staff Functional Capacity Evaluation Flow Charts**

**H. EXECUTIVE SESSION**

**H-1 Employment of a Public Employee**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing employment of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

## H-2 OAPSE Negotiations

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing OAPSE Negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

I. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

August 22, 2011  
Cloverleaf High School Library  
7:00 P.M.

**ADDENDUM**

C. **PERSONNEL** – Mr. Kubilus (Additions and Corrections)

C-6 **Certified Staff Resignation** (Addition)

It is recommended that the Cloverleaf Board of Education approve the certified staff resignation of Jennifer Larcey effective August 19, 2011.

C-11 **Classified Staff Change in Status** (Correction)

Debra Cerny, educational aide, transportation **from** 7.75 (not 8) hrs./day **to** 6 hrs./day, \$11.57/hr.

C-12 **Supplemental Staff Appointments** (Corrections)

Football Varsity Assistant Coach	Nolan Wickard	\$3,838.12
Football head 8 <sup>th</sup> Grade Coach	Tom Cooper (not Nolan Wickard)	\$3,663.66
Lead Mentor Teacher	Linda Dodson	\$ 662.95

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus (Addition)

E-16 **CRS Incorporated Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between CRS Incorporated and Cloverleaf Local Schools as presented, to be paid for out of General Fund.



CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

August 22, 2011  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

A-6. **Minutes** of the July 11, 2011 regular session and the August 8, 2011 special session

It is recommended that the Cloverleaf Board of Education approve the minutes of the July 11, 2011 regular session and the August 8, 2011 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

B. RECOGNITION AND PUBLIC PARTICIPATION

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

C-2 **Building Substitute Teachers**

It is recommended that the Cloverleaf Board of Education approve the following building substitute teachers for the 2011-2012 school year:

Lodi Primary	Robert Wooley	\$85.00/day
Seville Intermediate	Jennifer Spinder	\$85.00/day

**C-3 Administrative Staff Resignations**

It is recommended that the Cloverleaf Board of Education accept the administrative staff resignation of Michael Maloney, effective October 6, 2011.

**C-4 Administrative Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the following administrative staff appointments:

Craig Walkup, Rec Center Director for the 2011-2012 school year, \$5,000/year.

**C-6 Certified Staff Resignations**

It is recommended that the Cloverleaf Board of Education accept the certified staff resignation of Marvin Shipley, ½ time technology teacher, Middle School for the 2011-2012 school year.

**C-5 Certified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff appointments, 1 year contracts, effective August 22, 2011:

Michael Marshall, intervention specialist tutor (no grades), initial placement high school, \$26,868.24/year.

Lauren Bradley, intervention specialist tutor (no grades), initial placement high school, \$26,868.24/year.

Amy Fernholz, ½ time technology teacher, initial placement Middle School,

**C-7 Certified Staff Unpaid Leave of Absence**

It is recommended that the Cloverleaf Board of Education approve the following certified staff unpaid leave of absence:

Barb Taylor, effective August 18, 2011 through October 11, 2012.

**C-8 Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education approve the following classified staff resignations:

Nancy Grams, bus driver, effective July 25, 2011.

**C-9 Latchkey Resignation**

It is recommended that the Cloverleaf Board of Education accept the latchkey resignation of Kellie Cooney, effective July 16, 2011.

**C-10 Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments:

Michelle Drogell, educational aide, 3.75 hrs./day, initial placement Middle School, \$10.15/hr.

Pam Labbe, educational aide, 3 hrs./day, initial placement Middle School, \$10.15/hr.

Jackie Barlock, bus driver, 6 hrs./day, initial placement Transportation, \$13.69/hr.

Heather Wiley, bus driver, 6 hrs./day, initial placement Transportation, \$13.69/hr.

**C-11 Classified Staff Change in Status effective August 23, 2011:**

It is recommended that the Cloverleaf Board of Education approve the following classified staff change in status:

Dan Brown from educational aide at the high school, 2 hrs./day to educational aide at the middle school, 3.75 hrs./day, \$10.45/hr.

Susan Steppenbacker, bus driver, from 6.5 hrs./day to 5.5 hrs./day, \$15.61/hr.

Ken Wurst, bus driver, from 5 hrs./day to 6.5 hrs./day, \$14.10/hr.

Debra Cerny, educational aide, transportation, from 7.75 hrs./day to 6 hrs./day, \$11.57/hr.

**C-12 Supplemental Appointments**

It is recommended the Cloverleaf Board of Education approve the following supplemental appointments for the 2011-2012 school year. (All supplemental appointments contingent upon participation.)

LPDC Committee	Walter Dombroski	\$140.00/month*
LPDC Committee	Heather Weimer	\$140.00/month*
LPDC Committee	Debra Ruprecht	\$140.00/month*
LPDC Committee	Julie Bengough	\$140.00/month*
Volleyball, Head 7 <sup>th</sup> Grade Coach	Samantha Rogers	\$1,919.06
Head Teacher, Middle School	Kristine Nagy	\$ 697.84
Head Teacher, Westfield	Joyce Stephenson	\$ 697.84
Head Teacher, Seville	Debra Ruprecht	\$ 697.84
Head Teacher, Lodi	Megan Maloney	\$ 697.84
Percussion Instructor	Christopher Hall	\$1,081.65
MS Faculty Manager – 50%	Scott Murphy	\$2,006.29
Director of Musical	Lawrence Timm	\$1,639.92
Girls Soccer Volunteer Coach	Brandy Miracle	\$ n/c
Football Varsity Assistant Coach	Nolan Wickard	\$3,838.12
Football Head 8 <sup>th</sup> Grade Coach	Tom Cooper	\$3,663.66
Team Leader	Erin Cavey	\$1,650.00
Team Leader	Bobie Jo Carson	\$1,650.00
Team Leader	Denise Musolf	\$1,650.00
Team Leader	Kathy Baughman	\$1,650.00
Team Leader	Renee McQuate	\$1,650.00
Team Leader	Julie Gunkelman	\$1,650.00
Middle School SADD	Denise Musolf	\$ 523.38
Team Leader	Amy Detwiler	\$1,650.00
Middle School Drama Club	Deb Culp	\$ 523.38
Middle School Emerald Key Club	Linda Dodson	\$ 662.95
Department Head-Special Education	Kim Manix	\$3,300.00
Middle School Yearbook Advisor	Kim Manix	\$ 662.95
Middle School Music Director	Andrew Winter	\$3,663.66
Middle School Choir Director	Angela Leonard	\$2,791.36
Middle School Academic Challenge Advisor	Walter Dombroski	\$1,256.11
Lead Mentor Teacher	Linda Dodson	\$ 662.95

\* Stipend paid only for months in which a meeting is held.

**C-13 Extended Days**

It is recommended that the Cloverleaf Board of Education approve 10 extended days for Kristine Nagy, Middle School Guidance Counselor for the 2011-2012 school year, \$4,039.13/year.

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**C-14 Amend Supplemental Contracts**

It is recommended that the Cloverleaf board of Education approve to amend the following supplemental contracts:

9 <sup>th</sup> Grade Cheerleader Coach – 50%	Erin Ginley	\$1,482.92
9 <sup>th</sup> Grade Cheerleader Coach – 50%	Tonya Swain	\$1,134.00
Football Assistant 8 <sup>th</sup> Grade Coach, Step 4	Dennis Werner	\$3,140.28

**C-15 Classified Staff Recall**

It is recommended that the Cloverleaf Board of Education approve the recall of the following classified staff:

Evert Plesz, custodian, middle/high school rotation crew, 8 hrs/day, effective August 3, 2011 \$13.04/hr.

**Cloverleaf Board of Education approval of items C-1 through C-15 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D. BUSINESS/FINANCE** – Mrs. Workman

**D-1 Treasurer’s Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer’s Report and approval of checks issued per attached.

**Cloverleaf Board of Education approval of item D-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

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**D-2 Depository Contracts**

It is recommended that the Cloverleaf Board of Education approve the following depository contracts for a 5 year period beginning August 23, 2011 through August 22, 2016:

PNC Bank  
First National Bank  
First Merit  
JP Morgan Chase Bank

**Cloverleaf Board of Education approval of item D-2**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-3 Depository Contracts**

It is recommended that the Cloverleaf Board of Education approve the following depository contract for a 5 year period beginning August 1, 2011 through July 31, 2016:

Westfield Bank

**Cloverleaf Board of Education approval of item D-3**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-4 Resolution Providing for the issuance and Sale of Bonds of the School District**

It is recommended that the Cloverleaf Board of Education approve a resolution providing for the issuance and sale of bonds of this school district in an aggregate principal amount not to exceed \$1,215,000, for the purpose of constructing, renovating, rehabilitating, and equipping school facilities, including installations, modifications and remodeling of school buildings to conserve energy, as presented.

WHEREAS, this Board has previously approved an energy conservation report and has submitted said report to the Ohio School Facilities Commission (the "OSFC"), requesting approval to incur indebtedness to carry out the program of energy conservation improvements outlined therein; and

WHEREAS, it is expected that the OSFC will take action on said request at its meeting on Thursday, August 25, 2011; and

WHEREAS, this Board desires to accomplish the financing of said improvements as soon as possible thereafter; and

WHEREAS, the Treasurer has certified that the estimated life or period of usefulness of the improvements is at least five years and that the maximum maturity of the Bonds described in Section 1 is 15 years;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. It is necessary to issue bonds of this School District in an aggregate principal amount not to exceed \$1,215,000, for the purpose of constructing, renovating, rehabilitating, and equipping school facilities, including installations, modifications and remodeling of school buildings to conserve energy (the "Bonds"). The principal amount of the Bonds to be issued shall be the amount certified by the Treasurer in the certificate awarding the Bonds and setting certain terms thereof pursuant to Section 7 hereof (the "Certificate of Award"). The Bonds shall be designated "Energy Conservation Improvement Bonds, Series 2011" or otherwise as determined by the Treasurer in the Certificate of Award, shall be issued in one lot, shall be the first installment of bonds issued under the authority referred to in the preambles hereto, and shall be issued only as fully registered bonds. Anticipatory securities have not been issued.

The Bonds shall bear interest (computed on a 30-day month/360-day year basis, unless otherwise determined by the Treasurer in the Certificate of Award), payable on June 1 and December 1 (or such other semi-annual dates as are determined by the Treasurer in the Certificate of Award) of each year (the "Interest Payment Dates"), commencing on the initial Interest Payment Date determined by the Treasurer in the Certificate of Award (which initial Interest Payment Date shall not be later than one year from the issuance date of the Bonds), until the principal

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amount has been paid or provided for. As referred to herein, "Principal Payment Dates" means June 1 (or such other annual date or semi-annual dates as are determined by the Treasurer in the Certificate of Award) in each of the years in which principal on Bonds is payable, at maturity or pursuant to mandatory sinking fund requirements or mandatory sinking fund redemption requirements, from and including 2012 to and including 2026, provided that the first Principal Payment Date may be delayed up to one year and the last Principal Payment Date may be delayed up to one year or advanced if such actions are determined by the Treasurer in the Certificate of Award to be in the best interest of and fiscally advantageous to the District, and further provided that in no case shall the final Principal Payment be more than 14 years later than the first Principal Payment Date if the Principal Payment Dates are annual and not more than 14 years and six months later than that first Principal Payment Date if the Principal Payment Dates are semi-annual. Notwithstanding any provision herein to the contrary, Bonds maturing on any one Principal Payment Date may bear interest at different rates.

The Bonds shall be dated as of their issuance date or, as of such other date not more than 60 days prior to the issuance date as is determined by the Treasurer in the Certificate of Award. Any provision herein notwithstanding, the entire principal amount of the Bonds may be represented by a single certificate with multiple maturities of principal listed on a principal payment schedule attached thereto.

The Bonds shall be issued in denominations of \$1,000 or any integral multiple thereof, unless otherwise specified in the Certificate of Award, but in no case as to a particular maturity date exceeding the principal amount of Bonds maturing on that date. The Bonds shall mature, or be payable pursuant to mandatory sinking fund requirements or mandatory sinking fund redemption requirements (as described in Section 2 hereof), on such Principal Payment Dates and in such amounts as shall be determined by the Treasurer, subject to the provisions hereinbelow set forth, in the Certificate of Award, consistent with the Treasurer's determination of the best interest of and financial advantages to the School District. The Bonds shall bear the rate or rates of interest per year as shall be determined by the Treasurer in the Certificate of Award, provided that such rate or rates shall result in a net interest cost for the Bonds that does not exceed six percent (6.00%) per year. The Bonds shall bear interest from the most recent date to which interest has been paid or provided for or, if no interest has been paid or provided for, from their date.

The rate or rates of interest per year to be borne by any Bonds, and the principal amount of Bonds maturing or payable pursuant to mandatory sinking fund redemption requirements or mandatory sinking fund requirements (each as defined in Section 133.01 of the Revised Code) on each Principal Payment Date, shall be such that the total principal and interest payments on the Bonds in any fiscal year in which principal is payable is no more than three times the amount of those payments in any other fiscal year in which principal is payable.

The Treasurer of this Board may adjust the Interest Payment Dates and Principal Payment Dates within the parameters set forth in this Section and based on the Treasurer's judgment as to the best interest of the School District. Any

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adjustments made by the Treasurer pursuant to the authorizations set forth in this Section and this Resolution shall be set forth in the Certificate of Award.

Section 2. The Bonds shall be subject to redemption prior to stated maturity as follows:

(a) Mandatory Sinking Fund Redemption. If determined by the Treasurer in the Certificate of Award to be advantageous to and in the best interest of the School District, the Bonds maturing in any year shall be subject to mandatory sinking fund redemption and (unless retired by optional redemption pursuant to the provisions of this Resolution) may be redeemed pursuant to mandatory sinking fund redemption requirements, at a redemption price of 100% of the principal amount redeemed plus interest accrued to the redemption date, in the principal amounts and on the Principal Payment Date or Dates specified in the Certificate of Award (the "Term Bonds"). The aggregate of the moneys to be deposited with the Bond Registrar (as defined in Section 4) for payment of principal of and interest on the Term Bonds shall include amounts sufficient to redeem the principal amount plus interest accrued to the redemption date of any Term Bonds subject to mandatory sinking fund redemption requirements on the dates specified for such mandatory redemption (less the amount of any credit as provided below).

The Board shall have the option to deliver to the Bond Registrar for cancellation Term Bonds in any aggregate principal amount and to receive a credit against the then current or any subsequent mandatory sinking fund redemption requirement (and corresponding mandatory redemption obligation) of the School District, as specified by the Treasurer, for Term Bonds stated to mature on the same principal payment date and bear interest at the same rate as the Term Bonds so delivered. That option shall be exercised by the Board on or before the 45th day preceding any mandatory redemption date with respect to which the Board wishes to obtain a credit, by furnishing the Bond Registrar a certificate, signed by the Treasurer, setting forth the extent of the credit to be applied with respect to the then current or any subsequent mandatory sinking fund redemption requirement for Term Bonds stated to mature on the same principal payment date and bear interest at the same rate. If the certificate is not timely furnished to the Bond Registrar, the then current mandatory sinking fund requirement (and corresponding mandatory redemption obligation) shall not be reduced. A credit against the then current or any subsequent mandatory sinking fund redemption requirement (and corresponding mandatory redemption obligation), as specified by the Treasurer, also shall be received by the Board for any Term Bonds which prior thereto have been redeemed (other than through the operation of the applicable mandatory sinking fund redemption requirements) or purchased for cancellation and canceled by the Bond Registrar, to the extent not applied theretofore as a credit against any mandatory sinking fund redemption requirement, for Term Bonds stated to mature on the same principal payment date and bear interest at the same rate as the Term Bonds so redeemed or purchased and canceled.

Each Term Bond so delivered, or previously redeemed, or purchased and canceled, shall be credited by the Bond Registrar at 100% of the principal amount thereof against the then current or subsequent mandatory sinking fund redemption requirements (and corresponding mandatory redemption obligations), as specified by the Treasurer, for Term Bonds stated to mature on the same principal

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payment date and bear interest at the same rate as the Term Bonds so delivered, redeemed or purchased and canceled.

(b) Optional Redemption. If determined by the Treasurer in the Certificate of Award to be advantageous to and in the best interest of the School District, the Bonds specified in the Certificate of Award shall be subject to optional redemption by and at the sole option of the Board, in whole or in part (as selected by the Board) on any date, in integral multiples of \$5,000 at the redemption prices specified in the Certificate of Award (expressed as a percentage of the principal amount redeemed) plus, in each case, accrued interest to the redemption date, provided the redemption price for any optional redemption shall not be greater than 102% and the earliest optional redemption date shall not be later than ten years and six months from the date of issuance of the Bonds.

If optional redemption is to take place on any mandatory redemption date identified in paragraph (a) hereof, the Term Bonds, or portions thereof, to be redeemed by optional redemption shall be selected by lot prior to the selection by lot of the Term Bonds to be redeemed on the same date by operation of the mandatory redemption provisions of paragraph (a). Bonds to be redeemed pursuant to this paragraph (b) shall be redeemed only upon written notice from the Treasurer of the Board to the Bond Registrar, given upon the direction of the Board by adoption of a resolution. That notice shall specify the redemption date and the principal amount of each maturity of Bonds to be redeemed, and shall be given at least 45 days prior to the redemption date or such shorter period as shall be acceptable to the Bond Registrar. In the event that notice of redemption shall have been given by the Bond Registrar to the registered owners as hereinafter provided, there shall be deposited with the Bond Registrar, on or prior to the redemption date, funds which, in addition to any other moneys available therefor and held by the Bond Registrar, will be sufficient to redeem at the redemption price thereof, plus interest accrued to the redemption date, all of the redeemable Bonds for which notice of redemption has been given.

(c) Partial Redemption. If fewer than all of the Bonds of a single maturity are to be redeemed, the selection of Bonds to be redeemed, or portions thereof in amounts of \$5,000 or any integral multiple thereof, shall be made by lot by the Bond Registrar in any manner which the Bond Registrar may determine. In the case of a partial redemption of Bonds by lot when Bonds of denominations greater than \$1,000 are then outstanding, each \$1,000 unit of principal thereof shall be treated as though it were a separate Bond of the denomination of \$1,000. If it is determined that one or more, but not all of the \$1,000 units of principal represented by a Bond are to be called for redemption, then upon notice of redemption of a \$1,000 unit or units, the registered owner of that Bond shall surrender the Bond to the Bond Registrar (i) for payment of the redemption price of the \$1,000 unit or units called for redemption (including, without limitation, the interest accrued to the date fixed for redemption and any premium), and (ii) for issuance, without charge to the registered owner thereof, of a new Bond or Bonds of any authorized denomination or denominations in an aggregate principal amount equal to the unmatured and unredeemed portion of, and bearing interest at the same rate and maturing on the same date as, the Bond surrendered.

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(d) Notice of Redemption. The notice of the call for redemption of Bonds shall identify (i) by designation, letters, numbers or other distinguishing marks, the Bonds or portions thereof to be redeemed, (ii) the redemption price to be paid, (iii) the date fixed for redemption, and (iv) the place or places where the amounts due upon redemption are payable. The notice shall be given by the Bond Registrar on behalf of the School District by mailing a copy of the redemption notice by first class mail, postage prepaid, at least 30 days prior to the date fixed for redemption, to the registered owner of each Bond subject to redemption in whole or in part at the registered owner's address then shown on the Bond Register maintained by the Bond Registrar and to any municipal bond insurance company which has issued a policy insuring the Bonds. The failure of any registered owner of any Bond to be redeemed to receive notice by mail or any defect in that notice regarding any Bond, however, shall not affect the validity of the proceedings for the redemption of any other Bond.

(e) Payment of Redeemed Bonds. Notice having been mailed in the manner provided in paragraph (d) hereof, the Bonds and portions thereof called for redemption shall become due and payable on the redemption date, and, upon presentation and surrender thereof at the place or places specified in that notice, shall be paid at the redemption price, plus interest accrued to the redemption date. If moneys for the redemption of all of the Bonds and portions thereof to be redeemed, together with interest accrued thereon to the redemption date, are held by the Bond Registrar on the redemption date, so as to be available therefor on that date and, if notice of redemption has been deposited in the mail as aforesaid, then from and after the redemption date those Bonds and portions thereof called for redemption shall cease to bear interest and no longer shall be considered to be outstanding. If those moneys shall not be so available on the redemption date, or that notice shall not have been deposited in the mail as aforesaid, those Bonds and portions thereof shall continue to bear interest, until they are paid, at the same rate as they would have borne had they not been called for redemption. All moneys held by the Bond Registrar for the redemption of particular Bonds shall be held in trust for the account of the registered owners thereof and shall be paid to them, respectively, upon presentation and surrender of those Bonds, provided that any interest earned on the moneys so held by the Bond Registrar shall be for the account of and paid to the School District to the extent not required for the payment of the Bonds called for redemption.

Section 3. The Bonds shall be signed by the President or Vice President of this Board, and the Treasurer, in the name of the Cloverleaf Local School District and in their official capacities, provided that any or all of those signatures may be facsimiles. The Bonds shall be delivered in the denominations and numbers requested by the Original Purchaser (as defined in Section 7) and approved by the Treasurer, shall be numbered as determined by the Treasurer, and shall express upon their faces the purpose, which may be in summary terms, for which they are issued and that they are and shall be issued pursuant to Chapter 133 of the Revised Code, the Certificate of Award, and this Resolution. No Bond shall be valid or obligatory for any purpose or shall be entitled to any security or benefit under the Bond proceedings (for purposes of this Resolution, meaning the Certificate of Award, the Registrar Agreement (if any), the agreement with any Depository for the Bonds under a book entry system (if any), and such other proceedings of the Board, including the executed Bonds, that provide collectively

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for, among other things, the rights of holders and beneficial owners of the Bonds) unless and until the certificate of authentication printed on the Bond is signed by the Bond Registrar as authenticating agent. Authentication by the Bond Registrar shall be conclusive evidence that the Bond so authenticated has been duly issued, signed and delivered under, and is entitled to the security and benefit of, this Resolution. The certificate of authentication may be signed by any authorized officer or employee of the Bond Registrar or by any other person acting as an agent of the Bond Registrar and approved by the Treasurer on behalf of this Board, or by the Treasurer if the Treasurer is to be the Bond Registrar pursuant to Section 4 hereof. The same person need not sign the certificate of authentication on all of the Bonds.

Section 4. As used herein, "Bond Registrar" means the person or entity appointed pursuant to this Section 4 as the initial authenticating agent, bond registrar, transfer agent and paying agent for the Bonds and until a successor Bond Registrar shall have become such and, thereafter, "Bond Registrar" shall mean the successor Bond Registrar. In the Certificate of Award, the Treasurer shall appoint the initial Bond Registrar, who may be the Treasurer; provided that, if the Bond Registrar is to be a bank or trust company: (a) the Treasurer shall first determine that said bank or trust company will not endanger the funds or securities of the School District; and (b) the Treasurer shall sign and deliver, in the name and on behalf of the School District, the Bond Registrar Agreement between the School District and the Bond Registrar (the "Registrar Agreement") in substantially the form as is now on file with the Treasurer, which Registrar Agreement is approved, together with any changes or amendments that are not inconsistent with this Resolution and not substantially adverse to the School District and that are approved by the Treasurer on behalf of the School District, all of which shall be conclusively evidenced by the signing of the Registrar Agreement or amendments to the Registrar Agreement; and (c) unless paid from other sources, the Treasurer shall provide for the payment of the services rendered and for reimbursement of expenses incurred pursuant to the Registrar Agreement from the proceeds of the Bonds to the extent available and then from other money lawfully available and appropriated or to be appropriated for that purpose.

Section 5. The debt charges on the Bonds shall be payable in lawful money of the United States of America without deduction for the services of the Bond Registrar as paying agent. Principal of and any premium on a Bond shall be payable when due upon presentation and surrender of the Bond at the office of the Bond Registrar designated in the Certificate of Award or, if not so designated, then at the principal corporate trust office of the Bond Registrar. Interest on a Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond was registered, and to that person's address appearing, on the Bond Register (as defined in Section 6) at the close of business on the 15th day next preceding that Interest Payment Date. Notwithstanding the foregoing, if and so long as the Bonds are issued in a book entry system, principal of and interest on the Bonds shall be payable in the manner provided in any agreement entered into by the Treasurer, in the name and on behalf of the School District, in connection with the book entry system. Furthermore, notwithstanding the foregoing, if all of the principal amount of the Bonds is represented by a single certificate, as authorized hereinabove, payment of principal and interest shall be made by presentation of said certificate to the Bond Registrar, and by presentation and surrender of said certificate to the Bond Registrar at final maturity.

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Section 6. So long as any of the Bonds remain outstanding, the School District will cause the Bond Registrar to maintain and keep, at an office satisfactory to the Treasurer and the Bond Registrar, all books and records necessary for the registration, exchange and transfer of Bonds as provided in this Section (the "Bond Register"). Subject to the provisions of Section 5, the person in whose name a Bond is registered on the Bond Register shall be regarded as the absolute owner of that Bond for all purposes of this Resolution. Payment of or on account of the debt charges on any Bond shall be made only to or upon the order of that person; neither the School District nor the Bond Registrar shall be affected by any notice to the contrary, but the registration may be changed as provided in this Section. All such payments shall be valid and effectual to satisfy and discharge the School District's liability upon the Bond, including interest, to the extent of the amount or amounts so paid.

Any Bond may be exchanged for Bonds of any authorized denomination upon presentation and surrender at the office of the Bond Registrar designated in the Certificate of Award or, if not so designated, then at the principal corporate trust office of the Bond Registrar, together with a request for exchange signed by the registered owner or by a person legally empowered to do so, in a form satisfactory to the Bond Registrar. A Bond may be transferred only on the Bond Register upon presentation and surrender of the Bond at the designated office of the Bond Registrar, together with an assignment signed by the registered owner or by a person legally empowered to do so, in a form satisfactory to the Bond Registrar. Upon exchange or transfer, the Bond Registrar shall complete, authenticate and deliver a new Bond or Bonds of any authorized denomination or denominations requested by the registered owner equal in the aggregate to the unmatured principal amount of the Bond surrendered and bearing interest at the same rate and maturing on the same date.

If manual signatures on behalf of the School District are required, the Bond Registrar shall undertake the exchange or transfer of Bonds only after the new Bonds are signed by the authorized officers of the School District. In all cases of Bonds exchanged or transferred, the School District shall sign and the Bond Registrar shall authenticate and deliver Bonds in accordance with the provisions of this Resolution. The exchange or transfer shall be without charge to the registered owner, except that the School District and Bond Registrar may make a charge sufficient to reimburse them for any tax or other governmental charge required to be paid with respect to the exchange or transfer. The School District or the Bond Registrar may require that those charges, if any, be paid before the procedure is begun for the exchange or transfer. All Bonds issued and authenticated upon any exchange or transfer shall be valid obligations of the Board, evidencing the same debt, and entitled to the same security and benefit under this Resolution, as the Bonds surrendered upon that exchange or transfer. Neither the School District nor the Bond Registrar shall be required to make any exchange or transfer of (i) Bonds then subject to call for redemption between the 15th day preceding the mailing of notice of Bonds to be redeemed and the date of that mailing, or (ii) any Bond selected for redemption, in whole or in part.

Notwithstanding any other provisions of this Resolution, if it is determined by the Treasurer to be advantageous to the School District, the Bonds

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may be issued in book entry form in accordance with the provisions of this Section. As used in this Section and this Resolution:

“Book entry form” or “book entry system” means a form or system under which (i) the ownership of beneficial interests in Bonds and the principal of and interest on the Bonds may be transferred only through a book entry, and (ii) physical Bond certificates in fully registered form are issued by the School District only to a Depository or its nominee, as registered owner, with the Bonds “immobilized” in the custody of the Depository. The book entry maintained by others than the School District is the record that identifies the owners of beneficial interests in those Bonds and that principal and interest.

“Depository” means any securities depository that is a clearing agency under federal law operating and maintaining, with its Participants or otherwise, a book entry system to record ownership of beneficial interests in Bonds or the principal and interest, and to effect transfers of Bonds, in book entry form, and includes and means initially The Depository Trust Company (a limited purpose trust company), New York, New York.

“Participant” means any participant contracting with a Depository under a book entry system and includes security brokers and dealers, banks and trust companies, and clearing corporations.

The Bonds may be issued to a Depository for use in a book entry system and, if and as long as a book entry system is utilized: (i) the Bonds may be issued in the form of a single, fully registered typewritten Bond representing each maturity, or interest rate within a maturity, as the case may be, and registered in the name of the Depository or its nominee, as registered owner, and immobilized in the custody of the Depository or its designated agent, which may be the Bond Registrar; (ii) the beneficial owners in book entry form shall have no right to receive Bonds in the form of physical securities or certificates; (iii) ownership of beneficial interests in book entry form shall be shown by book entry on the system maintained and operated by the Depository and its Participants, and transfers of the ownership of beneficial interests shall be made only by book entry by the Depository and its Participants; and (iv) the Bonds as such shall not be transferable or exchangeable, except for transfer to another Depository or to another nominee of a Depository, without further action by the School District.

If any Depository determines not to continue to act as a Depository for the Bonds for use in a book entry system, the Treasurer may attempt to establish a securities depository/book entry relationship with another qualified Depository. If the Treasurer does not or is unable to do so, the Treasurer, after making provision for notification of the beneficial owners by the then Depository and any other arrangements deemed necessary, shall permit withdrawal of the Bonds from the Depository, and shall cause bond certificates in registered form to be authenticated by the Bond Registrar and delivered to the assigns of the Depository or its nominee, all at the cost and expense (including any costs of printing), if the event is not the result of School District action or inaction, of those persons requesting such issuance.

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The Treasurer is also hereby authorized and directed to the extent necessary or required to enter into any agreements determined necessary in connection with the book entry system for the Bonds, after determining that the signing thereof will not endanger the funds or securities of the School District.

Section 7. In accordance with this Resolution, the Bonds shall be awarded and sold at private sale at a price of not less than 97% of par plus any accrued interest to the original purchaser as determined by the Treasurer in the Certificate of Award (the "Original Purchaser") in accordance with the Certificate of Award. The Treasurer is authorized to and shall sign and deliver the Certificate of Award. The Treasurer shall, in the Certificate of Award, determine the principal amount of the Bonds, designate the interest rate or rates the Bonds shall bear, establish the Original Purchaser and the purchase price of the Bonds, set the Interest Payment Dates and Principal Payment Dates and amounts, set any mandatory redemption provisions and optional redemption provisions, and make all of the other designations herein authorized and directed to be made, all within the parameters set forth herein, and shall execute the Certificate of Award and shall cause the Bonds to be prepared, signed and delivered, together with a true transcript of proceedings with reference to the issuance of the Bonds, to the Original Purchaser upon payment of the purchase price. The President, Vice President and Treasurer of this Board, the Superintendent, and other School District officials, as appropriate, are each authorized and directed to sign any transcript certificates, financial statements and other documents and instruments and to take such actions as are necessary or appropriate to consummate the transactions contemplated by this Resolution.

Notwithstanding any provision in this Resolution to the contrary, the Bonds shall not be issued without the prior OSFC approval described in the preambles to this Resolution.

Section 8. The proceeds from the sale of the Bonds, except any premium actually received by the District, capitalized interest, and accrued interest, shall be paid into the proper fund or funds of this School District, and those proceeds are appropriated and shall be used for the purpose for which the Bonds are being issued, including without limitation but only to the extent not paid by others or with other available funds of the District, the payment of the costs of issuing and servicing the Bonds, printing and delivery of the Bonds, legal services including obtaining the approving legal opinion of bond counsel, any registrar and paying agent fees and expenses, the fees and expenses of the placement agent and financial advisor, any rating agency fees and expenses, and all other financing costs (as defined in Section 133.01 of the Revised Code) and costs incurred incidental to those purposes. All amounts necessary to pay those costs and fees are hereby appropriated from the proceeds of the Bonds, and the Treasurer is hereby authorized and directed to make appropriate certifications as to the availability of funds for those costs and fees, to the extent they shall be obligations of the Board, as the amounts thereof become known and shall encumber those amounts immediately upon such certification, but not in excess of the appropriation made herein, and to issue an appropriate order for their timely payment as the same shall become due and payable. Any portion of those proceeds representing premium actually received by the District, capitalized interest, or accrued interest shall be paid into the Bond Retirement Fund and used to pay interest on the Bonds.

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Section 9. There shall be levied on all taxable property in the School District, in addition to all other taxes, a direct tax annually during the period the Bonds are outstanding in an amount sufficient to pay the debt charges on the Bonds when due, which tax shall not be less than the interest and sinking fund tax required by Section 11 of Article XII of the Ohio Constitution. The tax shall be within the ten-mill limitation imposed by law, shall be and is ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers, in the same manner and at the same time that taxes for general purposes for each of those years are certified, levied, extended and collected, and shall be placed before and in preference to all other items and for the full amount thereof; provided, however, that in each year in which funds resulting from energy conservation savings, or otherwise, are available for the payment of the principal of and/or interest on the Bonds, the amount of the tax shall be reduced by such amounts available and appropriated for that payment. The proceeds of the tax levy shall be placed in the Bond Retirement Fund, which is irrevocably pledged for the payment of the debt charges on the Bonds when and as the same fall due.

Section 10. The Board and the School District covenant that they will use, and will restrict the use and investment of, the proceeds of the Bonds in such manner and to such extent as may be necessary so that (a) the Bonds will not (i) constitute private activity bonds, arbitrage bonds under Section 141 or 148 of the Internal Revenue Code of 1986, as amended (the "Code"), or (ii) be treated other than as obligations the interest on which is excluded from gross income under Section 103 of the Code, and (b) the interest thereon will not be treated as an item of tax preference under Section 57 of the Code.

The Board and the School District further covenant that: (a) they will take or cause to be taken such actions that may be required of them for the interest on the Bonds to be and to remain excluded from gross income for federal income tax purposes; (b) they will not take or authorize to be taken any actions that would adversely affect that exclusion; and (c) they, or persons acting for them, will, among other acts of compliance, (i) apply the proceeds of the Bonds to the governmental purposes of the borrowing, (ii) restrict the yield on investment property acquired with those proceeds, (iii) make timely and adequate payments to the federal government, (iv) maintain books and records and make calculations and reports, and (v) refrain from certain uses of those proceeds and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code.

The Treasurer, as the fiscal officer, or any other officer of the Board or the School District having responsibility for the issuance of the Bonds is hereby authorized (a) to make or effect any election, selection, designation, choice, consent, approval or waiver on behalf of the Board or the School District with respect to the Bonds as the Board or the School District is permitted or required to make or give under the federal income tax laws, including, without limitation thereto, any of the elections provided for in Section 148(f)(4)(C) of the Code or available under Section 148 of the Code, for the purpose of assuring, enhancing or protecting the favorable tax treatment or status of the Bonds or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments or penalties,

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or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by the officer, (b) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of this Board and the School District, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Bonds, and (c) to give one or more appropriate certificates of the Board and the School District, for inclusion in the transcript of proceedings for the Bonds, setting forth the reasonable expectations of the Board regarding the amount and use of all the proceeds of the Bonds, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the Bonds. The Treasurer is specifically authorized to designate or otherwise determine the Bonds to be “qualified tax-exempt obligations” if such designation or determination is applicable and desirable, and to make any related necessary representations and covenants.

Section 11. The Treasurer is directed to deliver a certified copy of this Resolution and a signed copy of the Certificate of Award to the Medina County Auditor.

Section 12. This Board determines that all acts and conditions necessary to be performed by the Board or to have been met precedent to and in the issuing of the Bonds in order to make them legal, valid and binding general obligations of the School District have been performed and have been met, or will at the time of delivery of the Bonds have been performed and have been met, in regular and due form as required by law; that the full faith and credit and general property taxing power (as described in Section 9) of the School District and Board are pledged for the timely payment of the debt charges on the Bonds; and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Bonds; and that the Bonds are being authorized and issued pursuant to Chapter 133 of the Revised Code, this Resolution, the Certificate of Award and other authorizing provisions of law.

Section 13. If the Treasurer determines it to be in the best interests of this Board, the Treasurer is hereby authorized, on behalf of this School District, to request a rating on the Bonds from one or more nationally recognized rating organizations, and to do any and all things and take any and all actions required to secure a rating or ratings on the Bonds. Any actions heretofore taken in conformance herewith are hereby approved and ratified. The expenditure of the amounts necessary to secure that rating or those ratings, including any reasonable travel-related expenses, is authorized, approved and ratified, and the Treasurer is authorized to provide for the payment of any such amounts from the proceeds of the Bonds to the extent available and otherwise from any other funds lawfully available that are appropriated or shall be appropriated for that purpose.

Section 14. As long as any of the Bonds are outstanding and it is required by law, this Board shall monitor the energy consumption of buildings in which installations or modifications have been done, and shall annually update, and furnish to the OSFC or its designee upon request (or otherwise as may be required

by law), a report, certified by an architect or engineer, documenting the reductions in energy consumption and costs savings achieved

Section 15. The legal services of Squire, Sanders & Dempsey (US) LLP, as bond counsel are hereby retained. The legal services shall be in the nature of legal advice and recommendations as to the documents and the proceedings in connection with the issuance and sale of the Bonds and the rendering of the necessary legal opinions upon the delivery of the Bonds. In rendering those legal services, as an independent contractor and in an attorney-client relationship, that firm shall not exercise any administrative discretion on behalf of the School District in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, the School District or any other political subdivision, or the execution of public trusts. That firm shall be paid just and reasonable compensation for those legal services and shall be reimbursed for the actual out-of-pocket expenses it incurs in rendering those legal services, whether or not the Bonds are ever issued. The Treasurer is authorized and directed to make appropriate certification as to the availability of funds for those fees and any reimbursement and to issue an appropriate order for their timely payment as written statements are submitted by that firm.

Section 16. The services of Stifel, Nicolaus & Company, Incorporated, as financial advisor and placement agent, be and are hereby retained. Those services shall be in the nature of financial advice and recommendations in connection with the issuance and sale of the Bonds. In rendering those services, as an independent contractor, that firm shall not exercise any administrative discretion on behalf of the School District in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, the School District or any other political subdivision, or the execution of public trusts. That firm shall be paid just and reasonable compensation for those services and shall be reimbursed for the actual out-of-pocket expenses it incurs in rendering those services. The Treasurer is authorized and directed to make appropriate certification as to the availability of funds for those fees and any reimbursement and to issue an appropriate order for their timely payment as written statements are submitted by that firm.

Section 17. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.

Section 18. This Resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item D-4**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Resolution Authorizing the Purchase of Loose Furnishing from Martin Public Seating, Inc., Utilizing the State Cooperative Purchasing Program for the new elementary school**

It is recommended that the Cloverleaf Board of Education approve the resolution authorizing the purchase of loose furnishings from Martin Public Seating, Inc., utilizing the State Cooperative Purchasing Program for the new elementary school as presented.

**WHEREAS**, the Board of Education intends to purchase loose furnishings from Martin Public Seating, Inc. (“Vendor”) utilizing the State cooperative purchasing program;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Cloverleaf Local School District, Medina County, Ohio, that:

Section 1. Purchase using State Cooperative Purchasing Program. The Treasurer, on behalf of the Board of Education, is hereby authorized and directed to purchase the loose furnishings, a listing of which is currently on file with the Treasurer, from Vendor utilizing the State cooperative purchasing program under Sections 125.04 and 3313.46(A) of the Ohio Revised Code.

Section 2. Total Amount of Purchase. The purchase from Vendor shall not exceed an aggregate total of \$657,185.73 except as approved by the Board.

Section 3. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the

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Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution.

Section 4. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 5. Certification and Delivery of Resolution. The Treasurer is directed to deliver or cause to be delivered a certified copy of this Resolution to the Commission.

Section 6. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 7. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 8. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item E-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E-2 **Resolution Authorizing the Purchase of Loose Furnishing from Wenger Corporation., Utilizing the State Cooperative Purchasing Program for the new elementary school**

It is recommended that the Cloverleaf Board of Education approve the resolution authorizing the purchase of loose furnishings from Wenger Corporation, utilizing the State Cooperative Purchasing Program for the new elementary school as presented.

**WHEREAS**, the Board of Education intends to purchase loose furnishings from Wenger Corporation (“Vendor”) utilizing the State cooperative purchasing program;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Cloverleaf Local School District, Medina County, Ohio, that:

Section 1. Purchase using State Cooperative Purchasing Program. The Treasurer, on behalf of the Board of Education, is hereby authorized and directed to purchase the loose furnishings, a listing of which is currently on file with the Treasurer, from Vendor utilizing the State cooperative purchasing program under Sections 125.04 and 3313.46(A) of the Ohio Revised Code.

Section 2. Total Amount of Purchase. The purchase from Vendor shall not exceed an aggregate total of \$36,880.00 except as approved by the Board.

Section 3. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution.

Section 4. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 5. Certification and Delivery of Resolution. The Treasurer is directed to deliver or cause to be delivered a certified copy of this Resolution to the Commission.

Section 6. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 7. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 8. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item E-2**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-3 Furniture Purchase**

It is recommended that the Cloverleaf Board of Education approve the purchase of \$17,015.53 of loose furnishings for the new Cloverleaf Elementary School from Martin Public Seating, Inc.

**Cloverleaf Board of Education approval of item E-3**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-4 Medina County Board of Developmental Disabilities Contract**

It is recommended that the Cloverleaf Board of Education approve the following contracts between Medina County Board of Developmental Disabilities and Cloverleaf Local Schools for school day services as presented, paid out of General Fund.

**E-5 Medina County Board of Developmental Disabilities Contract for Work Center Transition Services**

It is recommended that the Cloverleaf Board of Education approve the contract between Medina County Board of Developmental Disabilities and Cloverleaf Local Schools for work center transition services as presented, to be paid out of General Fund.

**E-6 Medina County Board of Developmental Disabilities Contract for transitional services**

It is recommended that the Cloverleaf Board of Education approve the contract between Medina County Board of Developmental Disabilities and Cloverleaf Local Schools for transitional services for student as presented, to be paid out of General Fund.

**E-7 Medina Creative Accessibility Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Medina Creative Accessibility and Cloverleaf Local Schools as presented, to be paid out of General Fund.

**E-8 Cleveland Sight Center Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between the Cleveland Sight Center and Cloverleaf Local Schools as presented, to be paid out of General Fund.



**E-9 Medina Hospital Athletic Trainer Services Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Medina Hospital and the Cloverleaf Board of Education for athletic trainer services as presented, to be paid out of Athletic Fund.

**E-10 Sale of Van**

It is recommended that the Cloverleaf Board of Education approve the sale of a 1994 van to County View Auto Recycling for an estimated scrap value of \$400.00.

**E-11 Purchase of Buses**

It is recommended that the Cloverleaf Board of Education approve the purchase of the following school buses:

One 1995 84 passenger Bluebird school bus, TC 2000	\$2,000.00
One 1996 84 passenger Bluebird school bus, TC 2000	\$2,000.00

**E-12 Approve Bus Routes**

It is recommended that the Cloverleaf Board of Education approve the initial bus routes for the 2011-2012 school year as presented.

**E-13 Accept Bids**

It is recommended that the Cloverleaf Board of Education accept the following bids:

Everett Plesz	Dishwasher	\$60.00
Scott Simcak	Gas Stove	\$50.00
David Khoury	Sewing Machine	\$10.00

**E-14 Out of State and/or Overnight Trip**

It is recommended that the Cloverleaf Board of Education approve the out of state and overnight trip for Cloverleaf Varsity Softball to Orlando, Florida, April 1-9, 2012.

**Cloverleaf Board of Education approval of items E-4 through E-14 by consent**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-14 Private Funding of Clubs and Athletics**

It is recommended that the Cloverleaf Board of Education approve the Private Funding of the following clubs as presented:

Cloverleaf Key Club sponsored by Seville Kiwanis Club  
Middle School Student Council sponsored by Martha Oakes

**Cloverleaf Board of Education approval of item E-14**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-15 Supplemental Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the supplemental staff appointment of Amy Detwiler, Middle School Student Council Advisor for the 2011-2012 school year, \$1,395.68/year.

**Cloverleaf Board of Education approval of item E-15**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. **UNFINISHED BUSINESS**

F-1 Cloverleaf Levy – Jeff Schreiber

G. **NEW BUSINESS**

H. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**Time:** \_\_\_\_\_

August 22,

11

The Board of Education of the Cloverleaf Local School District met in regular session on August 22, 2011 at 7:00 p.m. at the Cloverleaf High School Library. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. Joseph Doty
Mr. William Hutson	Mrs. Jane Rych
Mr. Michael Schmidt	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2011-112 APPROVAL OF MINUTES**

Mr. Doty motioned, seconded by Mr. Hutson to approve the minutes of the July 11, 2011 regular meeting, and the August 8, 2011 special meeting as submitted.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

Mr. James Curran commented on asbestos exposure.

Mr. John Clevidence stated the school district received over 100 computers over the summer from two large donors. An additional 50 laptops will be donated by the end of September from Ohio Edison. Superintendent Kubilus thanked Mr. Clevidence for his work.

Superintendent Kubilus welcomed Jamie Lormeau as the new Assistant Middle School Principal.

### **2011-113 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Berry to approve the following personnel items:

#### **1. Medina County Substitute Teacher/Tutor List, 2011-2012 School Year**

##### **BOTH**

Allred	Emily	Gaeckle	Donna	Levy	Milton	Rinehart	Donna
Back	Jane	Gibson	Heather	Lindsey	Douglas	Roberts	Alisa
Bacso	Barbara	Gillett	Angela	Loveless	Jennifer	Romich	Philip
Balsinger	Ricky	Gingerich	Travis	Lynn	Jasmin	Sanders	Jessica
Bigham	Joan	Graham	Zachary	Mann	Michelle	Schweppe	Caroline
Blankenship	Jason	Greathouse	Jennifer	Marabito	Denise	Serafine	Pamela
Boscaljon	Valarie	Hankey	Denise	Marconi	Joanna	Setser	Michael
Bowman	Heather	Hodek	Shirley	McHugh	Margaret	Shuman	Kristen
Branson	Paul	Hornung	Erik	Mealy	David	Spring	Kimberly
Bricker	Megan	Hubert	Douglas	Mihevic	John	Sulesky	Patricia
Bright	Sara Marie	Jacobs	Linda	Miller	Elizabeth	Surducian	Susan
Bruce	Brittany	Johnson	David	Nape	Veronica	Swanson	Sandra
Buntin	Tiffany	Kananian	Jack	Nemerovsky	Therese	Tabor	Monika
Cutright	Cynthia	Kensicki	Phillip	Osborn	Susan	Troike	Denise
Davis	Amanda	Kiel	John	Pilny	Nicole	Weaver	Michael
Dentler	Timothy	Kinch	Jennifer	Poetter	Jennifer	Weinerman	Judy
Dupaski	Sarah	Kornokovich	Brittany	Porter	Amanda	Weisbrod	Felicia

August 22,

11

Durinski	Jessica	Kropa	Jeanette	Ramer	Paula	Welsh	Jennifer
Erdos	Bethina	Lacko	Susan	Rawat	Anuradha	White	Angela
Faldetta	Jane	Lambert	Wesley	Relitz	Pamela	Yablonski	Barbara
Fowler	Cassandra	Lapidakis	Michelle	Renker	Rhonda	Zakany	Hope

**SUBSTITUTE**

Airel	Kristen	Delahoyde	Judith	Maynard	Frances	Sims	Eileen
Alm	Krista	Desman	Kathleen	McCafferty	Eric	Sims	John
Anthony	Jessica	Evans	Jacqueline	McCay	Amy	Smith	Lisa
Bailey	Ann	Febus	Susan	Meier	Belinda	Smith	Ryan
Bartter	Kristine	Frank	Blossom	Merkys	Dusty	Squire	Michele
Berken	Christina	Giacomoni	Ann	Morgan	Anna	Stalvey	Chandler
Blough	Lindsay	Gillihan	Kelsey	Mowrey	Amanda	Steirer	Joann
Boulter	Rebecca	Gorski	Stanley	Nelson	Gineen	Stepic	Faith
Braun	Charles	Graydon	Jill	Newcomb	Richard	Strahsburg	Michele
Bressler	Lisa	Guseman	David	Nied	Mary	Swaggerty	Jerome
Brown	Amy	Hall	William	Oatman	Anthony	Szklarz	Gregory
Browning	Roberta	Hedrick	Elliott	Olinger	Debra	Takis	Jill
Budinscak	Kathy	Hewit	Ashley	Oueslati	Denise	Tekaucic	Matthew
Burke	Susan	Hill	Peggy	Pauli	Edward	Thomson	Mary
Campagna	Nicholas	Imbrogno	Adam	Platner	John	Thorne	Joan
Campo	Mark	Jasin	Brad	Popson	Kathy	Topping	Karen
Carangio	William	Kallai Jr	Christopher	Puckett	Georgette	Varley	John
Carey	John	Kasian	Christine	Ramey	Susan	Waldow	Sarah
Carey	Margaret	Keller	Jamie	Richardson	Michael	Wanda	Gina
Clapp	Darin	King	Crystal	Rinearson	Angela	Wanko	Erin
Clark	Todd	Kraeff	Gwen	Rocco	Paul	Watts	Roena
Collier	Robert	Kutz	Maureen	Rosso	Bethany	Wehrmeyer	Lisa
Crum	Megan	Libertowski	Mary Ellen	Rupp	Jenny	Welch	Amy
Dake	Nancy	Lindsey	Susan	Schmitt	Jeffrey	West	Heather
Dawson	Jennifer	Mainwaring	Anne	Schwanke	Cristin	Witherspoon	Joanne
Delafield	Sandra	Marshall	Kristan	Scisciani	Zachary	Zambetti	Noelle
		May	Valerie	Serva	Elizabeth	Ziska	Joan

**2. Building Substitute Teachers, 2011-2012 School Year**

Lodi Primary	Robert Wooley	\$85.00/day
Seville Intermediate	Jennifer Spinder	\$85.00/day

**3. Administrative Staff Resignations, effective October 6, 2011**

Michael Maloney

**4. Administrative Staff Appointment, 2011-2012 School Year**

Craig Walkup	Rec Center Director	\$5,000/year
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**5. Certified Staff Appointments, One Year Contracts, effective August 22, 2011**

Michael Marshall, intervention specialist tutor (no grades), initial placement high school, \$26,868.24/year

Lauren Bradley, intervention specialist tutor (no grades), initial placement high school, \$26,868.24/year

Amy Fernholz, ½ time technology teacher, initial placement Middle School, \$24,511.50/year

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**6. Certified Staff Resignation**

Marvin Shipley, ½ time technology teacher, Middle School for the 2011-2012 school year

Jennifer Larcey, intervention specialist tutor (no grades), effective August 19, 2011

**7. Certified Staff Unpaid Leave of Absence**

Barb Taylor, effective August 18, 2011 through October 11, 2012

**8. Classified Staff Resignation, effective July 25, 2011**

Nancy Grams, Bus Driver

**9. Latchkey Resignation, effective July 16, 2011**

Kellie Cooney

**10. Classified Staff Appointments**

Michelle Drogell, educational aide, 3.75 hrs./day, initial placement Middle School, \$10.15/hr.

Pam Labbe, educational aide, 3 hrs./day, initial placement Middle School, \$10.15/hr.

Jackie Barlock, bus driver, 6 hrs./day, initial placement Transportation, \$13.69/hr.

Heather Wiley, bus driver, 6 hrs./day, initial placement Transportation, \$13.69/hr.

**11. Classified Staff Change in Status, effective August 23, 2011**

Dan Brown from educational aide at the high school, 2 hrs./day to educational aide at the middle school, 3.75 hrs./day, \$10.45/hr.

Susan Steppenbacker, bus driver, from 6.5 hrs./day to 5.5 hrs./day, \$15.61/hr.

Ken Wurst, bus driver, from 5 hrs./day to 6.5 hrs./day, \$14.10/hr.

Debra Cerny, educational aide, transportation, from 7.75 hrs./day to 6 hrs./day, \$11.57/hr.

**12. Supplemental Appointments, 2011-2012 school year**

LPDC Committee	Walter Dombroski	\$140.00/month*
LPDC Committee	Heather Weimer	\$140.00/month*
LPDC Committee	Debra Ruprecht	\$140.00/month*
LPDC Committee	Julie Bengough	\$140.00/month*
Volleyball, Head 7 <sup>th</sup> Grade Coach	Samantha Rogers	\$1,919.06
Head Teacher, Middle School	Kristine Nagy	\$ 697.84
Head Teacher, Westfield	Joyce Stephenson	\$ 697.84
Head Teacher, Seville	Debra Ruprecht	\$ 697.84
Head Teacher, Lodi	Megan Maloney	\$ 697.84
MS Faculty Manager – 50%	Scott Murphy	\$2,006.29

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Director of Musical	Lawrence Timm	\$1,639.92
Girls Soccer Volunteer Coach	Brandy Miracle	\$ n/c
Football Varsity Assistant Coach	Nolan Wickard	\$3,838.12
Football Head 8 <sup>th</sup> Grade Coach	Tom Cooper	\$3,663.66
Team Leader	Erin Cavey	\$1,650.00
Team Leader	Bobie Jo Carson	\$1,650.00
Team Leader	Denise Musolf	\$1,650.00
Team Leader	Kathy Baughman	\$1,650.00
Team Leader	Renee McQuate	\$1,650.00
Team Leader	Julie Gunkelman	\$1,650.00
Middle School SADD	Denise Musolf	\$ 523.38
Team Leader	Amy Detwiler	\$1,650.00
Middle School Drama Club	Deb Culp	\$ 523.38
Middle School Emerald Key Club	Linda Dodson	\$ 662.95
Department Head-Special Education	Kim Manix	\$3,300.00
Middle School Yearbook Advisor	Kim Manix	\$ 662.95
Middle School Music Director	Andrew Winter	\$3,663.66
Middle School Choir Director	Angela Leonard	\$2,791.36
Middle School Academic Challenge Advisor	Walter Dombroski	\$1,256.11
Lead Mentor Teacher	Linda Dodson	\$ 662.95

\*Stipend paid only for months in which a meeting is held.

All supplemental appointments contingent upon participation

### **13. Extended Days, 2011-2012 school year**

10 Extended Days      Kristine Nagy      Middle School Guidance \$4,039.13/year

### **14. Amend Supplemental Contracts, 2011-2012 school year**

9 <sup>th</sup> Grade Cheerleader Coach – 50%	Erin Ginley	\$1,482.92
9 <sup>th</sup> Grade Cheerleader Coach – 50%	Tonya Swain	\$1,134.00
Football Assistant 8 <sup>th</sup> Grade Coach, Step 4	Dennis Werner	\$3,140.28

### **15. Classified Staff Recall, effective August 3, 2011**

Evert Plesz Custodian, middle/high school rotation crew, 8 hrs/day, \$13.29/hr.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **2011-114 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Doty motioned, seconded by Mrs. Rych to approve the following finance item:

#### **1. Financial Reports**

July 2011 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, Mr. Hutson and Mr. Schmidt

Nays: None

Motion Carried

### **2011-115 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Hutson motioned, seconded by Mr. Doty to approve the following finance item:

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**1. Depository Contracts, 5 yr. period, August 23, 2011 through August 22, 2016**

PNC Bank  
 First National Bank  
 First Merit  
 JP Morgan Chase Bank

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry and Mr. Schmidt

Abstain: Mrs. Rych

Nays: None

Motion Carried

**2011-116 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Doty motioned, seconded by Mrs. Rych to approve the following finance item:

**1. Depository Contract, 5 yr. period, August 1, 2011 through July 31, 2016**

Westfield Bank

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry and Mr. Schmidt

Abstain: Mr. Hutson

Nays: None

Motion Carried

**2011-117 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Hutson motioned, seconded by Ms. Doty to approve the following finance item:

**1. Resolution Providing for the Issuance and Sale of Bonds of the School District**

It is recommended that the Cloverleaf Board of Education approve a resolution providing for the issuance and sale of bonds of this school district in an aggregate principal amount not to exceed \$1,215,000, for the purpose of constructing, renovating, rehabilitating, and equipping school facilities, including installations, modifications and remodeling of school buildings to conserve energy, as presented.

WHEREAS, this Board has previously approved an energy conservation report and has submitted said report to the Ohio School Facilities Commission (the "OSFC"), requesting approval to incur indebtedness to carry out the program of energy conservation improvements outlined therein; and

WHEREAS, it is expected that the OSFC will take action on said request at its meeting on Thursday, August 25, 2011; and

WHEREAS, this Board desires to accomplish the financing of said improvements as soon as possible thereafter; and

WHEREAS, the Treasurer has certified that the estimated life or period of usefulness of the improvements is at least five years and that the maximum maturity of the Bonds described in Section 1 is 15 years;



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NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. It is necessary to issue bonds of this School District in an aggregate principal amount not to exceed \$1,215,000, for the purpose of constructing, renovating, rehabilitating, and equipping school facilities, including installations, modifications and remodeling of school buildings to conserve energy (the "Bonds"). The principal amount of the Bonds to be issued shall be the amount certified by the Treasurer in the certificate awarding the Bonds and setting certain terms thereof pursuant to Section 7 hereof (the "Certificate of Award"). The Bonds shall be designated "Energy Conservation Improvement Bonds, Series 2011" or otherwise as determined by the Treasurer in the Certificate of Award, shall be issued in one lot, shall be the first installment of bonds issued under the authority referred to in the preambles hereto, and shall be issued only as fully registered bonds. Anticipatory securities have not been issued.

The Bonds shall bear interest (computed on a 30-day month/360-day year basis, unless otherwise determined by the Treasurer in the Certificate of Award), payable on June 1 and December 1 (or such other semi-annual dates as are determined by the Treasurer in the Certificate of Award) of each year (the "Interest Payment Dates"), commencing on the initial Interest Payment Date determined by the Treasurer in the Certificate of Award (which initial Interest Payment Date shall not be later than one year from the issuance date of the Bonds), until the principal amount has been paid or provided for. As referred to herein, "Principal Payment Dates" means June 1 (or such other annual date or semi-annual dates as are determined by the Treasurer in the Certificate of Award) in each of the years in which principal on Bonds is payable, at maturity or pursuant to mandatory sinking fund requirements or mandatory sinking fund redemption requirements, from and including 2012 to and including 2026, provided that the first Principal Payment Date may be delayed up to one year and the last Principal Payment Date may be delayed up to one year or advanced if such actions are determined by the Treasurer in the Certificate of Award to be in the best interest of and fiscally advantageous to the District, and further provided that in no case shall the final Principal Payment be more than 14 years later than the first Principal Payment Date if the Principal Payment Dates are annual and not more than 14 years and six months later than that first Principal Payment Date if the Principal Payment Dates are semi-annual. Notwithstanding any provision herein to the contrary, Bonds maturing on any one Principal Payment Date may bear interest at different rates.

The Bonds shall be dated as of their issuance date or, as of such other date not more than 60 days prior to the issuance date as is determined by the Treasurer in the Certificate of Award. Any provision herein notwithstanding, the entire principal amount of the Bonds may be represented by a single certificate with multiple maturities of principal listed on a principal payment schedule attached thereto.

The Bonds shall be issued in denominations of \$1,000 or any integral multiple thereof, unless otherwise specified in the Certificate of Award, but in no case as to a particular maturity date exceeding the principal amount of Bonds maturing on that date. The Bonds shall mature, or be payable pursuant to mandatory sinking fund requirements or mandatory sinking fund redemption requirements (as described in Section 2 hereof), on such Principal Payment Dates and in such amounts as shall be determined by the Treasurer, subject to the provisions hereinbelow set forth, in the Certificate of Award, consistent with the Treasurer's determination of the best interest of and financial advantages to the School District. The Bonds shall bear the rate or rates of interest per year as shall be determined by the Treasurer in the Certificate of Award, provided that such rate or rates shall result in a net interest cost for the Bonds that does not exceed six percent (6.00%) per year. The Bonds shall bear interest from the most recent date to which interest has been paid or provided for or, if no interest has been paid or provided for, from their date.

The rate or rates of interest per year to be borne by any Bonds, and the principal amount of Bonds maturing or payable pursuant to mandatory sinking fund redemption requirements or mandatory sinking fund requirements (each as defined in Section 133.01 of the Revised Code) on each Principal Payment Date, shall be such that the total

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principal and interest payments on the Bonds in any fiscal year in which principal is payable is no more than three times the amount of those payments in any other fiscal year in which principal is payable.

The Treasurer of this Board may adjust the Interest Payment Dates and Principal Payment Dates within the parameters set forth in this Section and based on the Treasurer's judgment as to the best interest of the School District. Any adjustments made by the Treasurer pursuant to the authorizations set forth in this Section and this Resolution shall be set forth in the Certificate of Award.

Section 2. The Bonds shall be subject to redemption prior to stated maturity as follows:

(a) Mandatory Sinking Fund Redemption. If determined by the Treasurer in the Certificate of Award to be advantageous to and in the best interest of the School District, the Bonds maturing in any year shall be subject to mandatory sinking fund redemption and (unless retired by optional redemption pursuant to the provisions of this Resolution) may be redeemed pursuant to mandatory sinking fund redemption requirements, at a redemption price of 100% of the principal amount redeemed plus interest accrued to the redemption date, in the principal amounts and on the Principal Payment Date or Dates specified in the Certificate of Award (the "Term Bonds"). The aggregate of the moneys to be deposited with the Bond Registrar (as defined in Section 4) for payment of principal of and interest on the Term Bonds shall include amounts sufficient to redeem the principal amount plus interest accrued to the redemption date of any Term Bonds subject to mandatory sinking fund redemption requirements on the dates specified for such mandatory redemption (less the amount of any credit as provided below).

The Board shall have the option to deliver to the Bond Registrar for cancellation Term Bonds in any aggregate principal amount and to receive a credit against the then current or any subsequent mandatory sinking fund redemption requirement (and corresponding mandatory redemption obligation) of the School District, as specified by the Treasurer, for Term Bonds stated to mature on the same principal payment date and bear interest at the same rate as the Term Bonds so delivered. That option shall be exercised by the Board on or before the 45th day preceding any mandatory redemption date with respect to which the Board wishes to obtain a credit, by furnishing the Bond Registrar a certificate, signed by the Treasurer, setting forth the extent of the credit to be applied with respect to the then current or any subsequent mandatory sinking fund redemption requirement for Term Bonds stated to mature on the same principal payment date and bear interest at the same rate. If the certificate is not timely furnished to the Bond Registrar, the then current mandatory sinking fund requirement (and corresponding mandatory redemption obligation) shall not be reduced. A credit against the then current or any subsequent mandatory sinking fund redemption requirement (and corresponding mandatory redemption obligation), as specified by the Treasurer, also shall be received by the Board for any Term Bonds which prior thereto have been redeemed (other than through the operation of the applicable mandatory sinking fund redemption requirements) or purchased for cancellation and canceled by the Bond Registrar, to the extent not applied theretofore as a credit against any mandatory sinking fund redemption requirement, for Term Bonds stated to mature on the same principal payment date and bear interest at the same rate as the Term Bonds so redeemed or purchased and canceled.

Each Term Bond so delivered, or previously redeemed, or purchased and canceled, shall be credited by the Bond Registrar at 100% of the principal amount thereof against the then current or subsequent mandatory sinking fund redemption requirements (and corresponding mandatory redemption obligations), as specified by the Treasurer, for Term Bonds stated to mature on the same principal payment date and bear interest at the same rate as the Term Bonds so delivered, redeemed or purchased and canceled.

(b) Optional Redemption. If determined by the Treasurer in the Certificate of Award to be advantageous to and in the best interest of the School District, the Bonds specified in the Certificate of Award shall be subject to optional redemption by and at the sole option of the Board, in whole or in part (as selected by the Board) on any date, in integral

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multiples of \$5,000 at the redemption prices specified in the Certificate of Award (expressed as a percentage of the principal amount redeemed) plus, in each case, accrued interest to the redemption date, provided the redemption price for any optional redemption shall not be greater than 102% and the earliest optional redemption date shall not be later than ten years and six months from the date of issuance of the Bonds.

If optional redemption is to take place on any mandatory redemption date identified in paragraph (a) hereof, the Term Bonds, or portions thereof, to be redeemed by optional redemption shall be selected by lot prior to the selection by lot of the Term Bonds to be redeemed on the same date by operation of the mandatory redemption provisions of paragraph (a). Bonds to be redeemed pursuant to this paragraph (b) shall be redeemed only upon written notice from the Treasurer of the Board to the Bond Registrar, given upon the direction of the Board by adoption of a resolution. That notice shall specify the redemption date and the principal amount of each maturity of Bonds to be redeemed, and shall be given at least 45 days prior to the redemption date or such shorter period as shall be acceptable to the Bond Registrar. In the event that notice of redemption shall have been given by the Bond Registrar to the registered owners as hereinafter provided, there shall be deposited with the Bond Registrar, on or prior to the redemption date, funds which, in addition to any other moneys available therefor and held by the Bond Registrar, will be sufficient to redeem at the redemption price thereof, plus interest accrued to the redemption date, all of the redeemable Bonds for which notice of redemption has been given.

(c) Partial Redemption. If fewer than all of the Bonds of a single maturity are to be redeemed, the selection of Bonds to be redeemed, or portions thereof in amounts of \$5,000 or any integral multiple thereof, shall be made by lot by the Bond Registrar in any manner which the Bond Registrar may determine. In the case of a partial redemption of Bonds by lot when Bonds of denominations greater than \$1,000 are then outstanding, each \$1,000 unit of principal thereof shall be treated as though it were a separate Bond of the denomination of \$1,000. If it is determined that one or more, but not all of the \$1,000 units of principal represented by a Bond are to be called for redemption, then upon notice of redemption of a \$1,000 unit or units, the registered owner of that Bond shall surrender the Bond to the Bond Registrar (i) for payment of the redemption price of the \$1,000 unit or units called for redemption (including, without limitation, the interest accrued to the date fixed for redemption and any premium), and (ii) for issuance, without charge to the registered owner thereof, of a new Bond or Bonds of any authorized denomination or denominations in an aggregate principal amount equal to the unmatured and unredeemed portion of, and bearing interest at the same rate and maturing on the same date as, the Bond surrendered.

(d) Notice of Redemption. The notice of the call for redemption of Bonds shall identify (i) by designation, letters, numbers or other distinguishing marks, the Bonds or portions thereof to be redeemed, (ii) the redemption price to be paid, (iii) the date fixed for redemption, and (iv) the place or places where the amounts due upon redemption are payable. The notice shall be given by the Bond Registrar on behalf of the School District by mailing a copy of the redemption notice by first class mail, postage prepaid, at least 30 days prior to the date fixed for redemption, to the registered owner of each Bond subject to redemption in whole or in part at the registered owner's address then shown on the Bond Register maintained by the Bond Registrar and to any municipal bond insurance company which has issued a policy insuring the Bonds. The failure of any registered owner of any Bond to be redeemed to receive notice by mail or any defect in that notice regarding any Bond, however, shall not affect the validity of the proceedings for the redemption of any other Bond.

(e) Payment of Redeemed Bonds. Notice having been mailed in the manner provided in paragraph (d) hereof, the Bonds and portions thereof called for redemption shall become due and payable on the redemption date, and, upon presentation and surrender thereof at the place or places specified in that notice, shall be paid at the redemption price, plus interest accrued to the redemption date. If moneys for the redemption of all of the Bonds and portions thereof to be redeemed, together with interest accrued thereon to the redemption date, are held by the Bond Registrar on the redemption date, so as to be available therefor on that date and, if notice of redemption has been deposited in the

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mail as aforesaid, then from and after the redemption date those Bonds and portions thereof called for redemption shall cease to bear interest and no longer shall be considered to be outstanding. If those moneys shall not be so available on the redemption date, or that notice shall not have been deposited in the mail as aforesaid, those Bonds and portions thereof shall continue to bear interest, until they are paid, at the same rate as they would have borne had they not been called for redemption. All moneys held by the Bond Registrar for the redemption of particular Bonds shall be held in trust for the account of the registered owners thereof and shall be paid to them, respectively, upon presentation and surrender of those Bonds, provided that any interest earned on the moneys so held by the Bond Registrar shall be for the account of and paid to the School District to the extent not required for the payment of the Bonds called for redemption.

Section 3. The Bonds shall be signed by the President or Vice President of this Board, and the Treasurer, in the name of the Cloverleaf Local School District and in their official capacities, provided that any or all of those signatures may be facsimiles. The Bonds shall be delivered in the denominations and numbers requested by the Original Purchaser (as defined in Section 7) and approved by the Treasurer, shall be numbered as determined by the Treasurer, and shall express upon their faces the purpose, which may be in summary terms, for which they are issued and that they are and shall be issued pursuant to Chapter 133 of the Revised Code, the Certificate of Award, and this Resolution. No Bond shall be valid or obligatory for any purpose or shall be entitled to any security or benefit under the Bond proceedings (for purposes of this Resolution, meaning the Certificate of Award, the Registrar Agreement (if any), the agreement with any Depository for the Bonds under a book entry system (if any), and such other proceedings of the Board, including the executed Bonds, that provide collectively for, among other things, the rights of holders and beneficial owners of the Bonds) unless and until the certificate of authentication printed on the Bond is signed by the Bond Registrar as authenticating agent. Authentication by the Bond Registrar shall be conclusive evidence that the Bond so authenticated has been duly issued, signed and delivered under, and is entitled to the security and benefit of, this Resolution. The certificate of authentication may be signed by any authorized officer or employee of the Bond Registrar or by any other person acting as an agent of the Bond Registrar and approved by the Treasurer on behalf of this Board, or by the Treasurer if the Treasurer is to be the Bond Registrar pursuant to Section 4 hereof. The same person need not sign the certificate of authentication on all of the Bonds.

Section 4. As used herein, "Bond Registrar" means the person or entity appointed pursuant to this Section 4 as the initial authenticating agent, bond registrar, transfer agent and paying agent for the Bonds and until a successor Bond Registrar shall have become such and, thereafter, "Bond Registrar" shall mean the successor Bond Registrar. In the Certificate of Award, the Treasurer shall appoint the initial Bond Registrar, who may be the Treasurer; provided that, if the Bond Registrar is to be a bank or trust company: (a) the Treasurer shall first determined that said bank or trust company will not endanger the funds or securities of the School District; and (b) the Treasurer shall sign and deliver, in the name and on behalf of the School District, the Bond Registrar Agreement between the School District and the Bond Registrar (the "Registrar Agreement") in substantially the form as is now on file with the Treasurer, which Registrar Agreement is approved, together with any changes or amendments that are not inconsistent with this Resolution and not substantially adverse to the School District and that are approved by the Treasurer on behalf of the School District, all of which shall be conclusively evidenced by the signing of the Registrar Agreement or amendments to the Registrar Agreement; and (c) unless paid from other sources, the Treasurer shall provide for the payment of the services rendered and for reimbursement of expenses incurred pursuant to the Registrar Agreement from the proceeds of the Bonds to the extent available and then from other money lawfully available and appropriated or to be appropriated for that purpose.

Section 5. The debt charges on the Bonds shall be payable in lawful money of the United States of America without deduction for the services of the Bond Registrar as paying agent. Principal of and any premium on a Bond shall be payable when due upon presentation and surrender of the Bond at the office of the Bond Registrar designated in

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the Certificate of Award or, if not so designated, then at the principal corporate trust office of the Bond Registrar. Interest on a Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond was registered, and to that person's address appearing, on the Bond Register (as defined in Section 6) at the close of business on the 15th day next preceding that Interest Payment Date. Notwithstanding the foregoing, if and so long as the Bonds are issued in a book entry system, principal of and interest on the Bonds shall be payable in the manner provided in any agreement entered into by the Treasurer, in the name and on behalf of the School District, in connection with the book entry system. Furthermore, notwithstanding the foregoing, if all of the principal amount of the Bonds is represented by a single certificate, as authorized hereinabove, payment of principal and interest shall be made by presentation of said certificate to the Bond Registrar, and by presentation and surrender of said certificate to the Bond Registrar at final maturity.

Section 6. So long as any of the Bonds remain outstanding, the School District will cause the Bond Registrar to maintain and keep, at an office satisfactory to the Treasurer and the Bond Registrar, all books and records necessary for the registration, exchange and transfer of Bonds as provided in this Section (the "Bond Register"). Subject to the provisions of Section 5, the person in whose name a Bond is registered on the Bond Register shall be regarded as the absolute owner of that Bond for all purposes of this Resolution. Payment of or on account of the debt charges on any Bond shall be made only to or upon the order of that person; neither the School District nor the Bond Registrar shall be affected by any notice to the contrary, but the registration may be changed as provided in this Section. All such payments shall be valid and effectual to satisfy and discharge the School District's liability upon the Bond, including interest, to the extent of the amount or amounts so paid.

Any Bond may be exchanged for Bonds of any authorized denomination upon presentation and surrender at the office of the Bond Registrar designated in the Certificate of Award or, if not so designated, then at the principal corporate trust office of the Bond Registrar, together with a request for exchange signed by the registered owner or by a person legally empowered to do so, in a form satisfactory to the Bond Registrar. A Bond may be transferred only on the Bond Register upon presentation and surrender of the Bond at the designated office of the Bond Registrar, together with an assignment signed by the registered owner or by a person legally empowered to do so, in a form satisfactory to the Bond Registrar. Upon exchange or transfer, the Bond Registrar shall complete, authenticate and deliver a new Bond or Bonds of any authorized denomination or denominations requested by the registered owner equal in the aggregate to the unmatured principal amount of the Bond surrendered and bearing interest at the same rate and maturing on the same date.

If manual signatures on behalf of the School District are required, the Bond Registrar shall undertake the exchange or transfer of Bonds only after the new Bonds are signed by the authorized officers of the School District. In all cases of Bonds exchanged or transferred, the School District shall sign and the Bond Registrar shall authenticate and deliver Bonds in accordance with the provisions of this Resolution. The exchange or transfer shall be without charge to the registered owner, except that the School District and Bond Registrar may make a charge sufficient to reimburse them for any tax or other governmental charge required to be paid with respect to the exchange or transfer. The School District or the Bond Registrar may require that those charges, if any, be paid before the procedure is begun for the exchange or transfer. All Bonds issued and authenticated upon any exchange or transfer shall be valid obligations of the Board, evidencing the same debt, and entitled to the same security and benefit under this Resolution, as the Bonds surrendered upon that exchange or transfer. Neither the School District nor the Bond Registrar shall be required to make any exchange or transfer of (i) Bonds then subject to call for redemption between the 15th day preceding the mailing of notice of Bonds to be redeemed and the date of that mailing, or (ii) any Bond selected for redemption, in whole or in part.

Notwithstanding any other provisions of this Resolution, if it is determined by the Treasurer to be advantageous to the School District, the Bonds may be issued in book

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entry form in accordance with the provisions of this Section. As used in this Section and this Resolution:

“Book entry form” or “book entry system” means a form or system under which (i) the ownership of beneficial interests in Bonds and the principal of and interest on the Bonds may be transferred only through a book entry, and (ii) physical Bond certificates in fully registered form are issued by the School District only to a Depository or its nominee, as registered owner, with the Bonds “immobilized” in the custody of the Depository. The book entry maintained by others than the School District is the record that identifies the owners of beneficial interests in those Bonds and that principal and interest.

“Depository” means any securities depository that is a clearing agency under federal law operating and maintaining, with its Participants or otherwise, a book entry system to record ownership of beneficial interests in Bonds or the principal and interest, and to effect transfers of Bonds, in book entry form, and includes and means initially The Depository Trust Company (a limited purpose trust company), New York, New York.

“Participant” means any participant contracting with a Depository under a book entry system and includes security brokers and dealers, banks and trust companies, and clearing corporations.

The Bonds may be issued to a Depository for use in a book entry system and, if and as long as a book entry system is utilized: (i) the Bonds may be issued in the form of a single, fully registered typewritten Bond representing each maturity, or interest rate within a maturity, as the case may be, and registered in the name of the Depository or its nominee, as registered owner, and immobilized in the custody of the Depository or its designated agent, which may be the Bond Registrar; (ii) the beneficial owners in book entry form shall have no right to receive Bonds in the form of physical securities or certificates; (iii) ownership of beneficial interests in book entry form shall be shown by book entry on the system maintained and operated by the Depository and its Participants, and transfers of the ownership of beneficial interests shall be made only by book entry by the Depository and its Participants; and (iv) the Bonds as such shall not be transferable or exchangeable, except for transfer to another Depository or to another nominee of a Depository, without further action by the School District.

If any Depository determines not to continue to act as a Depository for the Bonds for use in a book entry system, the Treasurer may attempt to establish a securities depository/book entry relationship with another qualified Depository. If the Treasurer does not or is unable to do so, the Treasurer, after making provision for notification of the beneficial owners by the then Depository and any other arrangements deemed necessary, shall permit withdrawal of the Bonds from the Depository, and shall cause bond certificates in registered form to be authenticated by the Bond Registrar and delivered to the assigns of the Depository or its nominee, all at the cost and expense (including any costs of printing), if the event is not the result of School District action or inaction, of those persons requesting such issuance.

The Treasurer is also hereby authorized and directed to the extent necessary or required to enter into any agreements determined necessary in connection with the book entry system for the Bonds, after determining that the signing thereof will not endanger the funds or securities of the School District.

Section 7. In accordance with this Resolution, the Bonds shall be awarded and sold at private sale at a price of not less than 97% of par plus any accrued interest to the original purchaser as determined by the Treasurer in the Certificate of Award (the “Original Purchaser”) in accordance with the Certificate of Award. The Treasurer is authorized to and shall sign and deliver the Certificate of Award. The Treasurer shall, in the Certificate of Award, determine the principal amount of the Bonds, designate the interest rate or rates the Bonds shall bear, establish the Original Purchaser and the purchase price of the Bonds, set the Interest Payment Dates and Principal Payment Dates and amounts, set any mandatory redemption provisions and optional redemption provisions, and make all of the other designations herein authorized and directed to be made, all within the parameters set forth herein, and shall execute the Certificate of

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Award and shall cause the Bonds to be prepared, signed and delivered, together with a true transcript of proceedings with reference to the issuance of the Bonds, to the Original Purchaser upon payment of the purchase price. The President, Vice President and Treasurer of this Board, the Superintendent, and other School District officials, as appropriate, are each authorized and directed to sign any transcript certificates, financial statements and other documents and instruments and to take such actions as are necessary or appropriate to consummate the transactions contemplated by this Resolution.

Notwithstanding any provision in this Resolution to the contrary, the Bonds shall not be issued without the prior OSFC approval described in the preambles to this Resolution.

Section 8. The proceeds from the sale of the Bonds, except any premium actually received by the District, capitalized interest, and accrued interest, shall be paid into the proper fund or funds of this School District, and those proceeds are appropriated and shall be used for the purpose for which the Bonds are being issued, including without limitation but only to the extent not paid by others or with other available funds of the District, the payment of the costs of issuing and servicing the Bonds, printing and delivery of the Bonds, legal services including obtaining the approving legal opinion of bond counsel, any registrar and paying agent fees and expenses, the fees and expenses of the placement agent and financial advisor, any rating agency fees and expenses, and all other financing costs (as defined in Section 133.01 of the Revised Code) and costs incurred incidental to those purposes. All amounts necessary to pay those costs and fees are hereby appropriated from the proceeds of the Bonds, and the Treasurer is hereby authorized and directed to make appropriate certifications as to the availability of funds for those costs and fees, to the extent they shall be obligations of the Board, as the amounts thereof become known and shall encumber those amounts immediately upon such certification, but not in excess of the appropriation made herein, and to issue an appropriate order for their timely payment as the same shall become due and payable. Any portion of those proceeds representing premium actually received by the District, capitalized interest, or accrued interest shall be paid into the Bond Retirement Fund and used to pay interest on the Bonds.

Section 9. There shall be levied on all taxable property in the School District, in addition to all other taxes, a direct tax annually during the period the Bonds are outstanding in an amount sufficient to pay the debt charges on the Bonds when due, which tax shall not be less than the interest and sinking fund tax required by Section 11 of Article XII of the Ohio Constitution. The tax shall be within the ten-mill limitation imposed by law, shall be and is ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers, in the same manner and at the same time that taxes for general purposes for each of those years are certified, levied, extended and collected, and shall be placed before and in preference to all other items and for the full amount thereof; provided, however, that in each year in which funds resulting from energy conservation savings, or otherwise, are available for the payment of the principal of and/or interest on the Bonds, the amount of the tax shall be reduced by such amounts available and appropriated for that payment. The proceeds of the tax levy shall be placed in the Bond Retirement Fund, which is irrevocably pledged for the payment of the debt charges on the Bonds when and as the same fall due.

Section 10. The Board and the School District covenant that they will use, and will restrict the use and investment of, the proceeds of the Bonds in such manner and to such extent as may be necessary so that (a) the Bonds will not (i) constitute private activity bonds, arbitrage bonds under Section 141 or 148 of the Internal Revenue Code of 1986, as amended (the "Code"), or (ii) be treated other than as obligations the interest on which is excluded from gross income under Section 103 of the Code, and (b) the interest thereon will not be treated as an item of tax preference under Section 57 of the Code.

The Board and the School District further covenant that: (a) they will take or cause to be taken such actions that may be required of them for the interest on the Bonds to be and to remain excluded from gross income for federal income tax purposes; (b) they will not take or authorize to be taken any actions that would adversely affect that exclusion; and (c) they, or persons acting for them, will, among other acts of compliance, (i) apply the proceeds of the Bonds to the governmental purposes of the borrowing, (ii) restrict the

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yield on investment property acquired with those proceeds, (iii) make timely and adequate payments to the federal government, (iv) maintain books and records and make calculations and reports, and (v) refrain from certain uses of those proceeds and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code.

The Treasurer, as the fiscal officer, or any other officer of the Board or the School District having responsibility for the issuance of the Bonds is hereby authorized (a) to make or effect any election, selection, designation, choice, consent, approval or waiver on behalf of the Board or the School District with respect to the Bonds as the Board or the School District is permitted or required to make or give under the federal income tax laws, including, without limitation thereto, any of the elections provided for in Section 148(f)(4)(C) of the Code or available under Section 148 of the Code, for the purpose of assuring, enhancing or protecting the favorable tax treatment or status of the Bonds or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments or penalties, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by the officer, (b) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of this Board and the School District, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Bonds, and (c) to give one or more appropriate certificates of the Board and the School District, for inclusion in the transcript of proceedings for the Bonds, setting forth the reasonable expectations of the Board regarding the amount and use of all the proceeds of the Bonds, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the Bonds. The Treasurer is specifically authorized to designate or otherwise determine the Bonds to be "qualified tax-exempt obligations" if such designation or determination is applicable and desirable, and to make any related necessary representations and covenants.

Section 11. The Treasurer is directed to deliver a certified copy of this Resolution and a signed copy of the Certificate of Award to the Medina County Auditor.

Section 12. This Board determines that all acts and conditions necessary to be performed by the Board or to have been met precedent to and in the issuing of the Bonds in order to make them legal, valid and binding general obligations of the School District have been performed and have been met, or will at the time of delivery of the Bonds have been performed and have been met, in regular and due form as required by law; that the full faith and credit and general property taxing power (as described in Section 9) of the School District and Board are pledged for the timely payment of the debt charges on the Bonds; and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Bonds; and that the Bonds are being authorized and issued pursuant to Chapter 133 of the Revised Code, this Resolution, the Certificate of Award and other authorizing provisions of law.

Section 13. If the Treasurer determines it to be in the best interests of this Board, the Treasurer is hereby authorized, on behalf of this School District, to request a rating on the Bonds from one or more nationally recognized rating organizations, and to do any and all things and take any and all actions required to secure a rating or ratings on the Bonds. Any actions heretofore taken in conformance herewith are hereby approved and ratified. The expenditure of the amounts necessary to secure that rating or those ratings, including any reasonable travel-related expenses, is authorized, approved and ratified, and the Treasurer is authorized to provide for the payment of any such amounts from the proceeds of the Bonds to the extent available and otherwise from any other funds lawfully available that are appropriated or shall be appropriated for that purpose.

Section 14. As long as any of the Bonds are outstanding and it is required by law, this Board shall monitor the energy consumption of buildings in which installations or modifications have been done, and shall annually update, and furnish to the OSFC or its designee upon request (or otherwise as may be required by law), a report, certified by an



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architect or engineer, documenting the reductions in energy consumption and costs savings achieved

Section 15. The legal services of Squire, Sanders & Dempsey (US) LLP, as bond counsel are hereby retained. The legal services shall be in the nature of legal advice and recommendations as to the documents and the proceedings in connection with the issuance and sale of the Bonds and the rendering of the necessary legal opinions upon the delivery of the Bonds. In rendering those legal services, as an independent contractor and in an attorney-client relationship, that firm shall not exercise any administrative discretion on behalf of the School District in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, the School District or any other political subdivision, or the execution of public trusts. That firm shall be paid just and reasonable compensation for those legal services and shall be reimbursed for the actual out-of-pocket expenses it incurs in rendering those legal services, whether or not the Bonds are ever issued. The Treasurer is authorized and directed to make appropriate certification as to the availability of funds for those fees and any reimbursement and to issue an appropriate order for their timely payment as written statements are submitted by that firm.

Section 16. The services of Stifel, Nicolaus & Company, Incorporated, as financial advisor and placement agent, be and are hereby retained. Those services shall be in the nature of financial advice and recommendations in connection with the issuance and sale of the Bonds. In rendering those services, as an independent contractor, that firm shall not exercise any administrative discretion on behalf of the School District in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, the School District or any other political subdivision, or the execution of public trusts. That firm shall be paid just and reasonable compensation for those services and shall be reimbursed for the actual out-of-pocket expenses it incurs in rendering those services. The Treasurer is authorized and directed to make appropriate certification as to the availability of funds for those fees and any reimbursement and to issue an appropriate order for their timely payment as written statements are submitted by that firm.

Section 17. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.

Section 18. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

#### **2011-118 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Berry to approve the following item:

1. **Resolution Authorizing the Purchase of Loose Furnishing from Martin Public Seating, Inc., Utilizing the State Cooperative Purchasing Program for the New Elementary School**

**WHEREAS**, the Board of Education intends to purchase loose furnishings from Martin Public Seating, Inc. ("Vendor") utilizing the State cooperative purchasing program;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Cloverleaf Local School District, Medina County, Ohio, that:

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Section 1. Purchase using State Cooperative Purchasing Program. The Treasurer, on behalf of the Board of Education, is hereby authorized and directed to purchase the loose furnishings, a listing of which is currently on file with the Treasurer, from Vendor utilizing the State cooperative purchasing program under Sections 125.04 and 3313.46(A) of the Ohio Revised Code.

Section 2. Total Amount of Purchase. The purchase from Vendor shall not exceed an aggregate total of \$657,185.73 except as approved by the Board.

Section 3. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution.

Section 4. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 5. Certification and Delivery of Resolution. The Treasurer is directed to deliver or cause to be delivered a certified copy of this Resolution to the Commission.

Section 6. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 7. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 8. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Doty, Mr. Berry, Mr. Hutson, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

#### **2011-119 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Hutson to approve the following item:

- 1. Resolution Authorizing the Purchase of Loose Furnishing from Wenger Corporation., Utilizing the State Cooperative Purchasing Program for the New Elementary School**

**WHEREAS**, the Board of Education intends to purchase loose furnishings from Wenger Corporation ("Vendor") utilizing the State cooperative purchasing program;

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**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Cloverleaf Local School District, Medina County, Ohio, that:

Section 1. Purchase using State Cooperative Purchasing Program. The Treasurer, on behalf of the Board of Education, is hereby authorized and directed to purchase the loose furnishings, a listing of which is currently on file with the Treasurer, from Vendor utilizing the State cooperative purchasing program under Sections 125.04 and 3313.46(A) of the Ohio Revised Code.

Section 2. Total Amount of Purchase. The purchase from Vendor shall not exceed an aggregate total of \$36,880.00 except as approved by the Board.

Section 3. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution.

Section 4. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 5. Certification and Delivery of Resolution. The Treasurer is directed to deliver or cause to be delivered a certified copy of this Resolution to the Commission.

Section 6. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 7. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 8. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

## **2011-120 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Hutson to approve the following items:

### **1. Furniture Purchase**

Purchase of \$17,015.53 of loose furnishings for the new Cloverleaf Elementary School from Martin Public Seating, Inc.

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Roll call as follows:

Ayes: Mr. Berry, Mr. Hutson, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **2011-121 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mrs. Rych to approve the following items:

**1. Medina County Board of Developmental Disabilities Contract**

Contract between Medina County Board of Developmental Disabilities and Cloverleaf Local Schools for school day services as presented, paid out of General Fund.

**2. Medina County Board of Developmental Disabilities Contract for Work Center Transition Services**

Contract between Medina County Board of Developmental Disabilities and Cloverleaf Local Schools for work center transition services as presented, to be paid out of General Fund.

**3. Medina County Board of Developmental Disabilities Contract for Transitional Services**

Contract between Medina County Board of Developmental Disabilities and Cloverleaf Local Schools for transitional services for student as presented, to be paid out of General Fund.

**4. Medina Creative Accessibility Agreement**

Agreement between Medina Creative Accessibility and Cloverleaf Local Schools as presented, to be paid out of General Fund.

**5. Cleveland Sight Center Agreement**

Agreement between the Cleveland Sight Center and Cloverleaf Local Schools as presented, to be paid out of General Fund.

**6. Medina Hospital Athletic Trainer Services Agreement**

Agreement between Medina Hospital and the Cloverleaf Board of Education for athletic trainer services as presented, to be paid out of Athletic Fund.

**7. Sale of Van**

1994 Van to County View Auto Recycling for an estimated scrap value of \$400.00.

**8. Purchase of Buses**

One 1995 84 passenger Bluebird school bus, TC 2000 \$2,000.00  
One 1996 84 passenger Bluebird school bus, TC 2000 \$2,000.00

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**9. Accept Bids**

Everett Plesz	Dishwasher	\$60.00
Scott Simcak	Gas Stove	\$50.00
David Khoury	Sewing Machine	\$10.00

**10. Out of State and/or Overnight Trip**

Out of state and overnight trip for Cloverleaf Varsity Softball to Orlando, Florida, April 1-9, 2012.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, Mr. Hutson, and Mr. Schmidt

Nays: None

Motion Carried

**2011-122 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following item:

**1. Private Funding of Clubs & Athletics**

Cloverleaf Key Club sponsored by Seville Kiwanis Club  
Middle School Student Council sponsored by Martha Oakes

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry, Mr. Doty and Mr. Schmidt

Nays: None

Motion Carried

**2011-123 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Hutson to approve the following item:

**1. Supplemental Staff Appointment, 2011-2012 school year**

Amy Detwiler Middle School Student Council Advisor \$1,395.68/year

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**2011-124 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Doty to approve the following item:

**1. CRS Incorporated Agreement**

Agreement between CRS Incorporated and Cloverleaf Local Schools as presented, to be paid for out of General Fund.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

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**UNFINISHED BUSINESS**

Mr. Schreiber provided an update on the levy campaign.

**NEW BUSINESS**

Superintendent Kubilus announced the District achieved an excellent rating on the report card for a second year in a row.

**2011-125 ADJOURNMENT**

Mr. Doty motioned, seconded by Mr. Hutson to adjourn the meeting at 7:51 p.m.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

August 8, 2011  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. **President calls meeting to order**

A-2. **President calls on Treasurer to take the roll:**

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. **Pledge to flag**

A-4. **Mission Statement**

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. **Additions or Deletions to Agenda**

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**C. PERSONNEL** – Mr. Kubilus

**C-1 Administrative Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the administrative staff appointment of Jamie Lormeau, contract for 204 days/year, \$68,000/year, effective August 1, 2011.

**C-2 Supplemental Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the supplemental staff resignation of Angela Leonard, Assistant Band Director for the 2011-2012 school year.

**Cloverleaf Board of Education approval of items C-1 through C-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_



D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

**Cloverleaf Board of Education approval of item D-1.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D-2 **Levy Resolution**

It is recommended that the Cloverleaf Board of Education approve a resolution determining to proceed with the submission to the electors of the Cloverleaf Local School District of the question of an additional tax levy pursuant to sections 5705.194 through 5705.197 of the revised code as presented.

WHEREAS, on July 11, 2011, this Board adopted a resolution declaring it necessary to submit to the electors of the District the question of an additional tax levy in excess of the ten-mill limitation, as described below, a copy of which resolution was certified to the Medina County Auditor; and

WHEREAS, on July 14, 2011, that County Auditor certified to this Board that the total tax (assessed) valuation of the District is \$477,806,940, and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$3,043,632, as set forth in that resolution, calculated in the manner provided by Section 5705.195 of the Revised Code, is 6.5 mills for each one dollar of valuation, which amounts to 65 cents for each one hundred dollars of valuation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board hereby determines to proceed with the submission to the electors at an election to be held on **November 8, 2011**, of the question of an additional tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2011 to be first distributed to the School District in calendar year 2012) in order to raise the amount of **\$3,043,632** each year for **ten years** for the purpose of providing for the emergency requirements of this District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Medina County Auditor to be **6.5 mills** for each one dollar of valuation, which amounts to 65 cents for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify to the Medina County Board of Elections copies of this resolution and the resolution of this Board and certificate of the County Auditor referred to in the preambles hereto, before the close of business on August 10, 2011. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 4. This resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item D-2.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **House Bill 264 Resolution**

It is recommended that the Cloverleaf Board of Education approve the House Bill 264 Resolution as presented.

**Board Resolution**

The Cloverleaf Local Schools Board of Education desires to save energy, operational and maintenance cost by implementing an Ohio House Bill 264 project. The board has found after receiving the report submitted by Ameresco, Inc. that the amount of money it would spend on such installations, modifications, or remodeling is not likely to exceed the amount of money it would save in energy and resultant operational and maintenance costs over the ensuing 15 years.

The Board would like to submit to the Ohio School Facility Commission under the provisions of House Bill 264, a copy of its findings and a request to incur indebtedness to finance the making or modification of installations or the remodeling. Further the Board of Education elects to waive competitive bidding through the House Bill 264 waiver of bidding clause and authorizes the Treasurer to seek financing through the House Bill 264 mechanism. The total project cost is \$ 1,193,205; with financing the total cost is \$1,635,422.

**Cloverleaf Board of Education approval of item E-1.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E-2 **Preschool Handbook** (attachment)

It is recommended that the Cloverleaf Board of Education approve the Preschool Handbook, revised April 2011, as presented

**Cloverleaf Board of Education approval of item E-2.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. **UNFINISHED BUSINESS**

F-1 Private funding of clubs/athletics

G. **NEW BUSINESS**

G-1 Softball/tennis court parking lot

H. **EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education go into executive session to discuss the following items:

- 1) Employment of a public employee
- 2) Sale of property

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

Time Out: \_\_\_\_\_

I. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

August 8,

11

The Board of Education of the Cloverleaf Local School District met in special session on August 8, 2011 at 7:00 p.m. at the Cloverleaf High School Library. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Joseph Doty  
Mrs. Jane Rych

Mr. William Hutson  
Mr. Michael Schmidt

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

Mr. James Curran commented on a variety of subjects including the hiring of an administrator, miscellaneous personnel items, school levy, asbestos and the responsibilities of the Board as they relate to the day-to-day operations. He indicated he would like to meet privately with two board members.

### **2011-102 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Hutson to approve the following personnel items:

#### **1. Administrative Staff Appointment, 2011-2012 School Year**

Administrative staff appointment of Jamie Lormeau, contract for 204 days/year, \$68,000/year, effective August 1, 2011.

#### **2. Supplemental Staff Resignation, 2011-2012 School Year**

Angela Leonard Assistant Band Director

#### **3. Certified Staff Appointments, effective August 22, 2011**

Initial placement High School, Margaret Ferguson, ½ time teacher  
\$ 17,446.00, no benefits

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **2011-103 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Doty motioned, seconded by Mrs. Rych to approve the following finance item:

#### **1. Tax Levy Resolution**

### **RESOLUTION DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF THE CLOVERLEAF LOCAL SCHOOL DISTRICT OF THE QUESTION OF AN ADDITIONAL TAX LEVY PURSUANT TO SECTIONS 5705.194 THROUGH 5705.197 OF THE REVISED CODE**

WHEREAS, on July 11, 2011, this Board adopted a resolution declaring it necessary to submit to the electors of the District the question of an additional tax levy in excess of the ten-mill limitation, as described below, a copy of which resolution was certified to the Medina County Auditor; and

August 8,

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WHEREAS, on July 14, 2011, that County Auditor certified to this Board that the total tax (assessed) valuation of the District is \$477,806,940, and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$3,043,632, as set forth in that resolution, calculated in the manner provided by Section 5705.195 of the Revised Code, is 6.5 mills for each one dollar of valuation, which amounts to 65 cents for each one hundred dollars of valuation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board hereby determines to proceed with the submission to the electors at an election to be held on **November 8, 2011**, of the question of an additional tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2011 to be first distributed to the School District in calendar year 2012) in order to raise the amount of **\$3,043,632** each year for **ten years** for the purpose of providing for the emergency requirements of this District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Medina County Auditor to be **6.5 mills** for each one dollar of valuation, which amounts to 65 cents for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify to the Medina County Board of Elections copies of this resolution and the resolution of this Board and certificate of the County Auditor referred to in the preambles hereto, before the close of business on August 10, 2011. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 4. This resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Hutson and Mr. Schmidt

Nays: None

Motion Carried

#### **2011-104 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Doty to approve the following item:

##### **1. House Bill 264 Resolution**

The Cloverleaf Local Schools Board of Education desires to save energy, operational and maintenance cost by implementing an Ohio House Bill 264 project. The board has found after receiving the report submitted by Ameresco, Inc. that the amount of money it would spend on such installations, modifications, or remodeling is not likely to exceed the amount of money it would save in energy and resultant operational and maintenance costs over the ensuing 15 years.

The Board would like to submit to the Ohio School Facility Commission under the provisions of House Bill 264, a copy of its findings and a request to incur indebtedness to finance the making or modification of installations or the

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remodeling. Further the Board of Education elects to waive competitive bidding through the House Bill 264 waiver of bidding clause and authorizes the Treasurer to seek financing through the House Bill 264 mechanism. The total project cost is \$ 1,193,205; with financing the total cost is \$1,635,422.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **2011-105 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Hutson to approve the following item:

#### **1. Preschool Handbook**

Preschool Handbook, revised April 2011, as presented

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **UNFINISHED BUSINESS**

#### **PRIVATE FUNDING OF CLUBS**

Superintendent Kubilus reviewed the "Private Funding of Clubs and Athletics" form.

### **NEW BUSINESS**

#### **SOFTBALL/TENNIS COURT PARKING LOT**

Superintendent Kubilus reviewed a parking lot drawing as a potential project. The parking lot would be located by the softball/tennis courts. The parking lot would add 82 parking spaces as an overflow to the new Elementary building and for other events.

### **2011-106 SOFTBALL/TENNIS COURT PARKING LOT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Doty to authorize Superintendent Kubilus to proceed with the additional parking lot as a change order to the elementary school construction plan in an amount up to \$94,068.89.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **2011-107 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Doty, to enter into executive session for the purpose of discussing the employment of a public employee. In 7:44 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried



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**2011-108 ADJOURN EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Doty, to adjourn from the executive session at 8:05 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

Mr. Hutson left the meeting at 8:05 p.m.

**2011-109 EXECUTIVE SESSION**

Mr. Doty motioned, seconded by Mr. Schmidt, to enter into executive session for the purpose of discussing the sale of property at 8:06 p.m.

Roll call as follows:

Ayes: Mr. Doty, Mr. Schmidt and Mrs. Rych

Nays: None

Motion carried

**2011-110 ADJOURN EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mr. Doty to adjourn the executive session at 8:28 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Doty and Mrs. Rych

Nays: None

Motion Carried

**2011-111 ADJOURNMENT**

Mr. Doty motioned, seconded by Mrs. Rych to adjourn the meeting at 8:28 p.m.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

September 12, 2011  
Cloverleaf High School Library  
5:30 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

C. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

C-1 **Memorandum of Understanding**

It is recommended that the Cloverleaf Board of Education approve the Memorandum of Understanding between Cloverleaf Local School District Board of Education and the Cloverleaf Education Association as presented.

This Memorandum of Understanding is entered into by and between the Cloverleaf Local School District Board of Education and the Cloverleaf Education Association for the purpose of modifying the collective bargaining agreement between the parties. Accordingly, the parties hereby agree to change Article 20.02 Team Leaders as follows:

20.02 Team Leaders

- A. Team Leaders positions will be filled for grades five (5) through eight (8). Team Leaders at the middle school (5 positions) require elementary or secondary certification. The position will be posted as new supplemental positions each school year.
- B. The team leader will:
  - 1. Coordinate daily team meetings.
  - 2. Meet with principal weekly, team notes will serve as agenda.
  - 3. Coordinate general supply purchasing within the team.
  - 4. Coordinate team activities.
  - 5. Coordinate intervention and discipline records.
  - 6. Delegate team responsibilities, as appropriate.
  - 7. Share team report at monthly staff meeting.
  - 8. Coordinate textbook inventory and end-of-the-year procedures with building principal.

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

9. Coordinate team activities (up to five {5} days per school year will be given for this process).
10. Receive a one thousand six hundred fifty dollar (\$1,650) stipend.

**Cloverleaf Board of Education approval of items C-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. CONSTRUCTION UPDATE – Mr. Brian Snyder

E. HOUSE BILL 264 PROJECT – Mr. Bill Davis

F. MUSIC ASSOCIATES FUNDRAISING

G. FINANCE COMMITTEE REPORT

H. UNFINISHED BUSINESS

I. NEW BUSINESS

J. EXECUTIVE SESSION

It is recommended that the Cloverleaf Board of Education go into executive session for the discussion of employment of a public employee and to discuss negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

\_\_\_\_\_ Time In                      \_\_\_\_\_ Time Out

K. ADJOURNMENT

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

September 12,

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The Board of Education of the Cloverleaf Local School District met in special session on September 12, 2011 at 5:30 p.m. at the Cloverleaf High School Library. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mrs. Jane Rych

Mr. Joseph Doty  
Mr. Michael Schmidt

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

None

## **2011-126 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mrs. Rych to approve the following item:

### **1. Memorandum of Understanding**

This Memorandum of Understanding is entered into by and between the Cloverleaf Local School District Board of Education and the Cloverleaf Education Association for the purpose of modifying the collective bargaining agreement between the parties. Accordingly, the parties hereby agree to change Article 20.02 Team Leaders as follows:

#### **20.02 Team Leaders**

Team Leaders positions will be filled for grades five (5) through eight (8). Team Leaders at the middle school (5 positions) require elementary or secondary certification. The position will be posted as new supplemental positions each school year.

The team leader will:

Coordinate daily team meetings.

1. Meet with principal weekly, team notes will serve as agenda.
2. Coordinate general supply purchasing within the team.
3. Coordinate team activities.
4. Coordinate intervention and discipline records.
5. Delegate team responsibilities, as appropriate.
6. Share team report at monthly staff meeting.
7. Coordinate textbook inventory and end-of-the-year procedures with building principal.
8. Coordinate team activities (up to five {5} days per school year will be given for this process).

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9. Coordinate team activities (up to five {5} days per school year will be given for this process).
10. Receive a one thousand six hundred fifty dollar (\$1,650) stipend.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry and Mr. Schmidt

Nays: None

Motion Carried

#### **CONSTRUCTION UPDATE**

Brian Snyder, with The Ruhlin Company, provided an update on the PreK-5 elementary building construction project.

Mr. William Hutson entered the meeting at 5:40 p.m.

#### **H.B. 264 PROJECT**

Mr. Bill Davis, with Ameresco, provided an update on the House Bill 264 Project.

#### **MUSIC ASSOCIATES FUNDRAISING**

Ms. Terri Fahoum presented a proposal of Bingo games (sit down and instant) to generate revenue for Music Associates' to benefit Cloverleaf students. A formal recommendation will be considered at the next Board Meeting.

#### **FINANCE COMMITTEE REPORT**

The Finance Committee updated the Board on the development of a staffing matrix and a five year permanent improvement plan. The committee also reported there is continuing discussion of the possible uses of the unused bond proceeds and on the possible use of permanent improvement funds to assist in paying the debt for the HB264 project.

#### **UNFINISHED BUSINESS**

None

#### **NEW BUSINESS**

None

#### **2011-127 EXECUTIVE SESSION**

Mr. Doty motioned, seconded by Mr. Hutson, to enter into executive session for the discussion of compensation of a public employee and to discuss negotiations. In 6:44 p.m./Out 7:33 p.m.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

Mr. Schmidt left the meeting at 7:20 p.m.

September 12,

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**2011-128 ADJOURNMENT**

Mr. Berry motioned, seconded by Mr. Doty to adjourn the meeting at 7:34 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Doty, Mr. Hutson and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer



September 26,

11

The Board of Education of the Cloverleaf Local School District met in regular session on September 26, 2011 at 7:00 p.m. at the Lodi Primary School. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. Joseph Doty
Mr. William Hutson	Mrs. Jane Rych
Mr. Michael Schmidt	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2011-129 APPROVAL OF MINUTES**

Mr. Hutson motioned, seconded by Mrs. Rych to approve the minutes of the August 22, 2011 regular meeting, and the September 12, 2011 special meeting as submitted.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry, Mr. Doty and Mr. Schmidt

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

Michelle Justice and three Cloverleaf students expressed their reasons to recommend Ken Detwiler, alumni of Cloverleaf, for head coach. Mr. Detwiler provided his qualifications and desires to be a volunteer head coach. The Board will discuss this matter further during the supplemental positions section of the agenda.

### **STUDENT RECOGNITION**

Jacob Dunbar was recognized as the Suburban League Tennis Singles Champion All Ohio Team and 4<sup>th</sup> place finish at the State Championship for the 2010-2011 school year.

### **2011-130 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Hutson to approve the following personnel items:

#### **1. Medina County Substitute Teacher/Tutor List, 2011-2012 School Year**

Rebecca Babin, substitute teacher, effective September 15, 2011

Betsy Zuk, substitute teacher, effective August 23, 2011

Substitute only, effective September 27, 2011

Buckholz	Allison	Girard	Justine	Ortopan	Eric
Clark	Kelley	Ledger	Holly	Romanoff	Nicholas
Epplen	Nora	Mason	Gregory	Sanzotta	Andrew
Evans	Jennifer	Mitman	Mary	Sivado	Nicole
Ferguson	Margaret				

Tutor only, effective September 27, 2011

Howell      Thomas

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Both, effective September 27, 2011					
Adair	Michael	Kerns	Keith	Ravanelli	Mary
Akley-Walker	Susan	Kilbane	Margaret	Roberts	Gwynne
Babin	Rebeca	Krska	Jessica	Russell	Laura
Boruvka	JoAnn	Lambert	William	Saros	Jenifer
Boutton Jr.	David	Larrow	Gail	Spinder	Jennifer
Caito	Andrea	Lentini	Vanessa	Spring	Audra
Crabbs	Colleen	Mamrak	Caroline	Spurgeon	Cynthia
Eastlake	Ashley	Maurer	Charles	Thomas	Jacqueline
Foster	Lynn	McNamara	Lindsey	Tucker	Abbey
Gorglione	Kara	Moore	Kelly	Wooley	Robert
Graley	Kristen	Morlock	Tiffany	Young	
Hall	Wendy	Nance	Kira	Czerwony	Teresa
Izzo	Emily	O'Neill	Kelsy		
Jessica	Kadilak	Petzold	Teri		

**2. Administrative Appointment, effective October 17, 2011**

Russell Kuse, Director of Buildings and Grounds, 3 year contract,  
\$62,000.00/year

**3. Certified Staff FMLA Paid and Unpaid Leave of Absence**

Stacy Skowronski, certified staff FMLA and unpaid leave of absence  
beginning September 9, 2011 through the remainder of the 2010-2012 school  
year

Laura Stafinski, certified staff FMLA and unpaid leave of absence after all  
available sick days are used beginning August 22, 2011 returning November  
14, 2011

**4. Certified Staff Appointments, One Year Limited Contracts, effective  
September 9, 2011**

Jenny Rupp, intervention specialist teacher (no grades), initial placement High  
School, \$24,969.93/year

Ann Bailey, high school science teacher, initial placement High School,  
\$32,426.73/year

**5. Building Substitute Teacher, 2011-2012 School Year**

High School      Amanda Mowery      \$85.00/day

**6. Classified Staff Resignation, effective August 29, 2011**

Sue Tomcho      High School Library Educational Aid

September 26,

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**7. Classified Staff Appointments**

Sue Tomcho, food service helper, 2.5 hrs./day, initial placement high school, \$12.13/hr., effective August 29, 2011

Annette Dudas, food service helper, 3.5 hrs./day, initial placement Seville Intermediate, \$10.28/hr., effective August 23, 2011

Susan Greene, educational aide, 3.75 hrs./day, initial placement Westfield Upper Elementary, \$10.15/hr., effective September 27, 2011

Judith Turner, educational aide, 3.75 hrs./day, initial placement Seville Intermediate School, \$10.15/hr., effective September 27, 2011

Donald Wolf, bus driver, 5 hrs./day, initial placement Transportation, \$13.69/hr., effective September 27, 2011

**8. Classified Staff Change in Status**

Deanna Lacko, educational aide from 6.5 hrs./day to 7 hrs./day, \$ 11.06/hr., effective September 2, 2011

Amy Cooper, educational aide, from 6.5 hrs./day to 6.0 hrs./day, \$11.27/hr., effective September 27, 2011

Christel Kungl, educational aide from 6.75 hrs/day High School to 6.5 hrs./day, Middle School, \$10.86/hr., effective September 26, 2011

Heather Osborn, Middle School educational aide, from 6.5 hrs./day to 3.75 hrs./day, \$10.66/hr., effective September 29, 2011

Susan Civittolo, Middle School educational aide, from 4.5 hrs./day to 6.5 hrs./day, \$11.06/hr., effective September 27, 2011

**9. Classified Staff Substitute Appointments**

Ashley Biggins, substitute educational aide, \$9.05/hr., effective September 27, 2011  
Deborah Groetz, substitute educational aide, \$9.05/hr., effective September 27, 2011  
Dawn Sykes, substitute secretary, \$9.57/hr., effective September 22, 2011  
Vince Villoni, substitute custodian, \$9.39/hr., effective September 9, 2011

**10. Supplemental Staff Contract Correction**

Correction for Linda Dodson, Lead Mentor Teacher **from** \$662.95 **to** \$2,616.90 for the 2011-2012 school year

**11. Preschool Operational Licensing Requirement**

Stipends in the amount of \$600.00 each to Kim Crow and Megan Maloney for training for operational licensing requirements of the Cloverleaf Preschool Program to be paid out of Preschool Funds.

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**12. Supplemental Appointments, 2011-2012 school year**

Mentor Teacher	Bobie Jo Carson	\$1,221.22
Mentor Teacher	MaryLee Wooley	\$1,570.14
Mentor Teacher	Wendy Nelson	\$1,221.22
Key Club Advisor	Julie Krueger	\$ 697.84
High School Marching Band Assistant	Jason Abady	\$2,965.82
Percussion Instructor	Christopher Hall	\$1,081.65
Soccer – Girls JV Coach	Judd Peroli	\$2,616.90
Football-8 <sup>th</sup> Grade Volunteer Coach	William DiMatteo	n/a
Key Club Advisor	Julie Krueger	\$ 697.84
Wrestling Varsity Coach	Evan Hollopeter	\$5,233.80
Baseball Varsity Assistant Coach	Jim Humiston	\$3,489.20
Baseball JV Coach	Zach Scisciani	\$3,140.28
Softball Varsity Coach	John Carmigiano	\$4,884.88
Softball Varsity Assistant Coach	Travis Strebel	\$3,140.28
Softball Varsity Assistant Volunteer Coach	Adriel Nutter	n/a
Boys Basketball JV Coach	Ulerica (Larry) Drake	\$3,838.12
Track Head Indoor Coach	Frank Peters	\$ 488.49
Track Dual Boys and Girls Varsity Coach	Frank Peters	\$5,931.64
Track Boys Varsity Assistant Coach	Mike Prichard	\$3,489.20
Track Girls Varsity Assistant Coach	Michelle Waltz	\$3,489.20
Track Girls Varsity Assistant Coach	Kelly Zdelar	\$3,489.20
Swimming Varsity Coach	Mike McGee	\$4,535.96
Swimming Varsity Assistant Coach	Erin Wanko	\$2,616.90
Girls Gymnastics Varsity Coach	Wendy Armstrong	\$4,535.96
Girls Gymnastics Varsity Assistant Coach	Rachel Frisby	\$2,267.98
Boys Tennis Varsity Coach	Mike McGee	\$3,314.74

All supplemental contracts contingent upon participation.

Roll call as follows:

Ayes: Mr. Berry, Mr. Hutson, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**2011-131 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mr. Hutson to approve the following personnel items:

**1. Supplemental Appointment, 2011-2012 school year**

Baseball Varsity Coach	Josh Boggs	\$4,187.04
------------------------	------------	------------

All supplemental contracts contingent upon participation.

The Board discussed the procedures of filling a supplemental position as well as the legal requirements in the Ohio Revised Code.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Hutson, Mr. Berry and Mrs. Rych

Nays: Mr. Doty

Motion Carried

Superintendent Kubilus welcomed Russel Kuse and thanked Terry Thress for his services

**2011-132 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Doty motioned, seconded by Mrs. Rych to approve the following finance item:

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**1. Financial Reports**

August 2011 Financial Reports as presented. Each Board Member received a financial summary report and warrant list

**2. Permanent Appropriations FY 2012**

**Cloverleaf Local School District  
Medina County  
FY2012 Permanent Appropriations  
(Board Report)**

001	General Fund	\$	23,785,804.77
002	Bond Retirement	\$	-
003	Permanent Improvement	\$	2,247,331.00
004	Construction	\$	3,509,987.00
006	Food Service	\$	1,238,253.62
007	Trust	\$	49,500.00
009	Uniform Supply	\$	7,993.00
013	Community Services	\$	483,000.00
016	Emergency Levy	\$	2,984,112.07
018	Building Activity	\$	130,200.00
019	Local Grants	\$	73,836.90
071	Medina Countywide Sales Tax	\$	1,821,399.00
200	Student Activity	\$	133,000.00
300	Athletics/Music	\$	225,000.00
432	EMIS	\$	-
440	Entry Year Program	\$	-
451	Network Connectivity	\$	10,000.00
452	School Net Prof Dev	\$	-
459	Ohio Reads	\$	-
460	Summer Intervention	\$	-
499	Misc State Grants	\$	-
504	Education Jobs Grant	\$	-
506	Race to the Top Grant	\$	69,709.62
516	Title VIB	\$	688,084.96
532	Fiscal Stabilization Fund	\$	-
533	Title II-D (FORMER FUND 599)	\$	-
572	Title I	\$	472,707.71
573	Title V - Chapter 2	\$	-
584	Title IV - Drug Free Grant	\$	-
587	IDEA Preschool Grant	\$	11,307.57
590	Title IIA	\$	118,090.12
	Total	\$	38,059,317.34

**3. Resolution establishing the Reserve Amount Within the Permanent Improvement Fund for Fiscal Year 2012**

WHEREAS, this Board of Education has entered into a lease-purchase agreement and related agreements (the Lease Financing) to finance the construction of its new PK-4 building; and

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WHEREAS, the Board intends to apply proceeds the District receives from the Medina County sales tax (the Sales Tax Revenue) toward the lease payments required pursuant to the Lease Financing (the Lease Obligations); and

WHEREAS, the District has in effect a permanent improvement levy, proceeds of which may likewise be applied toward the Lease Obligations in the event of a shortfall in the Sales Tax Revenue; and

WHEREAS, this Board adopted a resolution on July 21, 2009, establishing reserve amounts in the District's Permanent Improvement Fund for each fiscal year that may be applied to lease payments required under the Lease Financing (the Lease Obligations) in the event that the Sales Tax Revenue are insufficient to pay the Lease Obligations in that fiscal year; and

WHEREAS, the Treasurer has reported to this Board the projected Lease Obligations and Sales Tax Proceeds for the 2012 fiscal year;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board hereby determines, based on the Treasurer's report, that it is necessary to reserve within the Permanent Improvement Fund the existing reserve of \$580,000 plus an additional amount of \$260,000, for a total of \$840,000 for Fiscal Year 2012.

Section 2. The Treasurer is hereby authorized and directed to establish such a reserve for Fiscal Year 2012, and to account for same as may be necessary and appropriate in the books and records of the School District.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, Mr. Hutson and Mr. Schmidt

Nays: None

Motion Carried

### **2011-133 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Doty to approve the following items:

#### **1. Medina City School District Evolve Academy Agreement**

Agreement between Medina City School District and Cloverleaf Local Schools for Evolve Academy which serves students requiring multi-layered services to be paid out of General Fund

#### **2. Tri-County Educational Service Contract**

Contract between the Cloverleaf Local School District and the Tri County Educational Service Center for special education services at a cost of 8% of Medicaid receipts, as presented to be paid out of General Fund

September 26,

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**3. Wingspan Care Group**

Agreement between Wingspan Care Group and the Cloverleaf Board of Education as presented, services at \$75,000 per student (anticipate two students) to be paid out of General Fund

**4. CompManagement, Inc. Membership**

Membership agreement between CompManagement, Inc. and Cloverleaf Board of Education for the Workers Compensation Group Rating Program at a cost of \$3,120.00 paid out of General Funds

**5. CRS Incorporated Agreement Correction**

Agreement between CRS Incorporated and Cloverleaf Local Schools for our SubFinder program as presented, to be paid for out of General Fund

**6. Ohio Schools Council 2011-2012**

Agreement between Ohio Schools Council and Cloverleaf Board of Education for 2011-2012 membership and cooperative purchasing program fees as presented, \$1,129.92 to be paid out of General Fund

**7. Resolution authorizing the execution of an energy services agreement with Ameresco, Inc. providing for certain energy conservation measures and related services as presented.**

WHEREAS, Ameresco, Inc. (the "Contractor"), a firm experienced in the design and implementation of energy conservation measures, as defined in Section 3313.372(A) of the Ohio Revised Code (the "Revised Code"), has completed an analysis and prepared recommendations pertaining to certain installations, modifications of installations and/or remodeling (the "Work") that would significantly reduce energy consumption and operational/maintenance costs in School District buildings; and

WHEREAS, the House Bill 264 Project Report prepared by the Contractor (the "Report"), includes estimates of all costs of such Work, including costs of design, engineering, installation, maintenance, repairs and interest, and concludes that energy consumption and resultant operational and maintenance costs, as defined by the Ohio School Facilities Commission (the "Commission"), would be reduced by at least \$102,182 annually; and

WHEREAS, the Report was submitted to the Commission so that the School District may be approved to participate in the Commission's Energy Conservation Program (the "Program"); and

WHEREAS, the Commission adopted a Resolution on September 22, 2011 approving the School District's participation in the Program; and

WHEREAS, this Board now desires to enter into an agreement with the Contractor to provide for the Work;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, Medina County, Ohio, that:

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Section 1. Approval of Agreement. The President or Vice-President and Treasurer of this Board are hereby authorized to sign, acknowledge and deliver, in the name of and on behalf of the School District, the Energy Services Agreement (the "Agreement") between this Board and the Contractor substantially in the form now on file with the Treasurer. The form of the Agreement is approved with such changes therein that are not materially inconsistent with this Resolution and not substantially adverse to the School District and that are permitted by law and shall be approved by the Treasurer; provided, that the aggregate maximum amount payable under the Agreement shall not exceed \$1,119,711. The approval of such changes, and that such changes are not materially inconsistent with this Resolution and not substantially adverse to the School District, shall be conclusively evidenced by the signing of the Agreement by the said officials.

Section 2. Approval of Related Matters. The President or Vice-President and Treasurer of this Board, the Superintendent or other School District officials as shall be designated by those officials, as appropriate, are each further authorized and directed to sign any certifications, financing statements, documents and instruments, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution and the Agreement.

Section 3. Authorizations to Contractor. This Board authorizes the Contractor to proceed to (i) complete the engineering design of the energy conservation measures, (ii) install, modify or remodel the energy conservation facilities, (iii) train School District personnel as required to operate those energy conservation facilities, and (iv) perform such other tasks as required by the Agreement.

Section 4. Exemption from Competitive Bidding. This Board determines and declares that, pursuant to Section 3313.46(B)(3) of the Revised Code, Section 3313.46(A) of the Revised Code does not apply to the Work to be undertaken pursuant to this Resolution and the Agreement, as they are undertaken pursuant to Section 133.06(G) of the Revised Code.

Section 5. Financing of the Work. This Board authorizes and directs the Treasurer to pursue financing for the Work to be undertaken pursuant to this Resolution and the Agreement and approves, ratifies and confirms all actions previously taken by the Treasurer in furtherance thereof.

Section 6. Monitoring of Energy Consumption. As long as it is required by law, this Board shall monitor the energy consumption and resultant operational and maintenance costs of buildings in which installations or modifications have been made or remodeling has been done and shall maintain and annually update a report documenting the reductions in energy consumption and resultant operational and maintenance costs savings attributable to such installations, modifications and/or remodeling. That report shall be certified by an architect or engineer independent of any person that provided goods or services to the Board in connection with the energy conservation measures that are the subject of the report. The resultant operational and maintenance costs savings shall be certified by the Treasurer and made available to the Commission upon request.



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Section 7. Ratification and Confirmation of the House Bill 264 Project Report. The Board hereby approves, ratifies and confirms the Report and finds that that the amount of money the School District would spend on the Work is not likely to exceed the amount of money it would save in energy and resultant operational and maintenance costs over the ensuing 15 years.

Section 8. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 9. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 10. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 11. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

**8. Library Furnishings Bid Award**

Library Furnishings Contract Award for the new Cloverleaf Elementary School to Waller-Duman, Inc. as presented for a contracted amount of \$75,856.00 as presented

**9. Kindergarten Furnishings Bid Award**

Kindergarten Furnishings Contract Award for the new Cloverleaf Elementary School to School Specialty as presented for a contracted amount of \$39,692.73

**10. Private Funding of Clubs and Athletics**

Robotics Club sponsored by Debbie Beadnell

**11. Donations**

From Medical Mutual of Ohio, 100 Personal Computers valued at \$100/each, total donation value \$10,000.00

An anonymous donation of Fountas & Pinnell books to Cloverleaf Local Schools valued at \$89.28

From Leslie Prochaska to Seville Intermediate School – 3 basketballs valued at \$45.00

From Faith United Methodist Church to Seville Intermediate school – Supplies valued at \$50.00

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From Seville United Methodist Church to Seville Intermediate – supplies valued at \$100.00

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mrs. Rych, Mr. Berry and Mr. Schmidt

Nays: None

Motion Carried

### **2011-134 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Doty to approve the following item:

#### **1. OSBA Annual Business Meeting Delegate and Alternate**

Appoint Mrs. Rych as delegate and Mr. Berry alternate for the 2011 OSBA Annual Business Meeting as presented.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mrs. Rych, Mr. Berry and Mr. Schmidt

Nays: None

Motion Carried

### **UNFINISHED BUSINESS CONSTRUCTION UPDATE**

Brian Snyder, with The Ruhlin Company, provided an update on the PreK-5 elementary building construction project.

### **MUSIC ASSOCIATES FUNDRAISING**

Superintendent Kubilus summarized the bingo fundraiser and his concerns.

Superintendent Kubilus tabled the conversation. He will obtain a detailed plan and a summary of any conversations with Tom Detwiler from the Music Associates.

### **NEW BUSINESS**

None

### **2011-135 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Berry, to enter into executive session for the employment of a public employee and compensation of a public employee. In 8:30 p.m./Out 9:10 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **2011-136 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Berry to adjourn the meeting at 9:10 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

November 28, 2011

Westfield Upper Elementary School  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

A-6. **Minutes** of the October 24, 2011 regular session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the October 24, 2011 regular session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

B. RECOGNITION AND PUBLIC PARTICIPATION

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2 **Student Recognitions** – Josh Brown & Matt Vasil

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Both:

Augustyn	Katherine	Harlett	Jennifer	Raleigh	Briana
Calame	John	McVay	Aaron	Sizemore	Terrie
Dooley	Katie	Nikvinda	Megan	Tesny	Jeremy
Geiger	Kelly	Nutter	Adriel	Vinson	Cynethia

### Substitute

Antonides	Melissa	Donohue	Cheryl	Nielsen	Brittany
Brunello	James	Fox	Gina	Rodriguez	Alexis
Bunner	Tiffany	Frohlich	John	Tecco	Lisa
Crawford	Anne	Hoak	Paulette	Kelly	Erin

### C-2 **Administrative Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the administrative staff resignation of Debra Carroll, Assistant Treasurer, effective January 9, 2012.

### C-3 **Administrative Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the administrative staff appointment of Joshua Hill, Assistant Treasurer, 3 year, 260/day contract, effective December 13, 2011, \$47,500/year.

### C-4 **Classified Staff Contract**

It is recommended that the Cloverleaf Board of Education approve the second one year contract for the following classified staff:

Donna Rose, bus driver, effective August 25, 2011, \$14.10/hr.  
James Siekbert, bus driver, effective August 25, 2011, \$14.10/hr.  
Kenneth Wurst, bus driver effective August 25, 2011, \$14.10/hr.  
Dan Brown, educational aide, effective August 26, 2011, \$10.45/hr.  
Christy Sullivan, educational aide, effective September 8, 2011, \$10.15/hr.  
Melissa Henderson, educational aide, effective September 13, 2011, \$10.15/hr  
Sue Tomcho, food service helper, effective September 14, 2011, \$12.13  
Lisa Machar, educational aide, effective October 26, 2011, \$10.45/hr.  
Joyce Meyer, food service helper, effective October 26, 2011, \$10.59/hr.

### C-5 **Classified Staff Contract**

It is recommended that the Cloverleaf Board of Education approve a continuing contract for the following classified staff:

Anita Whitslar, effective August 26, 2011, \$10.66/hr.

**C-6 Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the classified staff change in status of Tammy Cooper, to food service lead helper, Westfield Upper Elementary, effective November 28, 2011, \$12.31/hr.

**C-7 Classified Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments:

Cheryl Donohue, 3.75 hrs./day educational aide, initial placement High School, \$ 10.15/hr., effective November 18, 2011.

**C-8 District Classified Substitute Appointment**

It is recommended that the Cloverleaf Board of Education approve Dan Raber district maintenance/custodial substitute for the 2011-2012 school year, \$9.39/hr.

**C-9 Classified Substitute Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the following classified substitute staff appointments:

Nadine Nichols, substitute educational aide, effective November 29, 2011, \$9.05/hr.

Lawrence Kamenek, substitute custodian, effective September 19, 2011 \$9.39/hr.

**C-10 Supplemental Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the following supplemental staff resignations for the 2011-2012 school year:

Julie Bengough	Jr./Sr. Class Co-Advisor	Effective November 14, 2011
Rick Hewit,	Boys Varsity Assistant Basketball Coach	Effective November 12, 2011
Denise Musolf	Middle School Teen Institute	Effective November 20, 2011
Walter Dombroski	LPDC Committee	Effective, October 21, 2011

### C-11 Supplemental Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments:

Girls Gymnastics Varsity Assistant	Arika Hoyt	\$2,267.98
Wrestling Assistant 7/8 grade	Brian Miller	\$2,267.98
Volunteer Wrestling Varsity Assistant	Raymond Jenkins	n/a
Boys JV Basketball Coach	Marty Ryan	\$4,535.96
Girls Basketball Head 8 <sup>th</sup> grade coach	Elizabeth Sadzewicz	\$3,140.28
Girls Basketball Varsity Assistant Volunteer	Gina Fox	n/a
Boys Track Varsity Assistant	Darin Clapp	\$3,838.12
Track Varsity Assistant (Boys & Girls)	David Mackey	\$3,140.28
Volunteer Track Varsity Assistant (Boys & Girls)	William Reedy	n/a
50% Middle School Faculty Manager	Robert Preusser	\$1,831.83
Entry Year Program Mentor	Marty Ryan	\$1,221.22
Entry Year Program Mentor	Pam Waltenbaugh	\$1,221.22
Entry Year Program Mentor	Kim Endsley	\$1,570.14
Outdoor Educator, November 7-9, 2011	Russell King	\$139.57
Outdoor Educator, November 7-9, 2011	Thomas Houghtaling	\$139.57
Outdoor Educator, November 9-11, 2011	Thomas Houghtaling	\$139.57
Outdoor Educator, November 7-9, 2011	Debra Culp	\$139.57
Outdoor Educator, November 9-11, 2011	Robbin Hopkins	\$139.57
Outdoor Educator, November 9-11, 2011	Maureen Lurtz	\$139.57
Outdoor Educator, November 9-11, 2011	Susan Albon	\$139.57
Outdoor Educator, November 9-11, 2011	Erin Cavey	\$139.57
Outdoor Educator, November 9-11, 2011	Bobie Jo Carson	\$139.57
LPDC Committee, effective October 24, 2011	Barb Taylor	\$140.00/month *

\* Stipend paid only for months in which a meeting is held.

### C-12 Supplemental Staff Contract Correction

It is recommended that the Cloverleaf Board of Education approve the supplemental staff contract correction of Randy Pollock , boys basketball head 8<sup>th</sup> Grade coach, **from** \$3,489.20 **to** \$3,140.28.

**Cloverleaf Board of Education approval of items C-1 through C-12 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

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D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Amended Appropriations FY 2012**

It is recommended that the Cloverleaf Board of Education approve the amended appropriations as presented.

**Cloverleaf Board of Education approval of item D-1 through D-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D-3 **Tax Anticipation Note**

It is recommended that the Cloverleaf Board of Education approve a resolution providing for the issuance and sale of current tax revenue notes, series 2011-2012, in an aggregate principal amount not to exceed \$1,300,000.

WHEREAS, this Board has determined, as provided in this Resolution, to borrow money in anticipation of the collection of current ad valorem property tax revenues in and for the fiscal year which will commence on July 1, 2011 (herein called "Fiscal Year 2012") and to issue notes evidencing that borrowing; and

WHEREAS, the Treasurer, as the fiscal officer of this Board, has certified that the maximum maturity of those notes is June 30, 2012;



NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board determines that it is necessary to borrow, pursuant to Section 133.10 of the Revised Code and for the purpose of paying current expenses of the School District in Fiscal Year 2012, an amount not to exceed \$1,300,000 in anticipation of the collection of current property tax revenues in and for Fiscal Year 2012 to be received from all settlements of those taxes for that purpose that are to be received in the remainder of that fiscal year, other than taxes to be received for the payment of debt charges, and to issue the School District's "Current Tax Revenue Notes, Series 2011-2012" (the "Notes"), to evidence that borrowing. This Board further determines that the authorized maximum aggregate principal amount of the Notes does not exceed one-half of the amount that the County Budget Commission estimates this Board will receive from all property taxes that are to be distributed to this Board in Fiscal Year 2012 after issuance of the Notes, other than such taxes to be received for the payment of debt charges, and less all advances; that the estimated amount is supported by the latest Official or Amended Official Certificate of Estimated Resources for Fiscal Year 2012 filed with this Board; and that the total appropriations by the Board from each fund for Fiscal Year 2012 do not exceed, and, on the date of issuance of the Notes, will not exceed, the certified estimated revenue available for expenditure from each fund.

Section 2. The Notes shall be issued in an aggregate principal amount not to exceed \$1,300,000 (with such amount to be determined by the Treasurer in the certificate awarding the Notes referenced in Section 4 hereof (the "Final Terms Certificate")), shall be dated their date of issuance; shall mature on a date selected by the Treasurer in the Final Terms Certificate (but no later than June 30, 2012); shall, if agreed to by the original purchaser, be subject to redemption prior to maturity in whole or in part at the sole discretion of the Board of Education; shall be issued in one denomination representing the entire principal amount and in no case shall any denomination of the Notes be less than \$100,000; and shall bear interest (computed on the basis of a 360-day year consisting of twelve 30-day months) at a rate not exceeding 4.50% per annum (to be determined by the Treasurer in the Final Terms Certificate), payable at maturity.

Prepayment prior to maturity of all or a portion of the Notes shall be made by deposit with the paying agent designated pursuant to Section 3 hereof of the principal amount of the Notes to be prepaid together with interest accrued thereon to the date of prepayment. The Board's right of prepayment shall be exercised by mailing a notice of prepayment, stating the date of prepayment and the name and address of the paying agent, by certified or registered mail to the original purchaser of the Notes not less than seven days prior to the date of that deposit, unless that notice is waived by the original purchaser of the Notes. If moneys for prepayment are on deposit with the paying agent on the specified prepayment date following the giving of that notice (unless the requirement of that notice is waived as stated above), interest on the principal amount prepaid shall cease to accrue on the prepayment date, and upon the request of the Treasurer the original purchaser of the Notes shall arrange for the delivery of the Notes at the designated office of the paying agent for prepayment and surrender and cancellation.

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Section 3. The Notes shall be signed by the President or the Vice-President, and Treasurer, of this Board, provided that one of those signatures may be a facsimile; shall be payable, without deduction for services of the School District's paying agent, at the office of a bank or trust company designated by the Treasurer in the Final Terms Certificate, after determining that the payment at that bank or trust company will not endanger the funds or securities of the School District and that proper procedures and safeguards are available for that purpose; and shall express upon their faces the purpose for which they are issued and that they are issued pursuant to Chapter 133 of the Revised Code, Section 133.10 thereof and this Resolution.

Section 4. The Notes shall be awarded and sold at private sale to the original purchaser identified by the Treasurer in the Final Terms Certificate for not less than the par value of the Notes and in accordance with Sections 1, 2 and 3 of this Resolution. The Treasurer is hereby authorized and directed to make all of the designations and determinations herein authorized and referred to, in a Final Terms Certificate, and to deliver the Notes, when executed, upon payment of the purchase price. The President, Vice-President and Treasurer of this Board, and the Superintendent, as appropriate, are each authorized and directed to sign any transcript certificates, financial statements and other documents and instruments and to take such actions as are necessary or appropriate to consummate the transactions contemplated by this Resolution. In connection with the issuance of the Notes herein authorized, the law firm of Squire, Sanders & Dempsey (US) LLP is hereby retained to act as bond counsel to this Board and School District.

Section 5. The proceeds of the sale of the Notes shall be paid into the General Fund and shall be used only for the purposes for which the current property tax revenues anticipated are levied, collected and appropriated.

Section 6. The levy by this Board of the taxes anticipated by the Notes on all taxable property in this District on the tax list and duplicates for the tax years 2010 and 2011 to be collected by this Board during Fiscal Year 2012, by resolutions previously adopted by this Board pursuant to law, is hereby acknowledged, confirmed and ratified. Those taxes are direct taxes during the fiscal year in which the Notes will be outstanding, and are in an aggregate amount at least sufficient to provide funds to pay the debt service on the Notes at maturity and therefore are not less than the interest and sinking fund tax required by Section 11 of Article XII of the Ohio Constitution. Those taxes have been computed, certified, levied and extended upon the tax list and duplicate for the tax years 2010 and 2011 for collection by the same officers, in the same manner and at the same times that all taxes for general purposes for Fiscal Year 2012 are collected. The proceeds of the taxes anticipated are to be applied to the extent required to the payment of debt service on the Notes at maturity. Pursuant to law and particularly Section 133.10(E) of the Revised Code, the amounts of the proceeds of those taxes required to pay that debt service are appropriated to pay that debt service and other appropriations from those sources shall be limited to the balance available after deducting the amounts required to pay the debt charges and financing costs of the Notes. This Board covenants that it will give effect to that appropriation, to the extent stated above, in resolutions it hereafter adopts appropriating money for expenditure or encumbrance in Fiscal Year 2012.

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Section 7. The Board requests the County Auditor of the County of Medina to draw and issue at the time of each distribution (by advance, settlement or otherwise) to this School District of the proceeds of the taxes anticipated and levied for the purpose of paying current expenses in and for Fiscal Year 2012 (including any payments from the State pursuant to Sections 321.24(F) and 323.15 of the Revised Code) after the date of the Notes, that would otherwise have been paid to the General Fund of this School District, a separate warrant for payment into a separate account of the Bond Retirement Fund of this School District established under Section 8 of this Resolution (the "CTRN Account"), to include that portion of that distribution needed to ensure payment of the debt service on the Notes at maturity, and to draw and issue a separate warrant for payment into the General Fund for the balance of that distribution. The portion of each distribution to be included in a separate warrant for payment into the CTRNs Account shall be the product of the following calculation: the total amount of that distribution multiplied by a fraction the numerator of which is the aggregate amount of the debt service to their stated maturity on the Notes and the denominator of which is the total estimated net amount of the proceeds from the taxes anticipated and levied for the purpose of paying current expenses in Fiscal Year 2012 distributed and to be distributed to this Board between the date of the Notes and their stated maturity date. The portion of the last distribution to be so included in a separate warrant for payment into the CTRNs Account shall be in the amount certified to the County Auditor by the Treasurer of this Board as the amount necessary, after taking into account amounts credited and to be credited to the CTRNs Account, to make timely payment of debt service on the Notes.

Section 8. The Board establishes, and covenants that it will maintain until the debt service on the Notes is paid, the CTRNs Account as a separate account as part of the Bond Retirement Fund. The Treasurer shall credit to that separate account that portion of each distribution to the Board of those anticipated current tax revenues (whether or not that portion is evidenced by or included in a separate warrant), calculated in accordance with Section 7 of this Resolution, needed to ensure payment of the debt service to their stated maturity on the Notes. So long as any portion of the principal of or interest on the Notes is unpaid, the moneys credited to that separate account shall be used and are pledged solely for the purpose of paying that principal and interest. Should accumulated amounts credited to this account produce an amount less than the amount needed to make timely payment of debt service on the Notes, the full amount needed to make up any such deficiency shall be paid by the Treasurer into the Bond Retirement Fund and credited to that separate account from the latest distribution or distributions to the School District of those anticipated current tax revenues received prior to the stated maturity date of the Notes.

Section 9. This Section 9 applies if and to the extent that the interest on the Notes is to be excluded from gross income for federal tax purposes, as shall be determined by the Treasurer in the Final Terms Certificate to be in the best interest of the District. The Board of Education of the Cloverleaf Local School District covenants that it will use, and will restrict the use and investment of, the proceeds of the Notes in such manner and to such extent, if any, as may be necessary so that (a) the Notes will not (i) constitute private activity bonds, arbitrage bonds or hedge bonds under Sections 141, 148 or 149 of the Internal Revenue Code of 1986, as amended (the "Code"), or (ii) be treated other than as bonds to which Section 103(a) of

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the Code applies, and (b) the interest thereon will not be treated as a preference item under Section 57 of the Code. The Treasurer, as the fiscal officer, or any other officer of the Board having responsibility for the issuance of the Notes shall give an appropriate certificate of the Board, for inclusion in the transcript of proceedings for the Notes, setting forth the reasonable expectations of the Board regarding the amount and use of all the proceeds of the Notes, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of interest on the Notes.

This Board covenants that (a) it will take or cause to be taken such actions which may be required of it for the interest on the Notes to be and remain excluded from gross income for federal income tax purposes, (b) that it will not take or authorize to be taken any actions which would adversely affect that exclusion, and (c) that it, or persons acting for it, will, among other acts of compliance, (i) apply the proceeds of the Notes to the governmental purpose of the borrowing, (ii) restrict the yield on investment property, (iii) make timely and adequate rebate payments to the federal government, (iv) maintain books and records and make calculations and reports, and (v) refrain from certain uses of proceeds and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code. The Treasurer and other appropriate officers are hereby authorized and directed to take any and all actions, make calculations and rebate payments, and make or give reports and certifications, as may be appropriate to assure such exclusion of that interest.

The Treasurer, as the fiscal officer, or any other officer of the Board having responsibility for issuance of the Notes is hereby authorized (a) to make or effect any election, selection, designation, choice, consent, approval, or waiver on behalf of the Board with respect to the Notes as the Board is permitted or required to make or give under the federal income tax laws, for the purpose of assuring, enhancing or protecting favorable tax treatment or status of the Notes or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments of penalties, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by the officer, (b) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of the Board, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Notes, and (c) to give one or more appropriate certificates of the Board, for inclusion in the transcript of proceedings for the Notes, setting forth the reasonable expectations of the Board regarding the amount and use of all the proceeds of the Notes, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the Notes.

Section 10. The Treasurer is directed to forward a certified copy of this Resolution to the County Auditor of the County of Medina.

Section 11. It is determined that all acts and conditions necessary to be done or to exist precedent to and in the issuing of the Notes in order to make them legal, valid and binding special obligations of the

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

Cloverleaf Local School District have been performed and exist, or will at the time of delivery of the Notes have been performed and exist, in regular and due form as required by law; and that the amount of indebtedness to be incurred by the issuance of the Notes does not exceed any limitation of indebtedness as fixed by law or the amount of borrowing permitted by Section 133.10 of the Revised Code.

Section 12. It is found and determined that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 13. This Resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item D-3**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-4 Medina County COMPACT Billing Error**

It is recommended that the Cloverleaf Board of Education approve a reimbursement to the Buckeye Local School District \$40,273.73 for services rendered under the COMPACT agreement during the 2010-2011 school year.

**Cloverleaf Board of Education approval of item D-4**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-5 Levy Resolution**

It is recommended that the Cloverleaf Board of Education approve a resolution determining to submit to the electors of the Cloverleaf Local School District the question of an additional tax levy, pursuant to Sections 5705.194 to 5705.197 of the Revised Code.

BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this District, and that it is therefore necessary to levy an additional tax in excess of the ten-mill limitation in order to raise the amount of \$\_\_\_\_\_ each year for \_\_\_\_\_ years for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, there shall be submitted to the electors of this District at an election to be held on March 6, 2012 (or, if this primary election date is changed to another date and no primary election is to be held on March 6, 2012, then such other primary election date), the question of levying an additional tax in excess of the ten-mill limitation for \_\_\_\_\_ years (commencing with a levy on the tax list and duplicate for the year 2012 to be first distributed to the Board in calendar year 2013) in order to raise the amount of \$\_\_\_\_\_ each year for the purpose of providing for the emergency requirements of this District, at the annual tax rate necessary to raise that amount.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the County Auditor of Medina County for certification of the District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains the same throughout the life of the levy as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 4. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item D-5**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Fiscal Emergency Resolution**

It is recommended that the Cloverleaf Board of Education approve the following resolution establishing Cloverleaf's inability to develop a fiscal watch recovery plan as presented.

WHEREAS, the Cloverleaf Local School District has been in State Fiscal Watch since March 30, 2004, AND

WHEREAS, the Cloverleaf Local School District Board of Education has cut \$4,000,000 from its budget in the last three fiscal years, AND

WHEREAS, the Cloverleaf Local School District Board of Education is unable to develop a financial recovery plan that eliminates the projected current year deficit, AND

WHEREAS, the Cloverleaf Local School District may not be able to meet all of its financial obligations for the fiscal year 2012 unless a successful financial recovery plan can be developed and implemented, THEREFORE BE IT

RESOLVED, that the Cloverleaf Local Board of Education requests the Auditor of State place the Cloverleaf Local School District in fiscal emergency, FURTHER BE IT

RESOLVED, that when fiscal emergency is declared, the Cloverleaf Local School District requests the Department of Education request an advance from the School District Solvency Assistance Fund on its behalf.

**Cloverleaf Board of Education approval of item E-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-2 Chatham Elementary School Sale Addendum**

It is recommended that the Cloverleaf Board of Education approve the Second Addendum Agreement of Purchase and Sale of Chatham Elementary School as attached.

**Cloverleaf Board of Education approval of item E-2**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-3 Computer Order for New Elementary School**

It is recommended that the Cloverleaf Board of Education approve the expenditure of up to \$350,000 for purchase of computers, servers and applicable licensing for the new Cloverleaf Elementary School.



**Cloverleaf Board of Education approval of item E-3**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-4 Change order Cloverleaf Elementary School**

It is recommended that the Cloverleaf Board of Education approve the change order on the new Cloverleaf Elementary school in the amount of \$28,654.05 for Terrazzo Moisture Remediation.

**Cloverleaf Board of Education approval of item E-4**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-5 Ski Club Sponsorship**

It is recommended that the Cloverleaf Board of Education reinstate Middle School and High School Ski Club at no cost to the district.

**Cloverleaf Board of Education approval of item E-5**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E-6 **Job Description – 9.02 Cafeteria Lead Helper – All Buildings**

It is recommended that the Cloverleaf Board of Education approve the job description 9.02 Cafeteria Lead Helper – All Buildings as presented.

E-7 **Donations**

It is recommended that the Cloverleaf Board of Education accept the following donation:

From Michael Mental, Olympic size ping pong table to Cloverleaf Local Schools physical education class, valued at \$425.00.

E-8 **Policies – 1<sup>st</sup> Reading**

It is recommended that the Cloverleaf Board of Education approve the 1<sup>st</sup> reading of the following policies:

AC	Nondiscrimination
BCCC	Treasurer’s Contract
CBC	Superintendent’s Contract
GBH	Staff-Student Relations
ING	Animals In The Schools
ING-R	Animals In The Schools
JHH	Notification About Sex Offenders
JM	Staff-Student Relations

**Cloverleaf Board of Education approval of item E-6 through E-8 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**F. UNFINISHED BUSINESS**

**F-1 Construction Update – Mr. Brian Snyder**

**G. NEW BUSINESS**

**G-1 Coke Contract**

**G-2 New Elementary Move – John Gladden**

**H. EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education go into executive session to discuss negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

**I. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

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The Board of Education of the Cloverleaf Local School District met in regular session on November 28, 2011 at 7:00 p.m. at the Westfield Upper Elementary School. Mr. Joseph Doty, Vice President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mr. William Hutson

Mr. Joseph Doty  
Mrs. Jane Rych

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2011-149 APPROVAL OF MINUTES**

Mr. Hutson motioned, seconded by Mr. Berry, to approve the minutes of the October 24, 2011 regular meeting.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mrs. Rych, and Mr. Doty

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

None

## **STUDENT RECOGNITION**

Josh Brown and Matt Vasil were recognized for Scholarship Finals at Norwich University.

### **2011-150 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following personnel items:

#### **1. Medina County Substitute Teacher/Tutor List, 2011-2012 School Year**

Both:

Augustyn	Katherine	Harlett	Jennifer	Raleigh	Briana
Calame	John	McVay	Aaron	Sizemore	Terrie
Dooley	Katie	Nikvinda	Megan	Tesny	Jeremy
Geiger	Kelly	Nutter	Adriel	Vinson	Cynethia

Substitute:

Antonides	Melissa	Donohue	Cheryl	Nielsen	Brittany
Brunello	James	Fox	Gina	Rodriguez	Alexis
Bunner	Tiffany	Frohlich	John	Tecco	Lisa
Crawford	Anne	Hoak	Paulette	Kelly	Erin

#### **2. Administrative Staff Resignation, effective January 9, 2012**

Debra Carroll, Assistant Treasurer

#### **3. Administrative Staff Appointment, effective December 13, 2011**

Joshua Hill, Assistant Treasurer, 3 year, 260/day contract, \$47,500/year

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**4. Classified Staff Contracts**

Second One Year Contracts for the following:

Donna Rose, bus driver, effective August 25, 2011, \$14.10/hr.  
 James Siekbert, bus driver, effective August 25, 2011, \$14.10/hr.  
 Kenneth Wurst, bus driver effective August 25, 2011, \$14.10/hr.  
 Dan Brown, educational aide, effective August 26, 2011, \$10.45/hr.  
 Christy Sullivan, educational aide, effective September 8, 2011, \$10.15/hr.  
 Melissa Henderson, educational aide, eff. September 13, 2011, \$10.15/hr  
 Sue Tomcho, food service helper, effective September 14, 2011, \$12.13  
 Lisa Machar, educational aide, effective October 26, 2011, \$10.45/hr.  
 Joyce Meyer, food service helper, effective October 26, 2011, \$10.59/hr.

**5. Classified Staff Continuing Contract, effective August 26, 2011**

Anita Whitslar \$10.66/hr.

**6. Classified Staff Change in Status, effective November 28, 2011**

Tammy Cooper, to food service lead helper, Westfield Upper Elementary, \$12.31 hr.

**7. Classified Staff Appointment, effective November 18, 2011**

Cheryl Donohue, 3.75 hrs./day educational aide, initial placement High School, \$10.15/hr.

**8. District Classified Substitute Appointment, 2011-2012 school year**

Dan Raber, district maintenance/custodial substitute, \$9.39/hr.

**9. Classified Substitute Staff Appointments**

Nadine Nichols, substitute educational aide, effective November 29, 2011, \$9.05/hr.

Lawrence Kamenek, substitute custodian, effective September 19, 2011 \$9.39/hr.

**10. Supplemental Staff Resignations**

Julie Bengough	Jr./Sr. Class Co-Advisor	Eff. November 14, 2011
Rick Hewit,	Boys Varsity Assistant Basketball Coach	Eff. November 12, 2011
Denise Musolf	Middle School Teen Institute	Eff. November 20, 2011
Walter Dombroski	LPDC Committee	Eff. October 21, 2011

**11. Supplemental Staff Appointments, 2011-2012 School Year**

Girls Gymnastics Varsity Assistant	Arika Hoyt	\$2,267.98
Wrestling Assistant 7/8 grade	Brian Miller	\$2,267.98
Volunteer Wrestling Varsity Assistant	Raymond Jenkins	n/a
Boys JV Basketball Coach	Marty Ryan	\$4,535.96
Girls Basketball Head 8 <sup>th</sup> grade coach	Elizabeth Sadzewicz	\$3,140.28
Girls Basketball Varsity Assistant Volunteer	Gina Fox	n/a
Boys Track Varsity Assistant	Darin Clapp	\$3,838.12
Track Varsity Assistant (Boys & Girls)	David Mackey	\$3,140.28
Volunteer Track Varsity Assistant (Boys & Girls)	William Reedy	n/a
50% Middle School Faculty Manager	Robert Preusser	\$1,831.83
Entry Year Program Mentor	Marty Ryan	\$1,221.22

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Entry Year Program Mentor	Pam Waltenbaugh	\$1,221.22
Entry Year Program Mentor	Kim Endsley	\$1,570.14
Outdoor Educator, November 7-9, 2011	Russell King	\$139.57
Outdoor Educator, November 7-9, 2011	Thomas Houghtaling	\$139.57
Outdoor Educator, November 9-11, 2011	Thomas Houghtaling	\$139.57
Outdoor Educator, November 7-9, 2011	Debra Culp	\$139.57
Outdoor Educator, November 9-11, 2011	Robbin Hopkins	\$139.57
Outdoor Educator, November 9-11, 2011	Maureen Lurtz	\$139.57
Outdoor Educator, November 9-11, 2011	Susan Albon	\$139.57
Outdoor Educator, November 9-11, 2011	Erin Cavey	\$139.57
Outdoor Educator, November 9-11, 2011	Bobie Jo Carson	\$139.57
LPDC Committee, effective October 24, 2011	Barb Taylor	\$140.00/month *

\* Stipend paid only for months in which a meeting is held.

All supplemental contracts contingent upon participation.

**12. Supplemental Staff Contract Correction**

Randy Pollock , boys basketball head 8<sup>th</sup> Grade coach, **from** \$3,489.20 **to** \$3,140.28

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry and Mr. Doty

Nays: None

Motion Carried

**2011-151 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Berry motioned, seconded by Mr. Hutson to approve the following finance items:

**1. Financial Reports**

October 2011 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

**2. Amended Appropriations FY2012**

**Cloverleaf Local Schools  
Fiscal 2012:  
2012 Amended Appropriations (Fund Level)  
(Board Report)**

Fund	October 2011 Amended Appropriations	November 2011 Adjustments	November 2011 Amended Appropriations
001 - General	\$ 23,785,804.77	\$ -	\$ 23,785,804.77
002 - Bond	\$ 20,289.00	\$ -	\$ 20,289.00
003 - PI	\$ 2,247,331.00	\$ -	\$ 2,247,331.00
004 - Construction	\$ 3,509,987.00	\$ -	\$ 3,509,987.00
006 - Food	\$ 1,238,253.62	\$ -	\$ 1,238,253.62
007 - Trust	\$ 49,500.00	\$ -	\$ 49,500.00
009 - Uniform School Supplies	\$ 7,993.00	\$ -	\$ 7,993.00
013 - Recreation	\$ 483,000.00	\$ -	\$ 483,000.00
016 - Emergency Levy	\$ 2,984,112.07	\$ -	\$ 2,984,112.07
018 - Support	\$ 130,200.00	\$ -	\$ 130,200.00
019 - Misc. Grant	\$ 73,836.90	\$ 5,000.00	\$ 78,836.90
071 - Medina Countywide Sales Tax	\$ 1,821,399.00	\$ -	\$ 1,821,399.00
200 - Student Managed	\$ 133,000.00	\$ -	\$ 133,000.00
300 - District Managed	\$ 225,000.00	\$ -	\$ 225,000.00
432 - EMIS	\$ -	\$ -	\$ -

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440 - Entry Year Teacher	\$	-	\$	-	\$	-
451 - Data Com.	\$	10,000.00	\$	-	\$	10,000.00
452 - School Net	\$	-	\$	-	\$	-
459 - Ohio Reads	\$	-	\$	-	\$	-
460 - Summer Interv.	\$	-	\$	-	\$	-
499 - Entry Teacher/5th Qtr	\$	-	\$	-	\$	-
504 - Education Jobs Grant	\$	-	\$	-	\$	-
506 - Race to the Top	\$	69,709.62	\$	-	\$	69,709.62
516 - IDEA B	\$	688,084.96	\$	-	\$	688,084.96
532 - Fiscal Stabilization Fund	\$	-	\$	-	\$	-
533 - Title II-D (FORMER FUND 599)	\$	-	\$	-	\$	-
572 - Title I	\$	472,707.71	\$	-	\$	472,707.71
573 - Title V	\$	-	\$	-	\$	-
584 - Title IV	\$	-	\$	-	\$	-
587 - IDEA Preschool	\$	11,307.57	\$	-	\$	11,307.57
590 - Title IIA	\$	118,090.12	\$	-	\$	118,090.12
	<b>\$</b>	<b>38,079,606.34</b>	<b>\$</b>	<b>5,000.00</b>	<b>\$</b>	<b>38,084,606.34</b>

Roll call as follows:

Ayes: Mr. Berry, Mr. Hutson, Mrs. Rych and Mr. Doty

Nays: None

Motion Carried

## **2011-152 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following finance item:

### **1. Tax Anticipation Note Resolution**

WHEREAS, this Board has determined, as provided in this Resolution, to borrow money in anticipation of the collection of current ad valorem property tax revenues in and for the fiscal year which will commence on July 1, 2011 (herein called "Fiscal Year 2012") and to issue notes evidencing that borrowing; and

WHEREAS, the Treasurer, as the fiscal officer of this Board, has certified that the maximum maturity of those notes is June 30, 2012;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board determines that it is necessary to borrow, pursuant to Section 133.10 of the Revised Code and for the purpose of paying current expenses of the School District in Fiscal Year 2012, an amount not to exceed \$1,300,000 in anticipation of the collection of current property tax revenues in and for Fiscal Year 2012 to be received from all settlements of those taxes for that purpose that are to be received in the remainder of that fiscal year, other than taxes to be received for the payment of debt charges, and to issue the School District's "Current Tax Revenue Notes, Series 2011-2012" (the "Notes"), to evidence that borrowing. This Board further determines that the authorized maximum aggregate principal amount of the Notes does not exceed one-half of the amount that the County Budget Commission estimates this Board will receive from all property taxes that are to be distributed to this Board in Fiscal Year 2012 after issuance of the Notes, other than such taxes to be received for the payment of debt charges, and less all advances; that the estimated amount is supported by the latest Official or Amended Official Certificate of Estimated Resources for Fiscal Year 2012 filed with this Board; and that the total appropriations by the Board from each fund for Fiscal Year 2012 do not exceed, and, on the date of issuance of the Notes, will not exceed, the certified estimated revenue available for expenditure from each fund.

Section 2. The Notes shall be issued in an aggregate principal amount not to exceed \$1,300,000 (with such amount to be determined by the Treasurer in the certificate awarding the Notes referenced in Section 4 hereof (the "Final Terms

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Certificate’’), shall be dated their date of issuance; shall mature on a date selected by the Treasurer in the Final Terms Certificate (but no later than June 30, 2012); shall, if agreed to by the original purchaser, be subject to redemption prior to maturity in whole or in part at the sole discretion of the Board of Education; shall be issued in one denomination representing the entire principal amount and in no case shall any denomination of the Notes be less than \$100,000; and shall bear interest (computed on the basis of a 360-day year consisting of twelve 30-day months) at a rate not exceeding 4.50% per annum (to be determined by the Treasurer in the Final Terms Certificate), payable at maturity.

Prepayment prior to maturity of all or a portion of the Notes shall be made by deposit with the paying agent designated pursuant to Section 3 hereof of the principal amount of the Notes to be prepaid together with interest accrued thereon to the date of prepayment. The Board’s right of prepayment shall be exercised by mailing a notice of prepayment, stating the date of prepayment and the name and address of the paying agent, by certified or registered mail to the original purchaser of the Notes not less than seven days prior to the date of that deposit, unless that notice is waived by the original purchaser of the Notes. If moneys for prepayment are on deposit with the paying agent on the specified prepayment date following the giving of that notice (unless the requirement of that notice is waived as stated above), interest on the principal amount prepaid shall cease to accrue on the prepayment date, and upon the request of the Treasurer the original purchaser of the Notes shall arrange for the delivery of the Notes at the designated office of the paying agent for prepayment and surrender and cancellation.

Section 3. The Notes shall be signed by the President or the Vice-President, and Treasurer, of this Board, provided that one of those signatures may be a facsimile; shall be payable, without deduction for services of the School District’s paying agent, at the office of a bank or trust company designated by the Treasurer in the Final Terms Certificate, after determining that the payment at that bank or trust company will not endanger the funds or securities of the School District and that proper procedures and safeguards are available for that purpose; and shall express upon their faces the purpose for which they are issued and that they are issued pursuant to Chapter 133 of the Revised Code, Section 133.10 thereof and this Resolution.

Section 4. The Notes shall be awarded and sold at private sale to the original purchaser identified by the Treasurer in the Final Terms Certificate for not less than the par value of the Notes and in accordance with Sections 1, 2 and 3 of this Resolution. The Treasurer is hereby authorized and directed to make all of the designations and determinations herein authorized and referred to, in a Final Terms Certificate, and to deliver the Notes, when executed, upon payment of the purchase price. The President, Vice-President and Treasurer of this Board, and the Superintendent, as appropriate, are each authorized and directed to sign any transcript certificates, financial statements and other documents and instruments and to take such actions as are necessary or appropriate to consummate the transactions contemplated by this Resolution. In connection with the issuance of the Notes herein authorized, the law firm of Squire, Sanders & Dempsey (US) LLP is hereby retained to act as bond counsel to this Board and School District.

Section 5. The proceeds of the sale of the Notes shall be paid into the General Fund and shall be used only for the purposes for which the current property tax revenues anticipated are levied, collected and appropriated.

Section 6. The levy by this Board of the taxes anticipated by the Notes on all taxable property in this District on the tax list and duplicates for the tax years 2010 and 2011 to be collected by this Board during Fiscal Year 2012, by resolutions previously adopted by this Board pursuant to law, is hereby acknowledged, confirmed and ratified. Those taxes are direct taxes during the fiscal year in which the Notes will be outstanding, and are in an aggregate amount at least sufficient to provide funds to pay the debt service on the Notes at maturity and therefore are not less than the interest and sinking fund tax required by Section 11 of Article XII of the Ohio Constitution. Those taxes have been computed, certified, levied and extended upon the tax list and duplicate for the tax years 2010 and 2011 for collection by the same officers, in the same manner and at the same times that all taxes for general purposes for Fiscal Year 2012 are collected. The proceeds of the



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taxes anticipated are to be applied to the extent required to the payment of debt service on the Notes at maturity. Pursuant to law and particularly Section 133.10(E) of the Revised Code, the amounts of the proceeds of those taxes required to pay that debt service are appropriated to pay that debt service and other appropriations from those sources shall be limited to the balance available after deducting the amounts required to pay the debt charges and financing costs of the Notes. This Board covenants that it will give effect to that appropriation, to the extent stated above, in resolutions it hereafter adopts appropriating money for expenditure or encumbrance in Fiscal Year 2012.

Section 7. The Board requests the County Auditor of the County of Medina to draw and issue at the time of each distribution (by advance, settlement or otherwise) to this School District of the proceeds of the taxes anticipated and levied for the purpose of paying current expenses in and for Fiscal Year 2012 (including any payments from the State pursuant to Sections 321.24(F) and 323.15 of the Revised Code) after the date of the Notes, that would otherwise have been paid to the General Fund of this School District, a separate warrant for payment into a separate account of the Bond Retirement Fund of this School District established under Section 8 of this Resolution (the "CTRN Account"), to include that portion of that distribution needed to ensure payment of the debt service on the Notes at maturity, and to draw and issue a separate warrant for payment into the General Fund for the balance of that distribution. The portion of each distribution to be included in a separate warrant for payment into the CTRN Account shall be the product of the following calculation: the total amount of that distribution multiplied by a fraction the numerator of which is the aggregate amount of the debt service to their stated maturity on the Notes and the denominator of which is the total estimated net amount of the proceeds from the taxes anticipated and levied for the purpose of paying current expenses in Fiscal Year 2012 distributed and to be distributed to this Board between the date of the Notes and their stated maturity date. The portion of the last distribution to be so included in a separate warrant for payment into the CTRN Account shall be in the amount certified to the County Auditor by the Treasurer of this Board as the amount necessary, after taking into account amounts credited and to be credited to the CTRN Account, to make timely payment of debt service on the Notes.

Section 8. The Board establishes, and covenants that it will maintain until the debt service on the Notes is paid, the CTRN Account as a separate account as part of the Bond Retirement Fund. The Treasurer shall credit to that separate account that portion of each distribution to the Board of those anticipated current tax revenues (whether or not that portion is evidenced by or included in a separate warrant), calculated in accordance with Section 7 of this Resolution, needed to ensure payment of the debt service to their stated maturity on the Notes. So long as any portion of the principal of or interest on the Notes is unpaid, the moneys credited to that separate account shall be used and are pledged solely for the purpose of paying that principal and interest. Should accumulated amounts credited to this account produce an amount less than the amount needed to make timely payment of debt service on the Notes, the full amount needed to make up any such deficiency shall be paid by the Treasurer into the Bond Retirement Fund and credited to that separate account from the latest distribution or distributions to the School District of those anticipated current tax revenues received prior to the stated maturity date of the Notes.

Section 9. This Section 9 applies if and to the extent that the interest on the Notes is to be excluded from gross income for federal tax purposes, as shall be determined by the Treasurer in the Final Terms Certificate to be in the best interest of the District. The Board of Education of the Cloverleaf Local School District covenants that it will use, and will restrict the use and investment of, the proceeds of the Notes in such manner and to such extent, if any, as may be necessary so that (a) the Notes will not (i) constitute private activity bonds, arbitrage bonds or hedge bonds under Sections 141, 148 or 149 of the Internal Revenue Code of 1986, as amended (the "Code"), or (ii) be treated other than as bonds to which Section 103(a) of the Code applies, and (b) the interest thereon will not be treated as a preference item under Section 57 of the Code. The Treasurer, as the fiscal officer, or any other officer of the Board having responsibility for the issuance of the Notes shall give an appropriate certificate of the Board, for inclusion in the transcript of proceedings for the Notes, setting forth the reasonable expectations of the Board

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regarding the amount and use of all the proceeds of the Notes, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of interest on the Notes.

This Board covenants that (a) it will take or cause to be taken such actions which may be required of it for the interest on the Notes to be and remain excluded from gross income for federal income tax purposes, (b) that it will not take or authorize to be taken any actions which would adversely affect that exclusion, and (c) that it, or persons acting for it, will, among other acts of compliance, (i) apply the proceeds of the Notes to the governmental purpose of the borrowing, (ii) restrict the yield on investment property, (iii) make timely and adequate rebate payments to the federal government, (iv) maintain books and records and make calculations and reports, and (v) refrain from certain uses of proceeds and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code. The Treasurer and other appropriate officers are hereby authorized and directed to take any and all actions, make calculations and rebate payments, and make or give reports and certifications, as may be appropriate to assure such exclusion of that interest.

The Treasurer, as the fiscal officer, or any other officer of the Board having responsibility for issuance of the Notes is hereby authorized (a) to make or effect any election, selection, designation, choice, consent, approval, or waiver on behalf of the Board with respect to the Notes as the Board is permitted or required to make or give under the federal income tax laws, for the purpose of assuring, enhancing or protecting favorable tax treatment or status of the Notes or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments of penalties, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by the officer, (b) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of the Board, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Notes, and (c) to give one or more appropriate certificates of the Board, for inclusion in the transcript of proceedings for the Notes, setting forth the reasonable expectations of the Board regarding the amount and use of all the proceeds of the Notes, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the Notes.

Section 10. The Treasurer is directed to forward a certified copy of this Resolution to the County Auditor of the County of Medina.

Section 11. It is determined that all acts and conditions necessary to be done or to exist precedent to and in the issuing of the Notes in order to make them legal, valid and binding special obligations of the Cloverleaf Local School District have been performed and exist, or will at the time of delivery of the Notes have been performed and exist, in regular and due form as required by law; and that the amount of indebtedness to be incurred by the issuance of the Notes does not exceed any limitation of indebtedness as fixed by law or the amount of borrowing permitted by Section 133.10 of the Revised Code.

Section 12. It is found and determined that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 13. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry and Mr. Doty

Nays: None

Motion Carried

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**2011-153 FINANCE**

Upon the recommendation of Treasurer Workman, Mrs. Rych motioned, seconded by Mr. Hutson to approve the following finance item:

**1. County COMPACT Billing Error**

Reimbursement to the Buckeye Local School District \$40,273.73 for services rendered under the COMPACT agreement during the 2009-2010 school year.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Hutson, Mr. Berry and Mr. Doty

Nays: None

Motion Carried

**FINANCE****LEVY RESOLUTION DISCUSSION**

The Finance Committee recommended not to place a levy on the March ballot. The Board discussed this recommendation and no action was taken.

**2011-154 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Hutson to approve the following item:

**1. FISCAL EMERGENCY RESOLUTION**

WHEREAS, the Cloverleaf Local School District has been in State Fiscal watch since March 30, 2004, AND

WHEREAS, the Cloverleaf Local School District Board of Education has cut \$4,000,000 from its budget in the last three fiscal years, AND

WHEREAS, the Cloverleaf Local School District Board of Education is unable to develop a financial recovery plan that eliminates the projected current year deficit, AND

WHEREAS, the Cloverleaf Local School District may not be able to meet all of its financial obligations for the fiscal year 2012 unless a successful financial recovery plan can be developed and implemented, THEREFORE BE IT

RESOLVED, that the Cloverleaf Local Board of Education requests the Auditor of State place the Cloverleaf Local School District in fiscal emergency, FURTHER BE IT

RESOLVED, that when fiscal emergency is declared, the Cloverleaf Local School District requests the Department of Education request an advance from the School District Solvency Assistance Fund on its behalf.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry and Mrs. Rych

Nays: None

Motion Carried

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**2011-155 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Berry to approve the following item:

**1. Chatham Elementary School Sale Addendum**

Second Addendum Agreement of Purchase and Sale of Chatham Elementary School as attached.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty and Mrs. Rych

Nays: None

Motion Carried

**2011-156 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mrs. Rych to approve the following item:

**1. Computer Order for New Elementary School**

Expenditure of up to \$350,000 for purchase of computers, servers and applicable licensing for the new Cloverleaf Elementary School from construction funds

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Hutson and Mr. Doty

Nays: None

Motion Carried

**2011-157 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following item:

**1. Change Order Cloverleaf Elementary School**

Change order on the new Cloverleaf Elementary school in the amount of \$28,654.05 for Terrazzo Moisture Remediation.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry and Mr. Doty

Nays: None

Motion Carried

**2011-158 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Berry to approve the following item:

**1. Ski Club Sponsorship**

Reinstate Middle School and High School Ski Club at no cost to the district

Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry, Mr. Hutson and Mr. Doty

Nays: None

Motion Carried

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**2011-159 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following items:

**1. Job Description – 9.02 Cafeteria Lead Helper – All Buildings**

Job description 9.02 Cafeteria Lead Helper – All Buildings as presented

**2. Donations**

From Michael Mental, Olympic size ping pong table to Cloverleaf Local Schools physical education class, valued at \$425.00

**3. Policies – 1<sup>st</sup> Reading**

AC	Nondiscrimination
BCCC	Treasurer's Contract
CBC	Superintendent's Contract
GBH	Staff-Student Relations
ING	Animals In The Schools
ING-R	Animals In The Schools
JHH	Notification About Sex Offenders
JM	Staff-Student Relations

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry and Mr. Doty

Nays: None

Motion Carried

**UNFINISHED BUSINESS****CONSTRUCTION UPDATE**

Brian Snyder, with The Ruhlin Company, provided an update on the PreK-5 elementary building construction project.

**NEW BUSINESS****COKE CONTRACT**

Superintendent Kubilus reviewed the history of the contract with Coke and his recommendation to not renew the contract.

**NEW ELEMENTARY MOVE**

John Gladden reviewed the plan to move into the new PreK-5 Elementary Building. The Grand Ceremony will be held on January 28, 2011 from 2:00 p.m. to 4:00 p.m. Closing ceremonies will also be held for Westfield, Seville and Lodi Schools.

**2011-160 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mrs. Rych, to enter into executive session to discuss negotiations. In 8:22 p.m./Out 8:50 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry and Mr. Doty

Nays: None

Motion Carried

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**2011-161 ADJOURNMENT**

Mr. Doty motioned, seconded by Mr. Hutson to adjourn the meeting at 8:50 p.m.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry and Mrs. Rych

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

December 12, 2011  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

A-6. **Minutes** of the November 28, 2011 regular session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the November 28, 2011 regular session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**C. PERSONNEL** – Mr. Kubilus

**C-1 Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Both:

Nicole Eby

Lisa Imbrigiotta

Nicole Smith

**C-2 Certified Staff Paid and Unpaid FMLA and Parental Leave**

It is recommended that the Cloverleaf Board of Education approve the certified staff paid and unpaid FMLA and parental leave of absence of Erin Cavey beginning February 13, 2012 through May 30, 2012.



**C-3 Certified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the certified staff change in status of Lauren Bradley **from** tutor - no grades \$26,868.24 **to** tutor - with grades, \$28,017.58 (pro-rated), effective February 29, 2012.

**C-4 Classified Staff Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff substitute appointments:

Mindy Ingle, substitute educational aide, effective December 13, 2011  
Nadine Nichols, substitute educational aide, effective December 13, 2011  
Dana Kulas, substitute secretary, effective November 2, 2011  
Denise Oueslati, substitute secretary, and substitute educational aide, effective September 15, 2011

**C-5 Supplemental Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the supplemental staff resignation of Ulerica (Larry) Drake, boys basketball JV coach for the 2011-2012 school year.

**C-6 Supplemental Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the supplemental staff change in status of Adam Michael from 50% Jr./Sr. Class Advisor to 100% Jr./Sr. Class Advisor for the 2011-2012 school year, \$1,744.60.

**C-7 Supplemental Appointments**

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2011-2012 school year. Note: All supplemental appointments are contingent upon participation.

Boys Basketball Varsity Assistant Coach 50%	Terry King	\$1,919.06
Boys Basketball Varsity Assistant Coach 50%	Mark Jordan	\$1,919.06
Wrestling 7/8 Grade Coach	Tim Werner	\$2,791.36
Girls Basketball Varsity Assistant Volunteer	Adam Michel	n/a
Wrestling Varsity Assistant Volunteer	Paul Kruggel	n/a

**Cloverleaf Board of Education approval of items C-1 through C-7 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

**Cloverleaf Board of Education approval of item D-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **OSBA Membership Renewal** (attachment)

It is recommended that the Cloverleaf Board of Education approve the OSBA Annual Membership renewal and Briefcase Subscription in the amount of \$6,909.00 to be paid out of General Fund, as presented.

E-2 **Policies – 2<sup>nd</sup> Reading**

It is recommended that the Cloverleaf Board of Education approve the 2nd reading of the following policies:

AC	Nondiscrimination
BCCC	Treasurer's Contract
CBC	Superintendent's Contract
GBH	Staff-Student Relations
ING	Animals In The Schools
ING-R	Animals In The Schools
JHH	Notification About Sex Offenders
JM	Staff-Student Relations

E-3 **Reimbursable Bus Repair**

It is recommended that the Cloverleaf Board of Education approve a payment of \$14,909 to Jay-Mac Body & Frame Company from the General Fund. This amount to be reimbursed from the District's insurance company.

E-4 **Paladin Protective Systems**

It is recommended that the Cloverleaf Board of Education approve the fire system monitoring contract with Paladin Protective Systems for \$300/year for the new Cloverleaf Elementary School to be paid from the General Fund, as presented.

E-5 **Rose/Hillyard, Inc.**

It is recommended that the Cloverleaf Board of Education approve \$39,018 for cleaning equipment as attached for the new Cloverleaf Elementary School to be paid from Construction Funds.

**Cloverleaf Board of Education approval of item E-1 through E-5 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. UNFINISHED BUSINESS

F-1 **House Bill 136**

G. NEW BUSINESS

G-1 **Construction Update** – Brian Snyder

G-2 **Cafeteria and Custodial/Maintenance Staffing Re-Structure**  
Bob Hevener, Carrie Beegle & Rusty Kuse

G-3 **Finance Committee Report**

G-4 **January Organizational Meeting and Work Session**

It is recommended that the Cloverleaf Board of Education set the January Organizational Meeting and Work Session at Cloverleaf High School, at 7:00 PM on \_\_\_\_\_.

**Cloverleaf Board of Education approval of item G-4.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

G-5 **President Pro-Tempore**

It is recommended that the Cloverleaf Board of Education appoint \_\_\_\_\_, President Pro-Tempore, for the Organizational Meeting which will be held on \_\_\_\_\_.

**Cloverleaf Board of Education approval of item G-5.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

**H. EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education go into executive session for the purpose of discussing negotiations and the sale of property.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

Time Out: \_\_\_\_\_

**I. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

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The Board of Education of the Cloverleaf Local School District met in regular session on December 12, 2011 at 7:00 p.m. at the Cloverleaf High School Library. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mrs. Jane Rych

Mr. William Hutson  
Mr. Michael Schmidt

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2011-162 APPROVAL OF MINUTES**

Mr. Berry motioned, seconded by Mrs. Rych to approve the minutes of the November 28, 2011 regular session.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Hutson and Mr. Schmidt

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

None

### **2011-163 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Berry to approve the following personnel items:

#### **1. Medina County Substitute Teacher Tutor List, 2011-2012 School Year**

Both:

Nicole Eby

Lisa Imbrigiotta

Nicole Smith

#### **2. Certified Staff Paid & Unpaid FMLA and Parental Leave**

Erin Cavey, certified staff paid and unpaid FMLA and parental leave of absence beginning February 13, 2012 through May 30, 2012

#### **3. Certified Staff Change in Status**

Lauren Bradley **from** tutor - no grades \$26,868.24 **to** tutor - with grades, \$28,017.58 (pro-rated), effective February 29, 2012

#### **4. Classified Staff Substitute Appointments**

Mindy Ingle, substitute educational aide, effective December 13, 2011  
Nadine Nichols, substitute educational aide, effective December 13, 2011  
Dana Kulas, substitute secretary, effective November 2, 2011  
Denise Oueslati, substitute secretary, and substitute educational aide, effective September 15, 2011

#### **5. Supplemental Staff Resignation, 2011-2012 School Year**

Ulerica (Larry) Drake, Boys Basketball JV coach

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**6. Supplemental Staff Change In Status, 2011-2012 School Year**

Adam Michael **from** 50% Jr./Sr. Class Advisor **to** 100% Jr./Sr. Class Advisor, \$1,744.60

**7. Supplemental Appointments, 2011-2012 School Year**

Boys Basketball Varsity Assistant Coach 50%	Terry King	\$1,919.06
Boys Basketball Varsity Assistant Coach 50%	Mark Jordan	\$1,919.06
Wrestling 7/8 Grade Coach	Tim Werner	\$2,791.36
Girls Basketball Varsity Assistant Volunteer	Adam Michel	n/a
Wrestling Varsity Assistant Volunteer	Paul Kruggel	n/a

All supplemental contracts contingent upon participation.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**2011-164 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Berry motioned, seconded by Mr. Hutson to approve the following finance item:

**1. Financial Reports**

November 2011 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

Roll call as follows:

Ayes: Mr. Berry, Mr. Hutson, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT****2011-165 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Berry to approve the following items:

**1. OSBA Membership Renewal**

OSBA Annual Membership renewal and Briefcase Subscription in the amount of \$6,599.00 to be paid out of General Fund, as presented.

**2. Policies – 2<sup>nd</sup> & Final Reading**

AC	Nondiscrimination
BCCC	Treasurer's Contract
CBC	Superintendent's Contract
GBH	Staff-Student Relations
ING	Animals In The Schools
ING-R	Animals In The Schools
JHH	Notification About Sex Offenders
JM	Staff-Student Relations

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**3. Reimbursable Bus Repair**

\$14,909 to Jay-Mac Body & Frame Company from the General Fund. This amount to be reimbursed from the District's insurance company.

**4. Paladin Protective Systems**

Fire system monitoring contract with Paladin Protective Systems for \$300/year for the new Cloverleaf Elementary School to be paid from the General Fund, as presented.

**5. Rose/Hillyard, Inc.**

\$39,018 for cleaning equipment as attached for the new Cloverleaf Elementary School to be paid from Construction Funds.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry, Mr. Hutson and Mr. Schmidt

Nays: None

Motion Carried

**UNFINISHED BUSINESS****2011-166 HB 136 SCHOOL CHOICE**

Superintendent Kubilus and Treasurer Workman reviewed the potential financial impact of HB136. Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Berry to adopt the following resolution in opposition of HB136 School Choice.

**1. House Bill 136 Resolution**

WHEREAS, the Ohio House of Representative is currently considering legislation that would significantly expand the availability of vouchers for students to attend private or parochial schools; and

WHEREAS, this legislation would grant vouchers to any public school student in Ohio to request and be granted a voucher, subject only to a family income standard of \$95,000 or less; and

WHEREAS, such vouchers would be granted without regard to the academic performance of the public school that the student is assigned to attend; and

WHEREAS, the bill provides that students already enrolled in private or parochial schools would be eligible for such vouchers; and

WHEREAS, students receiving vouchers would be able to retain any excess funds in those instances where the cost of tuition is less than the value of the voucher for use in any private school or college in Ohio; and

WHEREAS, the operation of the proposed program would take dollars directly from the already financially beleaguered local public school districts resulting in fewer resources for the education of the remaining students;

NOW THEREFORE BE IT RESOLVED, that the Cloverleaf Local Board of Education does hereby express its opposition to this legislation, HB 136 School Choice; and



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BE IT FURTHER RESOLVED that the Treasurer be directed to spread this resolution upon the minutes of the Board of Education and that copies of the resolution be forwarded to members of the Ohio House of Representatives.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **NEW BUSINESS**

#### **CONSTRUCTION UPDATE**

Brian Snyder, with The Ruhlin Company, provided an update on the PreK-5 elementary building construction project.

#### **CAFETERIA & CUSTODIAL/MAINTENANCE STAFFING RE-STRUCTURE**

Bob Hevener, Carrie Beegle and Rusty Kuse provided an overview of the Cafeteria and Custodial/Maintenance restructuring due to the pending move to new elementary building.

#### **FINANCE COMMITTEE REPORT**

The Finance Committee updated the Board on plans to purchase vending machines due to the upcoming expiration of the Coke contract. The committee also reported that the fiscal emergency meeting with ODE has been postponed and the Fiscal Emergency declaration should occur towards the end of December or beginning of January. The committee recommended that the Superintendent be granted authority to spend up to \$25,000 of Permanent Improvement funds without board approval.

#### **2011-167 PERMANENT IMPROVEMENT - SPENDING AUTHORITY**

Mr. Hutson motioned, seconded by Mrs. Rych, to grant authority to Superintendent Kubilus to spend up to \$25,000 of Permanent Improvement funds without prior board approval.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry and Mr. Schmidt

Nays: None

Motion Carried

#### **2011-168 JANUARY ORGANIZATIONAL MEETING & WORK SESSION**

Mr. Schmidt motioned, seconded by Mr. Berry to set the January Organizational Meeting and Work Session at Cloverleaf High School at 7:00 p.m. on January 9, 2012.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mr. Hutson and Mrs. Rych

Nays: None

Motion Carried

#### **2011-169 PRESIDENT PRO-TEMPORE**

Mr. Schmidt motioned, seconded by Mr. Berry to appoint Mr. William Hutson, President Pro-Tempore, for the Organizational Meeting which will be held on January 9, 2012.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mr. Hutson and Mrs. Rych

Nays: None

Motion Carried

#### **2011-170 EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Berry, to enter into executive session for the purpose of discussing negotiations and the sale of property. In 8:12 p.m./Out 8:53 p.m.

December 12,

11

The sale of property was discussed first. Mr. Schmidt excused himself from the meeting at 8:28 p.m. prior to discussions of negotiations.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry, Mr. Hutson and Mr. Schmidt

Nays: None

Motion Carried

**2011-171 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Berry to adjourn the meeting at 8:53 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry and Mrs. Rych

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-6. **Minutes** of the December 12, 2011 regular session, and the January 9, 2012 organizational session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the December 12, 2011 regular session, and the January 9, 2012 organizational session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

- B-2 **School Board Appreciation Month**

- B-3 **Maxine Clevenger**

- B-4 **Student Recognitions** – Nate Powalie and Danny Scheiman  
Cloverleaf Middle School Geography Bee Winners

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Both:

Emily Ekis	Amanda Fowler	Brooke Rollin
Jason Steidl	Patricia Chrisman	Cynthia Hanlin
Latricia Boesel	Brittany Charek	Brett Montgomery
Joel Shurance		

Substitute:

Matthew Ballard	Robin Gorey	Nannette Lugo
Jane Post	Suzanne Steets	

C-2 **Certified Staff Paid FMLA Leave of Absence**

It is recommended that the Cloverleaf Board of Education approve the certified staff paid FMLA leave of absence of Josh Boggs for 15 days beginning February 14, 2012.

C-3 **Classified Staff Resignation due to Retirement**

It is recommended that the Cloverleaf Board of Education approve the following resignations due to retirement, effective at the end of the day January 17, 2012 for Barbara Storm and Donna Fankhauser.

C-4 **Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments:

Jane Kauf, food service helper, 3 hrs./day, initial placement Middle School, effective January 11, 2012, \$10.28/hr.

Leah Stephens, food service helper, 3 hrs./day, initial placement Elementary School, effective January 13, 2012, \$10.28/hr.

Tiffany Blanton, food service helper, 3 hrs./day, initial placement Elementary School, effective January 13, 2012, \$10.28/hr.

Krista Preusser, food service helper, 3 hrs./day, initial placement High School, effective January 23, 2012, \$10.28/hr.

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

**C-5 Classified Staff Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff substitute appointments effective January 24, 2012:

- Deborah Stephenson, substitute educational aide, \$9.05/hr.
- Wanda Pecek, substitute food service helper, \$9.18/hr.
- Kelly Spratt, substitute food service helper, \$9.18/hr.
- Kessiah Stephens, substitute food service helper, \$9.18/hr.

**C-6 Supplemental Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2011-2012 school year. All supplemental appointments are contingent upon participation.

Girls Track Head 8 <sup>th</sup> Grade Coach	Julie Arndt	\$2,965.82
Girls Track Assistant 8 <sup>th</sup> Grade Coach	Fred Haldiman	\$2,616.90
Boys Track Head 8 <sup>th</sup> Grade Coach	Michael Mental	\$2,616.90
Boys Track Assistant 8 <sup>th</sup> Grade Coach	Scott Murphy	\$2,965.82
Middle School Teen Institute	Maureen Lurtz	\$ 523.38
Wrestling JV Coach	Paul Kruggel	\$3,489.20

**C-7 Building Substitute Appointment**

It is recommended that the Cloverleaf Board of Education approve Zachary Scisciani, Middle School building substitute for the 2011-2012 school year, \$85.00/day.

**Cloverleaf Board of Education approval of items C-1 through C-7 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Approval Purchase Orders**

It is recommended that the Cloverleaf Board of Education approve the following purchase orders:

\$6,286.95 to Ohio Department of Education for commodities purchases  
\$6,719.27 to Gordon Food Services for food service purchases

**Cloverleaf Board of Education approval of item D-1 through D-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Race to the Top**

E-2 **Fiscal Emergency Update**

E-3 **Cloverleaf Elementary School Update**

E-4 **Academic Challenge Activity Account**

It is recommended that the Cloverleaf Board of Education approve the set up of a student activity account for Academic Challenge.

**Cloverleaf Board of Education approval of item E-4.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. UNFINISHED BUSINESS

G. NEW BUSINESS

H. ADJOURNMENT

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_



January 23,

12

The Board of Education of the Cloverleaf Local School District met in regular session on January 23, 2012 at 7:00 p.m. at the Cloverleaf High School. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mrs. Jane Rych

Mr. James Curran  
Mr. William Hutson

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2012-16 APPROVAL OF MINUTES**

Mr. Berry motioned, seconded by Mr. Curran, to approve the minutes of the December 12, 2011 regular meeting and the January 9, 2012 organizational meeting as submitted.

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

None

### **RECOGNITION**

January is Board Member Recognition Month. Mr. Kubilus presented certificates of appreciation to the board members for their service to the district.

Maxine Clevinger was recognized for 30 years of faithful service to the children of Seville in her position as crossing guard.

Nate Powalie and Danny Scheiman were recognized as Cloverleaf Middle School Geography Bee Winners. Nate was first runner up and is in 6<sup>th</sup> grade. Danny was the winner for a second year in a row and is in 7<sup>th</sup> grade.

### **2012-17 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Curran to approve the following personnel items:

#### **1. Medina County Substitute Teacher Tutor List**

##### Both:

Emily Ekis

Amanda Fowler

Brooke Rollin

Jason Steidl

Patricia Chrisman

Cynthia Hanlin

Latricia Boesel

Brittany Charek

Brett Montgomery

Joel Shurance

##### Substitute:

Matthew Ballard

Robin Gorey

Nannette Lugo

Jane Post

Suzanne Steets

#### **2. Certified Staff Paid FMLA Leave of Absence, effective February 14, 2012**

Certified staff paid FMLA leave of absence of Josh Boggs for 15 days

January 23,

12

**3. Classified Staff Resignations due to Retirement, effective end of day January 17, 2012**

Barbara Storm                  Donna Fankhauser

**4. Classified Staff Appointments**

Jane Kauf, food service helper, 3 hrs./day, initial placement Middle School, effective January 11, 2012, \$10.28/hr.

Leah Stephens, food service helper, 3 hrs./day, initial placement Elementary School, effective January 13, 2012, \$10.28/hr.

Tiffany Blanton, food service helper, 3 hrs./day, initial placement Elementary School, effective January 13, 2012, \$10.28/hr.

Krista Preusser, food service helper, 3 hrs./day, initial placement High School, effective January 23, 2012, \$10.28/hr.

**5. Classified Staff Substitute Appointments, effective January 24, 2012**

Deborah Stephenson, substitute educational aide, \$9.05/hr.

Wanda Pecek, substitute food service helper, \$9.18/hr.

Kelly Spratt, substitute food service helper, \$9.18/hr.

Kessiah Stephens, substitute food service helper, \$9.18/hr.

**6. Supplemental Staff Appointments, 2011-2012 school year**

Girls Track Head 8 <sup>th</sup> Grade Coach	Julie Arndt	\$2,965.82
Girls Track Assistant 8 <sup>th</sup> Grade Coach	Fred Haldiman	\$2,616.90
Boys Track Head 8 <sup>th</sup> Grade Coach	Michael Mental	\$2,616.90
Boys Track Assistant 8 <sup>th</sup> Grade Coach	Scott Murphy	\$2,965.82
Middle School Teen Institute	Maureen Lurtz	\$ 523.38
Wrestling JV Coach	Paul Kruggel	\$3,489.20

All supplemental appointments are contingent upon participation.

**7. Building Substitute Appointment, effective January 4, 2012**

Zachary Scisciani, Middle School building substitute, \$85.00/day.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Berry and Mr. Hutson

Nays: None

Motion Carried

**2012-18 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Curran motioned, seconded by Mr. Berry to approve the following finance items:

**1. Financial Reports**

December 2011 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

January 23,

12

**2. Approval Purchase Orders**

\$6,286.95 to Ohio Department of Education for commodities purchases  
\$6,719.27 to Gordon Food Services for food service purchases

Roll call as follows:

Ayes: Mr. Curran, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**SUPERINTENDENT'S REPORT****RACE TO THE TOP**

Superintendent Kubilus reported on Cloverleaf Education Association's withdrawal from Race to the Top. Reasons were provided in a letter from CEA. The CEA president was given an opportunity to speak.

**FISCAL EMERGENCY UPDATE**

Superintendent Kubilus provided an update that fiscal emergency declaration should occur on January 24 or January 26, 2012. The commission will be assembled within 15 days.

**CLOVERLEAF ELEMENTARY SCHOOL UPDATE**

Superintendent Kubilus provided an update on the successful move to the new Cloverleaf Elementary School. The volunteers were thanked for their participation.

**2012-19 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Berry to approve the following item:

**1. Academic Challenge Activity Account**

Set up of a student activity account for Academic Challenge

Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-20 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Berry motioned, seconded by Mr. Curran to approve the following item:

**1. Foreign Language Trip**

Foreign language trip to France in June 2013

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**UNFINISHED BUSINESS**

Mrs. Rych thanked the PTO for the food and beverages provided for the move to the new Cloverleaf Elementary School.

Mr. Berry asked for an update on the Ameresco project. An update will be provided at the next board meeting.

January 23,

12

**NEW BUSINESS**

None

**2012-21 EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mrs. Rych, to enter into executive session for the purpose of discussing the employment of a public employee. In 7:41 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-22 ADJOURN EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mrs. Rych, to adjourn executive session at 7:49 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-23 ADJOURNMENT**

Mr. Berry motioned, seconded by Mrs. Rych to adjourn the meeting at 7:49 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
January 9, 2012

Cloverleaf Elementary School Building Tour  
6:00 P.M.

BOARD OF EDUCATION ORGANIZATIONAL MEETING and WORKSESSION  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. **President pro tempore calls meeting to order**

A-2. **Pledge to Flag**

A-3. **Mission Statement**

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-4 **Oath of Office for new board member** (by treasurer)

A-5 **President Pro Tempore calls on Treasurer to take the roll:**

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-6. **Additions or Deletions to Agenda**

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

**A-7 Nomination and Election of President**

William Hutson, as president pro tempore, calls for nominations for president.

\_\_\_\_\_ placed the name of \_\_\_\_\_  
in nomination. There being no further nominations, \_\_\_\_\_  
moved that the nominations be closed and that the treasurer be instructed  
to cast a unanimous vote for \_\_\_\_\_.  
\_\_\_\_\_ seconded that motion.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_  
MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-8 Nomination and Election of Vice President (RC 3313.14)**

William Hutson, as president pro tempore, calls for nominations for vice-president.

\_\_\_\_\_ placed the name of \_\_\_\_\_  
in nomination. There being no further nominations, \_\_\_\_\_  
moved that the nominations be closed and that the treasurer be instructed  
to cast a unanimous vote for \_\_\_\_\_.  
\_\_\_\_\_ seconded that motion.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_  
MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-9 Treasurer Pro-Tempore**

It is recommended that the Cloverleaf Board of Education choose one of its members as Treasurer Pro-Tempore in case of the Treasurer's absence from a meeting.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-10 Oath of Office for new board officers for 2012 (by treasurer)**

**A-11 Board Representative – Cloverleaf Community Recreation Center**

It is recommended that the Cloverleaf Board of Education choose one of its members as representative of the Cloverleaf Community Recreation Center for 2012.

\_\_\_\_\_ placed the name of \_\_\_\_\_  
in nomination. There being no further nominations, \_\_\_\_\_  
moved that the nominations be closed and that the treasurer be instructed  
to cast a unanimous vote for \_\_\_\_\_.  
\_\_\_\_\_ seconded that motion.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-12 Board Representative – Medina County Career Center**

It is recommended that the Cloverleaf Board of Education choose one of its members representative of the Medina County Career Center January 2012 - December 2014.

\_\_\_\_\_ placed the name of \_\_\_\_\_  
in nomination. There being no further nominations, \_\_\_\_\_  
moved that the nominations be closed and that the treasurer be instructed  
to cast a unanimous vote for \_\_\_\_\_.  
\_\_\_\_\_ seconded that motion.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_  
MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-13 Board Committees**

It is recommended that the Cloverleaf Board of Education appoint the following board committees for 2012:

OSBA Legislative Liaison - \_\_\_\_\_

OSBA Student Achievement Liaison - \_\_\_\_\_

Finance Committee - \_\_\_\_\_

Policy Committee - \_\_\_\_\_

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_  
MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_



A-14 **Adoption of 2012-2013 Alternative Tax Budget Information**  
(attachment)

It is recommended that the Cloverleaf Board of Education adopt the 2012-2013 Alternative Tax Budget Information per attached.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-15 **2011 Fiscal Procedures**

It is recommended that the Cloverleaf Board of Education authorize the treasurer to perform the following functions in order to proceed with prompt transactions of fiscal affairs in 2012;

- Pay bills insofar as they fall due, providing there is money in the appropriations;
- Invest funds when practical in Certificates of Deposit and/or Repurchase Agreements;
- Request advances as often as necessary from the office of the county Auditor;
- Borrow funds when needed, upon the approval of the Board of Education.

A-16 **Public Records Officer**

It is recommended that the Cloverleaf Board of Education designate the treasurer or treasurer designee as the public records officer.

A-17 **Establishment of time and place for regular meetings (ORC 3313.15)**

It is recommended that the Cloverleaf Board of Education establish the following Cloverleaf Board of Education meeting schedule for 2012. All meetings will begin at 7:00 pm unless otherwise advertised. Work sessions will be held at the Cloverleaf High School Library on the second Monday of each month. Regular meetings will be held on the Fourth Monday of each month (except December) at the following locations:

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

<b>2012 Work Session Meeting Schedule</b>		<b>2012 Regular Board Meeting Schedule</b>	
<i><u>Date</u></i>	<i><u>Location</u></i>	<i><u>Date</u></i>	<i><u>Location</u></i>
		January 23	High School Library
February 13	High School Library	February 27	High School Library
March 12	High School Library	March 26	High School Library
April 9	High School Library	April 23	Elementary School
	No meeting scheduled	May 21	Middle School
June 11	High School Library	June 25	High School Library
	No meeting scheduled	July 23	High School Library
August 13	High School Library	August 27	High School Library
September 10	High School Library	September 24	High School Library
October 8	High School Library	October 22	High School Library
November 12	High School Library	November 26	High School Library
	No meeting scheduled	December 10	High School Library

**A-18 Certify Enrollment – Establish Service Fund (ORC 3315.15)**

It is recommended that the Cloverleaf Board of Education accept the enrollment of 2,878 students and authorize the Treasurer to establish a service fund of \$20,000 as stipulated in ORC 3315.15.

**Cloverleaf Board of Education approval of items A-15 through A-18 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

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**B. RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2 **Staff Recognitions – Cloverleaf Food Service Department**

**C. PERSONNEL** – Mr. Kubilus

C-1 **Resolution Implementing a Layoff of Nonteaching Employees**

It is recommended the Cloverleaf Board of Education approve the resolution implementing a layoff of nonteaching employees as presented.

WHEREAS, the Board of Education and the Ohio Association of Public School Employees, Local 371, are parties to a Negotiated Agreement having a term of July 1, 2008, through June 30, 2011; and

WHEREAS, the Negotiated Agreement provides for the Board of Education to implement a reduction in force of the classified employees for reasons including lack of funds; and

WHEREAS, the Board of Education finds that a lack of funds requires a reduction in the classified staff; and

WHEREAS, Local 371 has been given notice of this reduction in force pursuant to the Negotiated Agreement.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Due to lack of funds, the following positions are hereby abolished effective January 17, 2012:

Two Level 2 Elementary Secretaries

Section 2. Based upon the abolishment of positions as set forth in Section 1, the following employees are laid off effective January 17, 2012: Donna Conley and Marilyn Bilek. The Treasurer is directed to give these employees written notice of this action on behalf of the Board of Education.

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Section 3. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

**Cloverleaf Board of Education approval of item C-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-2 Resolution Implementing a Layoff of Nonteaching Employees**

It is recommended the Cloverleaf Board of Education approve the resolution implementing a layoff of nonteaching employees as presented.

WHEREAS, the Board of Education and the Ohio Association of Public School Employees, Local 371, are parties to a Negotiated Agreement having a term of July 1, 2008, through June 30, 2011; and

WHEREAS, the Negotiated Agreement provides for the Board of Education to implement a reduction in force of the classified employees for reasons including lack of funds; and

WHEREAS, the Board of Education finds that a lack of funds requires a reduction in the classified staff; and

WHEREAS, Local 371 has been given notice of this reduction in force pursuant to the Negotiated Agreement.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Due to lack of funds, the following positions are hereby abolished effective January 17, 2012:

Two Level 5 Custodians

Section 2. Based upon the abolishment of positions as set forth in Section 1, the following employees are laid off effective January 17, 2012: Donna Fankhauser

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and Barb Storm. The Treasurer is directed to give these employees written notice of this action on behalf of the Board of Education.

Section 3. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

**Cloverleaf Board of Education approval of item C-2**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-3 Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the following classified staff change in status effective January 17, 2012, contingent upon successfully passing the functional capacity evaluation.

Mary Jo Vargas, **from** elementary food service manager, 8 hrs./day, Lodi, **to** secondary food service manager, 8 hrs./day, Middle School, \$13.20/hr.

Sherry Armstrong, food service helper **from** 5.25 hrs./day Seville Intermediate **to** 5.25 hrs./day, Cloverleaf Elementary, \$12.95/hr.

Bonnie Carter, food service manager **from** 8 hrs./day Lodi **to** 8 hrs./day, Cloverleaf Elementary, \$13.65/hr.

Annette Dudas, food service helper, **from** 3.5 hrs./day, Seville **to** 3.75 hrs./day, Cloverleaf Elementary, \$10.28/hr.

Sheila Lewis, food service helper, **from** 7 hrs./day Westfield Upper Elementary **to** 7 hrs./day Cloverleaf Elementary, \$12.13/hr.

Joyce Meyer, food service helper, **from** 6 hrs./day High School, **to** 3.75 hrs./day Cloverleaf Elementary, \$10.59/hr.

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

Becky Shaw, **from** 6 hrs./day food service helper, Lodi  
**to** 6 hrs./day food service lead helper, High School, \$12.31/hr.

Sally Thress, food service lead helper, **from** 6 hrs./day, Seville  
Intermediate **to** 6 hrs./day, Cloverleaf Elementary, \$13.14/hr.

Scott Crapo, maintenance helper, 8 hrs./day, placement at Cloverleaf  
Elementary, \$18.06/hr.

Herb Napier, custodian, 8 hrs./day, from Lodi/Westfield split to Cloverleaf  
Elementary, \$13.53/hr.

Mike Robertson, custodian, 8 hrs./day **from** Middle School  
**to** Cloverleaf Elementary, \$14.87/hr.

Mark Shiverdecker, head custodian, 8 hrs./day, **from** Lodi Primary **to**  
Cloverleaf Elementary, \$16.91/hr.

#### C-4 **Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the  
following classified staff change in status effective January 17, 2012:

Eileen Antill, food service helper, **from** 6 hrs./day Lodi  
**to** 6 hrs./day High School, \$12.13/hr.

Lily Clifford, food service helper, **from** 5 hrs./day, Middle School  
**to** 3 hrs./day, Middle School, \$11.72/hr.

Tammy Cooper, food service lead helper, **from** 6 hrs./day, Westfield  
Upper Elementary **to** food service helper, 3 hrs./day High School,  
\$12.13/hr.

Pauline Lentz, food service helper, **from** 2 hrs./day Middle School  
**to** 3 hrs./day, Middle School, \$12.13/hr.

Carol Rice, food service helper, **from** 5.5 hrs./day High School  
**to** 3.5 hrs./day Middle School, \$12.13/hr.

Gail Risko, food service helper, **from** 2.5 hrs./day Middle School  
**to** 3 hrs./day Middle School, \$11.00/hr.

Shirley Stout, food service helper, **from** 5 hrs./day High School  
**to** 3 hrs./day, High School, \$12.13/hr.

Sue Tomcho, food service helper, **from** 2.5 hrs./day, High School **to** 3.75 hrs./day, Cloverleaf Elementary, \$12.13/hr.

DeborahWentz, **from** Level II Elementary School Secretary, 8 hrs./day, Seville Intermediate School **to** Level II High School Attendance Secretary, 8 hrs./day, High School, \$14.82/hr.

Kathy Carlton, **from** Level II Elementary School Secretary, 8 hrs./day, Lodi Primary **to** Level II Secretary Transportation Department (Bus Garage), 8 hrs./day, \$15.31/hr.

Michael Kelling, maintenance helper, 8 hrs./day, placement at Cloverleaf Middle School, \$16.14/hr.

Everett Plesz, custodian, 8 hrs./day, **from** High School/Middle School split **to** Cloverleaf Elementary, \$13.29/hr.

Lonnie Ramsier, custodian, 8 hrs./day, **from** Lodi **to** Middle School, \$15.36/hr.

Diana Stark, custodian, 8 hrs./day, **from** Westfield Upper Elementary **to** High School/Middle School split, \$14.38/hr.

Teresa Swindig, custodian, 8 hrs./day **from** Rec Center **to** Middle School, \$14.87/hr.

Elaine Zaremba, **from** head day custodian, 8 hrs./day Seville **to** custodian, 8 hrs./day. Rec Center, \$16.09/hr.

**Cloverleaf Board of Education approval of items C-3 through C-4 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-5 Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the following classified staff change in status effective January 17, 2012:

Mary Curran, food service helper, **from** 6 hrs./day Middle School **to** 3.75 hrs./day High School, \$12.13/hr.

**Cloverleaf Board of Education approval of item C-5**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-6 Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments effective January 10, 2012, contingent upon passing the functional capacity evaluation:

Francine Longsdorf, food service helper, 3.0 hrs./day, initial placement Cloverleaf Elementary, \$10.28/hr.

Sue Few, food service helper, 3.0 hrs./day, initial placement High School, \$ 10.28/hr.

Jennifer Houser, food service helper, 3 hrs./day, initial placement High School, \$10.28/hr.

**C-7 Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments effective January 13, 2012:

Sharon Hall, food service helper, 3.75 hrs./day, initial placement Cloverleaf Elementary School, \$ 10.28/hr.



**C-8 Classified Staff Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the classified staff substitute appointment of Sue Few effective January 10, 2012: substitute educational aide \$9.05/hr. and substitute food service helper \$ 10.28/hr.

**Cloverleaf Board of Education approval of items C-6 through C-8 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D. SUPERINTENDENT'S REPORT** – Mr. Kubilus

**D-1 Paladin Protective Systems**

It is recommended that the Cloverleaf Board of Education approve the elevator system monitoring contract for \$300/year and the security systems contract for \$300/year with Paladin Protective Systems for the new Cloverleaf Elementary School to be paid from the General Fund, as presented.

**E. UNFINISHED BUSINESS**

**E-1 Fiscal Emergency Update**

**F. Executive Session**

It is recommended that the Cloverleaf Board of Education go into executive session for the purpose of discussing negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

Time Out: \_\_\_\_\_

**G. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

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**CLOVERLEAF ELEMENTARY BUILDING TOUR**

The following Board Members and Board Members Elect were present at 6:00 p.m. on January 9, 2012 and toured the new Cloverleaf Elementary Building.

Mr. Christopher Berry	Mr. James Curran (Elect)
Mrs. Jane Rych	Mr. Michael Schmidt (Elect)
Mr. William Hutson	

Following the tour, Board Members reconvened at Cloverleaf High School to begin the organizational meeting and work session.

**ORGANIZATIONAL MEETING & WORK SESSION**

The Board of Education of the Cloverleaf Local School District met for an Organizational Meeting and Work Session on January 9, 2012 at 7:00 p.m. at the Cloverleaf High School.

**PLEDGE OF ALLEGIANCE**

**MISSION STATEMENT**

**OATH OF OFFICE FOR NEW BOARD MEMBERS**

The Treasurer administered the oath of office to the new board members:

I, James Curran and Michael Schmidt, swear that I will support the Constitution of the United States and the Constitution of the State of Ohio, and that I will perform faithfully the duties of my office as a member of the Board of Education of the Cloverleaf Local School District.

\_\_\_\_\_ James Curran

\_\_\_\_\_ Michael Schmidt

Following the swearing in of Board Members James Curran and Michael Schmidt, Mr. William Hutson, President Pro-Tempore, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. James Curran
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. William Hutson	

**2012-1 NOMINATION AND ELECTION OF PRESIDENT**

Mr. Schmidt placed the name of Mr. Hutson in nomination for President. There being no further nominations, Mrs. Rych moved, seconded by Mr. Berry, that nominations be closed and the treasurer be instructed to cast a unanimous vote for Mr. Hutson as President.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-2 NOMINATION AND ELECTION OF VICE-PRESIDENT**

Mrs. Rych placed the name of Mr. Berry in nomination for Vice-President. There being no further nominations, Mrs. Rych moved, seconded by Mr. Schmidt, that nominations

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be closed and the treasurer be instructed to cast a unanimous vote for Mr. Berry as Vice-President.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Curran and Mr. Hutson

Abstain: Mr. Berry

Nays: None

Motion Carried

**2012-3 TREASURER PRO-TEMPORE**

Mr. Berry placed the name of Mrs. Rych in nomination for Treasurer Pro-Tempore. There being no further nominations, Mr. Berry moved, seconded by Mr. Schmidt, that nominations be closed and the treasurer be instructed to cast a unanimous vote for Mrs. Rych as Treasurer Pro-Tempore.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran and Mr. Hutson

Abstain: Mrs. Rych

Nays: None

Motion Carried

**OATH OF OFFICE FOR NEW BOARD OFFICERS**

The Treasurer administered the oath of office to the new board officers:

I, William Hutson and Christopher Berry, (President and Vice-President) solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio, and that I will faithfully and impartially discharge my duties as (President and Vice-President) of the Board of Education of the Cloverleaf Local School District, Medina County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted during my continuance in said office and until my successor is elected and qualified, so help me God.

\_\_\_\_\_ President

\_\_\_\_\_ Vice-President

**2012-4 BOARD REPRESENTATIVE - CLOVERLEAF COMMUNITY RECREATION CENTER**

Mr. Hutson placed the name of Mrs. Rych in nomination as the Cloverleaf Community Recreation Center representative for 2012. There being no further nominations, Mr. Hutson moved, seconded by Mr. Curran, that nominations be closed and the treasurer be instructed to cast a unanimous vote for Mrs. Rych as the Cloverleaf Community Recreation Center representative for 2012.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Curran, Mr. Berry and Mr. Schmidt

Abstain: Mrs. Rych

Nays: None

Motion Carried

**2012-5 BOARD REPRESENTATIVE – MEDINA COUNTY CAREER CENTER**

Mr. Berry placed the name of Mr. Schmidt in nomination as representative of the Medina County Career Center from January 2012 through December 2014. There being no further nominations, Mrs. Rych moved, seconded by Mr. Berry, that nominations be

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closed and the treasurer be instructed to cast a unanimous vote for Mr. Schmidt as Medina County Career Center representative from January 2012 through December 2014.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

#### **2012-6 BOARD COMMITTEES**

Mr. Schmidt motioned, seconded by Mr. Berry to approve board committees for calendar year 2012 as follows:

OSBA Legislative Liaison	Mr. Hutson
OSBA Student Achievement Liaison	Mr. Berry
Finance Committee	Mr. Berry and Mr. Curran
Policy Committee	Mrs. Rych and Mr. Schmidt

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mrs. Rych, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

#### **2012-7 ADOPTION OF 2012-2013 ALTERNATIVE TAX BUDGET**

Mr. Berry motioned, seconded by Mr. Curran to approve the 2012-2013 Alternative Tax Budget as presented.

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran, Mr. Schmidt, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

#### **2012-8**

Mr. Schmidt motioned, seconded by Mr. Berry to approve the following recommendations:

1. **2012 FISCAL PROCEDURES**  
Authorize the treasurer to perform the following functions in order to proceed with prompt transactions of fiscal affairs in 2012;
  - Pay bills insofar as they fall due, providing there is money in the appropriations;
  - Invest funds when practical in Certificates of Deposit and/or Repurchase Agreements;
  - Request advances as often as necessary from the office of the county Auditor;
  - Borrow funds when needed, upon the approval of the Board of Education.
2. **PUBLIC RECORDS OFFICER**  
Designate the treasurer or treasurer designee as the public records officer
3. **BOARD MEETING SCHEDULE**  
All meetings as listed below will begin at 7:00 pm unless otherwise advertised.

<b>2012 Work Session Meeting Schedule</b>		<b>2012 Regular Board Meeting Schedule</b>	
<i>Date</i>	<i>Location</i>	<i>Date</i>	<i>Location</i>
		January 23	High School Library
February 13	High School Library	February 27	High School Library
March 12	High School Library	March 26	High School Library
April 9	High School Library	April 23	Elementary School
	No meeting scheduled	May 21	Middle School
June 11	High School Library	June 25	High School Library
	No meeting scheduled	July 23	High School Library
August 13	High School Library	August 27	High School Library
September 10	High School Library	September 24	High School Library
October 8	High School Library	October 22	High School Library
November 12	High School Library	November 26	High School Library
	No meeting scheduled	December 10	High School Library

**4. ENROLLMENT CERTIFICATION AND SERVICE FUND**

Accept the enrollment of 2,878 students and authorize the Treasurer to establish a service fund of \$20,000 as stipulated in ORC 3315.15.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**RECOGNITION AND PUBLIC PARTICIPATION**

**PUBLIC PARTICIPATION**

None

**STAFF RECOGNITION**

The following department was recognized by the Cloverleaf Board of Education:

Cloverleaf Food Service Department - 2011 Stellar Award for Best Nutrition Practices

**2012-9 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mrs. Rych to approve the following personnel item:

**1. Resolution Implementing a Layoff of Nonteaching Employees**

WHEREAS, the Board of Education and the Ohio Association of Public School Employees, Local 371, are parties to a Negotiated Agreement having a term of July 1, 2008, through June 30, 2011; and

WHEREAS, the Negotiated Agreement provides for the Board of Education to implement a reduction in force of the classified employees for reasons including lack of funds and building reorganization; and

WHEREAS, the Board of Education finds that a lack of funds and building reorganization requires a reduction in the classified staff; and

WHEREAS, Local 371 has been given notice of this reduction in force pursuant to the Negotiated Agreement.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Due to lack of funds and building reorganization, the following positions are hereby abolished effective January 17, 2012:

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Two Level 2 Elementary Secretaries

Section 2. Based upon the abolishment of positions as set forth in Section 1, the following employees are laid off effective January 17, 2012:

Donna Conley and Marilyn Bilek.

The Treasurer is directed to give these employees written notice of this action on behalf of the Board of Education.

Section 3. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

## **2012-10 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Berry to approve the following personnel item:

### **1. Resolution Implementing a Layoff of Nonteaching Employees**

WHEREAS, the Board of Education and the Ohio Association of Public School Employees, Local 371, are parties to a Negotiated Agreement having a term of July 1, 2008, through June 30, 2011; and

WHEREAS, the Negotiated Agreement provides for the Board of Education to implement a reduction in force of the classified employees for reasons including lack of funds and building reorganization; and

WHEREAS, the Board of Education finds that a lack of funds and building reorganization requires a reduction in the classified staff; and

WHEREAS, Local 371 has been given notice of this reduction in force pursuant to the Negotiated Agreement.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Due to lack of funds and building reorganization, the following positions are hereby abolished effective January 17, 2012:

Two Level 5 Custodians

Section 2. Based upon the abolishment of positions as set forth in Section 1, the following employees are laid off effective January 17, 2012: Donna Fankhauser and Barb Storm. The Treasurer is directed to give these employees written notice of this action on behalf of the Board of Education.

Section 3. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

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Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

### **2012-11 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mr. Berry to approve the following items:

#### **1. Classified Staff Change in Status, effective January 17, 2012**

Mary Jo Vargas, **from** elementary food service manager, 8 hrs./day, Lodi, **to** secondary food service manager, 8 hrs./day, Middle School, \$13.20/hr.

Sherry Armstrong, food service helper **from** 5.25 hrs./day Seville Intermediate **to** 5.25 hrs./day, Cloverleaf Elementary, \$12.95/hr.

Bonnie Carter, food service manager **from** 8 hrs./day Lodi **to** 8 hrs./day, Cloverleaf Elementary, \$13.65/hr.

Annette Dudas, food service helper, **from** 3.5 hrs./day, Seville **to** 3.75 hrs./day, Cloverleaf Elementary, \$10.28/hr.

Sheila Lewis, food service helper, **from** 7 hrs./day Westfield Upper Elementary **to** 7 hrs./day Cloverleaf Elementary, \$12.13/hr.

Joyce Meyer, food service helper, **from** 6 hrs./day High School, **to** 3.75 hrs./day Cloverleaf Elementary, \$10.59/hr.

Becky Shaw, **from** 6 hrs./day food service helper, Lodi **to** 6 hrs./day food service lead helper, High School, \$12.31/hr.

Sally Thress, food service lead helper, **from** 6 hrs./day, Seville Intermediate **to** 6 hrs./day, Cloverleaf Elementary, \$13.14/hr.

Scott Crapo, maintenance helper, 8 hrs./day, placement at Cloverleaf Elementary, \$18.06/hr.

Herb Napier, custodian, 8 hrs./day, from Lodi/Westfield split to Cloverleaf Elementary, \$13.53/hr.

Mike Robertson, custodian, 8 hrs./day **from** Middle School **to** Cloverleaf Elementary, \$14.87/hr.

Mark Shiverdecker, head custodian, 8 hrs./day, **from** Lodi Primary **to** Cloverleaf Elementary, \$16.91/hr.

\*Contingent upon successfully passing the functional capacity evaluation.

#### **2. Classified Staff Change in Status, effective January 17, 2012**

Eileen Antill, food service helper, **from** 6 hrs./day Lodi **to** 6 hrs./day High School, \$12.13/hr.

Lily Clifford, food service helper, **from** 5 hrs./day, Middle School **to** 3 hrs./day, Middle School, \$11.72/hr.



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Tammy Cooper, food service lead helper, **from** 6 hrs./day, Westfield Upper Elementary **to** food service helper, 3 hrs./day High School, \$12.13/hr.

Pauline Lentz, food service helper, **from** 2 hrs./day Middle School **to** 3 hrs./day, Middle School, \$12.13/hr.

Carol Rice, food service helper, **from** 5.5 hrs./day High School **to** 3.5 hrs./day Middle School, \$12.13/hr.

Gail Risko, food service helper, **from** 2.5 hrs./day Middle School **to** 3 hrs./day Middle School, \$11.00/hr.

Shirley Stout, food service helper, **from** 5 hrs./day High School **to** 3 hrs./day, High School, \$12.13/hr.

Sue Tomcho, food service helper, **from** 2.5 hrs./day, High School **to** 3.75 hrs./day, Cloverleaf Elementary, \$12.13/hr.

DeborahWentz, **from** Level II Elementary School Secretary, 8 hrs./day, Seville Intermediate School **to** Level II High School Attendance Secretary, 8 hrs./day, High School, \$14.82/hr.

Kathy Carlton, **from** Level II Elementary School Secretary, 8 hrs./day, Lodi Primary **to** Level II Secretary Transportation Department (Bus Garage), 8 hrs./day, \$15.31/hr.

Michael Kelling, maintenance helper, 8 hrs./day, placement at Cloverleaf Middle School, \$16.14/hr.

Everett Plesz, custodian, 8 hrs./day, **from** High School/Middle School split **to** Cloverleaf Elementary, \$13.29/hr.

Lonnie Ramsier, custodian, 8 hrs./day, **from** Lodi **to** Middle School, \$15.36/hr.

Diana Stark, custodian, 8 hrs./day, **from** Westfield Upper Elementary **to** High School/Middle School split, \$14.38/hr.

Teresa Swindig, custodian, 8 hrs./day **from** Rec Center **to** Middle School, \$14.87/hr.

Elaine Zaremba, **from** head day custodian, 8 hrs./day Seville **to** custodian, 8 hrs./day. Rec Center, \$16.09/hr.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: Mr. Curran

Motion Carried

### **2012-12 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mrs. Rych to approve the following item:

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**1. Classified Staff Change in Status, effective January 17, 2012**

Mary Curran, food service helper, **from** 6 hrs./day Middle School to 3.75 hrs./day High School, \$12.13/hr.

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Berry and Mr. Hutson

Abstain: Mr. Curran

Nays: None

Motion Carried

**2012-13 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mrs. Rych to approve the following items:

**1. Classified Staff Appointments, effective January 10, 2012**

Francine Longsdorf, food service helper, 3.0 hrs./day, initial placement Cloverleaf Elementary, \$10.28/hr.

Jennifer Houser, food service helper, 3 hrs./day, initial placement High School, \$10.28/hr.

\*Contingent upon passing the functional capacity evaluation

**2. Classified Staff Appointments, effective January 13, 2012**

Sharon Hall, food service helper, 3.75 hrs./day, initial placement Cloverleaf Elementary School, \$ 10.28/hr.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**2012-14 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Schmidt to approve the following item:

**1. Paladin Protective Systems**

Elevator system monitoring contract for \$300/year and the security systems contract for \$300/year with Paladin Protective Systems for the new Cloverleaf Elementary School to be paid from the General Fund, as presented.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**SUPERINTENDENT'S REPORT****TENTATIVE AGREEMENT WITH OAPSE**

Superintendent Kubilus reported a tentative agreement had been reached with OAPSE which was also ratified by OAPSE. Superintendent Kubilus will not bring the contract before the Board for approval as the Treasurer cannot certify the availability of funds. The contract will go into effect in 30 days by operation of law.

January 9, 12

**UNFINISHED BUSINESS**

**FISCAL EMERGENCY UPDATE**

Superintendent Kubilus updated the Board on the status of Fiscal Emergency. The declaration of Fiscal Emergency should occur the week of January 16, 2012.

**NEW BUSINESS**

None

**2012-15 ADJOURNMENT**

Mr. Schmidt motioned, seconded by Mr. Berry to adjourn the meeting at 8:04 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

February 13, 2012  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

- C. Fiscal Emergency Update
- D. Colt Pack Running Club – Mr. Gucker
- E. House Bill 264 Update – Mr. Kuse
- F. Explorer Program – Mr. Osborne
- G. Post Audit Report – Mrs. Workman
- H. Softball Fundraiser
- I. Board of Education Training
- J. Executive Session – Sale of Property

It is recommended that the Cloverleaf Board of Education go into executive session for the purpose of discussing the sale of property in Seville and Lodi.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

K. ADJOURNMENT

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

February 13,

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The Board of Education of the Cloverleaf Local School District met in special session on February 13, 2012 at 7:00 p.m. at the Cloverleaf High School. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mrs. Jane Rych  
Mr. William Hutson

Mr. James Curran  
Mr. Michael Schmidt

#### **PLEDGE OF ALLEGIANCE**

#### **MISSION STATEMENT**

#### **RECOGNITION AND PUBLIC PARTICIPATION**

None

#### **FISCAL EMERGENCY UPDATE**

Board President Bill Hutson updated the Board on a meeting held that day with Superintendent Kubilus, Treasurer Workman, Paul Marshall, Bob Foss to discuss fiscal emergency. The district was directed to develop a list of possible cuts with the main focus on salaries and benefits. The recovery plan must be submitted by June 6. The Financial Planning and Oversight Commission made it clear that the cuts will ultimately be the commission's decisions, which may not be palatable to the Board. The prior performance audit will be updated and a new staffing analysis will be conducted.

#### **COLT PACK RUNNING CLUB**

Mr. Gucker and Mr. Ryan presented information to create a Colt Pack Running Club. The club will be available at no cost to the district. Superintendent Kubilus reported a formal recommendation would be made at the regular board meeting.

#### **SOFTBALL FUNDRAISER**

John Carmigino presented information on a softball Texas Hold-em fundraiser. He will provide Superintendent Kubilus with a detailed plan for the Board's review.

#### **HOUSE BILL 264 UPDATE**

Mr. Kuse provided an update on the House Bill 264 Project.

#### **EXPLORER PROGRAM**

Mr. Osborn reported on the Explorer Program at the Middle School. The test highlights possible career interests for students.

#### **POST AUDIT REPORT**

Treasurer Workman reported on the 2010-2011 post audit meeting held with Julian & Grube, Inc. The independent accountants did not identify any deficiencies in internal control over financial reporting that they considered to be material weaknesses. A material non-compliance was noted regarding the reevaluation of students qualifying for special education. Treasurer Workman thanked her staff and all other departments in providing information to the auditors.

#### **BOARD OF EDUCATION TRAINING**

Superintendent Kubilus sought input from the Board on a board training to be provided by Will Koran who is the Superintendent for the Medina County Educational Service Center. The Board typically undergoes such training each time a new board member is elected. The training will be scheduled at a work session in March or April.

February 13,

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**SALE OF PROPERTY**

Mr. Hutson reported to the Board that he has a conflict of interest in discussing the sale of Westfield property as he also serves as the Law Director for the Village of Westfield Center. Mr. Hutson reported to the board that he will be filing an affidavit with Treasurer Workman and plans to provide copies to Superintendent Kubilus, board members and possibly the Ohio Ethics Commission. Mr. Hutson stated he will not be participating in any conversations regarding the Westfield property with the school or with Westfield Village. Westfield Village has contracted with another attorney to represent them in such matter.

**2012-24 EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mr. Curran, to enter into executive session for the purpose of discussing the sale of property in Seville and Lodi. In 8:12 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**2012-25 ADJOURN EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Hutson to adjourn executive session at 8:40 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Hutson, Mr. Berry, Mr. Curran and Mr. Schmidt

Nays: None

Motion Carried

**2012-26 ADJOURNMENT**

Mr. Berry motioned, seconded by Mr. Schmidt to adjourn the meeting at 8:41 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer



CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION REGULAR MEETING

February 27, 2012  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

A-6. **Minutes** of the January 23, 2012 regular session, and the February 13, 2012 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the January 23, 2012 regular session, and the February 13, 2012 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

B. RECOGNITION AND PUBLIC PARTICIPATION

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2 **Student Recognitions** – Cloverleaf High School Gymnastics Team

B-3 **Staff Recognition** – Valerie Gregory

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Adams, Stephanie	Brooks, Matthew	Bunch, Samantha
Diezman, Leah	Gillentine, Emily	Goulandis, Katherine
Hutzel, Catherine	Jones, Sarah	Pace, Christine
Petek, Elizabeth	Stafford, Gary	Vandersommers, Julie
Ward, Jodell		

**C-2 Certified Staff Resignation Due to Retirement**

It is recommended that the Cloverleaf Board of Education approve the certified staff resignation due to retirement of Ronald Tisher, effective at the end his contract, June 30, 2012.

**C-3 Classified Staff Resignations**

It is recommended that the Cloverleaf Board of Education approve the following classified staff resignations:

Michele Copley, Middle School educational aide, effective the end of the work day, February 24, 2012

Eileen Antill, High School cook helper, effective the end of the work day February 14, 2012

**C-4 Supplemental Staff Resignation**

It is recommended that the Cloverleaf Board of Education approve the supplemental staff resignation of Erin Cavey, Middle School Team Leader, effective February 7, 2012.

**C-5 Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the classified staff change in status of Tammy Cooper, food service helper, high school from 3 to 6 hrs./day, \$12.13/hr., effective February 28, 2012.

**C-6 Classified Staff Substitute Appointment**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments, effective February 28, 2012:

Sandra Carpenter, substitute bus driver	\$13.21/hr.
Kathleen Newman, substitute educational aide	\$ 9.05/hr.

**C-7 Supplemental Staff Appointment (effective February 7, 2012)**  
 (All supplemental appointments contingent upon participation.)

It is recommended that the Cloverleaf Board of Education approve the supplemental staff appointment of Robbin Hopkins, Middle School Team Leader, \$663.30 (pro-rated), effective February 7, 2012:

**C-8 Supplemental Staff Appointment (2011-2012 School Year)**  
 (All supplemental appointments contingent upon participation.)

Boys Tennis JV Coach	Kevin Braman	\$2,267.98
Outdoor Educator	Janice Bauman	\$ 139.57
Outdoor Educator	Dale Dailey	\$ 139.57
Outdoor Educator	Christine Henn	\$ 139.57
Outdoor Educator	Jessica Hitchcock	\$ 139.57
Outdoor Educator	Eileen McCowan	\$ 139.57
Outdoor Educator	Janice Perry	\$ 139.57
Outdoor Educator	Melissa Perry	\$ 139.57
Outdoor Educator	Amy Serafinchon	\$ 139.57
Outdoor Educator	Joyce Stephenson	\$ 139.57

**C-9 Classified Hours Change of Status**

It is recommended that the Cloverleaf Board of Education approve the revised set hours for bus drivers for the 2011-2012 school year effective February 28, 2012 as presented.

DRIVERS HOURS	2011-2012				REVISED HRS.	Previous Hours
	BUS #	A.M.	MID	P.M.	TOTAL	TOTAL
Barlock, Jackie	18	3.25		3	6.25	6.25
Cooke, Sandy	8	3.5	2	2.5	8	8
Deucore, Amie	15	3.5	2	2.5	8	8
Drollinger, Gary	11	3.75		2.75	6.5	6.5
Feckner, Amanda	44	3.25		2.5	5.75	5.75
Gentile, Donna	17	0		0	0	5.75
Grace, Jennifer	2	3		2.75	5.75	5.75
Haney, Norm	3	3.5		2.5	6	5.75
Deeks, Eric	19	3.25	2	2.75	8	7.5
Kupchick, Marti	7	3.5	2	2.5	8	8
Long, Angie	53	4		4	8	8
Myers, Sherry	22	3.5	2	2.5	8	8
Noernberg, Ellie	40	3	2	2.5	7.5	7.5
Ramey, Sherry	34	3.75		2.5	6.25	6.25
Rine, Pam	5	3.25	2	2.75	8	8
D.Rose	20	3.25		2.75	6	5.5

Shaw, Orrville	41	3		2	5	5
Shirley, Kathy	49	3.5	2	2.5	8	8
Siekbert, James	54	4.25		3.25	7.5	7.5
Sims Stacey	48	3.75		2.75	6.5	6.25
Steppenbacker, Sue	46	3.5		2.5	6	5.5
Stormer, Dee Dee	39	3.75		3.5	7.25	7
Swiat, Linda	38	3.25	2	2.75	8	8
Sykora, Lisa	42	3.5		2.25	5.75	5.75
Syverson, Leona	45	3.75		3	6.75	6.5
Tressler, Erica	16	3.5		2.25	5.75	5.75
Ulmer, Lynn	21	3	2	3	8	8
Wiley, Heather	12	3.5		2.75	6.25	6
Wurst, Ken	55	3.5		2.75	6.25	6
R.Yoss	52	4		4	8	8
<b>VAN DRIVER</b>						
P.Lange	104	3.75		3.25	7	7
<b>COURIER</b>						
Sykes, Dawn	98	6			6	6

**C-10 Classified Hours Change of Status**

It is recommended that the Cloverleaf Board of Education approve the revised set hours for bus drivers for the 2011-2012 school year effective February 1, 2012 as presented.

DRIVERS HOURS	2011-2012			REVISED HRS.	Previous Hours
	Haumesser, Pat	29	3.75	2.75	6.5
Wolff, Don	23	2.75	2.25	5	5.25

**C-11 Supplemental Staff Appointments (2012-2013 School Year)**  
(All supplemental appointments contingent upon participation.)

Dual Cross Country Coach	Garth Gucker	\$4,535.96
Cross Country Assistant Coach	Marty Ryan	\$2,616.90
Girls Varsity Soccer Coach	Jacob Miracle	\$4,187.04
Girls JV Soccer Coach	Judd Peroli	\$2,616.90
Girls Varsity Tennis Coach	Brenda Hewit	\$3,663.66
8 <sup>th</sup> Grade Cheerleader Coach	Leanne Collum	\$2,965.82

**C-12 Summer School Appointments**

It is recommended that the Cloverleaf Board of Education approve the following Summer School appointments:

Summer School Pre-School Principal From Title I funds	Megan Maloney	\$4,200.00
Summer School Secondary Principal Self-funded	Robert Preusser	\$3,700.00

**Cloverleaf Board of Education approval of items C-1 through C-12 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-13 Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the change in status of Mary Curran, food service helper, high school, from 3.75 hrs./day to 6 hrs./day, \$12.13/hr., effective February 28, 2012.

**Cloverleaf Board of Education approval of item C-13**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-14 Summer School Appointments**

It is recommended that the Cloverleaf Board of Education approve the Summer School appointment of Denise Berry, Summer School Elementary Principal, \$4,800.00 from Title I Funds.

**Cloverleaf Board of Education approval of item C-14**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer’s Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer’s Report and approval of checks issued per attached.

D-2 **Amended Appropriations FY 2012**

It is recommended that the Cloverleaf Board of Education approve the amended appropriations as presented.

**Cloverleaf Board of Education approval of items D-1 through D-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D-3 **Records Disposal**

Upon the recommendation of the Districts Records Commission, it is recommended that the Cloverleaf Board of Education approve the Certificates of Records Disposal (RC-3s) and One Time Disposal of Obsolete Records

**Cloverleaf Board of Education approval of item D-3**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Northeast Ohio Network for Educational Technology (NEOnet)  
Internet Service Contract**

It is recommended that the Cloverleaf Board of Education approve the agreement between Northeast Ohio Network for Educational Technology and Cloverleaf Local Schools for internet services as presented to be paid out of General Fund.

E-2 **Northeast Ohio Network for Educational Technology (NEOnet)  
Exchange Hosting Service**

It is recommended that the Cloverleaf Board of Education approve the agreement between Northeast Ohio Network for Educational Technology and Cloverleaf Local Schools for exchange hosting service as presented to be paid out of General Fund.

E-3 **Akron University Post-Secondary Enrollment Options Program  
(PSEOP) Second Addendum for the 2012-2013 School Year**

It is recommended that the Cloverleaf Board of Education approve the Second Addendum to the MOU between The University of Akron for Wayne College and Cloverleaf Local Schools as presented.



**E-4 Ohio School Board Association Agreement**

It is recommended the Cloverleaf Board of Education approve the agreement between Ohio School Board Association and Cloverleaf Local Schools for the Ohio Policy Services policy update service as presented, \$650.00/year paid out of General Fund.

**E-5 American Red Cross Shelter Agreement**

It is recommended that the Cloverleaf Board of Education approve the shelter agreement between the American Red Cross and Cloverleaf Local Schools as presented.

**E-6 C. Martin Trucking Service Agreements**

It is recommended that the Cloverleaf Board of Education approve the service agreements between C. Martin Trucking and Cloverleaf Local Schools for container and trash removal service for a period of 5 years as presented, \$1,553.26 per month to be paid out of General Fund and \$72.39 per month to be paid out of Rec Center Fund.

**E-7 Donations**

It is recommended that the Cloverleaf Board of Education approve the donation of \$200.00 from Mr. Herbert Graybill, to be used for the Class of 2012 (third grade) Christmas Pizza Party.

**E-8 Policies – 1<sup>st</sup> Reading**

It is recommended that the Cloverleaf Board of Education approve the first reading of the following policies:

- DI Fiscal Accounting and Reporting
- GBA Equal Opportunity Employment
- GBE Staff Health and Safety
- GBL Personnel Records

**E-9 Out of State and/or Overnight Trips**

It is recommended that the Cloverleaf Board of Education approve the following out of state and/or overnight trips as presented:

High School Robotics Club to Central Ohio Qualifier,  
January 27-28, 2012, Columbus, Ohio

High School Robotics Club to Pennsylvania Qualifier  
February 10-11, 2012, Robert Morris University, Pennsylvania

High School Robotics Club to State Tournament,  
February 17-18, 2012, Cincinnati, Ohio

High School Robotics Club to Pennsylvania State Tournament  
February 24-25, 2012, Penn Tech College, Pennsylvania

High School Varsity Gymnastics Team to Districts  
February 24-25, 2012, Painesville, Ohio

High School Academic Challenge Team to Washington DC  
May 30 – June 2, 2012

5<sup>th</sup> Grade Outdoor Education to Camp Nuhop, March 19-21, 2012

5<sup>th</sup> Grade Outdoor Education to Camp Nuhop, March 21-23, 2012

**Cloverleaf Board of Education approval of items E-1 through E-9 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**F. UNFINISHED BUSINESS**

**F-1 Softball Fundraiser**

**F-2 Fiscal Emergency**

**G. NEW BUSINESS**

**G-1 Foreign Exchange Students**

**H. EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education go into executive session for the following reasons:

1. Employment of a Public Employee

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

I. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

February 27,

12

The Board of Education of the Cloverleaf Local School District met in regular session on February 27, 2012 at 7:00 p.m. at the Cloverleaf High School. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. James Curran
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. William Hutson	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

## **MOMENT OF SILENCE**

Board Members observed a moment of silence in memory of the victims of the shooting at Chardon High school.

## **2012-27 APPROVAL OF MINUTES**

Mr. Berry motioned, seconded by Mr. Curran, to approve the minutes of the January 23, 2012 regular meeting and the February 13, 2012 special session meeting as submitted.

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

None

### **STUDENT RECOGNITION**

The gymnastics team and Coach Wendy Armstrong were recognized for their outstanding undefeated season. In the All-Around, Colts earning First-Team spots were Maddie Brandt, Hanna Kotlarek and Ashley Rose. Second-Team honors went to Cassie Grabowski and Honorable Mention to Robyn Tresch.

### **STAFF RECOGNITION**

Valery Gregory was recognized for creating a universal receipt reporting spreadsheet, on her own time, to be used by building secretaries and other departments.

## **2012-28 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mrs. Rych to approve the following personnel items:

### **1. Medina County Substitute Teacher Tutor List**

Adams, Stephanie	Brooks, Matthew	Bunch, Samantha
Diezman, Leah	Gillentine, Emily	Goulandis, Katherine
Hutzel, Catherine	Jones, Sarah	Pace, Christine
Petek, Elizabeth	Stafford, Gary	Vandersommers, Julie
Ward, Jodell		

### **2. Administrative Certified Staff Resignation Due to Retirement, effective June 30, 2012**

Ronald Tisher

February 27,

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**3. Classified Staff Resignations**

Michele Copley, Middle School educational aide, effective the end of the work day, February 24, 2012

Eileen Antill, High School cook helper, effective the end of the work day February 14, 2012

**4. Supplemental Staff Resignation, effective February 7, 2012**

Erin Cavey, Middle School Team Leader

**5. Classified Staff Change in Status**

Tammy Cooper, food service helper, high school from 3 to 6 hrs./day, \$12.13/hr., effective February 28, 2012

**6. Classified Staff Substitute Appointments, effective February 28, 2012**

Sandra Carpenter, substitute bus driver \$13.21/hr.  
Kathleen Newman, substitute educational aide \$ 9.05/hr.

**7. Supplemental Staff Appointment, effective February 7, 2012**

Robbin Hopkins, Middle School Team Leader, \$663.30 (pro-rated)

**8. Supplemental Staff Appointments, effective 2011-2012 School Year**

Boys Tennis JV Coach	Kevin Braman	\$2,267.98
Outdoor Educator	Janice Bauman	\$ 139.57
Outdoor Educator	Dale Dailey	\$ 139.57
Outdoor Educator	Christine Henn	\$ 139.57
Outdoor Educator	Jessica Hitchcock	\$ 139.57
Outdoor Educator	Eileen McCowan	\$ 139.57
Outdoor Educator	Janice Perry	\$ 139.57
Outdoor Educator	Melissa Perry	\$ 139.57
Outdoor Educator	Amy Serafinchon	\$ 139.57
Outdoor Educator	Joyce Stephenson	\$ 139.57

All supplemental appointments are contingent upon participation.

**9. Classified Hours Change of Status, effective February 28, 2012**

DRIVERS HOURS	2011-2012				REVISED HRS.	Previous Hours
	BUS #	A.M.	MID	P.M.	TOTAL	TOTAL
Barlock, Jackie	18	3.25		3	6.25	6.25
Cooke, Sandy	8	3.5	2	2.5	8	8
Deucore, Amie	15	3.5	2	2.5	8	8
Drollinger, Gary	11	3.75		2.75	6.5	6.5
Feckner, Amanda	44	3.25		2.5	5.75	5.75
Gentile, Donna	17	0		0	0	5.75
Grace, Jennifer	2	3		2.75	5.75	5.75
Haney, Norm	3	3.5		2.5	6	5.75
Deeks, Eric	19	3.25	2	2.75	8	7.5
Kupchick, Marti	7	3.5	2	2.5	8	8
Long, Angie	53	4		4	8	8

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Myers, Sherry	22	3.5	2	2.5	8	8
Noernberg, Ellie	40	3	2	2.5	7.5	7.5
Ramey, Sherry	34	3.75		2.5	6.25	6.25
Rine, Pam	5	3.25	2	2.75	8	8
D.Rose	20	3.25		2.75	6	5.5
Shaw, Orrville	41	3		2	5	5
Shirley, Kathy	49	3.5	2	2.5	8	8
Siekbert, James	54	4.25		3.25	7.5	7.5
Sims Stacey	48	3.75		2.75	6.5	6.25
Steppenbacker, Sue	46	3.5		2.5	6	5.5
Stormer, Dee Dee	39	3.75		3.5	7.25	7
Swiat, Linda	38	3.25	2	2.75	8	8
Sykora, Lisa	42	3.5		2.25	5.75	5.75
Syverson, Leona	45	3.75		3	6.75	6.5
Tressler, Erica	16	3.5		2.25	5.75	5.75
Ulmer, Lynn	21	3	2	3	8	8
Wiley, Heather	12	3.5		2.75	6.25	6
Wurst, Ken	55	3.5		2.75	6.25	6
R.Yoss	52	4		4	8	8
<b>VAN DRIVER</b>						
P.Lange	104	3.75		3.25	7	7
<b>COURIER</b>						
Sykes, Dawn	98	6			6	6

**10. Classified Hours Change of Status, effective February 1, 2012**

<b>DRIVERS HOURS</b>	<b>2011-2012</b>			<b>REVISED HRS.</b>	<b>Previous Hours</b>
Haumesser, Pat	29	3.75	2.75	6.5	6.75
Wolff, Don	23	2.75	2.25	5	5.25

**11. Supplemental Staff Appointments, 2012-2013 School Year**

Dual Cross Country Coach	Garth Gucker	\$4,535.96
Cross Country Assistant Coach	Marty Ryan	\$2,616.90
Girls Varsity Soccer Coach	Jacob Miracle	\$4,187.04
Girls JV Soccer Coach	Judd Peroli	\$2,616.90
Girls Varsity Tennis Coach	Brenda Hewit	\$3,663.66
8 <sup>th</sup> Grade Cheerleader Coach	Leanne Collum	\$2,965.82

All supplemental appointments are contingent upon participation.

**12. Summer School Appointments**

Summer School Pre-School Principal \$4,200.00, From Title I funds	Megan Maloney
Summer School Secondary Principal \$3,700.00, Self-funded	Robert Preusser

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

February 27,

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**2012-29 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mrs. Rych to approve the following personnel item:

**1. Classified Staff Change in Status, effective February 28, 2012**

Mary Curran, food service helper, high school, from 3.75 hrs./day to 6 hrs./day, \$12.13/hr.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Schmidt and Mr. Hutson

Abstain: Mr. Curran

Nays: None

Motion Carried

**2012-30 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mr. Curran to approve the following personnel item:

**1. Summer School Appointment**

Denise Berry, Summer School Elementary Principal, \$4,800.00 from Title I Funds

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Abstain: Mr. Berry

Nays: None

Motion Carried

**2012-31 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Curran to approve the following personnel item:

**1. Certified Staff Resignation Due to Retirement, effective June 1, 2012**

Wendy Armstrong

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**2012-32 FINANCE**

Upon the recommendation of Treasurer Workman, Mrs. Rych motioned, seconded by Mr. Curran to approve the following finance items:

**1. Financial Reports**

January 2012 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.



February 27,

12

**2. Amended Appropriations FY 2012**

**Cloverleaf Local Schools  
Fiscal 2012:  
2012 Amended Appropriations (Fund Level)  
(Board Report)**

Fund	November 2011 Amended Appropriations	February 2012 Adjustments	February 2012 Amended Appropriations
001 - General	\$23,785,804.77	\$ 117,369.00	\$23,903,173.77
002 - Bond	\$ 20,289.00	\$ 1,003,000.00	\$ 1,023,289.00
003 - PI	\$ 2,247,331.00	\$ -	\$ 2,247,331.00
004 - Construction	\$ 3,509,987.00	\$ -	\$ 3,509,987.00
006 - Food	\$ 1,238,253.62	\$ -	\$ 1,238,253.62
007 - Trust	\$ 49,500.00	\$ -	\$ 49,500.00
009 - Uniform School Supplies	\$ 7,993.00	\$ -	\$ 7,993.00
013 - Recreation	\$ 483,000.00	\$ -	\$ 483,000.00
016 - Emergency Levy	\$ 2,984,112.07	\$ -	\$ 2,984,112.07
018 - Support	\$ 130,200.00	\$ -	\$ 130,200.00
019 - Misc. Grant	\$ 78,836.90	\$ -	\$ 78,836.90
071 - Medina Countywide Sales Tax	\$ 1,821,399.00	\$ -	\$ 1,821,399.00
200 - Student Managed	\$ 133,000.00	\$ -	\$ 133,000.00
300 - District Managed	\$ 225,000.00	\$ -	\$ 225,000.00
432 - EMIS	\$ -	\$ -	\$ -
440 - Entry Year Teacher	\$ -	\$ -	\$ -
451 - Data Com.	\$ 10,000.00	\$ -	\$ 10,000.00
452 - School Net	\$ -	\$ -	\$ -
459 - Ohio Reads	\$ -	\$ -	\$ -
460 - Summer Interv.	\$ -	\$ -	\$ -
499 - Entry Teacher/5th Qtr	\$ -	\$ -	\$ -
504 - Education Jobs Grant	\$ -	\$ 13,451.40	\$ 13,451.40
506 - Race to the Top	\$ 69,709.62	\$ -	\$ 69,709.62
516 - IDEA B	\$ 688,084.96	\$ -	\$ 688,084.96
532 - Fiscal Stabilization Fund	\$ -	\$ -	\$ -
533 - Title II-D (FORMER FUND 599)	\$ -	\$ 2,684.26	\$ 2,684.26
572 - Title I	\$ 472,707.71	\$ (3,564.54)	\$ 469,143.17
573 - Title V	\$ -	\$ -	\$ -
584 - Title IV	\$ -	\$ -	\$ -
587 - IDEA Preschool	\$ 11,307.57	\$ -	\$ 11,307.57
590 - Title IIA	\$ 118,090.12	\$ (3,214.26)	\$ 114,875.86
	<b>\$38,084,606.34</b>	<b>\$ 1,129,725.86</b>	<b>\$39,214,332.20</b>

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Berry, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**2012-33 FINANCE**

Upon the recommendation of the District's Records Commission, Mr. Schmidt motioned, seconded by Mrs. Rych to approve the following finance item:

**1. Records Disposal**

Certificates of Records Disposal (RC-3s) and One Time Disposal of Obsolete  
Records (RC-1s)

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Berry, Mr. Curran and Mr. Hutson

February 27,

12

Nays: None  
Motion Carried

**SUPERINTENDENT'S REPORT**

**2012-34 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Curran motioned, seconded by Mr. Schmidt to approve the following items:

**1. Northeast Ohio Network for Educational Technology (NEOnet) Internet Service Contract**

Agreement between Northeast Ohio Network for Educational Technology and Cloverleaf Local Schools for internet services as presented to be paid out of General Fund

**2. Northeast Ohio Network for Educational Technology (NEOnet) Exchange Hosting Service**

Agreement between Northeast Ohio Network for Educational Technology and Cloverleaf Local Schools for exchange hosting service as presented to be paid out of General Fund

**3. Akron University Post-Secondary Enrollment Options Program (PSEOP) Second Addendum for the 2012-2013 School Year**

Second Addendum to the MOU between The University of Akron for Wayne College and Cloverleaf Local Schools as presented

**4. Ohio School Board Association Agreement**

Agreement between Ohio School Board Association and Cloverleaf Local Schools for the Ohio Policy Services policy update service as presented, \$650.00/year paid out of General Fund

**5. American Red Cross Shelter Agreement**

Shelter agreement between the American Red Cross and Cloverleaf Local Schools as presented

**6. C. Martin Trucking Service Agreements**

Service agreements between C. Martin Trucking and Cloverleaf Local Schools for container and trash removal service for a period of 5 years as presented, \$1,553.26 per month to be paid out of General Fund and \$72.39 per month to be paid out of Rec Center Fund

**7. Donations**

Donation of \$200.00 from Mr. Herbert Graybill, to be used for the Class of 2021 (third grade) Christmas Pizza Party

**8. Policies – 1<sup>st</sup> Reading**

DI	Fiscal Accounting and Reporting
GBA	Equal Opportunity Employment
GBE	Staff Health and Safety
GBL	Personnel Records

February 27,

12

**9. Out of State and/or Overnight Trips**

High School Robotics Club to Central Ohio Qualifier,  
January 27-28, 2012, Columbus, Ohio

High School Robotics Club to Pennsylvania Qualifier  
February 10-11, 2012, Robert Morris University, Pennsylvania

High School Robotics Club to State Tournament,  
February 17-18, 2012, Cincinnati, Ohio

High School Robotics Club to Pennsylvania State Tournament  
February 24-25, 2012, Penn Tech College, Pennsylvania

High School Varsity Gymnastics Team to Districts  
February 24-25, 2012, Painesville, Ohio

High School Academic Challenge Team to Washington DC  
May 30 – June 2, 2012

5<sup>th</sup> Grade Outdoor Education to Camp Nuhop, March 19-21, 2012

5<sup>th</sup> Grade Outdoor Education to Camp Nuhop, March 21-23, 2012

Roll call as follows:

Ayes: Mr. Curran, Mr. Schmidt, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**UNFINISHED BUSINESS****SOFTBALL FUNDRAISER**

Superintendent Kubilus provided an update on the Softball Fundraiser Texas Hold-em Tournament. After researching various issues, legal was consulted. The first tournament is scheduled for Saturday, March 3, 2012.

**FISCAL EMERGENCY UPDATE**

Superintendent Kubilus provided an update on the Commission's approval process of financial related items. Mr. Foss, Ohio Department of Education, will review the board minutes and will make the decision as to which items require the approval of the Commission. The District will be providing information for the recovery plan but it will ultimately be the Commission's plan. A performance audit and staffing analysis will be conducted. The State Auditor's team will be presenting the FY12 forecast at the March 12, 2012 Commission's meeting. All Board Members will be present.

**NEW BUSINESS****FOREIGN EXCHANGE STUDENTS**

Superintendent Kubilus sought input from the Board on whether to continue participating in the Foreign Exchange Student Program. It was determined to continue the program with reducing the number of students from 1-3 per year to 1-2 students per year.

**GRADUATION FLOOR COVERING**

Superintendent Kubilus presented information on purchasing different floor covering for the graduation ceremony at the Rec Center. Board Members recommended proceeding with the project with an estimated cost to the District of \$8,780.00, to be paid from Permanent Improvement funds. The replacement floor will save the District money expended in labor and materials in the set-up and tear-down for graduation.

February 27,

12

**2012-35 EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Schmidt, to enter into executive session with Ron Tisher and Craig Walkup, for the purpose of discussing the employment of a public employee with potential action. In 8:31 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-36 ADJOURN EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Schmidt to adjourn executive session at 9:03 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-37 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Curran motioned, seconded by Mrs. Rych to approve the following personnel item:

**1. Supplemental Staff Appointments, 2012-2013 School Year**

Bob Lake    Head High School Football Varsity Coach    \$ 6,629.48

All supplemental appointments are contingent upon participation.

Roll call as follows:

Ayes: Mr. Curran, Mrs. Rych, Mr. Berry, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**2012-38 ADJOURNMENT**

Mr. Berry motioned, seconded by Mr. Schmidt to adjourn the meeting at 9:04 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION SPECIAL MEETING

March 12, 2012  
Cloverleaf Rec Center  
11:00 AM.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

B. **Auditor of State FY12 Forecast Presentation**

C. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

March 12, 2012  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**C. NEW BUSINESS**

C-1 Medina County Schools' Educational Service Center Contract – Mr. Will Koran

C-2 School Security

**D UNFINISHED BUSINESS**

D-1 Fiscal Emergency

**E. EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education go into executive session for the purpose of discussing negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

F. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_



March 12, 2012

The Board of Education of the Cloverleaf Local School District met in special session on March 12, 2012 at 11:00 a.m. at the Cloverleaf Recreation Center. Meeting was held in conjunction with the Financial Planning and Supervision Commission. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. William Hutson  
Mrs. Jane Rych

Mr. James Curran  
Mr. Michael Schmidt

**AUDITOR OF STATE FY2012 FORECAST PRESENTATION**

The Auditor of the State Representatives presented the FY2012 forecast. The Board signed a letter to acknowledge the Auditor of the States representations of the financials.

Mr. Berry entered room at 11:11am

**2012-39 ADJOURNMENT**

Mrs. Rych motioned, seconded by Mr. Schmidt to adjourn the meeting at 11:25 a.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Berry, Mr. Curran, and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

March 12, 2012

The Board of Education of the Cloverleaf Local School District met in special session on March 12, 2012 at 7:00 p.m. at the Cloverleaf High School. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. William Hutson  
Mrs. Jane Rych

Mr. James Curran  
Mr. Michael Schmidt

**PLEDGE OF ALLEGIANCE****MISSION STATEMENT****RECOGNITION AND PUBLIC PARTICIPATION**

John Carmagino thanked the Board for allowing the Texas hold-em tournament fundraiser at the Rec Center.

**NEW BUSINESS****MEDINA COUNTY SCHOOLS' EDUCATIONAL SERVICE CENTER****CONTRACT**

Mr. Will Koran, Medina County ESC Superintendent, reviewed the contract agreement between Medina County School's Educational Service Center and Cloverleaf Local Schools for the 2012-2013 school year.

**SCHOOL SECURITY**

Superintendent Kubilus provided an update on the internal overview of lockdown procedures with Deputy Pries as well as possible security upgrades throughout the district.

**WESTFIELD FIRE DEPARTMENT PRE-PROM PROGRAM**

Mrs. Rych informed the Board that the Westfield Fire Department offered to conduct a Pre-Prom program. Superintendent Kubilus will follow up with the High School Principal.

**UNFINISHED BUSINESS****FISCAL EMERGENCY UPDATE**

Treasurer Workman reviewed the Auditor of States FY2012 forecast in comparison to the District's forecast for FY2012 and the changes to the subsequent fiscal years. Superintendent Kubilus provided an update on the recovery plan timeline. Superintendent Kubilus, Treasurer Workman, and Bill Hutson will meet with the Commission Chair and Commission Secretary on March 29<sup>th</sup> before the Financial Planning and Supervision Commission meeting.

**2012-40 EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mr. Curran to enter into executive session for the purpose of discussing negotiations. In 8:30 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mrs. Rych, and Mr. Hutson

Nays: None

Motion Carried

**2012-41 ADJOURN EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mr. Curran to adjourn executive session at 9:21 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mrs. Rych, and Mr. Hutson

Nays: None

Motion Carried

March 12, 2012

**2012-42      ADJOURNMENT**

Mr. Curran motioned, seconded by Mr. Schmidt to adjourn the meeting at 9:21 p.m.

Roll call as follows:

Ayes: Mr. Curran, Mr. Schmidt, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

March 26, 2012  
Cloverleaf High School Library  
7:00 P.M.

ADDENDUM

C. **PERSONNEL** – Mr. Kubilus

C-3 **Certified Staff Continuing Contracts – Additions**

It is recommended that the Cloverleaf Board of Education approve the following certified staff continuing contracts, effective March 27, 2012:

Michael Bell                      Shannon Hart

C-7 **Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments contingent upon successfully passing the FCE, BCI and FBI background checks:

Joshua Sadzewicz, Maintenance, High School, 8 hrs./day, \$13.68/hr., effective April 16, 2012.

Sean Havalotti, Head Custodian, Middle School, 8 hrs./day, \$14.25/hr, effective April 16, 2012.

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

March 26, 2012  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-6. **Minutes** of the February 27, 2012 regular session, the March 12, 2012 (11:00 AM) special session and March 12, 2012 (7:00 PM) special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the February 27, 2012 regular session, the March 12, 2012 (11:00 AM) special session and March 12, 2012 (7:00 PM) special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2 **Student Recognition - High School Robotics Club**

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Both

Stacy Farrenholz  
Lisa Sharnsky

Ellen Goodworth  
Mark Zajackowski

Michele Phelps

**C-2 Certified Staff Resignation due to Retirement**

It is recommended that the Cloverleaf Board of Education approve the certified staff resignation due to retirement of Nancy Dininger, effective July 1, 2012.

**C-3 Certified Staff Continuing Contracts**

It is recommended that the Cloverleaf Board of Education approve continuing contracts for the following certified staff, effective March 27, 2012:

Joshua Boggs	Lisa Heinrich	Denise Musolf
Karen Byers	Jessica Hitchcock	Melissa Perry
Dale Dailey	Robbin Hopkins	Frank Peters
Margherita DeAngelis	Anthony Humbert	Kim Petrocci
Amy Detwiler	Mollie Jarvis	Robert Preusser
Erin Ereg	Sharon Klevay	Lawrence Timm
Melissa Evert	Martha Lambert	Michelle Waltz
Craig Farrar	Angela Leonard	Andrew Winter
Erin Ginley	Cindy Mack	Christina Witschey
Frederick Haldiman	Eileen McCowan	

**C-4 Classified Staff Paid FMLA Leave**

It is recommended that the Cloverleaf Board of Education approve the following classified staff paid FMLA Leave:

Pamela Rine, beginning February 28, 2012 – March 23, 2012  
Elaine Zaremba, beginning February 24, 2012 – March 9, 2012

**C-5 Classified Staff Paid and Unpaid FMLA Leave**

It is recommended that the Cloverleaf Board of Education approve the classified staff paid and unpaid FMLA leave for Herb Napier beginning February 23, 2012.

**C-6 Classified Staff Change In Status**

It is recommended that the Cloverleaf Board of Education approve the following classified staff change in status:

Heather Osborn, educational aide, Middle School, from 4.5 hrs./day to 6 hrs./day, \$10.66/hr., effective March 27, 2012

Petra Lange, bus driver, from 7 hrs./day to 8 hrs./day, \$16.15/hr., effective March 27, 2012

Mark Shiverdecker, from head custodian (days) Elementary School to custodian, Rec Center, 8 hrs./day, \$15.36/hr., effective March 19, 2012.

Elaine Zaremba, from, day custodian Rec Center to night custodian, high school, 8 hrs./day, \$ 16.09/hr., effective March 19, 2012.

**Cloverleaf Board of Education approval of items C-1 through C-6 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Amended Five Year Forecast FY 2012**

It is recommended that the Cloverleaf Board of Education approve the amended five year forecast as presented.



**D-3 Julian & Grube, Inc. Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Julian & Grube, Inc. and Cloverleaf Local Schools for a 3 year contract at a cost of \$6,700 per year, for compilation of GAAP Financial Statements beginning with FY 2012 to be paid out of general fund, as presented.

**Cloverleaf Board of Education approval of items D-1 through D-3 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-4 Resolution Accepting the Amounts and Rates by Budget Commission**

It is recommended that the Cloverleaf Board of Education approve the resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor per attached.

**Cloverleaf Board of Education approval of item D-4**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Policies – 2<sup>nd</sup> Reading**

It is recommended that the Cloverleaf Board of Education approve the second reading of the following policies:

DI Fiscal Accounting and Reporting  
GBA Equal Opportunity Employment  
GBE Staff Health and Safety  
GBL Personnel Records

E-2 **eSchoolView Hosting Contract**

It is recommended that the Cloverleaf Board of Education approve the agreement between Infinite Cohesion, LTD and Cloverleaf Local Schools for eSchool View Hosting Services for web hosting, maintenance and support services, July 1, 2012 – June 30, 2013, in the amount of \$5,093 to be paid out of general fund as presented.

E-3 **Medina County Schools' Educational Service Center Agreement**

It is recommended that the Cloverleaf Board of Education approve the service agreement between the Medina County Schools' Educational Service Center and Cloverleaf Local Schools as presented.

E-4 **General Data Co., Inc. Agreement**

It is recommended that the Cloverleaf Board of Education approve the General Data Equipment Maintenance Agreement for treasurer office printer to be paid out of general fund.

E-5 **MSB Consulting Group Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between MSB Consulting Group and Cloverleaf Local Schools for Waypoynt Medicaid Billing Solution as presented to be paid out of general fund

E-6 **2012-2013 Calendar Revision**

It is recommended that the Cloverleaf Board of Education approve the revised 2012-2013 district calendar as presented.

E-7 **School Bus Purchases**

It is recommended that the Cloverleaf Board of Education approve the purchase of three (3) used 2010 Blue Bird, 72 passenger buses from Cardinal Bus Sales & Service for a total cost of \$192,000 as a single-source purchase (O.R.C. 3313.46) to be paid from permanent improvement funds.

E-8 **Overnight Trip**

It is recommended that the Cloverleaf Board of Education approve the National Honor Society Overnight Trip to Cedar Point, May 22-23, 2012 at no cost to the Cloverleaf Board of Education, as presented

E-9 **Donations**

It is recommended that the Cloverleaf Board of Education accept the \$200.00 donation from Seville Kiwanis to Cloverleaf Elementary School to provide coats, hats, gloves, etc to elementary students.

**Cloverleaf Board of Education approval of items E-1 through E-9 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. UNFINISHED BUSINESS

F-1 **Fiscal Emergency**

G. NEW BUSINESS

H. EXECUTIVE SESSION

H-1 **Executive Session – CEA Negotiations**

It is recommended that the Cloverleaf Board of Education go into executive session for the purpose of discussing CEA negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

H-2 **Executive Session – OAPSE Negotiations**

It is recommended that the Cloverleaf Board of Education go into executive session for the purpose of discussing OAPSE negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

### H-3 **Executive Session – Sale of Property in Seville and Lodi**

It is recommended that the Cloverleaf Board of Education go into executive session for the purpose of discussing the sale of property in Seville and Lodi.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

I. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

March 26,

12

The Board of Education of the Cloverleaf Local School District met in regular session on March 26, 2012 at 7:00 p.m. at the Cloverleaf High School. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. James Curran
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. William Hutson	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2012-43 APPROVAL OF MINUTES**

Mrs. Rych motioned, seconded by Mr. Schmidt, to approve the minutes of the February 27, 2012 regular meeting and the March 12, 2012 special session meeting as submitted.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

None

### **STUDENT RECOGNITION**

The Robotics Club and Coach Jim Vaughn were recognized for their outstanding season. The club won both the Ohio and Pennsylvania State Championships. The club was funded by sponsorships.

### **2012-44 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mr. Berry to approve the following personnel items:

#### **1. Medina County Substitute Teacher Tutor List**

Both

Stacy Farrenholz	Ellen Goodworth	Michele Phelps
Lisa Sharnsky	Mark Zajackowski	

#### **2. Certified Staff Resignation Due to Retirement, effective July 1, 2012**

Nancy Dininger

#### **3. Certified Staff Continuing Contracts, beginning of the 2012-2013 School Year**

Michael Bell	Shannon Hart	
Joshua Boggs	Lisa Heinrich	Denise Musolf
Karen Byers	Jessica Hitchcock	Melissa Perry
Dale Dailey	Robbin Hopkins	Frank Peters
Margherita DeAngelis	Anthony Humbert	Kim Petrocci
Amy Detwiler	Mollie Jarvis	Robert Preusser
Erin Ereg	Sharon Klevay	Lawrence Timm
Melissa Evert	Martha Lambert	Michelle Waltz
Craig Farrar	Angela Leonard	Andrew Winter
Erin Ginley	Cindy Mack	Christina Witschey
Frederick Haldiman	Eileen McCowan	

March 26,

12

**4. Classified Staff Paid FMLA Leave**

Pamela Rine, classified staff paid FMLA leave beginning February 28, 2012 and ending March 23, 2012

Elaine Zaremba, classified staff paid FMLA beginning February 24, 2012 and ending March 9, 2012

**5. Classified Staff Paid and Unpaid FMLA Leave, beginning February 23, 2012**

Herb Napier, classified staff FMLA paid and unpaid leave of absence

**6. Classified Staff Change in Status**

Joshua Sadzewicz, Maintenance, High School, 8 hrs./day, \$13.68/hr., effective April 16, 2012

Sean Havalotti, Head Custodian, Middle School, 8 hrs./day, \$14.25/hr., effective April 16, 2012

Heather Osborn, Educational Aide, Middle School, from 4.5 hrs./day to 6 hrs./day, \$10.66/hr., effective March 27, 2012

Petra Lange, Bus Driver, from 7 hrs./day to 8 hrs./day, \$16.15/hr., effective March 27, 2012

Mark Shiverdecker, from Head Custodian (days) Elementary School to Custodian, Rec Center, 8 hrs./day, \$15.36/hr., effective March 19, 2012

Elaine Zaremba, from, Day Custodian Rec Center to Night Custodian, high school, 8 hrs./day, \$ 16.09/hr., effective March 19, 2012

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: Mr. Curran

Motion Carried

**2012-45 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Berry motioned, seconded by Mr. Curran to approve the following finance items:

**1. Financial Reports**

March 2012 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

**2. Amended Five Year Forecast FY2012**

Amended Five Year Forecast FY2012 as presented

**3. Julian & Grube, Inc. Agreement**

Agreement between Julian & Grube, Inc. and Cloverleaf Local Schools for a 3 year contract at a cost of \$6,700 per year, for compilation of GAAP Financial



March 26,

12

Statements beginning with FY2012 to be paid out of general fund, as presented.

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

### **2012-46 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Berry motioned, seconded by Mr. Schmidt to approve the following finance items:

#### **1. Resolution Accepting the Amounts and Rates by Budget Commission**

Resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor per attached

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

### **SUPERINTENDENT'S REPORT**

#### **2012-47 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Schmidt to approve the following items:

#### **1. Policies – 2<sup>nd</sup> Reading**

DI	Fiscal Accounting and Reporting
GBA	Equal Opportunity Employment
GBE	Staff Health and Safety
GBL	Personnel Records

#### **2. eSchoolView Hosting Contract**

Agreement between Infinite Cohesion, LTD and Cloverleaf Local Schools for eSchool View Hosting Services for web hosting, maintenance and support services, July 1, 2012 – June 30, 2013, in the amount of \$5,093 to be paid out of general fund as presented

#### **3. Medina County Schools' Educational Service Center Agreement**

Service agreement between the Medina County Schools' Educational Service Center and Cloverleaf Local Schools as presented

#### **4. General Data Co., Inc. Agreement**

General Data Equipment Maintenance Agreement for treasurer office printer to be paid out of general fund

#### **5. MSB Consulting Group Agreement**

Agreement between MSB Consulting Group and Cloverleaf Local Schools for Waypoint Medicaid Billing Solution as presented to be paid out of general fund

March 26,

12

**6. 2012-2013 Calendar Revision**

Revised 2012-2013 district calendar as presented

**7. School Bus Purchases**

Purchase of three (3) used 2010 Blue Bird, 72 passenger buses from Cardinal Bus Sales & Service for a total cost of \$192,000 as a single-source purchase (O.R.C. 3313.46) to be paid from permanent improvement funds

**8. Overnight Trip**

National Honor Society Overnight Trip to Cedar Point, May 22-23, 2012 at no cost to the Cloverleaf Board of Education, as presented

**9. Donation**

Accept the \$200.00 donation from Seville Kiwanis to Cloverleaf Elementary School to provide coats, hats, gloves, etc to elementary students

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**UNFINISHED BUSINESS****FISCAL EMERGENCY UPDATE**

The Commission meeting will be held on March 29, 2012 at 4:30 p.m. The meeting was rescheduled to accommodate staff.

**NEW BUSINESS****APRIL WORK SESSION**

The April 9, 2012 work session will be changed to April 16, 2012 pending verification from Board Members. The menu of potential cuts will be reviewed at this meeting.

**PUNCH LIST STATUS**

Superintendent Kubilus reviewed the status of his meetings with the elementary building contractors to finalize the punch lists. Contractors are scheduled to work over spring break and will continue into the summer months.

**2012-48 EXECUTIVE SESSION – CEA NEGOTIATIONS**

Mr. Berry motioned, seconded by Mr. Curran, to enter into executive session for the purpose of discussing CEA negotiations. In 8:19 p.m.

Mr. Berry was not present during executive session.

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

March 26,

12

**2012-49          ADJOURN EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Schmidt to adjourn executive session. Out 8:36 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-50          EXECUTIVE SESSION – OAPSE NEGOTIATIONS**

Mrs. Rych motioned, seconded by Mr. Berry, to enter into executive session for the purpose of discussing OAPSE negotiations. In 8:37 p.m.

Mr. Curran & Mr. Schmidt were not present during executive session

Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry and Mr. Hutson

Nays: None

Motion Carried

**2012-51          ADJOURN EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mrs. Rych to adjourn executive session. Out 9:00 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

There was a brief recess from 9:00p.m. to 9:07p.m.

**2012-52          EXECUTIVE SESSION – SALE OF PROPERTY IN SEVILLE & LODI**

Mrs. Rych motioned, seconded by Mr. Curran, to enter into executive session for the purpose of discussing the sale of property in Seville and Lodi. In 9:07 p.m.

All board members were present during executive session

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Berry, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**2012-53          ADJOURN EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mr. Berry to adjourn executive session. Out 9:43 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mrs. Rych, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

March 26, 12

**2012-54 ADJOURNMENT**

Mr. Curran motioned, seconded by Mr. Schmidt to adjourn the meeting at 9:43 p.m.

Roll call as follows:

Ayes: Mr. Curran, Mr. Schmidt, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

April 16, 2012  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. **EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing the employment of an employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**D. Unpaid Leave of Absence**

It is recommended that the Cloverleaf Board of Education approve the unpaid leave of absence of Herb Napier beginning April 17, 2012 and continuing through the 2012-2013 contract year as presented.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E. Settlement Agreement**

It is recommended that the Cloverleaf Board of Education approve the Settlement Agreement between Cloverleaf Local School District and Clyde Letner as attached.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**F. Considerations for Fiscal Oversight Commission Proposal**

**G. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

April 16,

12

The Board of Education of the Cloverleaf Local School District met in special session on April 16, 2012 at 7:00 p.m. at the Cloverleaf High School. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mrs. Jane Rych  
Mr. William Hutson

Mr. James Curran  
Mr. Michael Schmidt

### **PLEDGE OF ALLEGIANCE**

### **MISSION STATEMENT**

### **RECOGNITION AND PUBLIC PARTICIPATION**

None

### **2012-55 EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mr. Berry to enter into executive session with Superintendent Kubilus, Treasurer Workman, Rusty Kuse, Bob Hevener, Glenn Waggoner, Steve Myers, Matt Banal, Herb Napier and Sherri Young, for the purpose of discussing the employment of an employee. In 7:02 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

Superintendent Kubilus, Treasurer Workman, Rusty Kuse, Bob Hevener, Steve Myers, Matt Banal, Herb Napier and Sherri Young were dismissed from executive session at 8:53 p.m.

Superintendent Kubilus, Steve Myers, and Matt Banal re-entered the executive session at 9:15 p.m.

### **2012-56 ADJOURN EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mrs. Rych to adjourn executive session at 9:23 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

### **UNPAID LEAVE OF ABSENCE**

No action was taken on the unpaid leave of absence of Herb Napier.

### **2012-57 SETTLEMENT AGREEMENT**

Mr. Berry motioned, seconded by Mr. Schmidt to approve the Settlement Agreement between Cloverleaf Local School District and Clyde Letner as presented.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

### **CONSIDERATION FOR FISCAL OVERSIGHT COMMISSION PROPOSAL**

Discussion was tabled until the regular board meeting. Superintendent Kubilus was directed to contact the Commission to reschedule their meeting.



April 16,

12

**REGULAR BOARD MEETING SCHEDULE CHANGE**

The April 23, 2012 regular board meeting was changed from 7:00 p.m. at the Cloverleaf Elementary School to 6:00 p.m. at the Cloverleaf High School.

**2012-58 ADJOURNMENT**

Mrs. Rych motioned, seconded by Mr. Curran to adjourn the meeting at 9:38 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Berry, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

April 23, 2012  
Cloverleaf High School Library  
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_  
MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-6. **Minutes** of the March 26, 2012 regular session and the April 16, 2012 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the March 26, 2012 regular session and the April 16, 2012 special session as presented.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

B. RECOGNITION AND PUBLIC PARTICIPATION

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. **EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education adjourn into executive session for the purpose of investigation of charges or complaints against a student.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

D. **PERSONNEL** – Mr. Kubilus

D-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Sally Mellinger

Michael Mathena

**D-2 Certified Staff Resignations**

It is recommended that the Cloverleaf Board of Education accept the certified staff resignations of the following tutors at the end of the 2011-2012 school year:

Jenny Rupp (Pertee)  
Mike Marshall

**D-3 Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the classified staff resignation of Jennifer Houser, food service helper, effective April 9, 2012.

**D-4 Certified Staff Parental Leave of Absence**

It is recommended that the Cloverleaf Board of Education approve the parental leave of Stacy Skowronski for the 2012-2013 school year.

**D-5 Classified Staff Paid FMLA Leave of Absence**

It is recommended that the Cloverleaf Board of Education approve the classified staff paid FMLA leave of absence of Lisa Sykora, effective March 28, 2012 through May 1, 2012.

**D-6 Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the following classified staff change in status:

Jennifer Grace from 5.75 hrs./day to 6 hrs./day, effective April 23, 2012, \$ 14.10 /hr.

**D-7 Certified Staff Contract Nominations**

It is recommended that the Cloverleaf Board of Education Approve the certified staff contract nominations as presented.

Continuing Contract Teachers  
 Teachers holding continuing contracts need no nomination

Dailey Dale	Dalton April	Hitchcock Jessica	Morgan Karen
Detwiler Amy	Daniels Tracy	Hopkins Robbin	Murphy Scott
Armstrong Wendy	Davis Amy	Humbert Anthony	Musolf Denise
Barth Angela	Dawson Barbara	Jarvis Mollie	Neidig Jacque
Baughman Kathryn	DeAngelis Margherita	Johnson Michelle	Nelson Wendy
Bauman Janice	Deegan-Puleo Elizabeth	Kee Jennifer	Nicodemus Wendy
Bell Michael		Kennedy JoAnn	Oeltjen Mark
Bengough Julie	Dodson Linda	Kilmer Jeffrey	Packard Tiffany
Betts Cheryl	Dombroski Walter	Klevay Sharon	Perry Melissa
Boggs Joshua	Endsley Kimberly	Krueger Julie	Peters Frank
Bohner Kathryn	Ereg Erin	Lake Bobby	Petrocci Kimberly
Browning Margaret	Evert Melissa	Lambert Martha	Power Katherine
Budney Diana	Farrar Craig	Leonard Angela	Preusser Robert
Byers Karen	Flint Cameron	Mack Cynthia	Rainey Neil
Carmigiano John	Gasper Alanna	Maloney Megan	Reedy Teare
Carson Bobie Jo	Gellick Ramona	Manix Jamison	Reep Leighann
Cavey Erin	Ginley Erin	Manix Kimberly	Reisinger Karen
Chapman Heidi	Gucker Garth	Markle Deann	Rickard Catherine
Collum Leanne	Gunkelman Julie	Marshall Rebecca	Rockhold Mark
Comunale Sue	Haldiman Frederick	McCowan Eileen	Rogers Bradway
Conrad Marilyn	Hart Shannon	McGee Michael	Ruprecht Debra
Crow Kimberly	Heinrich Lisa	McMillen Vicki	Ryan Marty
Cullin Kerry	Henn Christine	McQuate Renee	Shaeffer Brian
Dalessandro Ellen	Hewit Jan	Metzger Michele	Shaeffer Mari

Cummings Kimberly	Herbst Robert	Mental Michael	
Shamp Amy	Thayer Brenda	Whitecar Charles	
Simarro Amy	Timm Lawrence	Wilson Lynn	
Smith Amber	Tobin Linda	Winter Andrew	
Solitario Phil	Vaughn James	Witschey Christina	
Sovchik Rebecca	Walley Kathryn	Wooley MaryLee	
Stephenson Joyce	Waltenbaugh Pamela	Skowronski Stacy	
Stoll Gregory	Waltz Michelle	Nagy Kristine	
Swain Tonya	Watson Laurie	Augustus Mary	
Taylor Barbara	Weigand Cheri	Berry Denise	
Teitsworth Connie	Weimer Heather		

The following teachers will be in the third year of a three year contract, (expires June 2013) and need no nomination at this time.

Geissman, Diane	Perry, Bethany	Houghtaling, Thomas
Serafinchon, Amy	Kinsey, Karen	

The following teachers will be in the second year of a three year contract, (expires June 2014) and need no nomination at this time.

Albon, Susan	King, Russell	Maibach, Courtney
Bauman, Pamela	Perry, Janice	Schmitt, Jennifer

The following teachers are being recommended for a three year contract (expires June 2015), beginning with the 2012-2013 school year.

Culp Debra	Large Janice	Salem George
Fernholz Amy	Lurtz Maureen	Smith Shannon
Gault Kevin	Mental Louann	Stafinski, Lara
Kindall Dennita	Nutter Neal	Wachtel Ron
Lantz Christopher	Riley Andrea	

The following teachers are being recommended for a one year contract (expires June 2013), beginning with the 2012-2013 school year.

Bailey Ann	Licursi Sharon	Rogers Samantha
Bell Sandra	Michel Adam	Rupp Jenny
Ferguson Margaret	Peltz Staci	Stalter Nicole
Froelich Monica	Pfeiffer Stephanie	Valent Gregory
Kurpiewski (Gerfin) Andrea	Ray Elissa	Haas, Douglas

The following tutors are being recommended for a one year contract (expires June 2013) beginning with the 2012-2013 school year

Arndt Julie	Humiston Jr. James	Letner Megan
Bradley Lauren	Jackson Stefanie	Pfeiffer Stephanie

The following building substitute teacher contracts are not being renewed for the 2012-2013 school year.

Mowrey, Amanda	Scisciani Zachary	Wooley Robert
Spinder, Jennifer		



**D-8 Administrative and Administrative Support Staff Contract Nominations**

The following administrative support staff are on a continuing contract and need no nomination:

Anderson, Karen	Queberg, Ann	Uhler, Patricia
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The following administrative support staff are recommended for another three year contract (expires 2015) beginning with the 2012-2013 school year.

Kies, Penny	Newcomer, Alan
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The following administrative/administrative support staff are in the second year of a three year contract (expires June 2014) and need no nomination at this time.

Beegle Carrie	Hill Joshua	Osborne Sean
Ewart John	Kidd Paul	Randolph Bart
Falkenberg Robert	Kuse Russell	Torma Rose Marie
Gladden John	Lormeau Jamie	Walkup Craig
Hevener Robert	Martin Karen	

**D-9 Classified Staff Contract**

It is recommended that the Cloverleaf Board of Education approve the classified staff continuing contract of Jennipher Grace, bus driver, effective May 17, 2012, \$14.10/hr.

**D-10 Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments

Kessiah Stephens, food service helper, 3 hrs./day, initial placement High School, effective April 10, 2012, \$10.28/hr.

**D-11 Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the classified staff change of status of Krista Preusser, food service helper, high school from 3 hrs./day to 3.75 hrs./day, effective April 24, 2012, \$10.28/hr.

**D-12 Certified Staff Summer School Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff summer school appointments for the summer of 2012 to be paid out of Title I funds:

Elementary Summer School Teacher	Sue Comunale	\$25/hr. (\$1,500 cap)
Elementary Summer School Teacher	Margherita DeAngelis	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Cassandra Fowler	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Justine Girard	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Deana Harb	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Stefanie Jackson	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Cindy Mack	\$25/hr. (\$1,500 cap)
Elementary Summer School Teacher	Louann Mental	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Denise Musolf	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Stephanie Pfeiffer	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Jennifer Spinder	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Linda Tobin	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Ashley Weir	\$25/hr. (\$1,500 cap)
Elementary Summer School Teacher	Christine Witschey	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Robert Wooley	\$25/hr. (\$2,400 cap)
Elementary Summer School Psychologist	Nicole Stalter	\$25/hr. (\$ 600 cap)

**Certified Staff Summer School Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff summer school appointments for the summer of 2012 to be paid out of Title I funds:

Elementary Summer School Substitute Teacher	Terri Nenno	\$25/hr.
Elementary Summer School Substitute Teacher	Amber Smith	\$25/hr.

**D-13 Classified Staff Summer School Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff summer school appointments for the summer of 2012 to be paid out of Title I funds:

Elementary Summer School Secretary	Sue Weir	\$13/hr. (\$3,898.37 cap)
Elementary Summer School Educational Aide	Kellie Cooney	\$10/hr. (\$ 960/cap)
Elementary Summer School Educational Aide	Debbie Hastings	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Pamela Lance	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Connie Latzke	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Janice Papcun	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Sue Porter	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Janet Schmock	\$10/hr. (\$ 525 cap)
Elementary Summer School Educational Aide	Kim Takala	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Emily Tobin	\$10/hr. (\$ 960 cap)
Elementary Summer School Educational Aide	Michelle Weigel	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Elizabeth Zuk	\$10/hr. (\$ 960 cap)

**D-14 Classified Staff Summer School Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff summer school substitute appointments for the summer of 2012 to be paid out of Title I funds:

Elementary Summer School Substitute Educational Aide	Mary Loveless	\$10/hr.
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**D-15 Supplemental Staff Appointments for 2012-2013**

High School Faculty Manager 50%	Barbara Dawson	\$2,616.90
High School Faculty Manager 50%	Joanne Ashton	\$2,616.90
Varsity Assistant Football Coach	James Humiston	to come
Boys Varsity Assistant Golf Coach	Mike McGee	\$3,314.74
Girls JV Tennis Coach	Frank Luppino	\$2,616.90
Boys Basketball Varsity Coach	Marty Ryan	to come

**Cloverleaf Board of Education approval of items D-1 through D-15 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-16 Certified Staff Summer School Appointment**

It is recommended that the Cloverleaf Board of Education approve the following certified staff summer school appointment for the summer of 2012 to be paid out of Title I funds:

Elementary Summer School Teacher                      Kristen Schmidt                      \$25/hr. (\$2,400 cap)

**Cloverleaf Board of Education approval of Item C-16**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-17 Classified Staff Summer School Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff summer school appointments for the summer of 2012 to be paid out of Title I funds:

Elementary Summer School Educational Aide                      Linda Schmidt                      \$10/hr. (\$960 cap)

**Cloverleaf Board of Education approval of Item C-17**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-18 Classified Staff Summer School Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff summer school appointments for the summer of 2012 to be paid out of Title I funds:

Elementary Summer School Educational Aide Training                      Elizabeth Berry                      \$ 40.00 cap

**Cloverleaf Board of Education approval of Item C-18**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **BUSINESS/FINANCE** – Mrs. Workman

E-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

E-2 Amended Appropriations FY 2012

It is recommended that the Cloverleaf Board of Education approve the amended appropriations FY 2012 as presented.

**Cloverleaf Board of Education approval of items E-1 through E-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

F-1 **Pel Industries, Inc. License Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Cloverleaf Local Schools and Pel Industries, Inc. to sell merchandise with our school's name and/or logo to retail customers as presented.

F-2 **Ohiopyle Prints, Inc. Royalty Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Cloverleaf Local Schools and Ohiopyle Prints, Inc. to sell merchandise with our school's name and/or logo to grocery and pharmacy retailers as presented.

F-4 **Policies – 1<sup>st</sup> Reading**

It is recommended that the Cloverleaf Board of Education approve the 1<sup>st</sup> reading of the following policies:

GCBD	Certified Staff Leaves and Absences
GDBD	Classified Staff Leaves and Absences
JEC	School Admissions
JECBD	Intradistrict Open Enrollment
JFG	Interrogations and Searches
KG-E	Application for use of School Facility

F-5 **Donations**

It is recommended that the Cloverleaf Board of Education accept a donation from Medina Auto Parts for green masking tape used to display art at the Arts Expo, valued at \$149.01

**Cloverleaf Board of Education approval of items F-1 through F-5 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**G. NEW BUSINESS**

H-1 **Employee Recognition Dinner**

**H. UNFINISHED BUSINESS**

H-1 **Considerations for Fiscal Oversight Commission Proposal**

**I. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

April 23, 12

The Board of Education of the Cloverleaf Local School District met in regular session on April 23, 2012 at 6:00 p.m. at the Cloverleaf High School. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mrs. Jane Rych
Mr. Michael Schmidt	Mr. William Hutson

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2012-59 APPROVAL OF MINUTES**

Mrs. Rych motioned, seconded by Mr. Schmidt, to approve the minutes of the March 26, 2012 regular meeting and the April 16, 2012 special session meeting as submitted.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Berry and Mr. Hutson

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

Nancy Obrechier questioned the Board regarding Middle School policies. The Board asked her to submit her questions in writing to Superintendent Kubilus. Superintendent Kubilus will respond to her in writing.

### **2012-60 EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mrs. Rych, to enter into executive session for the purpose of investigation of charges or complaints against a student. In 6:08 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Berry and Mr. Hutson

Nays: None

Motion Carried

### **2012-61 ADJOURN EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mr. Schmidt to adjourn executive session. Out 6:37 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

Mr. Curran joined the Board Meeting at 6:37 p.m.

### **2012-62 STUDENT DISCIPLINE**

Mr. Berry motioned, seconded by Schmidt, to approve the following resolution:

#### **1. Resolution Affirming Decision of Assistant Principal Lormeau**

WHEREAS, Middle school student, Corey Jenkin received an In-School Suspension on March 23, 26 and 27, 2012 by Assistant Principal Lormeau.

WHEREAS, the Cloverleaf Board of Education heard a Board level appeal of Corey Jenkin's in-school suspension in executive session on April 23, 2012;



April 23, 12

THEREFORE BE IT RESOLVED, the Cloverleaf Board of Education hereby affirms the decision of Assistant Principal Lormeau.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mrs. Rych and Mr. Hutson

Nays: None

Abstain: Mr. Curran

Motion Carried

**2012-63 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mrs. Rych to approve the following personnel items:

**1. Medina County Substitute Teacher Tutor List**

Sally Mellinger

Michael Mathena

**2. Certified Staff Resignations, effective end of the 2011-2012 School Year**

Jenny Rupp (Pertee)

Mike Marshall

**3. Classified Staff Resignation, effective April 9, 2012**

Jennifer Houser, food service helper

**4. Certified Staff Parental Leave of Absence, 2012-2013 School Year**

Stacy Skowronski

**5. Classified Staff Paid FMLA Leave of Absence**

Classified staff paid FMLA leave of absence of Lisa Sykora, effective March 28, 2012 through May 1, 2012

**6. Classified Staff Change in Status, effective April 23, 2012**

Jennipher Grace from 5.75 hrs./day to 6 hrs./day, \$14.10 /hr.

**7. Certified Staff Contract Nominations**

**Continuing Contract Teachers**

*(Teachers currently hold continuing contracts - no action required)*

Dailey Dale	Dalton April	Hitchcock Jessica	Morgan Karen
Detwiler Amy	Daniels Tracy	Hopkins Robbin	Murphy Scott
Armstrong Wendy	Davis Amy	Humbert Anthony	Musolf Denise
Barth Angela	Dawson Barbara	Jarvis Mollie	Neidig Jacque
Baughman Kathryn	DeAngelis Margherita	Johnson Michelle	Nelson Wendy
Bauman Janice	Deegan-Puleo Elizabeth	Kee Jennifer	Nicodemus Wendy
Bell Michael		Kennedy JoAnn	Oeltjen Mark

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Bengough Julie	Dodson Linda	Kilmer Jeffrey	Packard Tiffany
Betts Cheryl	Dombroski Walter	Klevay Sharon	Perry Melissa
Boggs Joshua	Endsley Kimberly	Krueger Julie	Peters Frank
Bohner Kathryn	Ereg Erin	Lake Bobby	Petrocci Kimberly
Browning Margaret	Evert Melissa	Lambert Martha	Power Katherine
Budney Diana	Farrar Craig	Leonard Angela	Preusser Robert
Byers Karen	Flint Cameron	Mack Cynthia	Rainey Neil
Carmigiano John	Gasper Alanna	Maloney Megan	Reedy Teare
Carson Bobie Jo	Gellick Ramona	Manix Jamison	Reep Leighann
Cavey Erin	Ginley Erin	Manix Kimberly	Reisinger Karen
Chapman Heidi	Gucker Garth	Markle Deann	Rickard Catherine
Collum Leanne	Gunkelman Julie	Marshall Rebecca	Rockhold Mark
Comunale Sue	Haldiman Frederick	McCowan Eileen	Rogers Bradway
Conrad Marilyn	Hart Shannon	McGee Michael	Ruprecht Debra
Crow Kimberly	Heinrich Lisa	McMillen Vicki	Ryan Marty
Cullin Kerry	Henn Christine	McQuate Renee	Shaeffer Brian
Dalessandro Ellen	Hewit Jan	Metzger Michele	Shaeffer Mari
Cummings Kimberly	Herbst Robert	Mental Michael	
Shamp Amy	Thayer Brenda	Whitecar Charles	
Simarro Amy	Timm Lawrence	Wilson Lynn	
Smith Amber	Tobin Linda	Winter Andrew	
Solitario Phil	Vaughn James	Witschey Christina	
Sovchik Rebecca	Walley Kathryn	Wooley MaryLee	
Stephenson Joyce	Waltenbaugh Pamela	Skowronski Stacy	
Stoll Gregory	Waltz Michelle	Nagy Kristine	
Swain Tonya	Watson Laurie	Augustus Mary	
Taylor Barbara	Weigand Cheri	Berry Denise	
Teitsworth Connie	Weimer Heather		

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**Teachers – Three Year Contracts***(Teachers will be on their third year of a three year contract – expires June 2013- no action required)*

Geissman, Diane	Kinsey, Karen	Serafinchon, Amy
Houghtaling, Thomas	Perry, Bethany	

**Teachers – Three Year Contracts***(Teachers will be on their second year of a three year contract – expires June 2014 - no action required)*

Albon, Susan	King, Russell	Perry, Janice
Bauman, Pamela	Maibach, Courtney	Schmitt, Jennifer

**Teachers – Issued Three Year Contracts**

Beginning with the 2012-2013 school year – Expires June 2015

Culp Debra	Large Janice	Salem George
Fernholz Amy	Lurtz Maureen	Smith Shannon
Gault Kevin	Mental Louann	Stafinski, Lara
Kindall Dennita	Nutter Neal	Wachtel Ron
Lantz Christopher	Riley Andrea	

**Teachers – Issued One Year Contracts**

Beginning with the 2012-2013 school year – Expires June 2013

Bailey Ann	Licursi Sharon	Rogers Samantha
Bell Sandra	Michel Adam	Rupp Jenny
Ferguson Margaret	Peltz Staci	Stalter Nicole
Froelich Monica	Pfeiffer Stephanie	Valent Gregory
Kurpiewski (Gerfin) Andrea	Ray Elissa	

**Tutors – Issued One Year Contracts**

Beginning with the 2012-2013 school year – Expires June 2013

Arndt Julie	Humiston Jr. James	Letner Megan
Bradley Lauren	Jackson Stefanie	Pfeiffer Stephanie

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**Substitute Teacher Contracts– Non-Renewals**

2012-2013 school year

Mowrey, Amanda	Scisciani Zachary	Wooley Robert
Spinder, Jennifer		

**8. Administrative and Administrative Support Staff Contracts**

**Administrative/Administrative Support Staff – Continuing Contract**

*(No action required)*

Anderson, Karen	Queberg, Ann	Uhler, Patricia
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**Administrative/Administrative Support Staff – Additional Three Year Contract**

*(Administrators/staff will be on their first year of an additional three year contract – expires 2015 – beginning with the 2012-2013 School Year)*

Kies, Penny	Newcomer, Alan
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**Administrative/Administrative Support Staff – Three Year Contract**

*(Administrators/staff will be on their second year of a three year contract – expires 2014 – no action required)*

Beegle Carrie	Hill Joshua	Osborne Sean
Ewart John	Kidd Paul	Randolph Bart
Falkenberg Robert	Kuse Russell	Torma Rose Marie
Gladden John	Lormeau Jamie	Walkup Craig
Hevener Robert	Martin Karen	

**9. Classified Staff Contract, effective May 17, 2012**

Jennipher Grace, bus driver, \$14.10/hr.

**10. Classified Staff Appointments, effective April 10, 2012**

Kessiah Stephens, food service helper, 3 hrs./day, initial placement High School, \$10.28/hr.

**11. Classified Staff Change in Status, effective April 24, 2012**

Krista Preusser, food service helper, high school from 3 hrs./day to 3.75 hrs./day, \$10.28/hr.

**12. Certified Staff Summer School Appointments**

To be paid out of Title I funds:

Elementary Summer School Teacher	Sue Comunale	\$25/hr. (\$1,500 cap)
Elementary Summer School Teacher	Margherita DeAngelis	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Cassandra Fowler	\$25/hr. (\$2,400 cap)

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Elementary Summer School Teacher	Justine Girard	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Deana Harb	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Stefanie Jackson	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Cindy Mack	\$25/hr. (\$1,500 cap)
Elementary Summer School Teacher	Louann Mental	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Denise Musolf	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Stephanie Pfeiffer	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Jennifer Spinder	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Linda Tobin	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Ashley Weir	\$25/hr. (\$1,500 cap)
Elementary Summer School Teacher	Christine Witschey	\$25/hr. (\$2,400 cap)
Elementary Summer School Teacher	Robert Wooley	\$25/hr. (\$2,400 cap)
Elementary Summer School Psychologist	Nicole Stalter	\$25/hr. (\$ 600 cap)

### **13. Certified Staff Summer School Substitute Appointments**

To be paid out of Title I funds:

Elementary Summer School Substitute Teacher	Terri Nenno	\$25/hr.
Elementary Summer School Substitute Teacher	Amber Smith	\$25/hr.

### **14. Classified Staff Summer School Appointments**

To be paid out of Title I funds:

Elementary Summer School Secretary	Sue Weir	\$13/hr. (\$3,898.37 cap)
Elementary Summer School Educational Aide	Kellie Cooney	\$10/hr. (\$ 960/cap)
Elementary Summer School Educational Aide	Debbie Hastings	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Pamela Lance	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Connie Latzke	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Janice Papcun	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Sue Porter	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Janet Schmock	\$10/hr. (\$ 525 cap)
Elementary Summer School Educational Aide	Kim Takala	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Emily Tobin	\$10/hr. (\$ 960 cap)
Elementary Summer School Educational Aide	Michelle Weigel	\$10/hr. (\$ 840 cap)
Elementary Summer School Educational Aide	Elizabeth Zuk	\$10/hr. (\$ 960 cap)

### **15. Classified Staff Summer School Substitute Appointments**

To be paid out of Title I funds:

Elementary Summer School Substitute Educational Aide	Mary Loveless	\$10/hr.
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### **16. Supplemental Staff Appointments, 2012-2013 School Year**

High School Faculty Manager 50%	Barbara Dawson	\$2,616.90
High School Faculty Manager 50%	Joanne Ashton	\$2,616.90
Varsity Assistant Football Coach	James Humiston	\$4,535.96
Boys Varsity Assistant Golf Coach	Mike McGee	\$3,314.74
Girls JV Tennis Coach	Frank Luppino	\$2,616.90
Boys Basketball Varsity Coach	Marty Ryan	\$5,582.72

All supplemental appointments are contingent upon participation.

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

### **2012-64 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Curran to approve the following personnel item:

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**1. Certified Staff Summer School Appointment**

To be paid out of Title I funds:

Elementary Summer School Teacher	Kristen Schmidt	\$25/hr. (\$2,400 cap)
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Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Berry and Mr. Hutson

Nays: None

Abstain: Mr. Schmidt

Motion Carried

**2012-65 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Curran motioned, seconded by Mr. Berry to approve the following personnel item:

**1. Classified Staff Summer School Appointment**

To be paid out of Title I funds:

Elementary Summer School Educational Aide	Linda Schmidt	\$10/hr. (\$960 cap)
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Roll call as follows:

Ayes: Mr. Curran, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Abstain: Mr. Schmidt

Motion Carried

**2012-66 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Curran to approve the following personnel item:

**1. Classified Staff Summer School Appointments**

Elementary Summer School Educational Aide Training	Elizabeth Berry	\$ 40.00 cap
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Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Abstain: Mr. Berry

Motion Carried

**2012-67 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mr. Curran to approve the following personnel item:

**1. Certified Staff Resignation, effective August 2, 2012**

Douglas Haas

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

April 23, 12

**2012-68 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Berry motioned, seconded by Mr. Schmidt to approve the following finance items:

**1. Financial Reports**

April 2012 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

**2. Amended Appropriations FY2012**

Amended Appropriations FY2012 as presented

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**SUPERINTENDENT'S REPORT****2012-69 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Curran to approve the following items:

**1. Pel Industries, Inc. License Agreement**

Agreement between Cloverleaf Local Schools and Pel Industries, Inc. to sell merchandise with our school's name and/or logo to retail customers as presented

**2. Ohiopyle Prints, Inc. Royalty Agreement**

Agreement between Cloverleaf Local Schools and Ohiopyle Prints, Inc. to sell merchandise with our school's name and/or logo to grocery and pharmacy retailers as presented

**3. Policies – 1<sup>st</sup> Reading**

G CBD	Certified Staff Leaves and Absences
G DBD	Classified Staff Leaves and Absences
J EC	School Admissions
J ECBD	Intradistrict Open Enrollment
J FG	Interrogations and Searches
K G-E	Application for use of School Facility

**4. Donations**

Medina Auto Parts for green masking tape used to display art at the Arts Expo, valued at \$149.01

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Berry, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

April 23,

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**NEW BUSINESS****EMPLOYEE RECOGNITION DINNER**

Superintendent Kubilus requested input from the Board regarding the annual employee recognition dinner. The Board agreed to proceed with planning for the dinner since it was paid for with donations from the Colt fund.

**WESTERVILLE SCHOOLS**

The Board directed Superintendent Kubilus to draft a letter from Cloverleaf Board of Education in response to Westerville School's request to have Governor Kasich address funding for Ohio's public schools.

Brief recess from 7:55 p.m. to 8:00 p.m.

**UNFINISHED BUSINESS****CONSIDERATIONS FOR FISCAL OVERSIGHT COMMISSION PROPOSAL**

Board Members reviewed options to reduce the budget per the Financial Planning and Supervision Commission mandate to decrease spending by one million dollars. Discussion will continue at the April 26, 2012 Special Meeting.

**ART EXPO**

Mr. Berry commended students and staff on the Art Expo.

**2012-70 ADJOURNMENT**

Mr. Schmidt motioned, seconded by Mrs. Rych to adjourn the meeting at 9:33 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer



CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

April 26, 2012  
Cloverleaf High School Library

7 :00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life’s challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

**B. EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education adjourn into executive session for the purpose of discussion negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**C UNFINISHED BUSINESS**

**C-1 Considerations for Fiscal Oversight Commission Proposal Continued**

D. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

April 26, 12

The Board of Education of the Cloverleaf Local School District met in special session on April 26, 2012 at 7:00 p.m. at the Cloverleaf High School. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. James Curran	Mrs. Jane Rych
Mr. Michael Schmidt	Mr. William Hutson

### **PLEDGE OF ALLEGIANCE**

#### **2012-71 EXECUTIVE SESSION – NEGOTIATIONS**

Mrs. Rych motioned, seconded by Mr. Curran, to enter into executive session for the purpose of discussing negotiations with Attorney Bill Pepple. In 7:02 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

Mr. Berry was not present.

#### **2012-72 ADJOURN EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Curran to adjourn executive session. Out 8:16 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

Mr. Berry joined the Board Meeting at 8:16 p.m.

### **UNFINISHED BUSINESS**

#### **CONSIDERATIONS FOR FISCAL OVERSIGHT COMMISSION PROPOSAL**

The Board continued reviewing options to reduce the budget per the Financial Planning and Supervision Commission's mandate to decrease spending by \$1 million. The draft plan will be presented to the Commission on May 1, 2012.

#### **2012-73 ADJOURNMENT**

Mr. Berry motioned, seconded by Mr. Schmidt to adjourn the meeting at 10:04 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

May 15, 2012  
Cloverleaf High School Library  
4:00 PM

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. **EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**D. FISCAL RECOVERY PLAN**

**E. FUTURE BOARD OF EDUCATION MEETING DATE**

**F. EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing employment of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**G. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_



May 15, 12

The Board of Education of the Cloverleaf Local School District met in special session on May 15, 2012 at 4:00 p.m. at the Cloverleaf High School. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. James Curran	Mrs. Jane Rych
Mr. Michael Schmidt	Mr. William Hutson

### **PLEDGE OF ALLEGIANCE**

#### **2012-74 EXECUTIVE SESSION – NEGOTIATIONS**

Mrs. Rych motioned, seconded by Mr. Schmidt to enter into executive session for the purpose of discussing negotiations with Attorney Bill Pepple. In 4:02 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

Mr. Berry was not present.

#### **2012-75 ADJOURN EXECUTIVE SESSION**

Mrs. Schmidt motioned, seconded by Mr. Curran to adjourn executive session. Out 4:46 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

Mr. Berry joined the Board Meeting at 4:47 p.m.

#### **FISCAL RECOVERY PLAN**

Superintendent Kubilus provided a recap of the last Financial Planning and Supervision Commission Meeting. The commission directed the Board to cut an additional \$200,000 to \$300,000 from the budget. Superintendent Kubilus announced the District received news that morning from the Stark COG. The District will receive two health insurance premium holidays in FY2013 and the premiums will increase by 5%. The District had projected one holiday. A 10% increase in premiums was projected as directed by the Stark COG. This will save the district \$531,000 in FY2013. No further reductions are necessary for the recovery plan. The Board directed Superintendent Kubilus to submit the recovery plan to the commission.

#### **FUTURE BOARD OF EDUCATION MEETING DATE**

The Regular Board Meeting scheduled on May 21, 2012 was rescheduled for May 29, 2012 at 5:00 p.m. at the High School. The Board will discuss at a later date the need for a special meeting on June 28<sup>th</sup> or 29<sup>th</sup> to approve fiscal year end items.

#### **2012-76 EXECUTIVE SESSION – EMPLOYMENT OF PUBLIC EMPLOYEE**

Mr. Berry motioned, seconded by Mr. Curran to enter into executive session for the purpose of discussing employment of a public employee with Superintendent Kubilus. In 5:04 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

May 15, 12

**2012-77 ADJOURN EXECUTIVE SESSION**

Mrs. Schmidt motioned, seconded by Mr. Curran to adjourn executive session. Out 6:09 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-78 ADJOURNMENT**

Mr. Schmidt motioned, seconded by Mr. Curran to adjourn the meeting at 6:10 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

May 29, 2012  
Cloverleaf High School Library  
5:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-6. **Minutes** of the April 23, 2012 regular session, the April 26, 2012 special session and the May 15, 2012 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the April 23, 2012 regular session, the April 26, 2012 special session and the May 15, 2012 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

B. RECOGNITION AND PUBLIC PARTICIPATION

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2 **Student Recognitions**

Sarah Winnicki  
Addison Ferguson  
High School Academic Challenge Team

C. **PERSONNEL** – Mr. Kubilus

C-1 **Administrative Staff Resignation**

It is recommended the Cloverleaf Board of Education approve the administrative staff resignation of Mary A. Workman, Treasurer, effective July 7, 2012. Resolved, that upon separation from employment with the Board of Education, the Board of Education shall pay Mary Workman for all accumulated, unused vacation at her current per diem rate.

**Cloverleaf Board of Education approval of items C-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-2 Certified Staff Resignation Due To Retirement**

It is recommended that the Cloverleaf Board of Education approve the following certified staff resignations due to retirement:

Kathryn Walley,	Effective July 1, 2012
Phillip Solitario	Effective June 1, 2012
Sue Comunale	Effective August 3, 2012

**C-3 Certified Staff Teacher Contract Clarification**

It is recommended that the Cloverleaf Board of Education clarify the contract status of two certified staff incorrectly listed in two places at the April 23, 2012 Cloverleaf Board of Education Meeting. Both were contacted immediately upon discovery of the clerical error.

Jenny Rupp – resigned from Cloverleaf Local Schools as a tutor. She currently has no contract for the 2012-2013 school year.

Stephanie Pfeiffer – one year tutor contract for the 2012-2013 school year.

**C-4 Certified Staff Contract**

It is recommended that the Cloverleaf Board of Education approve the certified staff contract of James Humiston, High School CBI teacher for the 2012-2013 school year, \$39,079.

**C-5 Classified Staff Paid Administrative Leave**

It is recommended that the Cloverleaf Board of Education approve the paid administrative leave of Francine Longsdorf, food service helper, from May 21 through May 28, 2012.

**C-6 Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the following classified staff resignations:

Sheri Ramey, bus driver, effective at the end of the work day, May 11, 2012.  
Magdalena Gee, educational aide, effective May 29, 2012.  
Eric Deeks, bus driver, effective May 4, 2012.  
Francine Longsdorf, food service helper, effective May 29, 2012

**C-7 Latchkey Assistant Resignation due to Retirement**

It is recommended that the Cloverleaf Board of Education accept the resignation due to retirement of Sharon Bowen, Latchkey Assistant, effective May 31, 2012.

**C-8 Classified Staff Summer School Resignation**

It is recommended that the Cloverleaf Board of Education approve the classified summer school staff resignation of Janet Schmock, educational aide.

**C-9 Certified Staff Summer School Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff summer school appointments:

Elementary Summer School Teacher	Neal Nutter (2 days @ 4 hr./days)	\$25/hr (\$200/cap)
Secondary Summer School Teacher	Ann Bailey – 2 sessions	\$25/hr. (\$1,750/cap per session)
Secondary Summer School Teacher	Julie Benhough – 2 sessions	\$25/hr. (\$1,750/cap per session)
Secondary Summer School Teacher	Heidi Chapman – 1 session	\$25/hr. (\$1,750/cap per session)
Secondary Summer School Teacher	Amy Detwiler - 2 session	\$25/hr. (\$1,750/cap per session)
Secondary Summer School Teacher	Anthony Humbert – 2 sessions	\$25/hr. (\$1,750/cap per session)
Secondary Summer School Teacher	Consuela Williams – 2 sessions	\$25/hr. (\$1,750/cap per session)

**C-10 Classified Staff Summer School Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff summer school appointments for the summer of 2012 to be paid out of Title I funds:

Elementary Summer School Educational Aide	Paula Funfgeld	\$10/hr. (\$525. cap)
Elementary Summer School Educational Aide	Kelsey Weigel	\$10/hr. (\$840 cap)
Secondary Summer School Secretary	Anita Whistlar – 2 sessions	\$800/session

**C-11 Classified Staff Summer School Appointment**

It is recommended that the Cloverleaf Board of Education approve the classified staff summer school appointment of Susan Church, elementary summer school educational aide, at a rate of \$10/hr. to be paid out of general fund.

**C-12 Classified Staff Summer School Substitute Appointment**

It is recommended that the Cloverleaf Board of Education approve the following classified staff summer school substitute appointment to be paid out of Title I funds:

Elementary Summer School Substitute Educational Aide	Dana Kulas	\$10/hr.
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**C-13 Classified Staff Summer Custodian Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff summer custodian appointments at a rate of \$9.39/hr:

Tiffany Blanton	Scott Hower
Larry Kamenec	Dave Khoury
Paul Lambert	Shelia Lewis
Dan Raber	Gary Stafford
Sally Thress	Cory Zahradnicek

Jon Walkup – pending receipt of background checks

**C-14 Supplemental Staff Appointments 2011-2012 School Year**

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointment for the 2011-2012 school year. (All supplemental appointments contingent upon participation.)

Outdoor Educator	Pam Kost	\$ 139.57
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**C-15 Supplemental Staff Appointments 2012-2013 School Year**

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2012-2013 school year. (All supplemental appointments contingent upon participation.)

Varsity Assistant Football Coach	Richard Smith	\$3,838.12
Varsity Assistant Football Coach	August Montz	\$3,838.12
Middle School Faculty Manager-50%	Scott Murphy	\$2,006.29
Middle School Faculty Manager-50%	Robert Preusser	\$1,831.83

**C-16 Extended Days**

It is recommended that the Cloverleaf Board of education approve 2 (two) additional extended days to the following high school guidance counselors for the 2011-2012 school year:

Robert Preusser	\$623.88
Deann Markle	\$737.66

**Cloverleaf Board of Education approval of items C-2 through C-16 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_



C-17 **Resolution Implementing a Reduction in Force of Certified Teaching Employees**

WHEREAS, the Board of Education has determined that a reduction in force of the certified teaching staff is necessary due to financial reasons as determined by the Board.

NOW, THEREFORE, BE IT RESOLVED:

Section 1: The following certified positions will be abolished effective with the 2012-13 school year:

1. 1 (One) High School Social Studies Teaching Position
2. 1 (One) High School Science Teaching
3. 1 (One) High School English Teaching Position
4. .5 (One Half) High School Math Teaching Position
5. 1 (One) High School Art Teaching Position
6. 5 (Five) Middle School Teaching Positions
7. .5 (One Half) Middle School Art Teaching Position
8. .5 (One Half) Middle School Physical Education Teaching Position
9. .5 (One Half) Middle School Technology Teaching Position
10. 1 (One) Elementary School Teaching Positions

Section 2: Based upon the reduction in certified teaching positions set forth in Section 1, and taking into account teacher seniority and licensure/certification, the teaching contracts of the following teachers are suspended effective August 1, 2012:

1. Ann Bailey
2. Margaret Ferguson
3. Samantha Rogers
4. Amy Fernholz
5. Courtney Maibach
6. Thomas Houghtaling
7. Beth Perry
8. Shannon Smith
9. Maureen Lurtz

Section 3: The Superintendent is directed to provide written notification of this action to the affected teachers in accordance with the requirements of Article XV of the current Negotiated Agreement between the Board of Education and the Cloverleaf Education Association, and to take such other actions as are necessary or appropriate to implement the reduction in force which the Board has determined to be necessary.

Section 4: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in these formal actions were in meetings open to the public and in compliance with the law.

**Cloverleaf Board of Education approval of item C-17**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Five Year Forecast FY2012**

It is recommended that the Cloverleaf Board of Education approve the five-year forecast FY2012 as presented.

D-3 **SORSA Property, Fleet and Liability Insurance**

It is recommended that the Cloverleaf Board of Education approve the property, fleet and liability insurance coverage renewal with SORSA as presented to be paid out of general fund.

D-4 **Julian & Grube, Inc. Agreement – Medicaid Cost Reports**

It is recommended that the Cloverleaf Board of Education approve the agreement between Julian & Grube and Cloverleaf Local Schools to review two years of Medicaid cost reports as required per the attached agreement to be paid out of general fund.

**Cloverleaf Board of Education approval of item D-1 through D-4 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **District Calendar 2012-2013**

It is recommended that the Cloverleaf Board of Education approve the revised 2012-2013 District Calendar (NEOEA date change) as presented.

E-2 **District Calendar 2013-2014**

It is recommended that the Cloverleaf Board of Education approve the 2013-2014 District Calendar as presented

**Cloverleaf Board of Education approval of item E-1 through E-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-3 Medina County Board of Developmental Disabilities Extended School Year Agreement**

It is recommended that the Cloverleaf Board of Education approve the extended school year agreement between Medina County Board of Developmental Disabilities and Cloverleaf Local Schools as presented to be paid out of general fund.

**E-4 CRS Incorporated Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Cloverleaf Local Schools and CRS Incorporated for SubFinder services as presented to be paid out of general fund.

**E-5 Youth Worksite Agreement**

It is recommended that the Cloverleaf Board of Education approve the youth worksite agreement between J.O.G. Our Way and Cloverleaf Locals Schools as presented.

**E-6 Sendero Therapies, Inc.**

It is recommended that the Cloverleaf Board of Education approve the agreement between Sendero Therapies, Inc. and Cloverleaf Local Schools for occupational therapy services as presented, services available 8.5 days per week at \$440.00 per day, and occupational therapist billed at \$75/hr. as needed for evaluations, IEP meetings and professional development for staff, to be paid out of general fund.

**E-7 Goodwill Industries of Akron, Ohio Vocational Services Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between the Cloverleaf Board of Education and Goodwill Industries of Akron, Ohio, Inc for Vocational Services Program as presented, \$10/student hour of training to be paid out of general fund.

**E-8 Windfall Industries/MAPSTART Agreement**

It is recommended that the Cloverleaf Board of Education approve the M.A.P.S.T.A.R.T. agreement between Windfall Industries and the Cloverleaf Board of Education as presented, \$9.06/consumer hour, and \$34/job coaching hour to be paid out of general fund.

**E-9 Windfall Industries/Job Coaching Agreement**

It is recommended that the Cloverleaf Board of Education approve the Job Coaching agreement between Windfall Industries and the Cloverleaf Board of Education, \$34.00/hr, as presented to be paid out of general fund.

**E-10 ABC Therapy, Ltd.**

It is recommended that the Cloverleaf Board of Education approve the agreement between ABC Therapy, Ltd. and Cloverleaf Local Schools for physical therapy services as presented, \$65/hr. physical therapist and \$50/hr. physical therapist assistant to be paid out of general fund.

**E-11 Language Learning Associates**

It is recommended that the Cloverleaf Board of Education approve the agreement between Language Learning Associates and Cloverleaf Local Schools for extended school year speech/language services for up to 8 hrs/week for 6 weeks during the summer of 2012 at a rate of \$70/hr and one week of MCS stripes camp at \$250.00, as presented, to be paid out of general fund.

**E-12 Kone, Inc. Contract Rider**

It is recommended that the Cloverleaf Board of Education approve the Contract Rider between Kone, Inc. and Cloverleaf Local Schools for elevator services as presented to be paid out of general fund.

**Cloverleaf Board of Education approval of item E-3 through E-12 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-13 Policies – 2<sup>nd</sup> Reading**

It is recommended that the Cloverleaf Board of Education approve the 2nd reading of the following policies:

GCBD	Certified Staff Leaves and Absences
GDBD	Classified Staff Leaves and Absences
JEC	School Admissions
JECBD	Intradistrict Open Enrollment
JFG	Interrogations and Searches
KG-E	Application for use of School Facility

**E-14 Graduating Class of 2012**

It is recommended that the Cloverleaf Board of Education approve the Graduating Class of 2012 as presented.

**E-15 Elementary School Handbook – 2012-2013**

It is recommended that the Cloverleaf Board of Education approve the 2012-2013 Elementary School Handbook as presented.

**E-16 Donations**

It is recommended that the Cloverleaf Board of Education accept the anonymous donation of \$140.00 worth of printing services for the Rec Center brochure.

**Cloverleaf Board of Education approval of item E-12 through E-16 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-17 Fiscal Recovery Plan**

It is recommended that the Cloverleaf Board of Education approve the FY 2013 Recovery Plan for submission to the Financial Planning and Supervision Commission recognizing that the levy amounts included in the plan are hypothetical. Details of future tax issues have not yet been determined by the Cloverleaf Board of Education.

**Cloverleaf Board of Education approval of item E-17**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**F. UNFINISHED BUSINESS**

F-1 Letter to Governor Kasich

F-2 End of Fiscal Year Special Board Meeting Date

F-3 Levy Scenarios

**G. NEW BUSINESS**

**H. EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education adjourn into executive session for the purpose of discussing the employment of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**I. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_



May 29, 12

The Board of Education of the Cloverleaf Local School District met in regular session on May 29, 2012 at 5:00 p.m. at the Cloverleaf High School. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. James Curran
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. William Hutson	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2012-79 APPROVAL OF MINUTES**

Mr. Berry motioned, seconded by Mr. Schmidt, to approve the minutes of the April 23, 2012 regular meeting, the April 26, 2012 special session and the May 15, 2012 special session meeting as submitted.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

### **RECOGNITION AND PUBLIC PARTICIPATION**

#### **PUBLIC PARTICIPATION**

None

#### **STUDENT RECOGNITION**

Sarah Winnicki was recognized as the Top Scholar from Cloverleaf High School and was honored by the Medina County Schools Educational Service Center and First Merit Bank.

Addison Ferguson was recognized for her accomplishments at the 2012 state swim meet. She placed 4<sup>th</sup> in the 100 fly and 8<sup>th</sup> in the 100 Back.

The Cloverleaf High School Academic Challenge team and Advisors Cameron Flint and Lisa McGraw were recognized for their outstanding achievements. The team qualified for the state finals and will be going to the nationals. Team members include Luke Plazek, Haley Daugherty, Brian Easterling, Sarah Winnicki, Dana Martin, Lauren Huff and Kellianne Rinearson.

### **2012-80 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mrs. Rych to approve the following personnel item:

#### **1. Administrative Staff Resignation, effective July 7, 2012**

Mary Workman, Treasurer

Upon separation from employment with the Board of Education, the Board of Education shall pay Mary Workman for all accumulated, unused vacation at her current per diem rate

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

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**2012-81 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Schmidt to approve the following personnel item:

**1. Certified Staff Resignations Due to Retirement**

Kathryn Walley	Effective July 1, 2012
Phillip Solitario	Effective June 1, 2012
Sue Comunale	Effective August 3, 2012

**2. Certified Staff Teacher Contract Clarifications**

The Cloverleaf Board of Education clarified the contract status of two certified staff incorrectly listed in two places at the April 23, 2012 Cloverleaf Board of Education Meeting. Both were contacted immediately upon discovery of the clerical error.

Jenny Rupp – resigned from Cloverleaf Local Schools as a tutor. She currently has no contract for the 2012-2013 school year.

Stephanie Pfeiffer – one year tutor contract for the 2012-2013 school year.

**3. Certified Staff Contract, 2012-2013 School Year**

James Humiston, High School CBI teacher, \$39,079.00

**4. Classified Staff Paid Administrative Leave**

Classified staff paid administrative leave of Francine Longsdorf, food service helper, from May 21 through May 28, 2012

**5. Classified Staff Resignations**

Sheri Ramey, bus driver, effective at the end of the work day, May 11, 2012  
Magdalena Gee, educational aide, effective May 29, 2012  
Eric Deeks, bus driver, effective May 4, 2012  
Francine Longsdorf, food service helper, effective May 29, 2012

**6. Latchkey Assistant Resignation Due to Retirement, effective May 31, 2012**

Sharon Bowen

**7. Classified Staff Summer School Resignation**

Janet Schmock, educational aide

**8. Certified Staff Summer School Appointments**

Elementary Summer School Teacher	Neal Nutter (2 days @ 4 hr./days)	\$25/hr (\$200/cap)
Secondary Summer School Teacher	Ann Bailey – 2 sessions	\$25/hr. (\$1,750/cap per session)
Secondary Summer School Teacher	Julie Benhough – 2 sessions	\$25/hr. (\$1,750/cap per session)
Secondary Summer School Teacher	Heidi Chapman – 1 session	\$25/hr. (\$1,750/cap per session)
Secondary Summer School Teacher	Amy Detwiler - 2 session	\$25/hr. (\$1,750/cap per session)
Secondary Summer School Teacher	Anthony Humbert – 2 sessions	\$25/hr. (\$1,750/cap per session)
Secondary Summer School Teacher	Consuela Williams – 2 sessions	\$25/hr. (\$1,750/cap per session)

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**9. Classified Staff Summer School Appointments**

To be paid out of Title I funds:

Elementary Summer School Educational Aide	Paula Funfgeld	\$10/hr. (\$525. cap)
Elementary Summer School Educational Aide	Kelsey Weigel	\$10/hr. (\$840 cap)
Secondary Summer School Secretary	Anita Whistlar – 2 sessions	\$800/session

**10. Classified Staff Summer School Appointment**

Susan Church, elementary summer school educational aide, at a rate of \$10/hr. to be paid out of general fund

**11. Classified Staff Summer School Substitute Appointments**

To be paid out of Title I funds:

Elementary Summer School Substitute Educational Aide Dana Kulas	\$10/hr.
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**12. Classified Staff Summer Custodian Appointments**

Classified staff summer custodian appointments at a rate of \$9.39/hr:

Tiffany Blanton	Scott Hower
Larry Kamenec	Dave Khoury
Paul Lambert	Shelia Lewis
Dan Raber	Gary Stafford
Sally Thress	Cory Zahradnicek

Jon Walkup – pending receipt of background checks

**13. Supplemental Staff Appointment, 2011-2012 School Year**

Outdoor Educator	Pam Kost	\$ 139.57
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All supplemental appointments are contingent upon participation.

**14. Supplemental Staff Appointments, 2012-2013 School Year**

Varsity Assistant Football Coach	Richard Smith	\$3,838.12
Varsity Assistant Football Coach	August Montz	\$3,838.12
Middle School Faculty Manager-50%	Scott Murphy	\$2,006.29
Middle School Faculty Manager-50%	Robert Preusser	\$1,831.83

All supplemental appointments are contingent upon participation.

**15. Extended Days**

2 (two) additional extended days to the following high school guidance counselors for the 2011-2012 school year:

Robert Preusser	\$604.92
Deann Markle	\$718.70

**16. Certified Staff Resignation, effective August 2, 2012**

Staci Peltz

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Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-82 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mr. Berry to approve the following personnel item:

**1. Resolution Implementing a Reduction in Force of Certified Teaching Employees**

WHEREAS, the Board of Education has determined that a reduction in force of the certified teaching staff is necessary due to financial reasons as determined by the Board.

NOW, THEREFORE, BE IT RESOLVED:

Section 1: The following certified positions will be abolished effective with the 2012-13 school year:

1. 1 (One) High School Social Studies Teaching Position
2. 1 (One) High School Science Teaching
3. 1 (One) High School English Teaching Position
4. .5 (One Half) High School Math Teaching Position
5. 1 (One) High School Art Teaching Position
6. 5 (Five) Middle School Teaching Positions
7. .5 (One Half) Middle School Art Teaching Position
8. .5 (One Half) Middle School Physical Education Teaching Position
9. .5 (One Half) Middle School Technology Teaching Position
10. 1 (One) Elementary School Teaching Positions

Section 2: Based upon the reduction in certified teaching positions set forth in Section 1, and taking into account teacher seniority and licensure/certification, the teaching contracts of the following teachers are suspended effective August 1, 2012:

1. Ann Bailey
2. Margaret Ferguson
3. Samantha Rogers
4. Amy Fernholz
5. Courtney Maibach
6. Thomas Houghtaling
7. Beth Perry
8. Shannon Smith
9. Maureen Lurtz

Section 3: The Superintendent is directed to provide written notification of this action to the affected teachers in accordance with the requirements of Article XV of the current Negotiated Agreement between the Board of Education and the Cloverleaf Education Association, and to take such other actions as are necessary or appropriate to implement the reduction in force which the Board has determined to be necessary.

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Section 4: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in these formal actions were in meetings open to the public and in compliance with the law.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Abstain: Mr. Schmidt

Motion Carried

### **2012-83 FINANCE**

Upon the recommendation of Treasurer Workman, Mrs. Rych motioned, seconded by Mr. Curran to approve the following finance items:

#### **1. Financial Reports**

April 2012 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

#### **2. Five Year Forecast FY2012**

Five Year Forecast FY2012 as presented

#### **3. SORSA Property, Fleet and Liability Insurance**

Property, fleet and liability insurance coverage renewal with SORSA as presented to be paid out of general fund

#### **4. Julian & Grube, Inc. Agreement – Medicaid Cost Reports**

Agreement between Julian & Grube and Cloverleaf Local Schools to review two years of Medicaid cost reports as required per the attached agreement to be paid out of general fund

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Berry, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

### **SUPERINTENDENT'S REPORT**

#### **2012-84 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mr. Curran to approve the following items:

#### **1. District Calendar 2012-2013**

Revised 2012-2013 District Calendar (NEOEA date change) as presented

#### **2. District Calendar 2013-2014**

2013-2014 District Calendar as presented

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Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-85 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Schmidt to approve the following items:

**1. Medina County Board of Developmental Disabilities Extended School Year Agreement**

Extended school year agreement between Medina County Board of Developmental Disabilities and Cloverleaf Local Schools as presented to be paid out of general fund

**2. CRS Incorporated Agreement**

Agreement between Cloverleaf Local Schools and CRS Incorporated for SubFinder services as presented to be paid out of general fund

**3. Youth Worksite Agreement**

Youth worksite agreement between J.O.G. Our Way and Cloverleaf Locals Schools as presented

**4. Sendero Therapies, Inc.**

Agreement between Sendero Therapies, Inc. and Cloverleaf Local Schools for occupational therapy services as presented, services available 8.5 days per week at \$440.00 per day, and occupational therapist billed at \$75/hr. as needed for evaluations, IEP meetings and professional development for staff, to be paid out of general fund

**5. Goodwill Industries of Akron, Ohio Vocational Services Agreement**

Agreement between the Cloverleaf Board of Education and Goodwill Industries of Akron, Ohio, Inc for Vocational Services Program as presented, \$10/student hour of training to be paid out of general fund

**6. Windfall Industries/MAPSTART Agreement**

M.A.P.S.T.A.R.T. agreement between Windfall Industries and the Cloverleaf Board of Education as presented, \$9.06/consumer hour, and \$34/job coaching hour to be paid out of general fund

**7. Windfall Industries/Job Coaching Agreement**

Job Coaching agreement between Windfall Industries and the Cloverleaf Board of Education, \$34.00/hr, as presented to be paid out of general fund

**8. ABC Therapy, Ltd.**

Agreement between ABC Therapy, Ltd. and Cloverleaf Local Schools for physical therapy services as presented, \$65/hr. physical therapist and \$50/hr. physical therapist assistant to be paid out of general fund

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**9. Language Learning Associates**

Agreement between Language Learning Associates and Cloverleaf Local Schools for extended school year speech/language services for up to 8 hrs/week for 6 weeks during the summer of 2012 at a rate of \$70/hr and one week of MCS stripes camp at \$250.00, as presented, to be paid out of general fund

**10. Kone, Inc. Contract Rider**

Contract Rider between Kone, Inc. and Cloverleaf Local Schools for elevator services as presented to be paid out of general fund

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-86 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Curran motioned, seconded by Mr. Schmidt to approve the following items:

**1. Policies – 2<sup>nd</sup> Reading**

GCBD	Certified Staff Leaves and Absences
GDBD	Classified Staff Leaves and Absences
JEC	School Admissions
JECBD	Intradistrict Open Enrollment
JFG	Interrogations and Searches
KG-E	Application for use of School Facility

**2. Graduating Class of 2012**

Graduating Class of 2012 as presented

**3. Elementary School Handbook – 2012-2013**

2012-2013 Elementary School Handbook as presented

**4. Donations**

Anonymous donation of \$140.00 worth of printing services for the Rec Center brochure

Roll call as follows:

Ayes: Mr. Curran, Mr. Schmidt, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-87 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mrs. Rych to approve the following item:

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**1. Fiscal Recovery Plan**

FY 2013 Recovery Plan for submission to the Financial Planning and Supervision Commission recognizing that the levy amounts included in the plan are hypothetical. Details of future tax issues have not yet been determined by the Cloverleaf Board of Education.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**UNFINISHED BUSINESS****LETTER TO GOVERNOR KASICH**

The Board approved the drafted letter to Governor Kasich seeking a new funding model for schools to provide for student needs without overburdening local property tax payers.

**END OF FISCAL YEAR SPECIAL BOARD MEETING DATE**

A Special Board Meeting was scheduled for June 28, 2012 at 10:30 a.m. at the Rec Center. The meeting is to approve year end financial items.

**LEVY SCENARIOS**

The Board will discuss levy scenarios at the June work session.

**NEW BUSINESS****MEDINA COUNTY CAREER CENTER GRADUATION**

Mr. Schmidt reported the Medina County Career Center graduation is May 30, 2012 at 7:30 p.m.

**CLOVERLEAF GRADUATION**

The volunteers and custodial staff were thanked for their work on Cloverleaf's graduation ceremony.

**AUCTION**

Mr. Schmidt inquired about the possibility of having an auction of the district's old buildings. Superintendent Kubilus will present an update at a future executive session.

**CLOVERLEAF PRIDE AWARDS**

Mr. Schmidt and Mr. Tisher were congratulated for receiving the Cloverleaf Pride Awards.

**2012-88 EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Berry, to enter into executive session for the purpose of discussing the employment of a public employee with William Koran and Michelle McNeely present. In 6:12 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried



May 29, 12

**2012-89 ADJOURN EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mr. Schmidt to adjourn executive session. Out 6:46 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-90 ADJOURNMENT**

Mrs. Rych motioned, seconded by Mr. Schmidt to adjourn the meeting at 6:46 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

June 11, 2012  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2 Medina County Board of Realtors Presentation

C **PERSONNEL** – Mr. Kubilus

C-1 **Certified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the certified staff resignation of Charles Whitecar, effective August 1, 2012.

**Cloverleaf Board of Education approval of item C-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

C-2 **Certified Staff Recall**

It is recommended that the Cloverleaf Board of Education recall the following certified staff as per the negotiated agreement between the Cloverleaf Board of Education and the Cloverleaf Education Association, effective August 20, 2012:

Maureen Lurtz, Elementary School Teacher

**Cloverleaf Board of Education approval of item C-2**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D. Industrial Appraisal Company Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Industrial Appraisal Company and Cloverleaf Local Schools for inventory and valuation services as presented.

**Cloverleaf Board of Education approval of item D.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E. UNFINISHED BUSINESS**

E-1 November Levy

**F EXECUTIVE SESSION**

**F-1 Compensation of a Public Employee & Employment of a Public Employee**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing compensation of a public employee and employment of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**F-2 Discussion of CEA (Cloverleaf Education Association) Negotiations**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing CEA (Cloverleaf Education Association) negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

F-3 **Discussion of OAPSE (Ohio Association of Public School Employees, Local #371) Negotiations**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing OAPSE (Ohio Association of Public School Employees, Local #371) negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

G. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

June 11,

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The Board of Education of the Cloverleaf Local School District met in special session on June 11, 2012 at 7:00 p.m. at the Cloverleaf High School. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mr. Michael Schmidt

Mr. James Curran  
Mr. William Hutson

## **PLEDGE OF ALLEGIANCE**

### **RECOGNITION AND PUBLIC PARTICIPATION**

#### **MEDINA COUNTY BOARD OF REALTORS PRESENTATION**

Mr. Brandon Marquard, President of the Medina County Board of Realtors, Mr. Michael Schmidt, President-Elect of the Medina County Board of Realtors, and Mr. Rick Stallard, a realtor with M.C. Real Estate, informed the Board that their organization had won a \$20,000 grant from the National Association of Realtors as part of the Issues Mobilization Program. The program gives money to local chapters either to support or oppose local political issues. The Board of Realtors contacted all Medina County Schools with levies in August & November and divided up the grant monies. A donation of \$4380 was presented for the Cloverleaf Levy Fund.

Jane Rych joined the Board Meeting at 7:09 p.m.

#### **2012-91 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mr. Curran to approve the following personnel item:

##### **1. Certified Staff Resignation, effective August 1, 2012**

Charles Whitecar

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

#### **2012-92 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mrs. Rych to approve the following personnel item:

##### **1. Certified Staff Recall, effective August 20, 2012**

Maureen Lurtz, Elementary School Teacher

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

#### **2012-93 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mrs. Rych to approve the following personnel item:

##### **1. Certified Staff Resignation Due To Retirement, effective June 30, 2012**

Robert Herbst

June 11,

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Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-94 INDUSTRIAL APPRAISAL COMPANY**

Upon the recommendation of Treasurer Workman, Mr. Berry motioned, seconded by Mrs. Rych to approve the following item:

**1. Industrial Appraisal Company Agreement**

Agreement between Industrial Appraisal Company and Cloverleaf Local Schools for inventory and valuation services as presented

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**UNFINISHED BUSINESS**

**NOVEMBER LEVY**

Board Members reviewed various levy scenarios. The Board decided to proceed with a 6.9 mill Emergency Levy. The formal resolution will be placed on the June 25, 2012 board agenda for approval.

**2012-95 EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mr. Schmidt to enter into executive session with Val Gregory, for the purpose of discussing compensation of a public employee and employment of a public employee. In 7:50 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-96 ADJOURN EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mr. Curran to adjourn executive session at 9:20 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-97 EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Curran to enter into executive session for the purpose of discussing CEA (Cloverleaf Education Association) negotiations. In 9:20 p.m.

Mr. Berry did not attend the Executive Session.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Berry, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried



June 11,

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**2012-98      ADJOURN EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mr. Curran to adjourn executive session at 9:27 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-99      EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mrs. Rych to enter into executive session for the purpose of discussing OAPSE (Ohio Association of Public School Employees, Local #371) negotiations. In 9:34 p.m.

Mr. Curran and Mr. Schmidt did not attend.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-100      ADJOURN EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Berry to adjourn executive session at 9:34 p.m.

Roll call as follows:

Ayes: Mrs. Rych Mr. Berry and Mr. Hutson

Nays: None

Motion Carried

**2012-101      ADJOURNMENT**

Mrs. Berry motioned, seconded by Mrs. Rych to adjourn the meeting at 9:34 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

June 25, 2012  
Cloverleaf High School Library  
7:00 P.M.

ADDENDUM

C. **PERSONNEL** – Mr. Kubilus

C-6 **Supplemental Staff Appointments** (additions)

LPDC Committee	Robert Falkenberg	\$140.00/month*
LPDC Committee	Jamie Lormeau	\$140.00/month*

\*Stipend paid only for months in which a meeting is held.

C-17 **Certified Staff Secondary Summer School Teacher Change in Rate**

It is recommended the Cloverleaf Board of Education approve the certified staff secondary summer school teacher change in rate due to enrollment numbers **from** \$25.00/hr. (Cap \$1,750.00/session) **to** \$18.58/hr. (Cap \$1,300.00/session) for all secondary summer school teachers for the summer of 2012.

H **EXECUTIVE SESSION (Addition)**

H-1 **Cloverleaf Education Association (CEA) Negotiations**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing Cloverleaf Education Association (CEA) negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

~~H-1~~ change to H-2 **Employment and Compensation of a Public Employee**

~~H-2~~ change to H-3 **Discussion on Lodi and Seville School Properties**

~~H-3~~ change to H-4 **Discussion on Westfield School Property**

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

June 25, 2012  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

A-6. **Minutes** of the May 29, 2012, regular session, the June 11, 2012 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the May 29, 2012, regular session, the June 11, 2012 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**B-2 Student Recognition**

Michael Lewarchick, youth wrestling accomplishments

**C. PERSONNEL – Mr. Kubilus**

**C-1 Administrative Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the administrative staff resignation of Sean Osborne, Middle School Principal, effective July 31, 2012.

**C-2 Certified Staff Resignation**

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Frank Peters, high school science teacher, effective August 15, 2012.

James Humiston, high school ISS/Intervention Tutor, for the 2012-2013 school year in order to accept the position as CBI Teacher for the 2012-2013 school year.

**C-3 Certified Staff Resignation due to Retirement**

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It is recommended that the Cloverleaf Board of Education approve the certified staff paid and unpaid FMLA leave of absence of Megan Letner beginning August 20, 2012 through November 13, 2012 and Parental Leave beginning November 14, 2012 through January 4, 2013, returning to work on January 7, 2013.

**C-5 Supplemental Staff Resignations**

It is recommended that the Cloverleaf Board of Education accept the supplemental staff resignation of Jacob Miracle, Girls Varsity Soccer Coach, for the 2012-2013 school year.

## C-6 Supplemental Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments: (All supplemental appointments contingent upon participation.)

LPDC Committee	Debra Ruprecht	\$140.00/month*
LPDC Committee	Heather Weimer	\$140.00/month*
LPDC Committee	Julie Bengough	\$140.00/month*
LPDC Committee	Barbara Taylor	\$140.00/month*
LPDC Committee	Robert Hevener	\$140.00/month*
Lead Mentor Teacher	Linda Dodson	\$2,616.90
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High School Drama Director-Fall Production	John Carmigiano	\$1,395.68
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Foreign Language Coordinator	Jacque Neidig	\$ 660.00
Art Department Coordinator	Julie Krueger	\$ 660.00
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Head 8 <sup>th</sup> Grade Volleyball Coach	Samantha Rogers	\$1,919.06
Boys Varsity Soccer Coach	Kevin Graham	\$4,187.04

\*Stipend paid only for months in which a meeting is held.

## C-7 Supplemental Staff Appointment Corrections

It is recommended that the Cloverleaf Board of Education approve the stipend corrections on the following assistant football coaches for the 2012-2013 school year:

Richard Smith	From: \$3,838.12	To: \$4,187.04	(4 years experience credit)
August Montz	From: \$3,838.12	To: \$4,187.04	(4 years experience credit)

**C-8 Extended Days 2012-2013 School Year**

It is recommended that the Cloverleaf Board of Education approve the following extended days for the 2012-2013 school year:

Rose Marie Torma	10 extended days	\$3,931.45
Thomas Bart Randolph	10 extended days	\$3,644.35

**C-9 Classified Summer Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified summer staff appointments:

Educational Aide –Transportation Dept.	Nadine Nichols	\$ 9.05/hr.
Educational Aide –Transportation Dept.	Dawn Sykes	\$ 9.05/hr.
Bus Driver	Linda Swiat	\$17.25/hr.
High School Food Service Helper	Jane Kauf	\$10.28/hr.

**C-10 Summer School Certified Staff Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following summer school certified staff substitute appointment:

Elementary Summer School Substitute Teacher	Kerry Schweppe	\$25/hr.
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**C-11 Summer School Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following summer school classified staff appointment:

Elementary Educational Aide	Susan Green	\$10/hr. (\$525/cap)
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**C-12 Summer School Classified Staff Correction**

It is recommended that the Cloverleaf Board of Education approve the summer school classified staff correction for Sue Weir, Elementary Summer School Secretary, **from** \$13.00/hr. **to** \$13.17/hr. (\$3,898.37 cap).



**C-13 Summer School Classified Staff Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following summer school classified staff substitute appointments:

Elementary Substitute Educational Aide	Kerry Schweppe	\$10/hr.
Elementary Substitute Educational Aide	Susan Church	\$10/hr.

**C-14 Summer Safety City Appointments**

Safety City Coordinator	Susan Weir	\$600.00
Safety City Coordinator	Ashley Weir	\$600.00
Safety City Teacher	April Dalton	\$700.00

**C-15 Revision to Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education approve the revised resignation date of classified staff employee, Maggie Gee, **from** May 29,2012 **to** June 4, 2012.

**Cloverleaf Board of Education approval of items C-1 through C-15 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-16 Summer School Classified Staff Substitute Appointments**

Elementary Substitute Educational Aide	Elizabeth Berry	\$10/hr.
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**Cloverleaf Board of Education approval of item C-16.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Temporary Appropriation FY 2013** (attachment)

It is recommended that the Cloverleaf Board of Education approve the temporary appropriations FY 2013 as presented.

**Cloverleaf Board of Education approval of items D-1 through D-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D-3 **Emergency Levy Resolution**

It is recommended that the Cloverleaf Board of Education approve a resolution determining to submit to the electors of the Cloverleaf Local School District the question of an additional tax levy, pursuant to sections 5705.194 to 5705.197 of the revised code, and requesting the approval of the financial planning and supervision commission for the Cloverleaf Local School District to place said question on the November 6, 2012 ballot as presented:

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of "fiscal emergency" under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and

WHEREAS, this Board intends to submit the question of a property tax levy to the electors of the School District on November 6, 2012, and seeks to obtain the approval of the Commission to do so, in respect of, and in accordance with the statutory financial oversight powers, duties and functions vested in the Commission;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this District, and that it is therefore necessary to levy an additional tax in excess of the ten-mill limitation in order to raise the amount of \$3,252,300 each year for ten years for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, and upon and with the approval of the aforesaid Commission, there shall be submitted to the electors of this District at an election to be held on November 6, 2012, the question of levying an additional tax in excess of the ten-mill limitation for a period of ten years (commencing with a levy on the tax list and duplicate for the year 2012 to be first distributed to the Board in calendar year 2013) in order to raise the amount of \$3,252,300 each year for the purpose of providing for the emergency requirements of this District, at the annual tax rate necessary to raise that amount. This Board hereby requests the approval of the Commission to submit said question on the November 6, 2012 ballot, and requests that such approval, if given, be certified to this Board.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the Secretary of the Commission. Immediately upon obtaining the approval of the Commission, the Treasurer is further directed to certify a copy of this resolution to the County Auditor of Medina County for certification of the District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains the same throughout the life of the levy as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 4. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item D-3**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **District Prevention Director** (attachment)

It is recommended that the Cloverleaf Board of Education approve Debbie Bican, District Prevention Director, for the 2012-2013 school year as presented, services at \$220.25/day, \$39,645.00/year, to be paid out of MCDAC Grant Fund 019.

E-2 **Student Assistance Counselor** (attachment)

It is recommended that the Cloverleaf Board of Education approve Brandy Miracle, Middle School/High School Student Assistance Counselor, for the 2012-2013 school year as presented, services at \$195.00/day, \$32,175.00/year, to be paid out of MCDAC Grant Fund 019.

**Cloverleaf Board of Education approval of items E-1 through E-2 by consent**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E-3 **Cleveland Sight Center Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Cleveland Sight Center and Cloverleaf Local Schools for admission of a student for educational purposes for the extended 2011-2012 school year, \$500.00 to be paid out of general fund.

E-4 **LHM Computer Consulting, Inc. - Susanne J. McWilliams Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between LHM Computer Consulting, Inc. and Susanne J. McWilliams and Cloverleaf Local Schools for Deaf Interpretive Services to a hearing impaired student during the 2012-2013 school year, \$32.00/hr. at 6.5 hrs. per day, not to exceed 180 days, as presented, to be paid out of general fund.

E-5 **Shelley Mack Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Shelley Mack and Cloverleaf Local Schools for consultative and instruction services for students who are identified as visually impaired for the 2012-2013 school year as presented, \$60.00/hr. to be paid for out of general fund.

E-6 **Person Centered Therapies, Inc. Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Person Centered Therapies, Inc. and Cloverleaf Local Schools for individual speech and language consultative therapy services for the extended 2011-2012 school year, \$100.00/hr. per the schedule outlined on the agreement, to be paid out of general fund.

E-7 **AbiliKids, LLC Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between AbiliKids, LLC and Cloverleaf Local Schools for direct and consultative speech therapy services for the 2012-2013 school year as presented, \$70.00/hr. for speech therapy and \$35.00/hr for travel time to be paid out of general funds.

E-8 **Medina Creative Accessibility Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Medina Creative Accessibility and Cloverleaf Local Schools for Lifeskills Summer Camp, as presented, for the summer of 2012 at a total cost of \$600.00 (\$200/week for 3 weeks) to be paid out of general funds.

E-9 **Judy Harpley Orientation and Mobility Service Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Judy Harpley Orientation and Mobility and Cloverleaf Local Schools for services, consultation and inservice training activities to benefit visually impaired students as presented for the 2012-2013 school year at a rate of \$115.00 per session to be paid out of general fund.

E-10 **Christine Loddo Bricker Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the quotation from Christine Loddo Bricker, Educational Audiologist, to provide educational audiology services for deaf/hearing impaired students for the 2012-2013 school year, as presented, \$60/hr. to be paid for out of general fund.

E-11 **Infinite Cohesion Ltd/eSchoolView** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Infinite Cohesion, Ltd/eSchoolView and Cloverleaf Local Schools for eSchoolView Connect services as presented.

**E-12   Midwestern Exams**

It is recommended that the Cloverleaf Board of Education approve Midwestern Exams physicians as a provider for the required employee health examinations per board policy GBE.

**Cloverleaf Board of Education approval of items E-3 through E-12 by consent**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-13   Ralph Barateko Excavating, Inc. Dirt Purchase** (attachment)

It is recommended that the Cloverleaf Board of Education approve the sale of 600 cubic yards of dirt from the Cloverleaf Elementary School site at a rate of \$1.00 per cubic yard to Ralph Barateko Excavating, Inc.

**E-14   Elementary School Site Dirt Purchases**

It is recommended that the Cloverleaf Board of Education grant the superintendent the authority to enter an agreement with any contractor who desires to purchase dirt from the Cloverleaf Elementary School site at a rate of \$1.00 per cubic yard.

**E-15   Sani Babies**

It is recommended that the Cloverleaf Board of Education approve the sale of nine (9) Sani Babies to the Medina County Schools Educational Service Center for \$450.00.

**Cloverleaf Board of Education approval of items E-13 through E-15  
by consent**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-16 2012-2013 High School Handbook** (attachment)

It is recommended that the Cloverleaf Board of Education approve the high school handbook for the 2012-2013 school year as presented.

**E-17 Overnight Trip** (attachment)

It is recommended that the Cloverleaf Board of Education approve the overnight trip of the Cloverleaf Cross Country Team to the Northeast Ohio Christian Camp of Champs in McCutchenville, Ohio, August 13-15, 2012, as presented at no cost to the Cloverleaf Board of Education.

**Cloverleaf Board of Education approval of items E-16 through E-17  
by consent**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**F. UNFINISHED BUSINESS**



**G. NEW BUSINESS**

**G-1 Special Education Update**

**G-2 Permanent Improvement Expenditures FY2013**

It is recommended that the Cloverleaf Board of Education approve up to \$1,237,000 for FY2013 permanent improvement expenditures.

**Cloverleaf Board of Education approval of item G-2**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**H EXECUTIVE SESSION**

**H-1 Employment and Compensation of a Public Employee**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing employment and compensation of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

## H-2 Discussion on Lodi and Seville School Properties

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing Lodi and Seville School properties.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**H-3 Discussion on Westfield School Property**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing Westfield School property.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

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that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**I. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

June 25, 2012  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

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**C. PERSONNEL – Mr. Kubilus**

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Bus Driver	Linda Swiat	\$17.25/hr.
High School Food Service Helper	Jane Kauf	\$10.28/hr.

**C-10 Summer School Certified Staff Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following summer school certified staff substitute appointment:

Elementary Summer School Substitute Teacher	Kerry Schweppe	\$25/hr.
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**C-11 Summer School Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following summer school classified staff appointment:

Elementary Educational Aide	Susan Green	\$10/hr. (\$525/cap)
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**C-12 Summer School Classified Staff Correction**

It is recommended that the Cloverleaf Board of Education approve the summer school classified staff correction for Sue Weir, Elementary Summer School Secretary, **from** \$13.00/hr. **to** \$13.17/hr. (\$3,898.37 cap).



**C-13 Summer School Classified Staff Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following summer school classified staff substitute appointments:

Elementary Substitute Educational Aide	Kerry Schweppe	\$10/hr.
Elementary Substitute Educational Aide	Susan Church	\$10/hr.

**C-14 Summer Safety City Appointments**

Safety City Coordinator	Susan Weir	\$600.00
Safety City Coordinator	Ashley Weir	\$600.00
Safety City Teacher	April Dalton	\$700.00

**C-15 Revision to Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education approve the revised resignation date of classified staff employee, Maggie Gee, **from** May 29,2012 **to** June 4, 2012.

**Cloverleaf Board of Education approval of items C-1 through C-15 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-16 Summer School Classified Staff Substitute Appointments**

Elementary Substitute Educational Aide	Elizabeth Berry	\$10/hr.
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**Cloverleaf Board of Education approval of item C-16.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Temporary Appropriation FY 2013** (attachment)

It is recommended that the Cloverleaf Board of Education approve the temporary appropriations FY 2013 as presented.

**Cloverleaf Board of Education approval of items D-1 through D-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D-3 **Emergency Levy Resolution**

It is recommended that the Cloverleaf Board of Education approve a resolution determining to submit to the electors of the Cloverleaf Local School District the question of an additional tax levy, pursuant to sections 5705.194 to 5705.197 of the revised code, and requesting the approval of the financial planning and supervision commission for the Cloverleaf Local School District to place said question on the November 6, 2012 ballot as presented:

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of "fiscal emergency" under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and

WHEREAS, this Board intends to submit the question of a property tax levy to the electors of the School District on November 6, 2012, and seeks to obtain the approval of the Commission to do so, in respect of, and in accordance with the statutory financial oversight powers, duties and functions vested in the Commission;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this District, and that it is therefore necessary to levy an additional tax in excess of the ten-mill limitation in order to raise the amount of \$3,252,300 each year for ten years for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, and upon and with the approval of the aforesaid Commission, there shall be submitted to the electors of this District at an election to be held on November 6, 2012, the question of levying an additional tax in excess of the ten-mill limitation for a period of ten years (commencing with a levy on the tax list and duplicate for the year 2012 to be first distributed to the Board in calendar year 2013) in order to raise the amount of \$3,252,300 each year for the purpose of providing for the emergency requirements of this District, at the annual tax rate necessary to raise that amount. This Board hereby requests the approval of the Commission to submit said question on the November 6, 2012 ballot, and requests that such approval, if given, be certified to this Board.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the Secretary of the Commission. Immediately upon obtaining the approval of the Commission, the Treasurer is further directed to certify a copy of this resolution to the County Auditor of Medina County for certification of the District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains the same throughout the life of the levy as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 4. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item D-3**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **District Prevention Director** (attachment)

It is recommended that the Cloverleaf Board of Education approve Debbie Bican, District Prevention Director, for the 2012-2013 school year as presented, services at \$220.25/day, \$39,645.00/year, to be paid out of MCDAC Grant Fund 019.

E-2 **Student Assistance Counselor** (attachment)

It is recommended that the Cloverleaf Board of Education approve Brandy Miracle, Middle School/High School Student Assistance Counselor, for the 2012-2013 school year as presented, services at \$195.00/day, \$32,175.00/year, to be paid out of MCDAC Grant Fund 019.

**Cloverleaf Board of Education approval of items E-1 through E-2 by consent**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E-3 **Cleveland Sight Center Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Cleveland Sight Center and Cloverleaf Local Schools for admission of a student for educational purposes for the extended 2011-2012 school year, \$500.00 to be paid out of general fund.

E-4 **LHM Computer Consulting, Inc. - Susanne J. McWilliams Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between LHM Computer Consulting, Inc. and Susanne J. McWilliams and Cloverleaf Local Schools for Deaf Interpretive Services to a hearing impaired student during the 2012-2013 school year, \$32.00/hr. at 6.5 hrs. per day, not to exceed 180 days, as presented, to be paid out of general fund.

E-5 **Shelley Mack Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Shelley Mack and Cloverleaf Local Schools for consultative and instruction services for students who are identified as visually impaired for the 2012-2013 school year as presented, \$60.00/hr. to be paid for out of general fund.

E-6 **Person Centered Therapies, Inc. Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Person Centered Therapies, Inc. and Cloverleaf Local Schools for individual speech and language consultative therapy services for the extended 2011-2012 school year, \$100.00/hr. per the schedule outlined on the agreement, to be paid out of general fund.

E-7 **AbiliKids, LLC Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between AbiliKids, LLC and Cloverleaf Local Schools for direct and consultative speech therapy services for the 2012-2013 school year as presented, \$70.00/hr. for speech therapy and \$35.00/hr for travel time to be paid out of general funds.

E-8 **Medina Creative Accessibility Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Medina Creative Accessibility and Cloverleaf Local Schools for Lifeskills Summer Camp, as presented, for the summer of 2012 at a total cost of \$600.00 (\$200/week for 3 weeks) to be paid out of general funds.

E-9 **Judy Harpley Orientation and Mobility Service Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Judy Harpley Orientation and Mobility and Cloverleaf Local Schools for services, consultation and inservice training activities to benefit visually impaired students as presented for the 2012-2013 school year at a rate of \$115.00 per session to be paid out of general fund.

E-10 **Christine Loddo Bricker Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the quotation from Christine Loddo Bricker, Educational Audiologist, to provide educational audiology services for deaf/hearing impaired students for the 2012-2013 school year, as presented, \$60/hr. to be paid for out of general fund.

E-11 **Infinite Cohesion Ltd/eSchoolView** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Infinite Cohesion, Ltd/eSchoolView and Cloverleaf Local Schools for eSchoolView Connect services as presented.

**E-12   Midwestern Exams**

It is recommended that the Cloverleaf Board of Education approve Midwestern Exams physicians as a provider for the required employee health examinations per board policy GBE.

**Cloverleaf Board of Education approval of items E-3 through E-12 by consent**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-13   Ralph Barateko Excavating, Inc. Dirt Purchase** (attachment)

It is recommended that the Cloverleaf Board of Education approve the sale of 600 cubic yards of dirt from the Cloverleaf Elementary School site at a rate of \$1.00 per cubic yard to Ralph Barateko Excavating, Inc.

**E-14   Elementary School Site Dirt Purchases**

It is recommended that the Cloverleaf Board of Education grant the superintendent the authority to enter an agreement with any contractor who desires to purchase dirt from the Cloverleaf Elementary School site at a rate of \$1.00 per cubic yard.

**E-15   Sani Babies**

It is recommended that the Cloverleaf Board of Education approve the sale of nine (9) Sani Babies to the Medina County Schools Educational Service Center for \$450.00.

**Cloverleaf Board of Education approval of items E-13 through E-15  
by consent**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-16 2012-2013 High School Handbook** (attachment)

It is recommended that the Cloverleaf Board of Education approve the high school handbook for the 2012-2013 school year as presented.

**E-17 Overnight Trip** (attachment)

It is recommended that the Cloverleaf Board of Education approve the overnight trip of the Cloverleaf Cross Country Team to the Northeast Ohio Christian Camp of Champs in McCutchenville, Ohio, August 13-15, 2012, as presented at no cost to the Cloverleaf Board of Education.

**Cloverleaf Board of Education approval of items E-16 through E-17  
by consent**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**F. UNFINISHED BUSINESS**



**G. NEW BUSINESS**

**G-1 Special Education Update**

**G-2 Permanent Improvement Expenditures FY2013**

It is recommended that the Cloverleaf Board of Education approve up to \$1,237,000 for FY2013 permanent improvement expenditures.

**Cloverleaf Board of Education approval of item G-2**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**H EXECUTIVE SESSION**

**H-1 Employment and Compensation of a Public Employee**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing employment and compensation of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

## H-2 Discussion on Lodi and Seville School Properties

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing Lodi and Seville School properties.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**H-3 Discussion on Westfield School Property**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing Westfield School property.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**I. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

June 25,

12

The Board of Education of the Cloverleaf Local School District met in regular session on June 25, 2012 at 7:00 p.m. at the Cloverleaf High School. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mrs. Jane Rych  
Mr. William Hutson

Mr. James Curran  
Mr. Michael Schmidt

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2012-102 APPROVAL OF MINUTES**

Mrs. Rych motioned, seconded by Mr. Berry, to approve the minutes of the May 29, 2012 regular meeting and the June 11, 2012 special session meeting as submitted.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

None

### **STUDENT RECOGNITION**

Michael Lewarchick was recognized for his youth wrestling accomplishments.

### **2012-103 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mr. Curran to approve the following personnel items:

1. **Administrative Staff Resignation, effective July 31, 2012**

Sean Osborne                      Middle School Principal

2. **Certified Staff Resignation**

Frank Peters, high school science teacher, effective August 15, 2012.

James Humiston, high school ISS/Intervention Tutor, for the 2012-2013 school year in order to accept the position as CBI Teacher for the 2012-2013 school year.

3. **Certified Staff Resignation due to Retirement, effective June 21, 2012**

Janice Large

4. **Certified Staff Paid and Unpaid FMLA Leave of Absence and Parental Leave**

Certified staff paid and unpaid FMLA leave of absence of Megan Letner beginning August, 2012 through November 13, 2012 and Parental Leave beginning November 14, 2012 through January 4, 2013, returning to work on January 7, 2013

June 25,

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**5. Supplemental Staff Resignation, 2012-2013 School Year**

Jacob Miracle, Girls Varsity Soccer Coach

**6. Supplemental Staff Appointments, 2012-2013 School Year**

LPDC Committee	Debra Ruprecht	\$140.00/month*
LPDC Committee	Heather Weimer	\$140.00/month*
LPDC Committee	Julie Bengough	\$140.00/month*
LPDC Committee	Barbara Taylor	\$140.00/month*
LPDC Committee	Robert Hevener	\$140.00/month*
LPDC Committee	Robert Falkenberg	\$140.00/month*
LPDC Committee	Jamie Lormeau	\$140.00/month*
Lead Mentor Teacher	Linda Dodson	\$2,616.90
High School Marching Band	Andrew Winter	\$5,931.64
High School Choir Director	Lawrence Timm	\$5,582.72
High School Director of Musical	Lawrence Timm	\$1,639.92
High School Music Director of Musical	Lawrence Timm	\$1,639.92
High School Technical Director of Musical	Greg Valent	\$ 802.52
High School Yearbook Advisor	Tonya Swain	\$1,500.36
High School Student Council	Julie Krueger	\$2,093.52
High School Academic Advisor	Cameron Flint	\$1,256.11
High School Newspaper	John Carmigiano	\$1,500.36
High School Drama Director-Fall Production	John Carmigiano	\$1,395.68
Math Department Head	Barb Dawson	\$3,300.00
Science Department Head	Marty Ryan	\$3,300.00
Social Studies Department Head	Mark Rockhold	\$3,300.00
English Department Head	Mary Lee Wooley	\$3,300.00
Physical Education Coordinator	Connie Teitsworth	\$ 660.00
Foreign Language Coordinator	Jacque Neidig	\$ 660.00
Art Department Coordinator	Julie Krueger	\$ 660.00
Varsity Wrestling Coach	Neal Nutter	\$5,931.64
Head 8 <sup>th</sup> Grade Volleyball Coach	Samantha Rogers	\$1,919.06
Boys Varsity Soccer Coach	Kevin Graham	\$4,187.04

\*Stipend paid only for months in which a meeting is held.

All supplemental appointments contingent upon participation.

**7. Supplemental Staff Appointment Corrections, 2012-2013 School Year**

Stipend corrections on the following assistant football coaches for the 2012-2013 school year:

Richard Smith	From: \$3,838.12	To: \$4,187.04	(4 years experience credit)
August Montz	From: \$3,838.12	To: \$4,187.04	(4 years experience credit)

**8. Extended Days, 2012-2013 School Year**

Rose Marie Torma	10 extended days	\$3,931.45
Thomas Bart Randolph	10 extended days	\$3,644.35

**9. Classified Summer Staff Appointments**

Educational Aide –Transportation Dept.	Nadine Nichols	\$ 9.05/hr.
Educational Aide –Transportation Dept.	Dawn Sykes	\$ 9.05/hr.
Bus Driver	Linda Swiat	\$17.25/hr.
High School Food Service Helper	Jane Kauf	\$10.28/hr.

**10. Summer School Certified Staff Substitute Appointment**

Elementary Summer School Substitute Teacher Kerry Schweppe	\$25/hr.
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**11. Summer School Classified Staff Appointment**

Elementary Educational Aide	Susan Green	\$10/hr. (\$525/cap)
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**12. Summer School Classified Staff Correction**

Summer school classified staff correction for Sue Weir, Elementary Summer School Secretary, **from** \$13.00/hr. **to** \$13.17/hr. (\$3,898.37 cap)

**13. Summer School Classified Staff Substitute Appointments**

Elementary Substitute Educational Aide	Kerry Schweppe	\$10/hr.
Elementary Substitute Educational Aide	Susan Church	\$10/hr.

**14. Summer Safety City Appointments**

Safety City Coordinator	Susan Weir	\$600.00
Safety City Coordinator	Ashley Weir	\$600.00
Safety City Teacher	April Dalton	\$700.00

**15. Revision to Classified Staff Resignation**

Approve the revised resignation date of classified staff employee, Maggie Gee, **from** May 29, 2012 **to** June 4, 2012

**16. Certified Staff Secondary Summer School Teacher Change in Rate**

Certified staff secondary summer school teacher change in rate due to enrollment numbers **from** \$25.00/hr. (Cap \$1,750.00/session) **to** \$18.58/hr. (Cap \$1,300.00/session) for all secondary summer school teachers for the summer of 2012

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-104 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Curran motioned, seconded by Mrs. Rych to approve the following personnel item:

**1. Summer School Classified Staff Substitute Appointment**

Elementary Substitute Educational Aide	Elizabeth Berry	\$10/hr.
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Roll call as follows:

Ayes: Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Hutson

Nays: None

Abstain: Mr. Berry

Motion Carried

**2012-105 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Schmidt motioned, seconded by Mr. Berry to approve the following finance items:

June 25,

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**1. Financial Reports**

May 2012 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

**2. Temporary Appropriation FY 2013 (attachment)**

Temporary appropriations FY 2013 as presented

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-106 FINANCE**

Upon the recommendation of Treasurer Workman, Mrs. Rych motioned, seconded by Mr. Schmidt to approve the following finance items:

**1. Emergency Levy Resolution**

A resolution determining to submit to the electors of the Cloverleaf Local School District the question of an additional tax levy, pursuant to sections 5705.194 to 5705.197 of the revised code, and requesting the approval of the financial planning and supervision commission for the Cloverleaf Local School District to place said question on the November 6, 2012 ballot as presented:

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of "fiscal emergency" under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and

WHEREAS, this Board intends to submit the question of a property tax levy to the electors of the School District on November 6, 2012, and seeks to obtain the approval of the Commission to do so, in respect of, and in accordance with the statutory financial oversight powers, duties and functions vested in the Commission;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this District, and that it is therefore necessary to levy an additional tax in excess of the ten-mill limitation in order to raise the amount of \$3,252,300 each year for ten years for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, and upon and with the approval of the aforesaid Commission, there shall be submitted to the electors of this District at an election to be held on November 6, 2012, the question of levying an additional tax in excess of the ten-mill limitation for a period of ten years (commencing with a levy on the tax list and duplicate for the year 2012 to be first distributed to the Board in calendar year 2013) in order to raise the amount of \$3,252,300 each year for

June 25,

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the purpose of providing for the emergency requirements of this District, at the annual tax rate necessary to raise that amount. This Board hereby requests the approval of the Commission to submit said question on the November 6, 2012 ballot, and requests that such approval, if given, be certified to this Board.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the Secretary of the Commission. Immediately upon obtaining the approval of the Commission, the Treasurer is further directed to certify a copy of this resolution to the County Auditor of Medina County for certification of the District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains the same throughout the life of the levy as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 4. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

#### **SUPERINTENDENT'S REPORT**

#### **2012-107 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Curran to approve the following items:

**1. District Prevention Director (attachment), 2012-2013 School Year**

Debbie Bican, District Prevention Director, as presented, services at \$220.25/day, \$39,645.00/year, to be paid out of MCDAC Grant Fund 019, as presented

**2. Student Assistance Counselor (attachment), 2012-2013 School Year**

Brandy Miracle, Middle School/High School Student Assistance Counselor, services at \$195.00/day, \$32,175.00/year, to be paid out of MCDAC Grant Fund 019, as presented

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

#### **SUPERINTENDENT'S REPORT**

#### **2012-108 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Schmidt to approve the following items:



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**1. Cleveland Sight Center Agreement (attachment)**

Agreement between Cleveland Sight Center and Cloverleaf Local Schools for admission of a student for educational purposes for the extended 2011-2012 school year, \$500.00 to be paid out of general fund

**2. LHM Computer Consulting, Inc. - Susanne J. McWilliams Agreement (attachment)**

Agreement between LHM Computer Consulting, Inc. and Susanne J. McWilliams and Cloverleaf Local Schools for Deaf Interpretive Services to a hearing impaired student during the 2012-2013 school year, \$32.00/hr. at 6.5 hrs. per day, not to exceed 180 days, as presented, to be paid out of general fund

**3. Shelley Mack Agreement (attachment)**

Agreement between Shelley Mack and Cloverleaf Local Schools for consultative and instruction services for students who are identified as visually impaired for the 2012-2013 school year as presented, \$60.00/hr. to be paid for out of general fund

**4. Person Centered Therapies, Inc. Agreement (attachment)**

Agreement between Person Centered Therapies, Inc. and Cloverleaf Local Schools for individual speech and language consultative therapy services for the extended 2011-2012 school year, \$100.00/hr. per the schedule outlined on the agreement, to be paid out of general fund

**5. AbiliKids, LLC Agreement (attachment)**

Agreement between AbiliKids, LLC and Cloverleaf Local Schools for direct and consultative speech therapy services for the 2012-2013 school year as presented, \$70.00/hr. for speech therapy and \$35.00/hr for travel time to be paid out of general funds

**6. Medina Creative Accessibility Agreement (attachment)**

Agreement between Medina Creative Accessibility and Cloverleaf Local Schools for Lifeskills Summer Camp, as presented, for the summer of 2012 at a total cost of \$600.00 (\$200/week for 3 weeks) to be paid out of general funds

**7. Judy Harpley Orientation and Mobility Service Agreement (attachment)**

Agreement between Judy Harpley Orientation and Mobility and Cloverleaf Local Schools for services, consultation and inservice training activities to benefit visually impaired students as presented for the 2012-2013 school year at a rate of \$115.00 per session to be paid out of general fund

**8. Christine Loddo Bricker Agreement (attachment)**

Quotation from Christine Loddo Bricker, Educational Audiologist, to provide educational audiology services for deaf/hearing impaired

June 25,

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students for the 2012-2013 school year, as presented, \$60/hr. to be paid for out of general fund

**9. Infinite Cohesion Ltd/eSchoolView (attachment)**

Agreement between Infinite Cohesion, Ltd/eSchoolView and Cloverleaf Local Schools for eSchoolView Connect services as presented

**10. Midwestern Exams**

Midwestern Exams physicians as a provider for the required employee health examinations per board policy GBE

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**SUPERINTENDENT'S REPORT**

**2012-109 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mrs. Rych to approve the following items:

**1. Ralph Barateko Excavating, Inc. Dirt Purchase (attachment)**

Sale of 600 cubic yards of dirt from the Cloverleaf Elementary School site at a rate of \$1.00 per cubic yard to Ralph Barateko Excavating, Inc.

**2. Elementary School Site Dirt Purchases**

Grant the superintendent the authority to enter an agreement with any contractor who desires to purchase dirt from the Cloverleaf Elementary School site at a rate of \$1.00 per cubic yard

**3. Sani Babies**

Sale of nine (9) Sani Babies to the Medina County Schools Educational Service Center for \$450.00

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**SUPERINTENDENT'S REPORT**

**2012-110 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Curran to approve the following items:

**1. 2012-2013 High School Handbook (attachment)**

High school handbook for the 2012-2013 school year as presented

June 25,

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**2. Overnight Trip (attachment)**

Overnight trip of the Cloverleaf Cross Country Team to the Northeast Ohio Christian Camp of Champs in McCutchenville, Ohio, August 13-15, 2012, as presented at no cost to the Cloverleaf Board of Education

Roll call as follows:

Ayes: Mr. Berry, Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**UNFINISHED BUSINESS**

None

**NEW BUSINESS****SPECIAL EDUCATION UPDATE**

Mr. Paul Kidd provided Board Members with a Special Education Update.

**2012-111 PERMANENT IMPROVEMENT EXPENDITURES FY2013**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mr. Curran to approve up to \$1,534,000 for FY2013 permanent improvement expenditures.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mr. Berry, Mrs. Rych, and Mr. Hutson

Nays: None

Motion Carried

**2012-112 EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Curran, to enter into executive session for the purpose of discussing Cloverleaf Education Association (CEA) negotiations. In 8:39 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Berry, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

Mr. Berry did not participate in the Executive Session discussions.

**2012-113 ADJOURN EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Schmidt to adjourn executive session at 9:02 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-114 EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Schmidt, to enter into executive session for the purpose of discussing employment and compensation of a public employee. In 9:03 p.m.

June 25,

12

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-115 ADJOURN EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mrs. Rych to adjourn executive session at 10:00 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-116 EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mrs. Rych, to enter into executive session for the purpose of discussing Lodi and Seville School properties. In 10:01 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**2012-117 ADJOURN EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mr. Berry to adjourn executive session at 10:10 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

Mr. Hutson excused himself from the meeting at 10:11 p.m.

**2012-118 EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mrs. Rych, to enter into executive session for the purpose of discussing Westfield School property. In 10:12 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Berry and Mr. Curran

Nays: None

Motion Carried

**2012-119 ADJOURN EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mr. Curran to adjourn executive session at 10:23 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mr. Berry and Mrs. Rych

Nays: None

Motion Carried

June 25, 12

**2012-120 ADJOURNMENT**

Mr. Schmidt motioned, seconded by Mrs. Rych to adjourn the meeting at 10:24 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Berry and Mr. Curran

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

June 28, 2012  
Cloverleaf Rec Center  
10:30 AM

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. **PERSONNEL** – Mr. Kubilus

C-1 **Interim Treasurer**

It is recommended that the Cloverleaf Board of Education approve Michelle McNeely as Interim Treasurer for up to 60 days, beginning July 7, 2012.

**Cloverleaf Board of Education approval of item C-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Amended Appropriations FY12**

It is recommended that the Cloverleaf Board of Education approve the amended appropriations FY12 as presented.

D-2 **Transfer**

It is recommended that the Cloverleaf Board of Education approve the following transfer:

From: General Fund - 001  
To: Athletic Account -Middle School & High School - 300  
Amount: \$85,174.58

D-3 **Advance**

It is recommended that the Cloverleaf Board of Education approve the following advance:

From: General Fund - 001  
To: Food Service Account – 006  
Amount: \$279,706.29

**Cloverleaf Board of Education approval of item D-1 through D-3 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. ADJOURNMENT

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_



June 28, 12

The Board of Education of the Cloverleaf Local School District met in special session on June 28, 2012 at 10:30 a.m. at the Cloverleaf Recreation Center. Mr. Michael Schmidt called the meeting to order. Upon roll call the following members responded:

Mr. James Curran                      Mrs. Jane Rych  
Mr. Michael Schmidt

**PLEDGE OF ALLEGIANCE****RECOGNITION AND PUBLIC PARTICIPATION**

None

**2012-121      PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Curran to approve the following personnel item:

**1. Interim Treasurer**

Michelle McNeely as Interim Treasurer for up to 60 days, beginning July 7, 2012

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran and Mr. Schmidt

Nays: None

Motion Carried

**2012-122      FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Curran motioned, seconded by Mrs. Rych to approve the following finance items:

**1. Amended Appropriations FY12**

Amended appropriations FY12 as presented

**2. Transfer**

From:                      General Fund - 001  
To:                              Athletic Account -Middle School & High School - 300  
Amount:                      \$85,174.58

**3. Advance**

From:                      General Fund - 001  
To:                              Food Service Account – 006  
Amount:                      \$279,706.29

Roll call as follows:

Ayes: Mr. Curran, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

June 28, 12

**2012-123 ADJOURNMENT**

Mrs. Rych motioned, seconded by Mr. Curran to adjourn the meeting at 10:44 a.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION REGULAR SESSION

July 11, 2011  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

A-6. **Minutes** of the June 27, 2011 regular session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the June 27, 2011 regular session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

B. RECOGNITION AND PUBLIC PARTICIPATION

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. **PERSONNEL** – Mr. Kubilus

C-1 **Secondary Summer School Teacher Appointment**

It is recommended the Cloverleaf Board of Education approve the secondary summer school teacher appointment of MaryLee Wooley, \$18.58/hr, (\$1,300 cap) for the summer of 2011.

C-2 **Certified Staff Paid FMLA Leave of Absence**

It is recommended the Cloverleaf Board of Education approve the FMLA paid leave of absence of Lara Stafinski effective August 22, 2011 with an anticipated return of October 10, 2011.

**C-3 Extended Days**

It is recommended that the Cloverleaf Board of Education approve the following extended days for the 2011-2012 school year:

Kimberly Petrocci, Psychologist	5 extended days	\$1,796.74
Nicole Stalter, Psychologist	5 extended days	\$1,261.04

**C-4 Supplemental Appointments**

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2011-2012 school year. (All supplemental appointments contingent upon participation.)

High School Teen Institute Advisor	Debbie Bican	\$662.95
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**C-5 Classified Staff Position Contract Termination**

It is recommended that the Cloverleaf Board of Education approve the termination of the following 1.5 hour educational assistant contracts for the 2011-12 school year:

Denise Oueslati- 1.5 hour educational assistant  
Barbara Riedel- 1.5 hour educational assistant

**Cloverleaf Board of Education approval of items C-1 through C-5 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D. BUSINESS/FINANCE** – Mrs. Workman

**D-1 Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

**D-2 Return Advance**

It is recommended that the Cloverleaf Board of Education approve the return of the following advance:

From: Food Service  
To: General Fund  
Amount: \$266,249.62

**D-3 Tax Levy Resolution**

It is recommended that the Cloverleaf Board of Education approve the following tax levy resolution:

**A RESOLUTION DETERMINING TO SUBMIT TO THE ELECTORS OF THE CLOVERLEAF LOCAL SCHOOL DISTRICT THE QUESTION OF AN ADDITIONAL TAX LEVY, PURSUANT TO SECTIONS 5705.194 TO 5705.197 OF THE REVISED CODE**

BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this District, and that it is therefore necessary to levy an additional tax in excess of the ten-mill limitation in order to raise the amount of \$\_\_\_\_\_ each year for \_\_\_\_\_ years for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, there shall be submitted to the electors of this District at an election to be held on November 8, 2011, the question of levying an additional tax in excess of the ten-mill limitation for \_\_\_\_\_ years (commencing with a levy on the tax list and duplicate for the year 2011 to be first distributed to the Board in calendar year 2012) in order to raise the amount of \$\_\_\_\_\_ each year for the purpose of providing for the emergency requirements of this District, at the annual tax rate necessary to raise that amount.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the County Auditor of Medina County for certification of the District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of

this District remains the same throughout the life of the levy as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 4. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of items D-1 through D-3 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **District Prevention Director** (attachment)

It is recommended that the Cloverleaf Board of Education approve Debbie Bican, District Prevention Director, for the 2011-2012 school year as presented, services at \$30.00/hr, \$39,645.00/year, to be paid out of MCDAC Grant Fund 019.

E-2 **Student Assistance Counselor** (attachment)

It is recommended that the Cloverleaf Board of Education approve Brandy Miracle, Middle School/High School Student Assistance Counselor, for the 2011-2012 school year as presented, services at \$26.00/hr, \$32,175.00/year, to be paid out of MCDAC Grant Fund 019.

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*



**E-3 Cleveland Site Center**

It is recommended that the Cloverleaf Board of Education approve the following contract between the Cleveland Site Center and Cloverleaf Local Schools for the Bright Futures Preschool Summer Camp, to be paid for out of general fund, as presented.

**E-4 Educational Service Center of Cuyahoga County Positive Education Program**

It is recommended that the Cloverleaf Board of Education approve the agreement between the Educational Service Center of Cuyahoga County and Cloverleaf Local Schools for the Positive Education Program, to be paid for out of general fund, as presented.

**E-5 Language Learning Associates**

It is recommended that the Cloverleaf Board of Education approve the agreement between Language Learning Associates and Cloverleaf Local Schools for summer speech-language pathologist services, to be paid for out of general fund, as presented.

**E-6 EDGE Document Solutions LLC Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between EDGE Document Solutions LLC and Cloverleaf Local Schools for MEOECN State Software, total system \$2,090 plus \$50.00 for each additional workstation license to be paid for out of general fund.

**E-6 Out of State and/or Overnight Trips**

It is recommended the Cloverleaf Board of Education approve the following out of state and/or overnight trip as presented.

Cloverleaf Middle School – Washington D.C. Trip - May 14-16, 2012

E-7 **2011-12 Middle School Student Handbook**

It is recommended the Cloverleaf Board of Education approve the 2011-12 Middle School Student Handbook as presented.

E-8 **Policies – 2nd Reading**

It is recommended the Cloverleaf Board of Education approve the 2nd reading of the following policies:

IL-R	Testing Programs
EDE	Computer/Online Services (Accessible Use and Internet Safety)
EGAAA	Copyright
EGAAA-E	Copyright
IGDK	Interscholastic Extracurricular Eligibility
JHCC	Communicable Diseases

**Cloverleaf Board of Education approval of items E-1 through E-8 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. UNFINISHED BUSINESS

F-1 Ameresco H.B. 264 Project- Mr. Bill Davis

G. NEW BUSINESS

G-1 Levy Committee Update- Mr. Jeff Schreiber

G-2 Rec. Center Update- Mr. Craig Walkup

**H. Executive Session**

It is recommended the Cloverleaf Board of Education go into executive session for the purpose of discussing the employment of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

**ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

July 11, 11

The Board of Education of the Cloverleaf Local School District met in regular session on July 11, 2011 at 7:00 p.m. at the Cloverleaf High School Library. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. Joseph Doty
Mr. William Hutson	Mrs. Jane Rych
Mr. Michael Schmidt	

## **PLEDGE OF ALLEGIANCE**

### **2011-93 APPROVAL OF MINUTES**

Mr. Hutson motioned, seconded by Mr. Berry to approve the minutes of the June 27, 2011 regular session with the following correction on Page 3:

\*LPDC Committee – Paid at a rate of \$140.00 for each month in which a meeting is held

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

None

### **2011-94 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mrs. Rych to approve the following personnel items:

#### **1. Certified Staff Summer School Appointment, Effective Summer 2011**

Secondary Summer School Teacher	MaryLee Wooley	\$18.58/hr. (Cap \$1,300)
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#### **2. Certified Staff FMLA Paid Leave of Absence**

Lara Stafinski, certified staff paid FMLA leave of absence beginning August 22, 2011 with an anticipated return of October 10, 2011.

#### **3. Extended Days, 2011-2012 School Year**

5 extended days	Kimberly Petrocci, Psychologist	\$1,796.74
5 extended days	Nicole Stalter, Psychologist	\$1,261.04

#### **4. Supplemental Staff Appointments, 2011-2012 School Year**

Debbie Bican	High School Teen Institute Advisor	\$ 662.95
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All supplemental contracts are contingent upon participation.

#### **5. Classified Staff Position Contract Terminations, 2011-2012 School Year**

Denise Oueslati	1.5 hour educational assistant
Barbara Riedel	1.5 hour educational assistant

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Hutson, Mr. Berry and Mr. Schmidt

Nays: None

Motion Carried

July 11,

11

**2011-95 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Hutson motioned, seconded by Mr. Doty to approve the following finance items:

**1. Financial Reports**

June 2011 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

**2. Return Advance from Food Service**

Return advance from Food Service to General Fund in the amount of \$266,249.62.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**2011-96 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Doty motioned, seconded by Mrs. Rych to approve the following finance item:

**1. Tax Levy Resolution**

**A RESOLUTION DETERMINING TO SUBMIT TO THE ELECTORS OF THE CLOVERLEAF LOCAL SCHOOL DISTRICT THE QUESTION OF AN ADDITIONAL TAX LEVY, PURSUANT TO SECTIONS 5705.194 TO 5705.197 OF THE REVISED CODE**

BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this District, and that it is therefore necessary to levy an additional tax in excess of the ten-mill limitation in order to raise the amount of \$3,043,632 each year for ten (10) years for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, there shall be submitted to the electors of this District at an election to be held on November 8, 2011, the question of levying an additional tax in excess of the ten-mill limitation for ten (10) years (commencing with a levy on the tax list and duplicate for the year 2011 to be first distributed to the Board in calendar year 2012) in order to raise the amount of \$3,043,632 each year for the purpose of providing for the emergency requirements of this District, at the annual tax rate necessary to raise that amount.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the County Auditor of Medina County for certification of the District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth

July 11, 11

above, assuming that the amount of the tax list of this District remains the same throughout the life of the levy as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 4. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, Mr. Hutson and Mr. Schmidt

Nays: None

Motion Carried

#### **SUPERINTENDENTS REPORT**

#### **2011-97 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Hutson to approve the following items:

**1. District Prevention Director, 2011-2012 school year**

Debbie Bican, District Prevention Director, services at \$30.00/hr, \$39,645.00/year, as presented, to be paid out of MCDAC Grant Fund 019.

**2. Student Assistance Counselor, 2011-2012 school year**

Brandy Miracle, Middle School/High School Student Assistance Counselor, services at \$26.00/hr, \$32,175.00/year, as presented, to be paid out of MCDAC Grant Fund 019.

**3. Cleveland Site Center**

Contract between the Cleveland Site Center and Cloverleaf Local Schools for the Bright Futures Preschool Summer Camp, to be paid for out of general fund, as presented.

**4. Educational Service Center of Cuyahoga County Positive Education Program**

Agreement between the Educational Service Center of Cuyahoga County and Cloverleaf Local Schools for the Positive Education Program, to be paid for out of general fund, as presented.

**5. Language Learning Associates**

Agreement between Language Learning Associates and Cloverleaf Local Schools for summer speech-language pathologist services, to be paid for out of general fund, as presented.

July 11,

11

**6. EDGE Document Solutions LLC Agreement**

Agreement between EDGE Document Solutions LLC and Cloverleaf Local Schools for MEOECN State Software, total system \$2,090 plus \$50.00 for each additional workstation license to be paid for out of general fund.

**7. Out of State and/or Overnight Trips**

Cloverleaf Middle School – Washington D.C. Trip - May 14-16, 2012

**8. 2011-12 Middle School Student Handbook**

2011-12 Middle School Student Handbook as presented.

**9. Policies – 2nd Reading**

IL-R	Testing Programs
EDE	Computer/Online Services (Accessible Use and Internet Safety)
EGAAA	Copyright
EGAAA-E	Copyright
IGDK	Interscholastic Extracurricular Eligibility
JHCC	Communicable Diseases

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**UNFINISHED BUSINESS****AMERESCO, H.B. 264 PROJECT**

Mr. Bill Davis & Mr. Jeff Metcalf, with Ameresco, Inc., reviewed the House Bill 264 project scope, financials and state approval process.

**2011-98 H.B. 264 PROJECT**

Mr. Hutson motioned, seconded by Mr. Doty, to authorize Ameresco, Inc., to proceed with the House Bill 264 Project and finalize submittal to OSFC.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**NEW BUSINESS****LEVY COMMITTEE UPDATE**

Mr. Jeff Schreiber provided a Levy Focus Group Report.

**REC CENTER UPDATE**

Mr. Craig Walkup and Mr. A.J. Newcomer provided a financial update on the Rec Center operations.

**2011-99 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Doty, to enter into executive session for the purpose of discussing negotiations and the employment of a public employee with action possible. In 9:30 p.m./Out 9:48 p.m.

July 11, 11

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion carried

**2011-100 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Hutson, to accept the resignation of Jim Carpenter, Westfield Principal, effective July 11, 2011.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion carried

**2011-101 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Doty to adjourn the meeting at 9:49 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer



CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

July 23, 2012  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

A-6. **Minutes** of the June 25, 2012 regular session, the June 28, 2012 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the June 25, 2012 regular session, the June 28, 2012 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2 **Student Recognition –**  
Junior Girl Scout Troop 42 - Westfield Center

**C. PERSONNEL – Mr. Kubilus**

**C-1 Medina County Substitute Teacher /Tutor List for the 2012-2013 School Year**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented for the 2012-2013 school year:

Substitute Teacher/Tutor:

ADAIR	MICHALE	BUNTIN	TIFFANY
AIKEY-WALKER	SUSAN	CALAME	JOHN
BALSINGER	RICKY	DENTLER	TIMOTHY
BARKER	LARUEN	FISHER	AMANDA
BLANKENSHIP	JASON	GEIGER	KELLY
GILDER	KATIE	MCMILLAN	NINA

GORGLIONE	KARA	NEMEROVSKI	THERESA
GRAHAM	ZACHARY	O NEILL	KELSY
GREATHOUSE	JENNIFER	RAMER	PAULA
GUSEMAN	DAVID	ROMICH	PHILIP
HANKEY	DENNIS	RUMAN	KARA
HODEK	SHIRLEY	RUSSELL	LAURA
HUBERT	DOUGLAS	SERAFINE	PAMELA
JACOBS	LINDA	SHUMAN	KRISTEN
JOHNSON	MICHELLE	SHURANCE	JOEL
JOHNSON	DAVID	SIMONELLI	JAMES
JONES	SARAH	SIZEMORE	TERRIE
KENSICKI	PHILIP	SMITH	NICOLE
KIEL	JOHN	SPRING	AUDRA
KINCH	JENNIFER	STEIRER	JOANN
KROPA	JEANETTE	SPRING	KIMBERLY
LAMANCUSA	THOMAS	STRAHSBURG	MICHAEL
LAMB	WILLIAM	SURDUCIAN	SUSAN
LAPIDAKIS	MICHELLE	TROIKE	DENISE
LARROW	GAIL	WHITE	ANGELA
LOTT	AMANDA	WOOLEY	ROBERT
LOWRY	BONNIE	YABLONSKI	BARBARA
		YOUNG-	
LYNN	JASMIN	CZERWONY	TERESA
MANNING	NICHOL	ZAKANY	HOPE
MAZINSKI	BRENDA		
MCCAFFERTY	ERIC		

Substitute Teacher:

BARTTER	KRISTINE	CAREY	JOHN
BELLINGER	ROBERT	CLARK	KELLEY
BERKEN	CHRISTINA	DELAFIELD	SANDRA
BIGHAM	JOAN	DELAHOYDE	JUDITH
BILDSTEIN	TINA	DESMAN	KATHLEEN
BLOUGH	LINDSAY	EVANS	JACQUELINE
BOSCALJON	VALARIE	EVANS	JENNIFER
BOWMAN	HEATHER	FEBUS	SUSAN
BRAUN	CHARLES	FRANKLIN	TERESA
BROWN	ELISA	FROHLICH	JOHN
BROWNING	ROBERTA	GILLIHAN	KELSEY
CARANGIO	WILLIAM	GOREY	ROBIN
HAKES	JESSICA	RINEARSON	ANGELA
HALL	WILLIAM	ROBERTS	ALISA
IMBROGNO	ADAM	RODRIGUEZ	ALEXIS

KLINE	CAMILLE	SASALA	ELIZABETH
LACKO	SUSAN	SCHEUTZOW	HEATHER
LEDGER	HOLLY	SCHWANKE	CRISTIN
LEVY	MILTON	SCISCIANI	ZACHARY
LIBERTOWSKI	MARY ELLEN	SHARNSKY	LISA
MAINWARING	ANNE	SIMS	JOHN
MARSHALL	KRISTAN	SIMS	EILEEN
MAYNARD	FRANCES	SQUIRE	MICHELE
MEIER	BELINDA	STAFFORD	GARY
MERKYS	DUSTY	SWAGGERTY	JEROME
MYERS	ARTHUR	SZKLARZ	GREGORY
NAPE	VERONICA	TEKAUCIC	MATTHEW
NEALE	ERIN	THORNE	JOAN
NELSON	GINEEN	TOPPING	KAREN
NEWCOMB	RICHARD	WANDA	GINA
NIED	MARY ELLEN	WARD	JODELL
OLINGER	DEBRA	WATTS	ROENA
PETEK	ELIZABETH	WEHRMEYER	LISA
PLANTER	JOHN	WITHERSPOON	JOANNE
POST	JANE	ZICKEL	MARCY
PUCKETT	GEORGETTE	ZISKA	JOAN
RAMEY	SUSAN	ZUK	ELIZABETH

**C-2 Administrative Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the Administrative Staff Change in Status of Jamie Lormeau from Middle School Assistant Principal to Middle School Principal, 3 year, 214 day contract, effective August 1, 2012, \$ 81,000/year.

**C-3 Certified Staff Recall**

It is recommended that the Cloverleaf Board of Education recall the following certified staff as per the negotiated agreement between the Cloverleaf Board of Education and the Cloverleaf Education Association, effective August 20, 2012:

Ann Bailey, Science Teacher, initial placement High School      \$36,288

**C-4 Certified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff appointments effective August 20, 2012:

Lisa Hollendonner, Intervention Specialist Teacher, initial placement Middle School, \$38,032 (contingent upon verification of Masters degree).

Samantha Rogers, Art Teacher, initial placement Middle School, \$36,288.

**C-5 Certified Staff Extended Days**

It is recommended that the Cloverleaf Board of Education approve the following certified staff extended days for the 2012-2013 school year:

Deann Markle	10 extended days	\$3,688.32
Robert Pruesser	10 extended days	\$3,119.40
Monica Froelich	10 extended days	\$2,351.41
Kristine Nagy	10 extended days	\$4,039.13

**C-6 Classified Staff Contract Approvals**

It is recommended that the Cloverleaf Board of Education approve the following classified staff contracts:

Jackie Barlock, bus driver, 2 <sup>nd</sup> 1 year contract, effective 8/23/12	\$14.10/hr
Michelle Drogell, educational aide, 2 <sup>nd</sup> 1 year contract, effective 8/23/12	\$10.45/hr.
Annette Dudas, food service helper, 2 <sup>nd</sup> 1 year contract, effective 8/23/12	\$10.59/hr.
Pam Labbe, educational aide, 2 <sup>nd</sup> 1 year contract, effective 8/23/12	\$10.45/hr.
Heather Wiley, bus driver, 2 <sup>nd</sup> 1 year contract, effective 8/23/12	\$14.10/hr.
Dan Brown, educational aide, continuing contract, effective 8/26/12	\$10.66/hr.
Cindy Lenos, educational aide, continuing contract, effective 2/9/12	\$11.27/hr.
Donna Rose, bus driver, continuing contract, effective 8/25/12	\$14.37/hr.
James Siekbert, bus driver, continuing contract, effective 8/25/12	\$14.37/hr.
Kenneth Wurst, bus driver, continuing contract, effective 8/25/12	\$14.37/hr.

**C-7 Classified Substitute Staff Approvals for 2012-2013 School Year**

It is recommended that the Cloverleaf Board of Education approve the following classified substitute staff for the 2012-2013 school year:

Lawrence Kamenec, substitute custodian	\$9.39/hr.
Paul Lambert, substitute custodian	\$9.39/hr.
Scott Hower, substitute custodian	\$9.39/hr.
Daniel Raber, substitute custodian	\$9.39/hr.
Janice Kanserski, substitute food service helper	\$9.18/hr.
Mindy Ingle, , substitute food service helper	\$9.18/hr.
Dawn Sykes, substitute food service helper	\$9.18/hr.
Angela Young, substitute food service helper	\$9.18/hr.
Dana Kulas, substitute food service helper	\$9.18/hr.

**C-8 Supplemental Staff Resignations**

It is recommended that the Cloverleaf Board of Education approve the supplemental staff resignation of Judd Peroli, Girl's Soccer Varsity Assistant Coach for the 2012-2013 school year.

**C-9 Supplemental Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2012-2013 school year. (All supplemental appointments are contingent upon participation).

Football Varsity Assistant Coach	Chris Lantz	\$4,187.04
Football Head 9 <sup>th</sup> Grade Coach	Michael Mental	\$4,361.50
Football 9 <sup>th</sup> Grade Asst. Coach	Denis Werner	\$3,140.28
Football Head 8 <sup>th</sup> Grade Coach	David Cooper	\$4,361.50
Volleyball JV Coach	Ann Bailey	\$2,616.90
Girls Soccer Varsity Coach	Judd Peroli	\$4,187.04
Boys Soccer JV Coach	Zach Scisciani	\$2,616.90
Cheerleader Varsity Coach 50%	Tonya Swain	\$1,657.37
Cross Country 8/9 Grade Coach	Fred Haldiman	\$2,093.52
Cross Country 8/9 Grade Volunteer Coach	David Freeland	n/a
Boys Basketball Head 7 <sup>th</sup> Grade Coach	Scott Murphy	\$3,489.20
Girls Varsity Golf Coach	Adam Michel	\$2965.82
High School National Honor Society	Mary Lee Wooley	\$1,256.11
Middle School Academic Challenge Advisor	Walter Dombroski	\$1,256.11
Middle School Choir Director	Angela Leonard	\$2,791.36
Middle School Student Council	Amy Detwiler	\$1,395.68
Middle School Emerald Key Club Advisor	Linda Dodson	\$ 662.95
Middle School Building Head Teacher	Kristine Nagy	\$ 697.84
Middle School Drama Club Advisor	Debra Culp	\$ 523.38
Middle School Teen Institute Advisor	Heather Osborn	\$ 523.38
Department Head Special Education	Kimberly Manix	\$3,300.00
Percussion Instructor	Chris Hall	\$1,186.33
Flag Instructor	Lauren Walkley	\$1,744.60

**C-10 OAPSE Insurance Waiver**

It is recommended that the Cloverleaf Board of Education approve the payment of insurance waivers to the following OAPSE employees, approved in May 2011. It is understood that the current OAPSE agreement precludes such payments in the future.

Susan Civittolo	\$350.00
Valerie Gregory	\$650.00
Pam Kost	\$650.00
Lisa Machar	\$350.00
Donna Rose	\$350.00
Orrville Shaw	\$350.00
Kathy Shirley	\$650.00
Lisa Sykora	\$350.00

**C-11 Summer School Classified Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the following summer school classified appointment

Elementary Educational Aide	Marjorie Canfield	\$10.00 hr. (\$490 cap)
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**C-12 Summer Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following summer classified staff appointment for the summer of 2012:

Educational Aide, Transportation Dept.	Jennipher Grade	\$9.05/hr.
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**Cloverleaf Board of Education approval of items C-1 through C-12 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. McNeely

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Requisition Approval**

It is recommended that the Cloverleaf Board of Education approve a requisition to cover legal fees FY 2012 to Pepple & Waggoner, not to exceed \$20,000.

**Cloverleaf Board of Education approval of items D-1 through D-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D-3 **Levy Resolution**

It is recommended that the Cloverleaf Board of Education approve a resolution determining to proceed with the submission to the electors of the Cloverleaf Local School District of the question of an additional tax levy, pursuant to Sections 5705.194 through 5705.197 of the revised code, with the affirmation and consistent with the direction of the financial planning and supervision commission for the Cloverleaf Local School District as presented.

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of "fiscal emergency" under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and



WHEREAS, on June 25, 2012, this Board adopted a resolution declaring it necessary to submit to the electors of the District the question of an additional tax levy in excess of the ten-mill limitation for the purpose of providing for the emergency requirements of the District, to wit, paying current operating expenses of the District, which emergency levy is described further in Section 1 below, and recommending this action to the Commission for the Commission's approval; and

WHEREAS, on June 28, 2012, the Commission adopted a resolution affirming the aforesaid resolution of this Board, determining (in consultation with the Board) that said emergency levy shall be placed on the November 6, 2012 ballot, and directing the Board to take all necessary steps to ensure that said emergency levy is properly submitted to the Medina County Board of Elections by the deadline for submission; and

WHEREAS, on June 29, 2012, the Medina County Auditor certified that the total tax (assessed) valuation of the District is \$480,966,290, and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$3,252,300, as set forth in the aforesaid resolution of this Board, calculated in the manner provided by Section 5705.195 of the Revised Code, is 6.9 mills for each one dollar of valuation, which amounts to 69 cents for each one hundred dollars of valuation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board, with the affirmation and consistent with the direction of the Commission, hereby determines to proceed with the submission to the electors at an election to be held on **November 6, 2012**, of the question of an additional tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2012 to be first distributed to the School District in calendar year 2013) in order to raise the amount of **\$3,252,300** each year for **ten years** for the purpose of providing for the emergency requirements of this District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Medina County Auditor to be **6.9 mills** for each one dollar of valuation, which amounts to **69 cents** for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify immediately a copy of this resolution to the Secretary of the Commission. Upon obtaining, on behalf of the Board, any additional approvals of the Commission, and in any event before the close of business on August 8, 2012, the Treasurer is authorized and directed to certify to the Medina County Board of Elections copies of this resolution and the resolution of this Board and certificate of the County Auditor referred to in the preambles hereto, as well as all Commission resolutions relating thereto, including the resolution of the Commission referred to in the preambles hereto. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 4. This resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item D-3.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Ohio High School Athletic Association Membership** (attachment)

It is recommended that the Cloverleaf Board of Education approve the membership in the Ohio High School Athletic Association for the 2012-2013 school year as presented to be paid for out of General Fund.

E-2 **Ohio School Council** (attachment)

It is recommended that the Cloverleaf Board of Education approve the membership in Ohio School Council and the Cooperative Purchasing Program as presented to be paid for out of General Fund.

E-3 **Annie's Frozen Yogurt Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between The Grandma Gebhard Company dba Annie's Frozen Yogurt and Cloverleaf Local Schools for the lease of equipment and purchase of product as presented to be paid out of Food Service/General Fund.

E-4 **HPS Membership Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between HPS and Cloverleaf Local Schools for membership/associate membership and endorsement of group purchasing with HPS as presented to be paid from Food Service Fund

E-5 **University of Akron Affiliation Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the First Amendment to the Affiliation Agreement between the University of Akron and Cloverleaf Local School District as presented.

E-6 **Solutions Behavioral Consulting, LLC Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Solutions Behavioral Consulting and Cloverleaf Local Schools to provide behavioral and consultation services, \$110/hour, as presented, to be paid out of General Funds.

E-7 **Positive Education Program** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between Positive Education Program (PEP) and Cloverleaf Local Schools to provide alternative educational services for students with emotional/behavioral disorders as presented, \$214/day, to be paid out of General Funds.

E-8 **JR Funding Support Services** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between JR Funding Support Services and the Cloverleaf Board of Education as presented, services at \$2,600 annual fee to be paid out of General Fund.

E-9 **Preschool Handbook** (attachment)

It is recommended that the Cloverleaf Board of Education approve revised Cloverleaf Preschool Handbook as presented.

E-10 **2012-2013 Middle School Handbook** (attachment)

It is recommended that the Cloverleaf Board of Education approve the middle school handbook for the 2012-2013 school year as presented.

E-11 **Private Funding of Clubs and Athletics** (attachment)

It is recommended that the Cloverleaf Board of Education approve the Private Funding of the following clubs as presented:

Middle School Student Council sponsored by James Martin

E-12 **Out of State and Overnight Trip** (attachment)

It is recommended that the Cloverleaf Board of Education approve the out of state and overnight trip of the Cloverleaf Middle School to Washington DC and Gettysburg, Pennsylvania, May 20-22, 2013 as presented at no cost to the Board of Education.

E-13 **OSBA Annual Business Meeting Delegate and Alternate** (attachment)

It is recommended that the Cloverleaf Board of Education appoint \_\_\_\_\_ as delegate and \_\_\_\_\_ alternate for the 2012 OSBA Annual Business Meeting as presented.

**Cloverleaf Board of Education approval of items E-1 through E-13 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. UNFINISHED BUSINESS

F-1 Levy Update

G. NEW BUSINESS

G-1 Rec Center Update – Mr. Walkup

**H EXECUTIVE SESSION**

**H-1 Sale of Property**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing sale of property in Seville.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**H-2 Employment of a Public Employee**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing employment of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

**I. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

July 23,

12

The Board of Education of the Cloverleaf Local School District met in regular session on July 23, 2012 at 7:00 p.m. at the Cloverleaf High School. Mr. William Hutson, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. James Curran
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. William Hutson	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2012-124 APPROVAL OF MINUTES**

Mr. Berry motioned, seconded by Mr. Schmidt, to approve the minutes of the June 25, 2012 regular meeting, as submitted.

Roll call as follows:

Ayes: Mr. Berry, Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

### **2012-125 APPROVAL OF MINUTES**

Mr. Curran motioned, seconded by Mrs. Rych, to approve the minutes of the June 28, 2012 special meeting, as submitted.

Roll call as follows:

Ayes: Mr. Curran, Mrs. Rych and Mr. Schmidt

Nays: None

Abstain: Mr. Berry, Mr. Hutson

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

None

### **STUDENT RECOGNITION**

Junior Girl Scout Troop 42 from Westfield Center was recognized for completion of their Bronze Award Project. They constructed a wildlife observation blind at Cloverleaf Elementary School.

### **2012-126 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Curran motioned, seconded by Mr. Schmidt to approve the following personnel items:

#### **1. Medina County Substitute Teacher /Tutor List for the 2012-2013 School Year**

ADAIR	MICHALE	BUNTIN	TIFFANY
AIKEY-			
WALKER	SUSAN	CALAME	JOHN
BALSINGER	RICKY	DENTLER	TIMOTHY
BARKER	LARUEN	FISHER	AMANDA
BLANKENSHIP	JASON	GEIGER	KELLY
GILDER	KATIE	MCMILLAN	NINA
GORGLIONE	KARA	NEMEROVSKI	THERESA
GRAHAM	ZACHARY	O NEILL	KELSY
GREATHOUSE	JENNIFER	RAMER	PAULA

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GUSEMAN	DAVID	ROMICH	PHILIP
HANKEY	DENNIS	RUMAN	KARA
HODEK	SHIRLEY	RUSSELL	LAURA
HUBERT	DOUGLAS	SERAFINE	PAMELA
JACOBS	LINDA	SHUMAN	KRISTEN
JOHNSON	MICHELLE	SHURANCE	JOEL
JOHNSON	DAVID	SIMONELLI	JAMES
JONES	SARAH	SIZEMORE	TERRIE
KENSICKI	PHILIP	SMITH	NICOLE
KIEL	JOHN	SPRING	AUDRA
KINCH	JENNIFER	STEIRER	JOANN
KROPA	JEANETTE	SPRING	KIMBERLY
LAMANCUSA	THOMAS	STRAHSBURG	MICHAEL
LAMB	WILLIAM	SURDUCIAN	SUSAN
LAPIDAKIS	MICHELLE	TROIKE	DENISE
LARROW	GAIL	WHITE	ANGELA
LOTT	AMANDA	WOOLEY	ROBERT
LOWRY	BONNIE	YABLONSKI	BARBARA
LYNN	JASMIN	YOUNG- CZERWONY	TERESA
MANNING	NICHOL	ZAKANY	HOPE
MAZINSKI	BRENDA		
MCCAFFERTY	ERIC		

Substitute Teacher:

BARTTER	KRISTINE	CAREY	JOHN
BELLINGER	ROBERT	CLARK	KELLEY
BERKEN	CHRISTINA	DELAFIELD	SANDRA
BIGHAM	JOAN	DELAHOYDE	JUDITH
BILDSTEIN	TINA	DESMAN	KATHLEEN
BLOUGH	LINDSAY	EVANS	JACQUELINE
BOSCALJON	VALARIE	EVANS	JENNIFER
BOWMAN	HEATHER	FEBUS	SUSAN
BRAUN	CHARLES	FRANKLIN	TERESA
BROWN	ELISA	FROHLICH	JOHN
BROWNING	ROBERTA	GILLIHAN	KELSEY
CARANGIO	WILLIAM	GOREY	ROBIN
HAKES	JESSICA	RINEARSON	ANGELA
HALL	WILLIAM	ROBERTS	ALISA
IMBROGNO	ADAM	RODRIGUEZ	ALEXIS
KLINE	CAMILLE	SASALA	ELIZABETH
LACKO	SUSAN	SCHEUTZOW	HEATHER
LEDGER	HOLLY	SCHWANKE	CRISTIN
LEVY	MILTON	SCISCIANI	ZACHARY
LIBERTOWSKI	MARY ELLEN	SHARNSKY	LISA
MAINWARING	ANNE	SIMS	JOHN
MARSHALL	KRISTAN	SIMS	EILEEN
MAYNARD	FRANCES	SQUIRE	MICHELE
MEIER	BELINDA	STAFFORD	GARY
MERKYS	DUSTY	SWAGGERTY	JEROME
MYERS	ARTHUR	SZKLARZ	GREGORY
NAPE	VERONICA	TEKAUCIC	MATTHEW



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NEALE	ERIN	THORNE	JOAN
NELSON	GINEEN	TOPPING	KAREN
NEWCOMB	RICHARD	WANDA	GINA
NIED	MARY ELLEN	WARD	JODELL
OLINGER	DEBRA	WATTS	ROENA
PETEK	ELIZABETH	WEHRMEYER	LISA
PLANTER	JOHN	WITHERSPOON	JOANNE
POST	JANE	ZICKEL	MARCY
PUCKETT	GEORGETTE	ZISKA	JOAN
RAMEY	SUSAN	ZUK	ELIZABETH

**2. Administrative Staff Change in Status, effective August 1, 2012**

Administrative Staff Change in Status of Jamie Lormeau from Middle School Assistant Principal to Middle School Principal, 3 year, 214 day contract, \$ 81,000/year

**3. Certified Staff Recall, effective August 20, 2012**

Recall the following certified staff as per the negotiated agreement between the Cloverleaf Board of Education and the Cloverleaf Education Association:

Ann Bailey, Science Teacher, initial placement High School \$36,288

**4. Certified Staff Appointments, effective August 20, 2012**

Lisa Hollendonner, Intervention Specialist Teacher, initial placement Middle School, \$38,032 (contingent upon verification of Masters degree)

Samantha Rogers, Art Teacher, initial placement Middle School, \$36,288

**5. Certified Staff Extended Days, 2012-2013 School Year**

Deann Markle	10 extended days	\$3,688.32
Robert Pruesser	10 extended days	\$3,119.40
Monica Froelich	10 extended days	\$2,351.41
Kristine Nagy	10 extended days	\$4,039.13

**6. Classified Staff Contract Approvals**

Jackie Barlock, bus driver, 2 <sup>nd</sup> 1 year contract, effective 8/23/12	\$14.10/hr
Michelle Drogell, educational aide, 2 <sup>nd</sup> 1 year contract, effective 8/23/12	\$10.45/hr.
Annette Dudas, food service helper, 2 <sup>nd</sup> 1 year contract, effective 8/23/12	\$10.59/hr.
Pam Labbe, educational aide, 2 <sup>nd</sup> 1 year contract, effective 8/23/12	\$10.45/hr.
Heather Wiley, bus driver, 2 <sup>nd</sup> 1 year contract, effective 8/23/12	\$14.10/hr.
Dan Brown, educational aide, continuing contract, effective 8/26/12	\$10.66/hr.
Cindy Lenos, educational aide, continuing contract, effective 2/9/12	\$11.27/hr.
Donna Rose, bus driver, continuing contract, effective 8/25/12	\$14.37/hr.
James Siekbert, bus driver, continuing contract, effective 8/25/12	\$14.37/hr.
Kenneth Wurst, bus driver, continuing contract, effective 8/25/12	\$14.37/hr.

**7. Classified Substitute Staff Appointments, 2012-2013 School Year**

Lawrence Kamenec, substitute custodian	\$9.39/hr.
Paul Lambert, substitute custodian	\$9.39/hr.
Scott Hower, substitute custodian	\$9.39/hr.
Daniel Raber, substitute custodian	\$9.39/hr.

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Janice Kanserski, substitute food service helper	\$9.18/hr.
Mindy Ingle, substitute food service helper	\$9.18/hr.
Dawn Sykes, substitute food service helper	\$9.18/hr.
Angela Young, substitute food service helper	\$9.18/hr.
Dana Kulas, substitute food service helper	\$9.18/hr.

**8. Supplemental Staff Resignations, 2012-2013 School Year**

Judd Peroli, Girl's Soccer Varsity Assistant Coach

**9. Supplemental Staff Appointments, 2012-2013 School Year**

Football Varsity Assistant Coach	Chris Lantz	\$4,187.04
Football Head 9 <sup>th</sup> Grade Coach	Michael Mental	\$4,361.50
Football 9 <sup>th</sup> Grade Asst. Coach	Denis Werner	\$3,140.28
Football Head 8 <sup>th</sup> Grade Coach	David Cooper	\$4,361.50
Volleyball JV Coach	Ann Bailey	\$2,616.90
Girls Soccer Varsity Coach	Judd Peroli	\$4,187.04
Boys Soccer JV Coach	Zach Scisciani	\$2,616.90
Cheerleader Varsity Coach 50%	Tonya Swain	\$1,657.37
Cross Country 8/9 Grade Coach	Fred Haldiman	\$2,093.52
Cross Country 8/9 Grade Volunteer Coach	David Freeland	n/a
Boys Basketball Head 7 <sup>th</sup> Grade Coach	Scott Murphy	\$3,489.20
Girls Varsity Golf Coach	Adam Michel	\$2965.82
High School National Honor Society	Mary Lee Wooley	\$1,256.11
Middle School Academic Challenge Advisor	Walter Dombroski	\$1,256.11
Middle School Choir Director	Angela Leonard	\$2,791.36
Middle School Student Council	Amy Detwiler	\$1,395.68
Middle School Emerald Key Club Advisor	Linda Dodson	\$ 662.95
Middle School Building Head Teacher	Kristine Nagy	\$ 697.84
Middle School Drama Club Advisor	Debra Culp	\$ 523.38
Middle School Teen Institute Advisor	Heather Osborn	\$ 523.38
Department Head Special Education	Kimberly Manix	\$3,300.00
Percussion Instructor	Chris Hall	\$1,186.33
Flag Instructor	Lauren Walkley	\$1,744.60

All supplemental appointments are contingent upon participation.

**10. OAPSE Insurance Waiver**

Payment of insurance waivers to the following OAPSE employees, approved in May 2011. It is understood that the current OAPSE agreement precludes such payments in the future.

Susan Civittolo	\$350.00
Valerie Gregory	\$650.00
Pam Kost	\$650.00
Lisa Machar	\$350.00
Donna Rose	\$350.00
Orrville Shaw	\$350.00
Kathy Shirley	\$650.00
Lisa Sykora	\$350.00

**11. Summer School Classified Staff Appointment**

Elementary Educational Aide Marjorie Canfield \$10.00 hr. (\$490 cap)

**12. Summer Classified Staff Appointment**

Educational Aide, Transportation Dept. Jennipher Grade \$9.05/hr.

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Roll call as follows:

Ayes: Mr. Curran, Mr. Schmidt, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

### **2012-127 FINANCE**

Upon the recommendation of Treasurer McNeely, Mr. Schmidt motioned, seconded by Mrs. Rych to approve the following finance items:

#### **1. Financial Reports**

June 2012 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

#### **2. Requisition Approval**

Requisition to cover legal fees FY2012 to Pepple & Waggoner, not to exceed \$20,000

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

### **2012-128 TAX LEVY RESOLUTION**

Mr. Berry motioned, seconded by Mrs. Rych to approve the following item:

#### **1. Tax Levy Resolution**

**A RESOLUTION DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF THE CLOVERLEAF LOCAL SCHOOL DISTRICT OF THE QUESTION OF AN ADDITIONAL TAX LEVY, PURSUANT TO SECTIONS 5705.194 THROUGH 5705.197 OF THE REVISED CODE, WITH THE AFFIRMATION AND CONSISTENT WITH THE DIRECTION OF THE FINANCIAL PLANNING AND SUPERVISION COMMISSION FOR THE CLOVERLEAF LOCAL SCHOOL DISTRICT AS PRESENTED**

WHEREAS, on January 24, 2012, the Ohio Auditor of State declared the Cloverleaf Local School District to be in a state of "fiscal emergency" under Section 3316.03 of the Revised Code; and

WHEREAS, as a consequence of said declaration, a Financial Planning and Supervision Commission for the Cloverleaf Local School District was appointed pursuant to Section 3316.05 of the Revised Code, and has been meeting; and

WHEREAS, on June 25, 2012, this Board adopted a resolution declaring it necessary to submit to the electors of the District the question of an additional tax levy in excess of the ten-mill limitation for the purpose of providing for the emergency requirements of the District, to wit, paying current operating expenses of the District, which emergency levy is described further in Section 1 below, and recommending this action to the Commission for the Commission's approval; and

WHEREAS, on June 28, 2012, the Commission adopted a resolution affirming the aforesaid resolution of this Board, determining (in consultation with the Board) that said emergency levy shall be placed on the November 6,

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2012 ballot, and directing the Board to take all necessary steps to ensure that said emergency levy is properly submitted to the Medina County Board of Elections by the deadline for submission; and

WHEREAS, on June 29, 2012, the Medina County Auditor certified that the total tax (assessed) valuation of the District is \$480,966,290, and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$3,252,300, as set forth in the aforesaid resolution of this Board, calculated in the manner provided by Section 5705.195 of the Revised Code, is 6.9 mills for each one dollar of valuation, which amounts to 69 cents for each one hundred dollars of valuation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board, with the affirmation and consistent with the direction of the Commission, hereby determines to proceed with the submission to the electors at an election to be held on **November 6, 2012**, of the question of an additional tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2012 to be first distributed to the School District in calendar year 2013) in order to raise the amount of **\$3,252,300** each year for **ten years** for the purpose of providing for the emergency requirements of this District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Medina County Auditor to be **6.9 mills** for each one dollar of valuation, which amounts to **69 cents** for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify immediately a copy of this resolution to the Secretary of the Commission. Upon obtaining, on behalf of the Board, any additional approvals of the Commission, and in any event before the close of business on August 8, 2012, the Treasurer is authorized and directed to certify to the Medina County Board of Elections copies of this resolution and the resolution of this Board and certificate of the County Auditor referred to in the preambles hereto, as well as all Commission resolutions relating thereto, including the resolution of the Commission referred to in the preambles hereto. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 4. This resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

#### **SUPERINTENDENT'S REPORT**

#### **2012-129 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Schmidt to approve the following items:

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**1. Ohio High School Athletic Association Membership (attachment)**

Membership in the Ohio High School Athletic Association for the 2012-2013 school year as presented to be paid for out of General Fund

**2. Ohio School Council (attachment)**

Approve the membership in Ohio School Council and the Cooperative Purchasing Program as presented to be paid for out of General Fund

**3. Annie's Frozen Yogurt Agreement (attachment)**

Agreement between The Grandma Gebhard Company dba Annie's Frozen Yogurt and Cloverleaf Local Schools for the lease of equipment and purchase of product as presented to be paid out of Food Service/General Fund

**4. HPS Membership Agreement**

Agreement between HPS and Cloverleaf Local Schools for membership/associate membership and endorsement of group purchasing with HPS as presented to be paid from Food Service Fund

**5. University of Akron Affiliation Agreement (attachment)**

First Amendment to the Affiliation Agreement between the University of Akron and Cloverleaf Local School District as presented

**6. Solutions Behavioral Consulting, LLC Agreement (attachment)**

Agreement between Solutions Behavioral Consulting and Cloverleaf Local Schools to provide behavioral and consultation services, \$110/hour, as presented, to be paid out of General Funds

**7. Positive Education Program (attachment)**

Agreement between Positive Education Program (PEP) and Cloverleaf Local Schools to provide alternative educational services for students with emotional/behavioral disorders as presented, \$214/day, to be paid out of General Funds

**8. JR Funding Support Services (attachment)**

Agreement between JR Funding Support Services and the Cloverleaf Board of Education as presented, services at \$2,600 annual fee to be paid out of General Fund

**9. Preschool Handbook (attachment)**

Revised Cloverleaf Preschool Handbook, as presented

**10. 2012-2013 Middle School Handbook (attachment)**

Middle school handbook for the 2012-2013 school year, as presented

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**11. Private Funding of Clubs and Athletics (attachment)**

Middle School Student Council sponsored by James Martin

**12. Out of State and Overnight Trip (attachment)**

Out of state and overnight trip of the Cloverleaf Middle School to Washington DC and Gettysburg, Pennsylvania, May 20-22, 2013 as presented at no cost to the Board of Education

**13. OSBA Annual Business Meeting Delegate and Alternate (attachment)**

Appoint Mr. James Curran as delegate and Mr. William Hutson as alternate for the 2012 OSBA Annual Business Meeting as presented

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**UNFINISHED BUSINESS****LEVY UPDATE**

Superintendent Kubilus provided an update on the levy.

**NEW BUSINESS****REC CENTER UPDATE**

Mr. Craig Walkup and A. J. Newcomer provided a financial update on the Rec Center operations.

**2012-130 EXECUTIVE SESSION**

Mr. Curran motioned, seconded by Mr. Schmidt, to enter into executive session for the purpose of discussing compensation of a public employee. In 7:54 p.m.

Roll call as follows:

Ayes: Mr. Curran, Mr. Schmidt, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-131 ADJOURN EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Berry to adjourn executive session. Out 8:43 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**2012-132 EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Curran, to enter into executive session for the purpose of discussing employment of a public employee. In 8:44 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Berry, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

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**2012-133 ADJOURN EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Schmidt to adjourn executive session. Out 9:35 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Berry, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

An Emergency Board Meeting will be scheduled on Thursday, July 26, 2012 at 6:00 p.m. at the Cloverleaf Elementary School for the purpose of holding an Executive Session to discuss employment of a public employee.

**2012-134 EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Curran, to enter into executive session for the purpose of discussing sale of property in Seville. In 9:35 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Berry, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**2012-135 ADJOURN EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mr. Curran to adjourn executive session. Out 9:44 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-136 ADJOURNMENT**

Mr. Schmidt motioned, seconded by Mr. Berry to adjourn the meeting at 9:44 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

July 26,

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The Board of Education of the Cloverleaf Local School District met in special session on July 26, 2012 at 6:00 p.m. at the Cloverleaf Elementary School. Mr. William Hutson called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. James Curran
Mrs. Jane Rych	Mr. Michael Schmidt
Mr. William Hutson	

**PLEDGE OF ALLEGIANCE****2012-137 EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mr. Curran, to enter into executive session for the purpose of discussing the employment of a public employee. In 6:07 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mr. Berry, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-138 ADJOURN EXECUTIVE SESSION**

Mr. Berry motioned, seconded by Mrs. Rych to adjourn executive session. Out 7:27 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**2012-139 ADJOURNMENT**

Mr. Berry motioned, seconded by Mrs. Rych to adjourn the meeting at 7:28 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer



CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

August 13, 2012  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. **PERSONNEL** – Mr. Kubilus

C-1 **Interim Treasurer**

It is recommended that the Cloverleaf Board of Education approve Wallace Gordon as Interim Treasurer for up to 60 days, beginning August 6, 2012, at a rate of \$200 per work day, with a maximum of 3 work days per week.

C-2 **Administrative Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the administrative staff resignation of Paul Kidd, Special Services Director, effective August 8, 2012.

C-3 **Certified Staff Resignations**

It is recommended that the Cloverleaf Board of Education accept the certified staff resignation of Lisa Hollendonner effective August 1, 2012.

C-4 **Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the following classified staff resignations:

Lisa Machar, educational aide, effective August 16, 2012

Debbie Beadnell, educational aide, effective August 1, 2012

C-5 **Resolution Implementing a Layoff of Nonteaching Employees**

It is recommended the Cloverleaf Board of Education approve the resolution implementing a layoff of nonteaching employees as presented.

WHEREAS, the Board of Education and the Ohio Association of Public School Employees, Local 371, are parties to a Negotiated Agreement having a term of July 1, 2011 through June 30, 2012; and

WHEREAS, the Negotiated Agreement provides for the Board of Education to implement a reduction in force of the classified employees for reasons including lack of funds; and

WHEREAS, the Board of Education finds that a lack of funds requires a reduction in the classified staff; and

WHEREAS, Local 371 has been given notice of this reduction in force pursuant to the Negotiated Agreement.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Due to lack of funds, the following positions are hereby abolished effective August 14, 2012:

Courier

Section 2. Based upon the abolishment of positions as set forth in Section 1, the following employees are laid off effective August 14, 2012: Dawn Sykes. The Treasurer is directed to give these employees written notice of this action on behalf of the Board of Education.

Section 3. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

#### **C-6 Administrative Appointments**

It is recommended that the Cloverleaf Board of Education approve the following administrative positions:

Michael Coury, Assistant Principal, initial placement Middle School, 204 days/year, \$64,000.

#### **C-7 Certified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff appointments effective August 20, 2012:

Matthew Johnson, Music Teacher, initial placement Middle School, \$34,892

Margaret Ferguson, English Teacher, initial placement High School/Middle School, \$36,288

Steven Young, ½ time Physical Education Teacher, initial placement High School, \$17,446.00

Nicholas Romanoff, ISS/Intervention Tutor, initial placement High School, \$30,335.10

Zachary Scisciani, Intervention Specialist Teacher, initial placement Middle School, \$38,032.00

Note; All Salaries contingent upon verification from official transcripts

**C-8 Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the following classified staff change in status:

Mark Shiverdecker from custodian to Elementary School Head Custodian, \$17.10/hr., effective July 25, 2012.

Sean Havalotti from Middle School Head Custodian to High School Head Custodian, \$14.34/hr., effective August 13, 2012.

**Cloverleaf Board of Education approval of items C-1 through C-8 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D SUPERINTENDENT'S REPORT** – Mr. Kubilus

**D-1 D&R Networking Support Contract**

It is recommended that the Cloverleaf Board of Education approve the agreement between D&R Networking and Cloverleaf Local Schools for network support from July 1, 2012 to June 30, 2013 as presented, \$11,200 to be paid out of General Fund

**D-2 D&R Networking Web Security**

It is recommended that the Cloverleaf Board of Education approve renewal of the agreement between Cloverleaf Local Schools and D&R Networking for network and web security, including standard support for 1 year as presented, \$4,313.00 to be paid out of General Fund.

**Cloverleaf Board of Education approval of items C-1 through C-8 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_  
MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **UNFINISHED BUSINESS**

E-1 **Levy Update** – John Gladden

F. **EXECUTIVE SESSION**

F-1 **Sale of Property in Lodi and Seville**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing the transfer of property in Lodi and Seville.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_  
MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_  
MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_



F-2 **Employment of a Public Employee**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing employment of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

G. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

August 13, 12

The Board of Education of the Cloverleaf Local School District met in special session on August 13, 2012 at 7:00 p.m. at the Cloverleaf High School. Mr. William Hutson called the meeting to order. Upon roll call the following members responded:

Mr. James Curran                      Mrs. Jane Rych  
Mr. Michael Schmidt                 Mr. William Hutson

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

None

## **2012-140 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Schmidt to approve the following personnel items:

### **1. Interim Treasurer**

Wallace Gordon as Interim Treasurer for up to 60 days, beginning August 6, 2012, at a rate of \$200 per work day, with a maximum of 3 work days per week

### **2. Administrative Staff Resignation, effective August 14, 2012**

Administrative staff resignation of Paul Kidd, Special Services Director

### **3. Certified Staff Resignation, effective August 1, 2012**

Lisa Hollendonner

### **4. Classified Staff Resignations**

Lisa Machar, educational aide, effective August 16, 2012  
Debbie Beadnell, educational aide, effective August 1, 2012  
Pamela Labbe, educational aide, effective August 8, 2012

### **5. Resolution Implementing a Layoff of Nonteaching Employees**

It is recommended the Cloverleaf Board of Education approve the resolution implementing a layoff of nonteaching employees as presented.

WHEREAS, the Board of Education and the Ohio Association of Public School Employees, Local 371, are parties to a Negotiated Agreement having a term of July 1, 2011 through June 30, 2012; and

WHEREAS, the Negotiated Agreement provides for the Board of Education to implement a reduction in force of the classified employees for reasons including lack of funds; and

WHEREAS, the Board of Education finds that a lack of funds requires a reduction in the classified staff; and

WHEREAS, Local 371 has been given notice of this reduction in force pursuant to the Negotiated Agreement.



August 13, 12

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Due to lack of funds, the following positions are hereby abolished effective August 14, 2012:

Courier

Section 2. Based upon the abolishment of positions as set forth in Section 1, the following employees are laid off effective August 14, 2012: Dawn Sykes. The Treasurer is directed to give these employees written notice of this action on behalf of the Board of Education.

Section 3. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

#### **6. Administrative Appointments**

Michael Coury, Assistant Principal, initial placement Middle School, 204 days/year, \$64,000

Victoria Hessey, Special Services Director, effective August 14, 2012, 260 day/year, \$85,000

#### **7. Certified Staff Appointments, effective August 20, 2012**

Matthew Johnson, Music Teacher, initial placement Middle School, \$34,892

Margaret Ferguson, English Teacher, initial placement High School/Middle School, \$36,288

Steven Young, ½ time Physical Education Teacher, initial placement High School, \$17,446.00

Nicholas Romanoff, ISS/Intervention Tutor, initial placement High School, \$30,335.10

Zachary Scisciani, Intervention Specialist Teacher, initial placement Middle School, \$38,032.00

Alison Ingles, Intervention Specialist Teacher, initial placement Middle School, \$38,032

Note: All Salaries contingent upon verification from official transcripts

#### **8. Classified Staff Change in Status**

Mark Shiverdecker from custodian to Elementary School Head Custodian, \$17.10/hr., effective July 25, 2012

Sean Havalotti from Middle School Head Custodian to High School Head Custodian, \$14.34/hr., effective August 13, 2012

#### **9. Latchkey Appointments**

Janet Aungst, 2.5 hrs./day AM Latchkey \$12.00/hr.

Janet Aungst, 2 hrs./day PM Latchkey \$12.00/hr.

Anita Whitslar, 2 hrs./day AM Latchkey \$10.00/hr.

Connie Latzke, 2 hrs./day PM Latchkey \$12.00/hr.

Roll call as follows:

Ayes: Mr. Curran, Mrs. Rych, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

August 13,

12

**SUPERINTENDENT'S REPORT****2012-141 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Curran motioned, seconded by Mr. Schmidt to approve the following items:

**1. D&R Networking Support Contract**

Agreement between D&R Networking and Cloverleaf Local Schools for network support from July 1, 2012 to June 30, 2013 as presented, \$11,200 to be paid out of General Fund

**2. D&R Networking Web Security**

Agreement between Cloverleaf Local Schools and D&R Networking for network and web security, including standard support for 1 year as presented, \$4,313.00 to be paid out of General Fund

Roll call as follows:

Ayes: Mr. Curran, Mr. Schmidt, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**UNFINISHED BUSINESS****LEVY UPDATE**

John Gladden provided Board Members with an update on the proposed levy.

**2012-142 EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mr. Curran, to enter into executive session for the purpose of discussing the transfer of property in Lodi and Seville. In 7:33 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-143 ADJOURN EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mr. Curran, to adjourn executive session. Out 7:44 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-144 EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Curran, to enter into executive session for the purpose of discussing employment of a public employee. In 7:45 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Curran, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

August 13, 12

**2012-145 ADJOURN EXECUTIVE SESSION**

Mr. Curran motioned, seconded by Mr. Schmidt, to adjourn executive session. Out 8:11 p.m.

Roll call as follows:

Ayes: Mr. Curran, Mr. Schmidt, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-146 ADJOURNMENT**

Mr. Schmidt motioned, seconded by Mrs. Rych to adjourn the meeting at 8:12 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

August 20, 2012  
Medina High School  
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

A-6. **Minutes** of the July 23, 2012 regular session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the July 23, 2012 regular session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

BOTH		
Burris, Mark	Durinsky, Jessica	Kadilak, Jessica
Kraeff, Gwen	Lambert, Wesley	Mamrak, Carol
McHugh, Margaret	Moore, Kelly	Perdok, Jennifer
Petzold, Teri	Rinehart, Donna	Schweppe, Carolyn
Wojnicz, Melissa	Yaeger, Alana	

SUBSTITUTE		
Chrisman, Patricia	Gleason, Kelly	Hedrick, Elliott
Kasian, Christine	Robinson, Cynthia	Rogers, Rose
Russell, Amy	Simpkins, Anitra	Trogdon, Sarah

TUTOR ONLY: Howell, Thomas

C-2 **Certified Staff Paid and Unpaid FMLA and Unpaid Parental Leave of Absence**

It is recommended that the Cloverleaf Board of Education approve the paid and unpaid FMLA leave and Unpaid Parental leave of absence for Karen Reisinger, beginning August, 20, 2012, returning to work on November 27, 2012.

C-3 **Classified Staff Resignations**

It is recommended that the Cloverleaf Board of Education accept the following classified staff resignation:

Lily Clifford, food service helper, effective August 10, 2012

C-4 **Certified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff appointments, effective August 20, 2012:

Rachel Vida, Intervention Specialist Tutor (no grades), initial placement High School, \$26,868.24.

Jenny Pertee, Intervention Specialist Tutor (no grades), initial placement High School, \$ 26,868.24.

**C-5 Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the following classified staff change in status effective August 22, 2012:

Michelle Drogell, Middle School educational aide, **from** 3.75 hrs./day **to** 5.75 hrs./day, \$10.45/hr.

Tracey Rogers, Middle School educational aide, **from** 3.75 hrs./day, **to** 5.75 hrs./day, \$11.06/hr.

Olivia Daunhauer, educational aide, **from** 6.75 hrs./day, Transportation Department **to** 5.75 hrs./day, Elementary School, effective August 22, 2012, \$11.06/hr.

**C-6 Classified Staff Contract Approvals**

It is recommended that the Cloverleaf Board of Education approve the following classified staff contracts:

Joyce Meyer, food service helper, continuing contract effective October 26, 2012, \$10.79/hr.

Sue Tomcho, food service helper, continuing contract effective September 14, 2012, \$12.13/hr.

Melissa Henderson, educational aide, continuing contract, effective September 13, 2012, \$10.45/hr.

Christy Sullivan, educational aide, continuing contract, effective September 8, 2012, \$10.45/hr.

**C-7 Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments effective August 22, 2012:

Kathleen Frederick, educational aide, initial placement Elementary School, 7 hrs./day, \$10.66/hr.

**C-8 Building Substitute Teacher Appointment**

It is recommended that the Cloverleaf Board of Education approve the following building substitute teachers for the 2012-2013 school year, \$85/day.

Pamela Serafine, building substitute, Cloverleaf Elementary School  
Robert Wooley, building substitute, Cloverleaf Elementary School

**C-9 Classified Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified substitute appointments for the 2012-2013 school year:

Substitute Bus Drivers, \$13.21/hr.

Greer, Edward Tuomala, Cynthia	Huffman, Douglas Nichols, Nadine	Reese, Barbara Carpenter, Sandra
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Substitute Educational Aides, \$9.05/hr.

Brubaker, Debrah Madachik, Karen Sykes, Dawn Kulas, Dana	Conley-Wodjacz, Michele Nichols, Nadine Young, Angela Groetz, Debbie	Kanserski, Janice Stephenson, Deborah Shiverdecker, Carol Ingle, Mindy
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Substitute Secretaries, \$9.57/hr.

Brubaker, Debrah Madachik, Karen Sykes, Dawn	Groetz, Debbie Nichols, Nadine Shiverdecker, Carol	Ingle, Mindy Stephenson, Deborah Kulas, Dana
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**C-10 Supplemental Appointments**

It is recommended that the Cloverleaf Board of Education approve the following supplemental appointments for the 2012-2013 school year. All supplemental appointments contingent upon participation.

Football Varsity Assistant Coach	Chris Lantz	\$4,187.04
Football MS Assistant Coach	Kirk Haschak	\$2,791.36
Football Head 8 <sup>th</sup> Grade Coach	David Cooper	\$3,663.66
Volleyball Head Varsity Coach	James Vaughn	\$4,884.88

Volleyball Head 7 <sup>th</sup> Grade Coach	Julie Arndt	\$2,267.98
Golf Varsity Boys Coach	Ron Wachtel	\$3,314.74
Golf Varsity Girls Coach	Adam Michel	\$2,965.82
Golf Varsity Girls Assistant Coach	Alanna Gasper	\$2,093.52
Elementary Building Head Teacher (PK-2)	Megan Maloney	\$ 697.84
Elementary Building Head Teacher (3-5)	Debra Ruprecht	\$ 697.84
9 <sup>th</sup> Grade Cheerleading Coach	Tonya Swain	\$2,616.90
Varsity Cheerleading Coach 25%	Amanda Blackburn	\$ 741.46
Girls Varsity Basketball Coach	John Carmigiano	\$6,280.56
Girls Varsity Softball Coach	John Carmigiano	\$4,884.88
HS Marching Band Assistant	Matthew Johnson	\$2,965.82
Music Director, Middle School	Matthew Johnson	\$2,965.82

**C-11 Supplemental Appointment Change in Status**

It is recommended that the Cloverleaf Board of Education approve the supplemental appointment change in status of Tonya Swain from 50% Varsity Cheerleading Advisor to 75% Varsity Cheerleading Advisor for the 2012-2013 school year, \$2,486.06.

**C-12 Extended Days**

It is recommended that the Cloverleaf Board of Education approve the following extended days for the following psychologists:

- 5 extended days, Kimberly Petrocci, \$1,844.16
- 5 extended days, Nicole Stalter, 1,308.45

**C-13 Rec Center Employees**

It is recommended that the Cloverleaf Board of Education approve the following:

\$1.00/game compensation for Rec Center employees working tournament games. This compensation is in addition to their hourly compensation (to be funded from the Rec Center tournament proceeds).

Compensation of Rec Center employee, A.J. Newcomer 5% of the net proceeds for tournaments scheduled from September 2011 through June 2012, \$2,464.95.



**C-14 Amended Contract**

It is recommended that the Cloverleaf Board of Education approve the following amendment to the contract of AJ Newcomer, Operations Director of the Rec Center: *Additionally, the employee will receive 5% of net proceeds for rec center tournaments scheduled and completed in the months of September through May of each year.*

**C-15 Administrative Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the following administrative staff appointments:

Craig Walkup, Rec Center Director for the 2012-2013 school year, \$5,000/year.

**Cloverleaf Board of Education approval of items C-1 through C-15 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D. BUSINESS/FINANCE** – Mr. Hill

**D-1 Treasurer’s Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer’s Report and approval of checks issued per attached.

**Cloverleaf Board of Education approval of item D-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Private Funding of Club**

It is recommended that the Cloverleaf Board of Education accept the private funding of Key Club Advisor for the 2012-2013 school year by Mr. Dick Detwiler

E-2 **Key Club Advisor**

It is recommended that the Cloverleaf Board of Education approve Julie Krueger, Key Club Advisor for the 2012-2013 school year, \$697.84.

E-3 **Medina County Public Transit Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Medina County Public Transit and Cloverleaf Local Schools to furnish transportation services, billed at \$0.80 per mile, not to exceed \$10,000 as presented to be paid out of General Funds.

E-4 **Wingspan Care Group (Monarch/Bellefaire JCB) Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Wingspan Care Group, Bellefaire Jewish Children's Bureau (Monarch/Bellefaire JCB) to provide services at \$76,500 per student per year (anticipate 2 students) to be paid out of General Fund.

E-5 **Invo HealthCare Associates, Inc. Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Invo HealthCare Associates, Inc. and Cloverleaf Local Schools for itinerant speech and language services at \$67/hour, approximately \$8,000 annually as presented to be paid out of General Funds

E-6 **Out of State and Overnight Trip**

It is recommended that the Cloverleaf Board of Education approve the out of state and overnight trip of the Cloverleaf Marching Band to Kissimmee, Florida June 10-16, 2013 as presented with no cost to the Cloverleaf Board of Education.

**E-7 Body Mass Index Screening Program Waiver**

It is recommended that the Cloverleaf Board of Education authorize the superintendent to execute a waiver affidavit for the implementation of the Body Mass Index Screening Program (Section 3313.674(A) of the Ohio Revised Code) for the 2012-2013 school year.

**F. UNFINISHED BUSINESS**

**F-1 Levy Update – John Gladden**

**G. NEW BUSINESS**

**G-1 Classified Staff Functional Capacity Evaluation Flow Charts**

**H. EXECUTIVE SESSION**

**H-1 Employment of a Public Employee**

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing employment of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

## H-2 OAPSE Negotiations

It is recommended that the Cloverleaf Board of Education enter into executive session for the purpose of discussing OAPSE Negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time Out: \_\_\_\_\_

I. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. CURRAN \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

August 20,

12

The Board of Education of the Cloverleaf Local School District met in special session on August 20, 2012 at 6:00 p.m. at the Medina High School. Mr. William Hutson called the meeting to order. Upon roll call the following members responded:

Mr. James Curran                      Mrs. Jane Rych  
Mr. Michael Schmidt                 Mr. William Hutson

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2012-149      APPROVAL OF MINUTES**

Mr. Schmidt motioned, seconded by Mrs. Rych, to approve the minutes of the July 23, 2012 regular meeting.

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

### **2012-150      PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Schmidt to approve the following personnel items:

#### **1. Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

BOTH		
Burris, Mark	Durinsky, Jessica	Kadilak, Jessica
Kraeff, Gwen	Lambert, Wesley	Mamrak, Carol
McHugh, Margaret	Moore, Kelly	Perdok, Jennifer
Petzold, Teri	Rinehart, Donna	Schweppe, Carolyn
Wojnicz, Melissa	Yaeger, Alana	

SUBSTITUTE		
Chrisman, Patricia	Gleason, Kelly	Hedrick, Elliott
Kasian, Christine	Robinson, Cynthia	Rogers, Rose
Russell, Amy	Simpkins, Anitra	Trogdon, Sarah

TUTOR ONLY:                      Howell, Thomas

#### **2. Certified Staff Paid and Unpaid FMLA and Unpaid Parental Leave of Absence**

Paid and unpaid FMLA leave and Unpaid Parental leave of absence for Karen Reisinger, beginning August, 20, 2012, returning to work on November 27, 2012

#### **3. Classified Staff Resignation, effective August 10, 2012**

Lily Clifford, food service helper

August 20,

12

**4. Certified Staff Appointments, effective August 20, 2012**

Rachel Vida, Intervention Specialist Tutor (no grades), initial placement High School, \$26,868.24

Jenny Pertee, Intervention Specialist Tutor (no grades), initial placement High School, \$ 26,868.24

**5. Classified Staff Change in Status, effective August 22, 2012**

Michelle Drogell, Middle School educational aide, **from** 3.75 hrs./day **to** 5.75 hrs./day, \$10.45/hr.

Tracey Rogers, Middle School educational aide, **from** 3.75 hrs./day, **to** 5.75 hrs./day, \$11.06/hr.

Olivia Daunhauer, educational aide, **from** 6.75 hrs./day, Transportation Department **to** 5.75 hrs./day, Elementary School, effective August 22, 2012, \$11.06/hr.

**6. Classified Staff Contract Approvals**

Sue Tomcho, food service helper, continuing contract effective September 14, 2012, \$12.13/hr.

Melissa Henderson, educational aide, continuing contract, effective September 13, 2012, \$10.45/hr.

Christy Sullivan, educational aide, continuing contract, effective September 8, 2012, \$10.45/hr.

**7. Classified Staff Appointment, effective August 22, 2012**

Kathleen Frederick, educational aide, initial placement Elementary School, 7 hrs./day, \$10.66/hr.

**8. Building Substitute Teacher Appointments, 2012-2013 school year**

Pamela Serafine, building substitute, Cloverleaf Elementary School, \$85.00 day

Robert Wooley, building substitute, Cloverleaf Elementary School, \$85.00 day

**9. Classified Substitute Appointments, 2012-2013 school year**

Substitute Bus Drivers, \$13.21/hr.

Greer, Edward  
Tuomala, Cynthia

Huffman, Douglas  
Nichols, Nadine

Reese, Barbara  
Carpenter, Sandra

August 20,

12

Substitute Educational Aides, \$9.05/hr.

Brubaker, Debrah	Conley-Wodjacz, Michele	Kanserski, Janice
Madachik, Karen	Nichols, Nadine	Stephenson, Deborah
Sykes, Dawn	Young, Angela	Shiverdecker, Carol
Kulas, Dana	Groetz, Debbie	Ingle, Mindy

Substitute Secretaries, \$9.57/hr.

Brubaker, Debrah	Groetz, Debbie	Ingle, Mindy
Madachik, Karen	Nichols, Nadine	Stephenson, Deborah
Sykes, Dawn	Shiverdecker, Carol	Kulas, Dana

**10. Supplemental Appointments, 2012-2013 school year**

Football Varsity Assistant Coach	Chris Lantz	\$4,187.04
Football MS Assistant Coach	Kirk Haschak	\$2,791.36
Football Head 8 <sup>th</sup> Grade Coach	David Cooper	\$3,663.66
Volleyball Head Varsity Coach	James Vaughn	\$4,884.88
Volleyball Head 7 <sup>th</sup> Grade Coach	Julie Arndt	\$2,267.98
Golf Varsity Boys Coach	Ron Wachtel	\$3,314.74
Golf Varsity Girls Coach	Adam Michel	\$2,965.82
Golf Varsity Girls Assistant Coach	Alanna Gasper	\$2,093.52
Elementary Building Head Teacher (PK-2)	Megan Maloney	\$ 697.84
Elementary Building Head Teacher (3-5)	Debra Ruprecht	\$ 697.84
9 <sup>th</sup> Grade Cheerleading Coach	Tonya Swain	\$2,616.90
Varsity Cheerleading Coach 25%	Amanda Blackburn	\$ 741.46
Girls Varsity Basketball Coach	John Carmigiano	\$6,280.56
Girls Varsity Softball Coach	John Carmigiano	\$4,884.88
HS Marching Band Assistant	Matthew Johnson	\$2,965.82
Music Director, Middle School	Matthew Johnson	\$2,965.82

All supplemental appointments contingent upon participation.

**11. Supplemental Appointment Change in Status**

Supplemental appointment change in status of Tonya Swain from 50% Varsity Cheerleading Advisor to 75% Varsity Cheerleading Advisor for the 2012-2013 school year, \$2,486.06

**12. Extended Days**

5 extended days, Kimberly Petrocci, Psychologist, \$1,844.16  
5 extended days, Nicole Stalter, Psychologist, \$1,308.45

**13. Rec Center Employees**

\$1.00/game compensation for Rec Center employees working tournament games. This compensation is in addition to their hourly compensation (to be funded from the Rec Center tournament proceeds).

Compensation of Rec Center employee, A.J. Newcomer 5% of the net proceeds for tournaments scheduled from September 2011 through June 2012, \$2,464.95.



August 20, 12

**14. Amended Contract**

Amendment to the contract of AJ Newcomer, Operations Director of the Rec Center: *Additionally, the employee will receive 5% of net proceeds for rec center tournaments scheduled and completed in the months of September through May of each year.*

**15. Administrative Staff Appointment, 2012-2013 school year**

Craig Walkup, Rec Center Director, \$5,000/year

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-151 FINANCE**

Upon the recommendation of Assistant Treasurer Hill, Mr. Schmidt motioned, seconded by Mr. Curran, to approve the following items:

**1. Financial Reports**

July 2012 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Curran, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**SUPERINTENDENT'S REPORT****2012-152 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Schmidt to approve the following items:

**1. Private Funding of Club**

Private funding of Key Club Advisor for the 2012-2013 school year by Mr. Dick Detwiler

**2. Key Club Advisor**

Julie Krueger, Key Club Advisor for the 2012-2013 school year, \$697.84

**3. Medina County Public Transit Agreement**

Agreement between Medina County Public Transit and Cloverleaf Local Schools to furnish transportation services, billed at \$0.80 per mile, not to exceed \$10,000 as presented to be paid out of General Funds

**4. Wingspan Care Group (Monarch/Bellefaire JCB) Agreement**

Agreement between Wingspan Care Group, Bellefaire Jewish Children's Bureau (Monarch/Bellefaire JCB) to provide services at \$76,500 per student per year (anticipate 2 students) to be paid out of General Fund

August 20,

12

**5. Invo HealthCare Associates, Inc. Agreement**

Agreement between Invo HealthCare Associates, Inc. and Cloverleaf Local Schools for itinerant speech and language services at \$67/hour, approximately \$8,000 annually as presented to be paid out of General Funds

**6. Out of State and Overnight Trip**

Out of state and overnight trip of the Cloverleaf Marching Band to Kissimmee, Florida June 10-16, 2013 as presented with no cost to the Cloverleaf Board of Education

**7. Body Mass Index Screening Program Waiver**

Superintendent to execute a waiver affidavit for the implementation of the Body Mass Index Screening Program (Section 3313.674(A) of the Ohio Revised Code) for the 2012-2013 school year.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmidt and Mr. Hutson

Nays: Mr. Curran

Motion Carried

**UNFINISHED BUSINESS****LEVY UPDATE**

John Gladden provided Board Members with an update on the proposed levy.

**NEW BUSINESS****CLASSIFIED STAFF FUNCTIONAL CAPACITY EVALUATION FLOW CHARTS**

Superintendent Kubilus reviewed the Physical Capacity Evaluation flow charts for classified staff.

**2012-153 EXECUTIVE SESSION**

Mr. Curran motioned, seconded by Mr. Schmidt, to enter into executive session for the purpose of discussing employment of a public employee. In 6:50 p.m.

Roll call as follows:

Ayes: Mr. Curran, Mr. Schmidt, Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-154 ADJOURN EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mrs. Rych, to adjourn executive session. Out 7:01 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mrs. Rych, Mr. Curran and Mr. Hutson

Nays: None

Motion Carried

**2012-155 EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Hutson, to enter into executive session for the purpose of discussing OAPSE negotiations. In 7:02 p.m.

August 20, 12

Roll call as follows:

Ayes: Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-156 ADJOURN EXECUTIVE SESSION**

Mrs. Rych motioned, seconded by Mr. Hutson, to adjourn executive session. Out 7:13 p.m.

Roll call as follows:

Ayes: Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

**2012-157 ADJOURNMENT**

Mrs. Rych motioned, seconded by Mr. Hudson to adjourn the meeting at 7:13 p.m.

Roll call as follows:

Ayes: Mrs. Rych and Mr. Hutson

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

August 22, 2011  
Cloverleaf High School Library  
7:00 P.M.

**ADDENDUM**

C. **PERSONNEL** – Mr. Kubilus (Additions and Corrections)

C-6 **Certified Staff Resignation** (Addition)

It is recommended that the Cloverleaf Board of Education approve the certified staff resignation of Jennifer Larcey effective August 19, 2011.

C-11 **Classified Staff Change in Status** (Correction)

Debra Cerny, educational aide, transportation **from** 7.75 (not 8) hrs./day **to** 6 hrs./day, \$11.57/hr.

C-12 **Supplemental Staff Appointments** (Corrections)

Football Varsity Assistant Coach	Nolan Wickard	\$3,838.12
Football head 8 <sup>th</sup> Grade Coach	Tom Cooper (not Nolan Wickard)	\$3,663.66
Lead Mentor Teacher	Linda Dodson	\$ 662.95

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus (Addition)

E-16 **CRS Incorporated Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between CRS Incorporated and Cloverleaf Local Schools as presented, to be paid for out of General Fund.

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

August 22, 2011  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

A-6. **Minutes** of the July 11, 2011 regular session and the August 8, 2011 special session

It is recommended that the Cloverleaf Board of Education approve the minutes of the July 11, 2011 regular session and the August 8, 2011 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**C. PERSONNEL** – Mr. Kubilus

**C-1 Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

**C-2 Building Substitute Teachers**

It is recommended that the Cloverleaf Board of Education approve the following building substitute teachers for the 2011-2012 school year:

Lodi Primary	Robert Wooley	\$85.00/day
Seville Intermediate	Jennifer Spinder	\$85.00/day

**C-3 Administrative Staff Resignations**

It is recommended that the Cloverleaf Board of Education accept the administrative staff resignation of Michael Maloney, effective October 6, 2011.

**C-4 Administrative Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the following administrative staff appointments:

Craig Walkup, Rec Center Director for the 2011-2012 school year, \$5,000/year.

**C-6 Certified Staff Resignations**

It is recommended that the Cloverleaf Board of Education accept the certified staff resignation of Marvin Shipley, ½ time technology teacher, Middle School for the 2011-2012 school year.

**C-5 Certified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff appointments, 1 year contracts, effective August 22, 2011:

Michael Marshall, intervention specialist tutor (no grades), initial placement high school, \$26,868.24/year.

Lauren Bradley, intervention specialist tutor (no grades), initial placement high school, \$26,868.24/year.

Amy Fernholz, ½ time technology teacher, initial placement Middle School,

**C-7 Certified Staff Unpaid Leave of Absence**

It is recommended that the Cloverleaf Board of Education approve the following certified staff unpaid leave of absence:

Barb Taylor, effective August 18, 2011 through October 11, 2012.

**C-8 Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education approve the following classified staff resignations:

Nancy Grams, bus driver, effective July 25, 2011.

**C-9 Latchkey Resignation**

It is recommended that the Cloverleaf Board of Education accept the latchkey resignation of Kellie Cooney, effective July 16, 2011.

**C-10 Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments:

Michelle Drogell, educational aide, 3.75 hrs./day, initial placement Middle School, \$10.15/hr.

Pam Labbe, educational aide, 3 hrs./day, initial placement Middle School, \$10.15/hr.

Jackie Barlock, bus driver, 6 hrs./day, initial placement Transportation, \$13.69/hr.

Heather Wiley, bus driver, 6 hrs./day, initial placement Transportation, \$13.69/hr.

**C-11 Classified Staff Change in Status effective August 23, 2011:**

It is recommended that the Cloverleaf Board of Education approve the following classified staff change in status:

Dan Brown from educational aide at the high school, 2 hrs./day to educational aide at the middle school, 3.75 hrs./day, \$10.45/hr.

Susan Steppenbacker, bus driver, from 6.5 hrs./day to 5.5 hrs./day, \$15.61/hr.

Ken Wurst, bus driver, from 5 hrs./day to 6.5 hrs./day, \$14.10/hr.



Debra Cerny, educational aide, transportation, from 7.75 hrs./day to 6 hrs./day, \$11.57/hr.

**C-12 Supplemental Appointments**

It is recommended the Cloverleaf Board of Education approve the following supplemental appointments for the 2011-2012 school year. (All supplemental appointments contingent upon participation.)

LPDC Committee	Walter Dombroski	\$140.00/month*
LPDC Committee	Heather Weimer	\$140.00/month*
LPDC Committee	Debra Ruprecht	\$140.00/month*
LPDC Committee	Julie Bengough	\$140.00/month*
Volleyball, Head 7 <sup>th</sup> Grade Coach	Samantha Rogers	\$1,919.06
Head Teacher, Middle School	Kristine Nagy	\$ 697.84
Head Teacher, Westfield	Joyce Stephenson	\$ 697.84
Head Teacher, Seville	Debra Ruprecht	\$ 697.84
Head Teacher, Lodi	Megan Maloney	\$ 697.84
Percussion Instructor	Christopher Hall	\$1,081.65
MS Faculty Manager – 50%	Scott Murphy	\$2,006.29
Director of Musical	Lawrence Timm	\$1,639.92
Girls Soccer Volunteer Coach	Brandy Miracle	\$ n/c
Football Varsity Assistant Coach	Nolan Wickard	\$3,838.12
Football Head 8 <sup>th</sup> Grade Coach	Tom Cooper	\$3,663.66
Team Leader	Erin Cavey	\$1,650.00
Team Leader	Bobie Jo Carson	\$1,650.00
Team Leader	Denise Musolf	\$1,650.00
Team Leader	Kathy Baughman	\$1,650.00
Team Leader	Renee McQuate	\$1,650.00
Team Leader	Julie Gunkelman	\$1,650.00
Middle School SADD	Denise Musolf	\$ 523.38
Team Leader	Amy Detwiler	\$1,650.00
Middle School Drama Club	Deb Culp	\$ 523.38
Middle School Emerald Key Club	Linda Dodson	\$ 662.95
Department Head-Special Education	Kim Manix	\$3,300.00
Middle School Yearbook Advisor	Kim Manix	\$ 662.95
Middle School Music Director	Andrew Winter	\$3,663.66
Middle School Choir Director	Angela Leonard	\$2,791.36
Middle School Academic Challenge Advisor	Walter Dombroski	\$1,256.11
Lead Mentor Teacher	Linda Dodson	\$ 662.95

\* Stipend paid only for months in which a meeting is held.

**C-13 Extended Days**

It is recommended that the Cloverleaf Board of Education approve 10 extended days for Kristine Nagy, Middle School Guidance Counselor for the 2011-2012 school year, \$4,039.13/year.

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**C-14 Amend Supplemental Contracts**

It is recommended that the Cloverleaf board of Education approve to amend the following supplemental contracts:

9 <sup>th</sup> Grade Cheerleader Coach – 50%	Erin Ginley	\$1,482.92
9 <sup>th</sup> Grade Cheerleader Coach – 50%	Tonya Swain	\$1,134.00
Football Assistant 8 <sup>th</sup> Grade Coach, Step 4	Dennis Werner	\$3,140.28

**C-15 Classified Staff Recall**

It is recommended that the Cloverleaf Board of Education approve the recall of the following classified staff:

Evert Plesz, custodian, middle/high school rotation crew, 8 hrs/day, effective August 3, 2011 \$13.04/hr.

**Cloverleaf Board of Education approval of items C-1 through C-15 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D. BUSINESS/FINANCE** – Mrs. Workman

**D-1 Treasurer’s Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer’s Report and approval of checks issued per attached.

**Cloverleaf Board of Education approval of item D-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

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**D-2 Depository Contracts**

It is recommended that the Cloverleaf Board of Education approve the following depository contracts for a 5 year period beginning August 23, 2011 through August 22, 2016:

PNC Bank  
First National Bank  
First Merit  
JP Morgan Chase Bank

**Cloverleaf Board of Education approval of item D-2**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-3 Depository Contracts**

It is recommended that the Cloverleaf Board of Education approve the following depository contract for a 5 year period beginning August 1, 2011 through July 31, 2016:

Westfield Bank

**Cloverleaf Board of Education approval of item D-3**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-4 Resolution Providing for the issuance and Sale of Bonds of the School District**

It is recommended that the Cloverleaf Board of Education approve a resolution providing for the issuance and sale of bonds of this school district in an aggregate principal amount not to exceed \$1,215,000, for the purpose of constructing, renovating, rehabilitating, and equipping school facilities, including installations, modifications and remodeling of school buildings to conserve energy, as presented.

WHEREAS, this Board has previously approved an energy conservation report and has submitted said report to the Ohio School Facilities Commission (the "OSFC"), requesting approval to incur indebtedness to carry out the program of energy conservation improvements outlined therein; and

WHEREAS, it is expected that the OSFC will take action on said request at its meeting on Thursday, August 25, 2011; and

WHEREAS, this Board desires to accomplish the financing of said improvements as soon as possible thereafter; and

WHEREAS, the Treasurer has certified that the estimated life or period of usefulness of the improvements is at least five years and that the maximum maturity of the Bonds described in Section 1 is 15 years;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. It is necessary to issue bonds of this School District in an aggregate principal amount not to exceed \$1,215,000, for the purpose of constructing, renovating, rehabilitating, and equipping school facilities, including installations, modifications and remodeling of school buildings to conserve energy (the "Bonds"). The principal amount of the Bonds to be issued shall be the amount certified by the Treasurer in the certificate awarding the Bonds and setting certain terms thereof pursuant to Section 7 hereof (the "Certificate of Award"). The Bonds shall be designated "Energy Conservation Improvement Bonds, Series 2011" or otherwise as determined by the Treasurer in the Certificate of Award, shall be issued in one lot, shall be the first installment of bonds issued under the authority referred to in the preambles hereto, and shall be issued only as fully registered bonds. Anticipatory securities have not been issued.

The Bonds shall bear interest (computed on a 30-day month/360-day year basis, unless otherwise determined by the Treasurer in the Certificate of Award), payable on June 1 and December 1 (or such other semi-annual dates as are determined by the Treasurer in the Certificate of Award) of each year (the "Interest Payment Dates"), commencing on the initial Interest Payment Date determined by the Treasurer in the Certificate of Award (which initial Interest Payment Date shall not be later than one year from the issuance date of the Bonds), until the principal

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amount has been paid or provided for. As referred to herein, "Principal Payment Dates" means June 1 (or such other annual date or semi-annual dates as are determined by the Treasurer in the Certificate of Award) in each of the years in which principal on Bonds is payable, at maturity or pursuant to mandatory sinking fund requirements or mandatory sinking fund redemption requirements, from and including 2012 to and including 2026, provided that the first Principal Payment Date may be delayed up to one year and the last Principal Payment Date may be delayed up to one year or advanced if such actions are determined by the Treasurer in the Certificate of Award to be in the best interest of and fiscally advantageous to the District, and further provided that in no case shall the final Principal Payment be more than 14 years later than the first Principal Payment Date if the Principal Payment Dates are annual and not more than 14 years and six months later than that first Principal Payment Date if the Principal Payment Dates are semi-annual. Notwithstanding any provision herein to the contrary, Bonds maturing on any one Principal Payment Date may bear interest at different rates.

The Bonds shall be dated as of their issuance date or, as of such other date not more than 60 days prior to the issuance date as is determined by the Treasurer in the Certificate of Award. Any provision herein notwithstanding, the entire principal amount of the Bonds may be represented by a single certificate with multiple maturities of principal listed on a principal payment schedule attached thereto.

The Bonds shall be issued in denominations of \$1,000 or any integral multiple thereof, unless otherwise specified in the Certificate of Award, but in no case as to a particular maturity date exceeding the principal amount of Bonds maturing on that date. The Bonds shall mature, or be payable pursuant to mandatory sinking fund requirements or mandatory sinking fund redemption requirements (as described in Section 2 hereof), on such Principal Payment Dates and in such amounts as shall be determined by the Treasurer, subject to the provisions hereinbelow set forth, in the Certificate of Award, consistent with the Treasurer's determination of the best interest of and financial advantages to the School District. The Bonds shall bear the rate or rates of interest per year as shall be determined by the Treasurer in the Certificate of Award, provided that such rate or rates shall result in a net interest cost for the Bonds that does not exceed six percent (6.00%) per year. The Bonds shall bear interest from the most recent date to which interest has been paid or provided for or, if no interest has been paid or provided for, from their date.

The rate or rates of interest per year to be borne by any Bonds, and the principal amount of Bonds maturing or payable pursuant to mandatory sinking fund redemption requirements or mandatory sinking fund requirements (each as defined in Section 133.01 of the Revised Code) on each Principal Payment Date, shall be such that the total principal and interest payments on the Bonds in any fiscal year in which principal is payable is no more than three times the amount of those payments in any other fiscal year in which principal is payable.

The Treasurer of this Board may adjust the Interest Payment Dates and Principal Payment Dates within the parameters set forth in this Section and based on the Treasurer's judgment as to the best interest of the School District. Any

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adjustments made by the Treasurer pursuant to the authorizations set forth in this Section and this Resolution shall be set forth in the Certificate of Award.

Section 2. The Bonds shall be subject to redemption prior to stated maturity as follows:

(a) Mandatory Sinking Fund Redemption. If determined by the Treasurer in the Certificate of Award to be advantageous to and in the best interest of the School District, the Bonds maturing in any year shall be subject to mandatory sinking fund redemption and (unless retired by optional redemption pursuant to the provisions of this Resolution) may be redeemed pursuant to mandatory sinking fund redemption requirements, at a redemption price of 100% of the principal amount redeemed plus interest accrued to the redemption date, in the principal amounts and on the Principal Payment Date or Dates specified in the Certificate of Award (the "Term Bonds"). The aggregate of the moneys to be deposited with the Bond Registrar (as defined in Section 4) for payment of principal of and interest on the Term Bonds shall include amounts sufficient to redeem the principal amount plus interest accrued to the redemption date of any Term Bonds subject to mandatory sinking fund redemption requirements on the dates specified for such mandatory redemption (less the amount of any credit as provided below).

The Board shall have the option to deliver to the Bond Registrar for cancellation Term Bonds in any aggregate principal amount and to receive a credit against the then current or any subsequent mandatory sinking fund redemption requirement (and corresponding mandatory redemption obligation) of the School District, as specified by the Treasurer, for Term Bonds stated to mature on the same principal payment date and bear interest at the same rate as the Term Bonds so delivered. That option shall be exercised by the Board on or before the 45th day preceding any mandatory redemption date with respect to which the Board wishes to obtain a credit, by furnishing the Bond Registrar a certificate, signed by the Treasurer, setting forth the extent of the credit to be applied with respect to the then current or any subsequent mandatory sinking fund redemption requirement for Term Bonds stated to mature on the same principal payment date and bear interest at the same rate. If the certificate is not timely furnished to the Bond Registrar, the then current mandatory sinking fund requirement (and corresponding mandatory redemption obligation) shall not be reduced. A credit against the then current or any subsequent mandatory sinking fund redemption requirement (and corresponding mandatory redemption obligation), as specified by the Treasurer, also shall be received by the Board for any Term Bonds which prior thereto have been redeemed (other than through the operation of the applicable mandatory sinking fund redemption requirements) or purchased for cancellation and canceled by the Bond Registrar, to the extent not applied theretofore as a credit against any mandatory sinking fund redemption requirement, for Term Bonds stated to mature on the same principal payment date and bear interest at the same rate as the Term Bonds so redeemed or purchased and canceled.

Each Term Bond so delivered, or previously redeemed, or purchased and canceled, shall be credited by the Bond Registrar at 100% of the principal amount thereof against the then current or subsequent mandatory sinking fund redemption requirements (and corresponding mandatory redemption obligations), as specified by the Treasurer, for Term Bonds stated to mature on the same principal

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payment date and bear interest at the same rate as the Term Bonds so delivered, redeemed or purchased and canceled.

(b) Optional Redemption. If determined by the Treasurer in the Certificate of Award to be advantageous to and in the best interest of the School District, the Bonds specified in the Certificate of Award shall be subject to optional redemption by and at the sole option of the Board, in whole or in part (as selected by the Board) on any date, in integral multiples of \$5,000 at the redemption prices specified in the Certificate of Award (expressed as a percentage of the principal amount redeemed) plus, in each case, accrued interest to the redemption date, provided the redemption price for any optional redemption shall not be greater than 102% and the earliest optional redemption date shall not be later than ten years and six months from the date of issuance of the Bonds.

If optional redemption is to take place on any mandatory redemption date identified in paragraph (a) hereof, the Term Bonds, or portions thereof, to be redeemed by optional redemption shall be selected by lot prior to the selection by lot of the Term Bonds to be redeemed on the same date by operation of the mandatory redemption provisions of paragraph (a). Bonds to be redeemed pursuant to this paragraph (b) shall be redeemed only upon written notice from the Treasurer of the Board to the Bond Registrar, given upon the direction of the Board by adoption of a resolution. That notice shall specify the redemption date and the principal amount of each maturity of Bonds to be redeemed, and shall be given at least 45 days prior to the redemption date or such shorter period as shall be acceptable to the Bond Registrar. In the event that notice of redemption shall have been given by the Bond Registrar to the registered owners as hereinafter provided, there shall be deposited with the Bond Registrar, on or prior to the redemption date, funds which, in addition to any other moneys available therefor and held by the Bond Registrar, will be sufficient to redeem at the redemption price thereof, plus interest accrued to the redemption date, all of the redeemable Bonds for which notice of redemption has been given.

(c) Partial Redemption. If fewer than all of the Bonds of a single maturity are to be redeemed, the selection of Bonds to be redeemed, or portions thereof in amounts of \$5,000 or any integral multiple thereof, shall be made by lot by the Bond Registrar in any manner which the Bond Registrar may determine. In the case of a partial redemption of Bonds by lot when Bonds of denominations greater than \$1,000 are then outstanding, each \$1,000 unit of principal thereof shall be treated as though it were a separate Bond of the denomination of \$1,000. If it is determined that one or more, but not all of the \$1,000 units of principal represented by a Bond are to be called for redemption, then upon notice of redemption of a \$1,000 unit or units, the registered owner of that Bond shall surrender the Bond to the Bond Registrar (i) for payment of the redemption price of the \$1,000 unit or units called for redemption (including, without limitation, the interest accrued to the date fixed for redemption and any premium), and (ii) for issuance, without charge to the registered owner thereof, of a new Bond or Bonds of any authorized denomination or denominations in an aggregate principal amount equal to the unmatured and unredeemed portion of, and bearing interest at the same rate and maturing on the same date as, the Bond surrendered.

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(d) Notice of Redemption. The notice of the call for redemption of Bonds shall identify (i) by designation, letters, numbers or other distinguishing marks, the Bonds or portions thereof to be redeemed, (ii) the redemption price to be paid, (iii) the date fixed for redemption, and (iv) the place or places where the amounts due upon redemption are payable. The notice shall be given by the Bond Registrar on behalf of the School District by mailing a copy of the redemption notice by first class mail, postage prepaid, at least 30 days prior to the date fixed for redemption, to the registered owner of each Bond subject to redemption in whole or in part at the registered owner's address then shown on the Bond Register maintained by the Bond Registrar and to any municipal bond insurance company which has issued a policy insuring the Bonds. The failure of any registered owner of any Bond to be redeemed to receive notice by mail or any defect in that notice regarding any Bond, however, shall not affect the validity of the proceedings for the redemption of any other Bond.

(e) Payment of Redeemed Bonds. Notice having been mailed in the manner provided in paragraph (d) hereof, the Bonds and portions thereof called for redemption shall become due and payable on the redemption date, and, upon presentation and surrender thereof at the place or places specified in that notice, shall be paid at the redemption price, plus interest accrued to the redemption date. If moneys for the redemption of all of the Bonds and portions thereof to be redeemed, together with interest accrued thereon to the redemption date, are held by the Bond Registrar on the redemption date, so as to be available therefor on that date and, if notice of redemption has been deposited in the mail as aforesaid, then from and after the redemption date those Bonds and portions thereof called for redemption shall cease to bear interest and no longer shall be considered to be outstanding. If those moneys shall not be so available on the redemption date, or that notice shall not have been deposited in the mail as aforesaid, those Bonds and portions thereof shall continue to bear interest, until they are paid, at the same rate as they would have borne had they not been called for redemption. All moneys held by the Bond Registrar for the redemption of particular Bonds shall be held in trust for the account of the registered owners thereof and shall be paid to them, respectively, upon presentation and surrender of those Bonds, provided that any interest earned on the moneys so held by the Bond Registrar shall be for the account of and paid to the School District to the extent not required for the payment of the Bonds called for redemption.

Section 3. The Bonds shall be signed by the President or Vice President of this Board, and the Treasurer, in the name of the Cloverleaf Local School District and in their official capacities, provided that any or all of those signatures may be facsimiles. The Bonds shall be delivered in the denominations and numbers requested by the Original Purchaser (as defined in Section 7) and approved by the Treasurer, shall be numbered as determined by the Treasurer, and shall express upon their faces the purpose, which may be in summary terms, for which they are issued and that they are and shall be issued pursuant to Chapter 133 of the Revised Code, the Certificate of Award, and this Resolution. No Bond shall be valid or obligatory for any purpose or shall be entitled to any security or benefit under the Bond proceedings (for purposes of this Resolution, meaning the Certificate of Award, the Registrar Agreement (if any), the agreement with any Depository for the Bonds under a book entry system (if any), and such other proceedings of the Board, including the executed Bonds, that provide collectively

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for, among other things, the rights of holders and beneficial owners of the Bonds) unless and until the certificate of authentication printed on the Bond is signed by the Bond Registrar as authenticating agent. Authentication by the Bond Registrar shall be conclusive evidence that the Bond so authenticated has been duly issued, signed and delivered under, and is entitled to the security and benefit of, this Resolution. The certificate of authentication may be signed by any authorized officer or employee of the Bond Registrar or by any other person acting as an agent of the Bond Registrar and approved by the Treasurer on behalf of this Board, or by the Treasurer if the Treasurer is to be the Bond Registrar pursuant to Section 4 hereof. The same person need not sign the certificate of authentication on all of the Bonds.

Section 4. As used herein, "Bond Registrar" means the person or entity appointed pursuant to this Section 4 as the initial authenticating agent, bond registrar, transfer agent and paying agent for the Bonds and until a successor Bond Registrar shall have become such and, thereafter, "Bond Registrar" shall mean the successor Bond Registrar. In the Certificate of Award, the Treasurer shall appoint the initial Bond Registrar, who may be the Treasurer; provided that, if the Bond Registrar is to be a bank or trust company: (a) the Treasurer shall first determine that said bank or trust company will not endanger the funds or securities of the School District; and (b) the Treasurer shall sign and deliver, in the name and on behalf of the School District, the Bond Registrar Agreement between the School District and the Bond Registrar (the "Registrar Agreement") in substantially the form as is now on file with the Treasurer, which Registrar Agreement is approved, together with any changes or amendments that are not inconsistent with this Resolution and not substantially adverse to the School District and that are approved by the Treasurer on behalf of the School District, all of which shall be conclusively evidenced by the signing of the Registrar Agreement or amendments to the Registrar Agreement; and (c) unless paid from other sources, the Treasurer shall provide for the payment of the services rendered and for reimbursement of expenses incurred pursuant to the Registrar Agreement from the proceeds of the Bonds to the extent available and then from other money lawfully available and appropriated or to be appropriated for that purpose.

Section 5. The debt charges on the Bonds shall be payable in lawful money of the United States of America without deduction for the services of the Bond Registrar as paying agent. Principal of and any premium on a Bond shall be payable when due upon presentation and surrender of the Bond at the office of the Bond Registrar designated in the Certificate of Award or, if not so designated, then at the principal corporate trust office of the Bond Registrar. Interest on a Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond was registered, and to that person's address appearing, on the Bond Register (as defined in Section 6) at the close of business on the 15th day next preceding that Interest Payment Date. Notwithstanding the foregoing, if and so long as the Bonds are issued in a book entry system, principal of and interest on the Bonds shall be payable in the manner provided in any agreement entered into by the Treasurer, in the name and on behalf of the School District, in connection with the book entry system. Furthermore, notwithstanding the foregoing, if all of the principal amount of the Bonds is represented by a single certificate, as authorized hereinabove, payment of principal and interest shall be made by presentation of said certificate to the Bond Registrar, and by presentation and surrender of said certificate to the Bond Registrar at final maturity.

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Section 6. So long as any of the Bonds remain outstanding, the School District will cause the Bond Registrar to maintain and keep, at an office satisfactory to the Treasurer and the Bond Registrar, all books and records necessary for the registration, exchange and transfer of Bonds as provided in this Section (the "Bond Register"). Subject to the provisions of Section 5, the person in whose name a Bond is registered on the Bond Register shall be regarded as the absolute owner of that Bond for all purposes of this Resolution. Payment of or on account of the debt charges on any Bond shall be made only to or upon the order of that person; neither the School District nor the Bond Registrar shall be affected by any notice to the contrary, but the registration may be changed as provided in this Section. All such payments shall be valid and effectual to satisfy and discharge the School District's liability upon the Bond, including interest, to the extent of the amount or amounts so paid.

Any Bond may be exchanged for Bonds of any authorized denomination upon presentation and surrender at the office of the Bond Registrar designated in the Certificate of Award or, if not so designated, then at the principal corporate trust office of the Bond Registrar, together with a request for exchange signed by the registered owner or by a person legally empowered to do so, in a form satisfactory to the Bond Registrar. A Bond may be transferred only on the Bond Register upon presentation and surrender of the Bond at the designated office of the Bond Registrar, together with an assignment signed by the registered owner or by a person legally empowered to do so, in a form satisfactory to the Bond Registrar. Upon exchange or transfer, the Bond Registrar shall complete, authenticate and deliver a new Bond or Bonds of any authorized denomination or denominations requested by the registered owner equal in the aggregate to the unmatured principal amount of the Bond surrendered and bearing interest at the same rate and maturing on the same date.

If manual signatures on behalf of the School District are required, the Bond Registrar shall undertake the exchange or transfer of Bonds only after the new Bonds are signed by the authorized officers of the School District. In all cases of Bonds exchanged or transferred, the School District shall sign and the Bond Registrar shall authenticate and deliver Bonds in accordance with the provisions of this Resolution. The exchange or transfer shall be without charge to the registered owner, except that the School District and Bond Registrar may make a charge sufficient to reimburse them for any tax or other governmental charge required to be paid with respect to the exchange or transfer. The School District or the Bond Registrar may require that those charges, if any, be paid before the procedure is begun for the exchange or transfer. All Bonds issued and authenticated upon any exchange or transfer shall be valid obligations of the Board, evidencing the same debt, and entitled to the same security and benefit under this Resolution, as the Bonds surrendered upon that exchange or transfer. Neither the School District nor the Bond Registrar shall be required to make any exchange or transfer of (i) Bonds then subject to call for redemption between the 15th day preceding the mailing of notice of Bonds to be redeemed and the date of that mailing, or (ii) any Bond selected for redemption, in whole or in part.

Notwithstanding any other provisions of this Resolution, if it is determined by the Treasurer to be advantageous to the School District, the Bonds

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may be issued in book entry form in accordance with the provisions of this Section. As used in this Section and this Resolution:

“Book entry form” or “book entry system” means a form or system under which (i) the ownership of beneficial interests in Bonds and the principal of and interest on the Bonds may be transferred only through a book entry, and (ii) physical Bond certificates in fully registered form are issued by the School District only to a Depository or its nominee, as registered owner, with the Bonds “immobilized” in the custody of the Depository. The book entry maintained by others than the School District is the record that identifies the owners of beneficial interests in those Bonds and that principal and interest.

“Depository” means any securities depository that is a clearing agency under federal law operating and maintaining, with its Participants or otherwise, a book entry system to record ownership of beneficial interests in Bonds or the principal and interest, and to effect transfers of Bonds, in book entry form, and includes and means initially The Depository Trust Company (a limited purpose trust company), New York, New York.

“Participant” means any participant contracting with a Depository under a book entry system and includes security brokers and dealers, banks and trust companies, and clearing corporations.

The Bonds may be issued to a Depository for use in a book entry system and, if and as long as a book entry system is utilized: (i) the Bonds may be issued in the form of a single, fully registered typewritten Bond representing each maturity, or interest rate within a maturity, as the case may be, and registered in the name of the Depository or its nominee, as registered owner, and immobilized in the custody of the Depository or its designated agent, which may be the Bond Registrar; (ii) the beneficial owners in book entry form shall have no right to receive Bonds in the form of physical securities or certificates; (iii) ownership of beneficial interests in book entry form shall be shown by book entry on the system maintained and operated by the Depository and its Participants, and transfers of the ownership of beneficial interests shall be made only by book entry by the Depository and its Participants; and (iv) the Bonds as such shall not be transferable or exchangeable, except for transfer to another Depository or to another nominee of a Depository, without further action by the School District.

If any Depository determines not to continue to act as a Depository for the Bonds for use in a book entry system, the Treasurer may attempt to establish a securities depository/book entry relationship with another qualified Depository. If the Treasurer does not or is unable to do so, the Treasurer, after making provision for notification of the beneficial owners by the then Depository and any other arrangements deemed necessary, shall permit withdrawal of the Bonds from the Depository, and shall cause bond certificates in registered form to be authenticated by the Bond Registrar and delivered to the assigns of the Depository or its nominee, all at the cost and expense (including any costs of printing), if the event is not the result of School District action or inaction, of those persons requesting such issuance.

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The Treasurer is also hereby authorized and directed to the extent necessary or required to enter into any agreements determined necessary in connection with the book entry system for the Bonds, after determining that the signing thereof will not endanger the funds or securities of the School District.

Section 7. In accordance with this Resolution, the Bonds shall be awarded and sold at private sale at a price of not less than 97% of par plus any accrued interest to the original purchaser as determined by the Treasurer in the Certificate of Award (the "Original Purchaser") in accordance with the Certificate of Award. The Treasurer is authorized to and shall sign and deliver the Certificate of Award. The Treasurer shall, in the Certificate of Award, determine the principal amount of the Bonds, designate the interest rate or rates the Bonds shall bear, establish the Original Purchaser and the purchase price of the Bonds, set the Interest Payment Dates and Principal Payment Dates and amounts, set any mandatory redemption provisions and optional redemption provisions, and make all of the other designations herein authorized and directed to be made, all within the parameters set forth herein, and shall execute the Certificate of Award and shall cause the Bonds to be prepared, signed and delivered, together with a true transcript of proceedings with reference to the issuance of the Bonds, to the Original Purchaser upon payment of the purchase price. The President, Vice President and Treasurer of this Board, the Superintendent, and other School District officials, as appropriate, are each authorized and directed to sign any transcript certificates, financial statements and other documents and instruments and to take such actions as are necessary or appropriate to consummate the transactions contemplated by this Resolution.

Notwithstanding any provision in this Resolution to the contrary, the Bonds shall not be issued without the prior OSFC approval described in the preambles to this Resolution.

Section 8. The proceeds from the sale of the Bonds, except any premium actually received by the District, capitalized interest, and accrued interest, shall be paid into the proper fund or funds of this School District, and those proceeds are appropriated and shall be used for the purpose for which the Bonds are being issued, including without limitation but only to the extent not paid by others or with other available funds of the District, the payment of the costs of issuing and servicing the Bonds, printing and delivery of the Bonds, legal services including obtaining the approving legal opinion of bond counsel, any registrar and paying agent fees and expenses, the fees and expenses of the placement agent and financial advisor, any rating agency fees and expenses, and all other financing costs (as defined in Section 133.01 of the Revised Code) and costs incurred incidental to those purposes. All amounts necessary to pay those costs and fees are hereby appropriated from the proceeds of the Bonds, and the Treasurer is hereby authorized and directed to make appropriate certifications as to the availability of funds for those costs and fees, to the extent they shall be obligations of the Board, as the amounts thereof become known and shall encumber those amounts immediately upon such certification, but not in excess of the appropriation made herein, and to issue an appropriate order for their timely payment as the same shall become due and payable. Any portion of those proceeds representing premium actually received by the District, capitalized interest, or accrued interest shall be paid into the Bond Retirement Fund and used to pay interest on the Bonds.

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Section 9. There shall be levied on all taxable property in the School District, in addition to all other taxes, a direct tax annually during the period the Bonds are outstanding in an amount sufficient to pay the debt charges on the Bonds when due, which tax shall not be less than the interest and sinking fund tax required by Section 11 of Article XII of the Ohio Constitution. The tax shall be within the ten-mill limitation imposed by law, shall be and is ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers, in the same manner and at the same time that taxes for general purposes for each of those years are certified, levied, extended and collected, and shall be placed before and in preference to all other items and for the full amount thereof; provided, however, that in each year in which funds resulting from energy conservation savings, or otherwise, are available for the payment of the principal of and/or interest on the Bonds, the amount of the tax shall be reduced by such amounts available and appropriated for that payment. The proceeds of the tax levy shall be placed in the Bond Retirement Fund, which is irrevocably pledged for the payment of the debt charges on the Bonds when and as the same fall due.

Section 10. The Board and the School District covenant that they will use, and will restrict the use and investment of, the proceeds of the Bonds in such manner and to such extent as may be necessary so that (a) the Bonds will not (i) constitute private activity bonds, arbitrage bonds under Section 141 or 148 of the Internal Revenue Code of 1986, as amended (the "Code"), or (ii) be treated other than as obligations the interest on which is excluded from gross income under Section 103 of the Code, and (b) the interest thereon will not be treated as an item of tax preference under Section 57 of the Code.

The Board and the School District further covenant that: (a) they will take or cause to be taken such actions that may be required of them for the interest on the Bonds to be and to remain excluded from gross income for federal income tax purposes; (b) they will not take or authorize to be taken any actions that would adversely affect that exclusion; and (c) they, or persons acting for them, will, among other acts of compliance, (i) apply the proceeds of the Bonds to the governmental purposes of the borrowing, (ii) restrict the yield on investment property acquired with those proceeds, (iii) make timely and adequate payments to the federal government, (iv) maintain books and records and make calculations and reports, and (v) refrain from certain uses of those proceeds and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code.

The Treasurer, as the fiscal officer, or any other officer of the Board or the School District having responsibility for the issuance of the Bonds is hereby authorized (a) to make or effect any election, selection, designation, choice, consent, approval or waiver on behalf of the Board or the School District with respect to the Bonds as the Board or the School District is permitted or required to make or give under the federal income tax laws, including, without limitation thereto, any of the elections provided for in Section 148(f)(4)(C) of the Code or available under Section 148 of the Code, for the purpose of assuring, enhancing or protecting the favorable tax treatment or status of the Bonds or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments or penalties,

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or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by the officer, (b) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of this Board and the School District, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Bonds, and (c) to give one or more appropriate certificates of the Board and the School District, for inclusion in the transcript of proceedings for the Bonds, setting forth the reasonable expectations of the Board regarding the amount and use of all the proceeds of the Bonds, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the Bonds. The Treasurer is specifically authorized to designate or otherwise determine the Bonds to be “qualified tax-exempt obligations” if such designation or determination is applicable and desirable, and to make any related necessary representations and covenants.

Section 11. The Treasurer is directed to deliver a certified copy of this Resolution and a signed copy of the Certificate of Award to the Medina County Auditor.

Section 12. This Board determines that all acts and conditions necessary to be performed by the Board or to have been met precedent to and in the issuing of the Bonds in order to make them legal, valid and binding general obligations of the School District have been performed and have been met, or will at the time of delivery of the Bonds have been performed and have been met, in regular and due form as required by law; that the full faith and credit and general property taxing power (as described in Section 9) of the School District and Board are pledged for the timely payment of the debt charges on the Bonds; and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Bonds; and that the Bonds are being authorized and issued pursuant to Chapter 133 of the Revised Code, this Resolution, the Certificate of Award and other authorizing provisions of law.

Section 13. If the Treasurer determines it to be in the best interests of this Board, the Treasurer is hereby authorized, on behalf of this School District, to request a rating on the Bonds from one or more nationally recognized rating organizations, and to do any and all things and take any and all actions required to secure a rating or ratings on the Bonds. Any actions heretofore taken in conformance herewith are hereby approved and ratified. The expenditure of the amounts necessary to secure that rating or those ratings, including any reasonable travel-related expenses, is authorized, approved and ratified, and the Treasurer is authorized to provide for the payment of any such amounts from the proceeds of the Bonds to the extent available and otherwise from any other funds lawfully available that are appropriated or shall be appropriated for that purpose.

Section 14. As long as any of the Bonds are outstanding and it is required by law, this Board shall monitor the energy consumption of buildings in which installations or modifications have been done, and shall annually update, and furnish to the OSFC or its designee upon request (or otherwise as may be required

by law), a report, certified by an architect or engineer, documenting the reductions in energy consumption and costs savings achieved

Section 15. The legal services of Squire, Sanders & Dempsey (US) LLP, as bond counsel are hereby retained. The legal services shall be in the nature of legal advice and recommendations as to the documents and the proceedings in connection with the issuance and sale of the Bonds and the rendering of the necessary legal opinions upon the delivery of the Bonds. In rendering those legal services, as an independent contractor and in an attorney-client relationship, that firm shall not exercise any administrative discretion on behalf of the School District in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, the School District or any other political subdivision, or the execution of public trusts. That firm shall be paid just and reasonable compensation for those legal services and shall be reimbursed for the actual out-of-pocket expenses it incurs in rendering those legal services, whether or not the Bonds are ever issued. The Treasurer is authorized and directed to make appropriate certification as to the availability of funds for those fees and any reimbursement and to issue an appropriate order for their timely payment as written statements are submitted by that firm.

Section 16. The services of Stifel, Nicolaus & Company, Incorporated, as financial advisor and placement agent, be and are hereby retained. Those services shall be in the nature of financial advice and recommendations in connection with the issuance and sale of the Bonds. In rendering those services, as an independent contractor, that firm shall not exercise any administrative discretion on behalf of the School District in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, the School District or any other political subdivision, or the execution of public trusts. That firm shall be paid just and reasonable compensation for those services and shall be reimbursed for the actual out-of-pocket expenses it incurs in rendering those services. The Treasurer is authorized and directed to make appropriate certification as to the availability of funds for those fees and any reimbursement and to issue an appropriate order for their timely payment as written statements are submitted by that firm.

Section 17. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.

Section 18. This Resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item D-4**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Resolution Authorizing the Purchase of Loose Furnishing from Martin Public Seating, Inc., Utilizing the State Cooperative Purchasing Program for the new elementary school**

It is recommended that the Cloverleaf Board of Education approve the resolution authorizing the purchase of loose furnishings from Martin Public Seating, Inc., utilizing the State Cooperative Purchasing Program for the new elementary school as presented.

**WHEREAS**, the Board of Education intends to purchase loose furnishings from Martin Public Seating, Inc. (“Vendor”) utilizing the State cooperative purchasing program;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Cloverleaf Local School District, Medina County, Ohio, that:

Section 1. Purchase using State Cooperative Purchasing Program. The Treasurer, on behalf of the Board of Education, is hereby authorized and directed to purchase the loose furnishings, a listing of which is currently on file with the Treasurer, from Vendor utilizing the State cooperative purchasing program under Sections 125.04 and 3313.46(A) of the Ohio Revised Code.

Section 2. Total Amount of Purchase. The purchase from Vendor shall not exceed an aggregate total of \$657,185.73 except as approved by the Board.

Section 3. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the

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Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution.

Section 4. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 5. Certification and Delivery of Resolution. The Treasurer is directed to deliver or cause to be delivered a certified copy of this Resolution to the Commission.

Section 6. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 7. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 8. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item E-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E-2 **Resolution Authorizing the Purchase of Loose Furnishing from Wenger Corporation., Utilizing the State Cooperative Purchasing Program for the new elementary school**

It is recommended that the Cloverleaf Board of Education approve the resolution authorizing the purchase of loose furnishings from Wenger Corporation, utilizing the State Cooperative Purchasing Program for the new elementary school as presented.

**WHEREAS**, the Board of Education intends to purchase loose furnishings from Wenger Corporation (“Vendor”) utilizing the State cooperative purchasing program;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Cloverleaf Local School District, Medina County, Ohio, that:

Section 1. Purchase using State Cooperative Purchasing Program. The Treasurer, on behalf of the Board of Education, is hereby authorized and directed to purchase the loose furnishings, a listing of which is currently on file with the Treasurer, from Vendor utilizing the State cooperative purchasing program under Sections 125.04 and 3313.46(A) of the Ohio Revised Code.

Section 2. Total Amount of Purchase. The purchase from Vendor shall not exceed an aggregate total of \$36,880.00 except as approved by the Board.

Section 3. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution.

Section 4. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 5. Certification and Delivery of Resolution. The Treasurer is directed to deliver or cause to be delivered a certified copy of this Resolution to the Commission.

Section 6. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 7. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 8. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item E-2**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-3 Furniture Purchase**

It is recommended that the Cloverleaf Board of Education approve the purchase of \$17,015.53 of loose furnishings for the new Cloverleaf Elementary School from Martin Public Seating, Inc.

**Cloverleaf Board of Education approval of item E-3**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-4 Medina County Board of Developmental Disabilities Contract**

It is recommended that the Cloverleaf Board of Education approve the following contracts between Medina County Board of Developmental Disabilities and Cloverleaf Local Schools for school day services as presented, paid out of General Fund.

**E-5 Medina County Board of Developmental Disabilities Contract for Work Center Transition Services**

It is recommended that the Cloverleaf Board of Education approve the contract between Medina County Board of Developmental Disabilities and Cloverleaf Local Schools for work center transition services as presented, to be paid out of General Fund.

**E-6 Medina County Board of Developmental Disabilities Contract for transitional services**

It is recommended that the Cloverleaf Board of Education approve the contract between Medina County Board of Developmental Disabilities and Cloverleaf Local Schools for transitional services for student as presented, to be paid out of General Fund.

**E-7 Medina Creative Accessibility Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Medina Creative Accessibility and Cloverleaf Local Schools as presented, to be paid out of General Fund.

**E-8 Cleveland Sight Center Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between the Cleveland Sight Center and Cloverleaf Local Schools as presented, to be paid out of General Fund.

**E-9 Medina Hospital Athletic Trainer Services Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Medina Hospital and the Cloverleaf Board of Education for athletic trainer services as presented, to be paid out of Athletic Fund.

**E-10 Sale of Van**

It is recommended that the Cloverleaf Board of Education approve the sale of a 1994 van to County View Auto Recycling for an estimated scrap value of \$400.00.

**E-11 Purchase of Buses**

It is recommended that the Cloverleaf Board of Education approve the purchase of the following school buses:

One 1995 84 passenger Bluebird school bus, TC 2000	\$2,000.00
One 1996 84 passenger Bluebird school bus, TC 2000	\$2,000.00

**E-12 Approve Bus Routes**

It is recommended that the Cloverleaf Board of Education approve the initial bus routes for the 2011-2012 school year as presented.

**E-13 Accept Bids**

It is recommended that the Cloverleaf Board of Education accept the following bids:

Everett Plesz	Dishwasher	\$60.00
Scott Simcak	Gas Stove	\$50.00
David Khoury	Sewing Machine	\$10.00

**E-14 Out of State and/or Overnight Trip**

It is recommended that the Cloverleaf Board of Education approve the out of state and overnight trip for Cloverleaf Varsity Softball to Orlando, Florida, April 1-9, 2012.

**Cloverleaf Board of Education approval of items E-4 through E-14 by consent**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-14 Private Funding of Clubs and Athletics**

It is recommended that the Cloverleaf Board of Education approve the Private Funding of the following clubs as presented:

Cloverleaf Key Club sponsored by Seville Kiwanis Club  
Middle School Student Council sponsored by Martha Oakes

**Cloverleaf Board of Education approval of item E-14**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-15 Supplemental Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the supplemental staff appointment of Amy Detwiler, Middle School Student Council Advisor for the 2011-2012 school year, \$1,395.68/year.

**Cloverleaf Board of Education approval of item E-15**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. **UNFINISHED BUSINESS**

F-1 Cloverleaf Levy – Jeff Schreiber

G. **NEW BUSINESS**

H. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**Time:** \_\_\_\_\_

August 22,

11

The Board of Education of the Cloverleaf Local School District met in regular session on August 22, 2011 at 7:00 p.m. at the Cloverleaf High School Library. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. Joseph Doty
Mr. William Hutson	Mrs. Jane Rych
Mr. Michael Schmidt	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2011-112 APPROVAL OF MINUTES**

Mr. Doty motioned, seconded by Mr. Hutson to approve the minutes of the July 11, 2011 regular meeting, and the August 8, 2011 special meeting as submitted.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

Mr. James Curran commented on asbestos exposure.

Mr. John Clevidence stated the school district received over 100 computers over the summer from two large donors. An additional 50 laptops will be donated by the end of September from Ohio Edison. Superintendent Kubilus thanked Mr. Clevidence for his work.

Superintendent Kubilus welcomed Jamie Lormeau as the new Assistant Middle School Principal.

### **2011-113 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Berry to approve the following personnel items:

#### **1. Medina County Substitute Teacher/Tutor List, 2011-2012 School Year**

##### **BOTH**

Allred	Emily	Gaeckle	Donna	Levy	Milton	Rinehart	Donna
Back	Jane	Gibson	Heather	Lindsey	Douglas	Roberts	Alisa
Bacso	Barbara	Gillett	Angela	Loveless	Jennifer	Romich	Philip
Balsinger	Ricky	Gingerich	Travis	Lynn	Jasmin	Sanders	Jessica
Bigham	Joan	Graham	Zachary	Mann	Michelle	Schweppe	Caroline
Blankenship	Jason	Greathouse	Jennifer	Marabito	Denise	Serafine	Pamela
Boscaljon	Valarie	Hankey	Denise	Marconi	Joanna	Setser	Michael
Bowman	Heather	Hodek	Shirley	McHugh	Margaret	Shuman	Kristen
Branson	Paul	Hornung	Erik	Mealy	David	Spring	Kimberly
Bricker	Megan	Hubert	Douglas	Mihevic	John	Sulesky	Patricia
Bright	Sara Marie	Jacobs	Linda	Miller	Elizabeth	Surducian	Susan
Bruce	Brittany	Johnson	David	Nape	Veronica	Swanson	Sandra
Buntin	Tiffany	Kananian	Jack	Nemerovsky	Therese	Tabor	Monika
Cutright	Cynthia	Kensicki	Phillip	Osborn	Susan	Troike	Denise
Davis	Amanda	Kiel	John	Pilny	Nicole	Weaver	Michael
Dentler	Timothy	Kinch	Jennifer	Poetter	Jennifer	Weinerman	Judy
Dupaski	Sarah	Kornokovich	Brittany	Porter	Amanda	Weisbrod	Felicia



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Durinski	Jessica	Kropa	Jeanette	Ramer	Paula	Welsh	Jennifer
Erdos	Bethina	Lacko	Susan	Rawat	Anuradha	White	Angela
Faldetta	Jane	Lambert	Wesley	Relitz	Pamela	Yablonski	Barbara
Fowler	Cassandra	Lapidakis	Michelle	Renker	Rhonda	Zakany	Hope

**SUBSTITUTE**

Airel	Kristen	Delahoyde	Judith	Maynard	Frances	Sims	Eileen
Alm	Krista	Desman	Kathleen	McCafferty	Eric	Sims	John
Anthony	Jessica	Evans	Jacqueline	McCay	Amy	Smith	Lisa
Bailey	Ann	Febus	Susan	Meier	Belinda	Smith	Ryan
Bartter	Kristine	Frank	Blossom	Merkys	Dusty	Squire	Michele
Berken	Christina	Giacomoni	Ann	Morgan	Anna	Stalvey	Chandler
Blough	Lindsay	Gillihan	Kelsey	Mowrey	Amanda	Steirer	Joann
Boulter	Rebecca	Gorski	Stanley	Nelson	Gineen	Stepic	Faith
Braun	Charles	Graydon	Jill	Newcomb	Richard	Strahsburg	Michele
Bressler	Lisa	Guseman	David	Nied	Mary	Swaggerty	Jerome
Brown	Amy	Hall	William	Oatman	Anthony	Szklarz	Gregory
Browning	Roberta	Hedrick	Elliott	Olinger	Debra	Takis	Jill
Budinscak	Kathy	Hewit	Ashley	Oueslati	Denise	Tekaucic	Matthew
Burke	Susan	Hill	Peggy	Pauli	Edward	Thomson	Mary
Campagna	Nicholas	Imbrogno	Adam	Platner	John	Thorne	Joan
Campo	Mark	Jasin	Brad	Popson	Kathy	Topping	Karen
Carangio	William	Kallai Jr	Christopher	Puckett	Georgette	Varley	John
Carey	John	Kasian	Christine	Ramey	Susan	Waldow	Sarah
Carey	Margaret	Keller	Jamie	Richardson	Michael	Wanda	Gina
Clapp	Darin	King	Crystal	Rinearson	Angela	Wanko	Erin
Clark	Todd	Kraeff	Gwen	Rocco	Paul	Watts	Roena
Collier	Robert	Kutz	Maureen	Rosso	Bethany	Wehrmeyer	Lisa
Crum	Megan	Libertowski	Mary Ellen	Rupp	Jenny	Welch	Amy
Dake	Nancy	Lindsey	Susan	Schmitt	Jeffrey	West	Heather
Dawson	Jennifer	Mainwaring	Anne	Schwanke	Cristin	Witherspoon	Joanne
Delafield	Sandra	Marshall	Kristan	Scisciani	Zachary	Zambetti	Noelle
		May	Valerie	Serva	Elizabeth	Ziska	Joan

**2. Building Substitute Teachers, 2011-2012 School Year**

Lodi Primary	Robert Wooley	\$85.00/day
Seville Intermediate	Jennifer Spinder	\$85.00/day

**3. Administrative Staff Resignations, effective October 6, 2011**

Michael Maloney

**4. Administrative Staff Appointment, 2011-2012 School Year**

Craig Walkup	Rec Center Director	\$5,000/year
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**5. Certified Staff Appointments, One Year Contracts, effective August 22, 2011**

Michael Marshall, intervention specialist tutor (no grades), initial placement high school, \$26,868.24/year

Lauren Bradley, intervention specialist tutor (no grades), initial placement high school, \$26,868.24/year

Amy Fernholz, ½ time technology teacher, initial placement Middle School, \$24,511.50/year

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**6. Certified Staff Resignation**

Marvin Shipley, ½ time technology teacher, Middle School for the 2011-2012 school year

Jennifer Larcey, intervention specialist tutor (no grades), effective August 19, 2011

**7. Certified Staff Unpaid Leave of Absence**

Barb Taylor, effective August 18, 2011 through October 11, 2012

**8. Classified Staff Resignation, effective July 25, 2011**

Nancy Grams, Bus Driver

**9. Latchkey Resignation, effective July 16, 2011**

Kellie Cooney

**10. Classified Staff Appointments**

Michelle Drogell, educational aide, 3.75 hrs./day, initial placement Middle School, \$10.15/hr.

Pam Labbe, educational aide, 3 hrs./day, initial placement Middle School, \$10.15/hr.

Jackie Barlock, bus driver, 6 hrs./day, initial placement Transportation, \$13.69/hr.

Heather Wiley, bus driver, 6 hrs./day, initial placement Transportation, \$13.69/hr.

**11. Classified Staff Change in Status, effective August 23, 2011**

Dan Brown from educational aide at the high school, 2 hrs./day to educational aide at the middle school, 3.75 hrs./day, \$10.45/hr.

Susan Steppenbacker, bus driver, from 6.5 hrs./day to 5.5 hrs./day, \$15.61/hr.

Ken Wurst, bus driver, from 5 hrs./day to 6.5 hrs./day, \$14.10/hr.

Debra Cerny, educational aide, transportation, from 7.75 hrs./day to 6 hrs./day, \$11.57/hr.

**12. Supplemental Appointments, 2011-2012 school year**

LPDC Committee	Walter Dombroski	\$140.00/month*
LPDC Committee	Heather Weimer	\$140.00/month*
LPDC Committee	Debra Ruprecht	\$140.00/month*
LPDC Committee	Julie Bengough	\$140.00/month*
Volleyball, Head 7 <sup>th</sup> Grade Coach	Samantha Rogers	\$1,919.06
Head Teacher, Middle School	Kristine Nagy	\$ 697.84
Head Teacher, Westfield	Joyce Stephenson	\$ 697.84
Head Teacher, Seville	Debra Ruprecht	\$ 697.84
Head Teacher, Lodi	Megan Maloney	\$ 697.84
MS Faculty Manager – 50%	Scott Murphy	\$2,006.29

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Director of Musical	Lawrence Timm	\$1,639.92
Girls Soccer Volunteer Coach	Brandy Miracle	\$ n/c
Football Varsity Assistant Coach	Nolan Wickard	\$3,838.12
Football Head 8 <sup>th</sup> Grade Coach	Tom Cooper	\$3,663.66
Team Leader	Erin Cavey	\$1,650.00
Team Leader	Bobie Jo Carson	\$1,650.00
Team Leader	Denise Musolf	\$1,650.00
Team Leader	Kathy Baughman	\$1,650.00
Team Leader	Renee McQuate	\$1,650.00
Team Leader	Julie Gunkelman	\$1,650.00
Middle School SADD	Denise Musolf	\$ 523.38
Team Leader	Amy Detwiler	\$1,650.00
Middle School Drama Club	Deb Culp	\$ 523.38
Middle School Emerald Key Club	Linda Dodson	\$ 662.95
Department Head-Special Education	Kim Manix	\$3,300.00
Middle School Yearbook Advisor	Kim Manix	\$ 662.95
Middle School Music Director	Andrew Winter	\$3,663.66
Middle School Choir Director	Angela Leonard	\$2,791.36
Middle School Academic Challenge Advisor	Walter Dombroski	\$1,256.11
Lead Mentor Teacher	Linda Dodson	\$ 662.95

\*Stipend paid only for months in which a meeting is held.

All supplemental appointments contingent upon participation

### **13. Extended Days, 2011-2012 school year**

10 Extended Days      Kristine Nagy      Middle School Guidance \$4,039.13/year

### **14. Amend Supplemental Contracts, 2011-2012 school year**

9 <sup>th</sup> Grade Cheerleader Coach – 50%	Erin Ginley	\$1,482.92
9 <sup>th</sup> Grade Cheerleader Coach – 50%	Tonya Swain	\$1,134.00
Football Assistant 8 <sup>th</sup> Grade Coach, Step 4	Dennis Werner	\$3,140.28

### **15. Classified Staff Recall, effective August 3, 2011**

Evert Plesz Custodian, middle/high school rotation crew, 8 hrs/day, \$13.29/hr.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **2011-114 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Doty motioned, seconded by Mrs. Rych to approve the following finance item:

#### **1. Financial Reports**

July 2011 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, Mr. Hutson and Mr. Schmidt

Nays: None

Motion Carried

### **2011-115 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Hutson motioned, seconded by Mr. Doty to approve the following finance item:

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**1. Depository Contracts, 5 yr. period, August 23, 2011 through August 22, 2016**

PNC Bank  
First National Bank  
First Merit  
JP Morgan Chase Bank

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry and Mr. Schmidt

Abstain: Mrs. Rych

Nays: None

Motion Carried

**2011-116 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Doty motioned, seconded by Mrs. Rych to approve the following finance item:

**1. Depository Contract, 5 yr. period, August 1, 2011 through July 31, 2016**

Westfield Bank

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry and Mr. Schmidt

Abstain: Mr. Hutson

Nays: None

Motion Carried

**2011-117 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Hutson motioned, seconded by Ms. Doty to approve the following finance item:

**1. Resolution Providing for the Issuance and Sale of Bonds of the School District**

It is recommended that the Cloverleaf Board of Education approve a resolution providing for the issuance and sale of bonds of this school district in an aggregate principal amount not to exceed \$1,215,000, for the purpose of constructing, renovating, rehabilitating, and equipping school facilities, including installations, modifications and remodeling of school buildings to conserve energy, as presented.

WHEREAS, this Board has previously approved an energy conservation report and has submitted said report to the Ohio School Facilities Commission (the "OSFC"), requesting approval to incur indebtedness to carry out the program of energy conservation improvements outlined therein; and

WHEREAS, it is expected that the OSFC will take action on said request at its meeting on Thursday, August 25, 2011; and

WHEREAS, this Board desires to accomplish the financing of said improvements as soon as possible thereafter; and

WHEREAS, the Treasurer has certified that the estimated life or period of usefulness of the improvements is at least five years and that the maximum maturity of the Bonds described in Section 1 is 15 years;

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NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. It is necessary to issue bonds of this School District in an aggregate principal amount not to exceed \$1,215,000, for the purpose of constructing, renovating, rehabilitating, and equipping school facilities, including installations, modifications and remodeling of school buildings to conserve energy (the "Bonds"). The principal amount of the Bonds to be issued shall be the amount certified by the Treasurer in the certificate awarding the Bonds and setting certain terms thereof pursuant to Section 7 hereof (the "Certificate of Award"). The Bonds shall be designated "Energy Conservation Improvement Bonds, Series 2011" or otherwise as determined by the Treasurer in the Certificate of Award, shall be issued in one lot, shall be the first installment of bonds issued under the authority referred to in the preambles hereto, and shall be issued only as fully registered bonds. Anticipatory securities have not been issued.

The Bonds shall bear interest (computed on a 30-day month/360-day year basis, unless otherwise determined by the Treasurer in the Certificate of Award), payable on June 1 and December 1 (or such other semi-annual dates as are determined by the Treasurer in the Certificate of Award) of each year (the "Interest Payment Dates"), commencing on the initial Interest Payment Date determined by the Treasurer in the Certificate of Award (which initial Interest Payment Date shall not be later than one year from the issuance date of the Bonds), until the principal amount has been paid or provided for. As referred to herein, "Principal Payment Dates" means June 1 (or such other annual date or semi-annual dates as are determined by the Treasurer in the Certificate of Award) in each of the years in which principal on Bonds is payable, at maturity or pursuant to mandatory sinking fund requirements or mandatory sinking fund redemption requirements, from and including 2012 to and including 2026, provided that the first Principal Payment Date may be delayed up to one year and the last Principal Payment Date may be delayed up to one year or advanced if such actions are determined by the Treasurer in the Certificate of Award to be in the best interest of and fiscally advantageous to the District, and further provided that in no case shall the final Principal Payment be more than 14 years later than the first Principal Payment Date if the Principal Payment Dates are annual and not more than 14 years and six months later than that first Principal Payment Date if the Principal Payment Dates are semi-annual. Notwithstanding any provision herein to the contrary, Bonds maturing on any one Principal Payment Date may bear interest at different rates.

The Bonds shall be dated as of their issuance date or, as of such other date not more than 60 days prior to the issuance date as is determined by the Treasurer in the Certificate of Award. Any provision herein notwithstanding, the entire principal amount of the Bonds may be represented by a single certificate with multiple maturities of principal listed on a principal payment schedule attached thereto.

The Bonds shall be issued in denominations of \$1,000 or any integral multiple thereof, unless otherwise specified in the Certificate of Award, but in no case as to a particular maturity date exceeding the principal amount of Bonds maturing on that date. The Bonds shall mature, or be payable pursuant to mandatory sinking fund requirements or mandatory sinking fund redemption requirements (as described in Section 2 hereof), on such Principal Payment Dates and in such amounts as shall be determined by the Treasurer, subject to the provisions hereinbelow set forth, in the Certificate of Award, consistent with the Treasurer's determination of the best interest of and financial advantages to the School District. The Bonds shall bear the rate or rates of interest per year as shall be determined by the Treasurer in the Certificate of Award, provided that such rate or rates shall result in a net interest cost for the Bonds that does not exceed six percent (6.00%) per year. The Bonds shall bear interest from the most recent date to which interest has been paid or provided for or, if no interest has been paid or provided for, from their date.

The rate or rates of interest per year to be borne by any Bonds, and the principal amount of Bonds maturing or payable pursuant to mandatory sinking fund redemption requirements or mandatory sinking fund requirements (each as defined in Section 133.01 of the Revised Code) on each Principal Payment Date, shall be such that the total

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principal and interest payments on the Bonds in any fiscal year in which principal is payable is no more than three times the amount of those payments in any other fiscal year in which principal is payable.

The Treasurer of this Board may adjust the Interest Payment Dates and Principal Payment Dates within the parameters set forth in this Section and based on the Treasurer's judgment as to the best interest of the School District. Any adjustments made by the Treasurer pursuant to the authorizations set forth in this Section and this Resolution shall be set forth in the Certificate of Award.

Section 2. The Bonds shall be subject to redemption prior to stated maturity as follows:

(a) Mandatory Sinking Fund Redemption. If determined by the Treasurer in the Certificate of Award to be advantageous to and in the best interest of the School District, the Bonds maturing in any year shall be subject to mandatory sinking fund redemption and (unless retired by optional redemption pursuant to the provisions of this Resolution) may be redeemed pursuant to mandatory sinking fund redemption requirements, at a redemption price of 100% of the principal amount redeemed plus interest accrued to the redemption date, in the principal amounts and on the Principal Payment Date or Dates specified in the Certificate of Award (the "Term Bonds"). The aggregate of the moneys to be deposited with the Bond Registrar (as defined in Section 4) for payment of principal of and interest on the Term Bonds shall include amounts sufficient to redeem the principal amount plus interest accrued to the redemption date of any Term Bonds subject to mandatory sinking fund redemption requirements on the dates specified for such mandatory redemption (less the amount of any credit as provided below).

The Board shall have the option to deliver to the Bond Registrar for cancellation Term Bonds in any aggregate principal amount and to receive a credit against the then current or any subsequent mandatory sinking fund redemption requirement (and corresponding mandatory redemption obligation) of the School District, as specified by the Treasurer, for Term Bonds stated to mature on the same principal payment date and bear interest at the same rate as the Term Bonds so delivered. That option shall be exercised by the Board on or before the 45th day preceding any mandatory redemption date with respect to which the Board wishes to obtain a credit, by furnishing the Bond Registrar a certificate, signed by the Treasurer, setting forth the extent of the credit to be applied with respect to the then current or any subsequent mandatory sinking fund redemption requirement for Term Bonds stated to mature on the same principal payment date and bear interest at the same rate. If the certificate is not timely furnished to the Bond Registrar, the then current mandatory sinking fund requirement (and corresponding mandatory redemption obligation) shall not be reduced. A credit against the then current or any subsequent mandatory sinking fund redemption requirement (and corresponding mandatory redemption obligation), as specified by the Treasurer, also shall be received by the Board for any Term Bonds which prior thereto have been redeemed (other than through the operation of the applicable mandatory sinking fund redemption requirements) or purchased for cancellation and canceled by the Bond Registrar, to the extent not applied theretofore as a credit against any mandatory sinking fund redemption requirement, for Term Bonds stated to mature on the same principal payment date and bear interest at the same rate as the Term Bonds so redeemed or purchased and canceled.

Each Term Bond so delivered, or previously redeemed, or purchased and canceled, shall be credited by the Bond Registrar at 100% of the principal amount thereof against the then current or subsequent mandatory sinking fund redemption requirements (and corresponding mandatory redemption obligations), as specified by the Treasurer, for Term Bonds stated to mature on the same principal payment date and bear interest at the same rate as the Term Bonds so delivered, redeemed or purchased and canceled.

(b) Optional Redemption. If determined by the Treasurer in the Certificate of Award to be advantageous to and in the best interest of the School District, the Bonds specified in the Certificate of Award shall be subject to optional redemption by and at the sole option of the Board, in whole or in part (as selected by the Board) on any date, in integral

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multiples of \$5,000 at the redemption prices specified in the Certificate of Award (expressed as a percentage of the principal amount redeemed) plus, in each case, accrued interest to the redemption date, provided the redemption price for any optional redemption shall not be greater than 102% and the earliest optional redemption date shall not be later than ten years and six months from the date of issuance of the Bonds.

If optional redemption is to take place on any mandatory redemption date identified in paragraph (a) hereof, the Term Bonds, or portions thereof, to be redeemed by optional redemption shall be selected by lot prior to the selection by lot of the Term Bonds to be redeemed on the same date by operation of the mandatory redemption provisions of paragraph (a). Bonds to be redeemed pursuant to this paragraph (b) shall be redeemed only upon written notice from the Treasurer of the Board to the Bond Registrar, given upon the direction of the Board by adoption of a resolution. That notice shall specify the redemption date and the principal amount of each maturity of Bonds to be redeemed, and shall be given at least 45 days prior to the redemption date or such shorter period as shall be acceptable to the Bond Registrar. In the event that notice of redemption shall have been given by the Bond Registrar to the registered owners as hereinafter provided, there shall be deposited with the Bond Registrar, on or prior to the redemption date, funds which, in addition to any other moneys available therefor and held by the Bond Registrar, will be sufficient to redeem at the redemption price thereof, plus interest accrued to the redemption date, all of the redeemable Bonds for which notice of redemption has been given.

(c) Partial Redemption. If fewer than all of the Bonds of a single maturity are to be redeemed, the selection of Bonds to be redeemed, or portions thereof in amounts of \$5,000 or any integral multiple thereof, shall be made by lot by the Bond Registrar in any manner which the Bond Registrar may determine. In the case of a partial redemption of Bonds by lot when Bonds of denominations greater than \$1,000 are then outstanding, each \$1,000 unit of principal thereof shall be treated as though it were a separate Bond of the denomination of \$1,000. If it is determined that one or more, but not all of the \$1,000 units of principal represented by a Bond are to be called for redemption, then upon notice of redemption of a \$1,000 unit or units, the registered owner of that Bond shall surrender the Bond to the Bond Registrar (i) for payment of the redemption price of the \$1,000 unit or units called for redemption (including, without limitation, the interest accrued to the date fixed for redemption and any premium), and (ii) for issuance, without charge to the registered owner thereof, of a new Bond or Bonds of any authorized denomination or denominations in an aggregate principal amount equal to the unmatured and unredeemed portion of, and bearing interest at the same rate and maturing on the same date as, the Bond surrendered.

(d) Notice of Redemption. The notice of the call for redemption of Bonds shall identify (i) by designation, letters, numbers or other distinguishing marks, the Bonds or portions thereof to be redeemed, (ii) the redemption price to be paid, (iii) the date fixed for redemption, and (iv) the place or places where the amounts due upon redemption are payable. The notice shall be given by the Bond Registrar on behalf of the School District by mailing a copy of the redemption notice by first class mail, postage prepaid, at least 30 days prior to the date fixed for redemption, to the registered owner of each Bond subject to redemption in whole or in part at the registered owner's address then shown on the Bond Register maintained by the Bond Registrar and to any municipal bond insurance company which has issued a policy insuring the Bonds. The failure of any registered owner of any Bond to be redeemed to receive notice by mail or any defect in that notice regarding any Bond, however, shall not affect the validity of the proceedings for the redemption of any other Bond.

(e) Payment of Redeemed Bonds. Notice having been mailed in the manner provided in paragraph (d) hereof, the Bonds and portions thereof called for redemption shall become due and payable on the redemption date, and, upon presentation and surrender thereof at the place or places specified in that notice, shall be paid at the redemption price, plus interest accrued to the redemption date. If moneys for the redemption of all of the Bonds and portions thereof to be redeemed, together with interest accrued thereon to the redemption date, are held by the Bond Registrar on the redemption date, so as to be available therefor on that date and, if notice of redemption has been deposited in the

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mail as aforesaid, then from and after the redemption date those Bonds and portions thereof called for redemption shall cease to bear interest and no longer shall be considered to be outstanding. If those moneys shall not be so available on the redemption date, or that notice shall not have been deposited in the mail as aforesaid, those Bonds and portions thereof shall continue to bear interest, until they are paid, at the same rate as they would have borne had they not been called for redemption. All moneys held by the Bond Registrar for the redemption of particular Bonds shall be held in trust for the account of the registered owners thereof and shall be paid to them, respectively, upon presentation and surrender of those Bonds, provided that any interest earned on the moneys so held by the Bond Registrar shall be for the account of and paid to the School District to the extent not required for the payment of the Bonds called for redemption.

Section 3. The Bonds shall be signed by the President or Vice President of this Board, and the Treasurer, in the name of the Cloverleaf Local School District and in their official capacities, provided that any or all of those signatures may be facsimiles. The Bonds shall be delivered in the denominations and numbers requested by the Original Purchaser (as defined in Section 7) and approved by the Treasurer, shall be numbered as determined by the Treasurer, and shall express upon their faces the purpose, which may be in summary terms, for which they are issued and that they are and shall be issued pursuant to Chapter 133 of the Revised Code, the Certificate of Award, and this Resolution. No Bond shall be valid or obligatory for any purpose or shall be entitled to any security or benefit under the Bond proceedings (for purposes of this Resolution, meaning the Certificate of Award, the Registrar Agreement (if any), the agreement with any Depository for the Bonds under a book entry system (if any), and such other proceedings of the Board, including the executed Bonds, that provide collectively for, among other things, the rights of holders and beneficial owners of the Bonds) unless and until the certificate of authentication printed on the Bond is signed by the Bond Registrar as authenticating agent. Authentication by the Bond Registrar shall be conclusive evidence that the Bond so authenticated has been duly issued, signed and delivered under, and is entitled to the security and benefit of, this Resolution. The certificate of authentication may be signed by any authorized officer or employee of the Bond Registrar or by any other person acting as an agent of the Bond Registrar and approved by the Treasurer on behalf of this Board, or by the Treasurer if the Treasurer is to be the Bond Registrar pursuant to Section 4 hereof. The same person need not sign the certificate of authentication on all of the Bonds.

Section 4. As used herein, "Bond Registrar" means the person or entity appointed pursuant to this Section 4 as the initial authenticating agent, bond registrar, transfer agent and paying agent for the Bonds and until a successor Bond Registrar shall have become such and, thereafter, "Bond Registrar" shall mean the successor Bond Registrar. In the Certificate of Award, the Treasurer shall appoint the initial Bond Registrar, who may be the Treasurer; provided that, if the Bond Registrar is to be a bank or trust company: (a) the Treasurer shall first determined that said bank or trust company will not endanger the funds or securities of the School District; and (b) the Treasurer shall sign and deliver, in the name and on behalf of the School District, the Bond Registrar Agreement between the School District and the Bond Registrar (the "Registrar Agreement") in substantially the form as is now on file with the Treasurer, which Registrar Agreement is approved, together with any changes or amendments that are not inconsistent with this Resolution and not substantially adverse to the School District and that are approved by the Treasurer on behalf of the School District, all of which shall be conclusively evidenced by the signing of the Registrar Agreement or amendments to the Registrar Agreement; and (c) unless paid from other sources, the Treasurer shall provide for the payment of the services rendered and for reimbursement of expenses incurred pursuant to the Registrar Agreement from the proceeds of the Bonds to the extent available and then from other money lawfully available and appropriated or to be appropriated for that purpose.

Section 5. The debt charges on the Bonds shall be payable in lawful money of the United States of America without deduction for the services of the Bond Registrar as paying agent. Principal of and any premium on a Bond shall be payable when due upon presentation and surrender of the Bond at the office of the Bond Registrar designated in



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the Certificate of Award or, if not so designated, then at the principal corporate trust office of the Bond Registrar. Interest on a Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond was registered, and to that person's address appearing, on the Bond Register (as defined in Section 6) at the close of business on the 15th day next preceding that Interest Payment Date. Notwithstanding the foregoing, if and so long as the Bonds are issued in a book entry system, principal of and interest on the Bonds shall be payable in the manner provided in any agreement entered into by the Treasurer, in the name and on behalf of the School District, in connection with the book entry system. Furthermore, notwithstanding the foregoing, if all of the principal amount of the Bonds is represented by a single certificate, as authorized hereinabove, payment of principal and interest shall be made by presentation of said certificate to the Bond Registrar, and by presentation and surrender of said certificate to the Bond Registrar at final maturity.

Section 6. So long as any of the Bonds remain outstanding, the School District will cause the Bond Registrar to maintain and keep, at an office satisfactory to the Treasurer and the Bond Registrar, all books and records necessary for the registration, exchange and transfer of Bonds as provided in this Section (the "Bond Register"). Subject to the provisions of Section 5, the person in whose name a Bond is registered on the Bond Register shall be regarded as the absolute owner of that Bond for all purposes of this Resolution. Payment of or on account of the debt charges on any Bond shall be made only to or upon the order of that person; neither the School District nor the Bond Registrar shall be affected by any notice to the contrary, but the registration may be changed as provided in this Section. All such payments shall be valid and effectual to satisfy and discharge the School District's liability upon the Bond, including interest, to the extent of the amount or amounts so paid.

Any Bond may be exchanged for Bonds of any authorized denomination upon presentation and surrender at the office of the Bond Registrar designated in the Certificate of Award or, if not so designated, then at the principal corporate trust office of the Bond Registrar, together with a request for exchange signed by the registered owner or by a person legally empowered to do so, in a form satisfactory to the Bond Registrar. A Bond may be transferred only on the Bond Register upon presentation and surrender of the Bond at the designated office of the Bond Registrar, together with an assignment signed by the registered owner or by a person legally empowered to do so, in a form satisfactory to the Bond Registrar. Upon exchange or transfer, the Bond Registrar shall complete, authenticate and deliver a new Bond or Bonds of any authorized denomination or denominations requested by the registered owner equal in the aggregate to the unmatured principal amount of the Bond surrendered and bearing interest at the same rate and maturing on the same date.

If manual signatures on behalf of the School District are required, the Bond Registrar shall undertake the exchange or transfer of Bonds only after the new Bonds are signed by the authorized officers of the School District. In all cases of Bonds exchanged or transferred, the School District shall sign and the Bond Registrar shall authenticate and deliver Bonds in accordance with the provisions of this Resolution. The exchange or transfer shall be without charge to the registered owner, except that the School District and Bond Registrar may make a charge sufficient to reimburse them for any tax or other governmental charge required to be paid with respect to the exchange or transfer. The School District or the Bond Registrar may require that those charges, if any, be paid before the procedure is begun for the exchange or transfer. All Bonds issued and authenticated upon any exchange or transfer shall be valid obligations of the Board, evidencing the same debt, and entitled to the same security and benefit under this Resolution, as the Bonds surrendered upon that exchange or transfer. Neither the School District nor the Bond Registrar shall be required to make any exchange or transfer of (i) Bonds then subject to call for redemption between the 15th day preceding the mailing of notice of Bonds to be redeemed and the date of that mailing, or (ii) any Bond selected for redemption, in whole or in part.

Notwithstanding any other provisions of this Resolution, if it is determined by the Treasurer to be advantageous to the School District, the Bonds may be issued in book

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entry form in accordance with the provisions of this Section. As used in this Section and this Resolution:

“Book entry form” or “book entry system” means a form or system under which (i) the ownership of beneficial interests in Bonds and the principal of and interest on the Bonds may be transferred only through a book entry, and (ii) physical Bond certificates in fully registered form are issued by the School District only to a Depository or its nominee, as registered owner, with the Bonds “immobilized” in the custody of the Depository. The book entry maintained by others than the School District is the record that identifies the owners of beneficial interests in those Bonds and that principal and interest.

“Depository” means any securities depository that is a clearing agency under federal law operating and maintaining, with its Participants or otherwise, a book entry system to record ownership of beneficial interests in Bonds or the principal and interest, and to effect transfers of Bonds, in book entry form, and includes and means initially The Depository Trust Company (a limited purpose trust company), New York, New York.

“Participant” means any participant contracting with a Depository under a book entry system and includes security brokers and dealers, banks and trust companies, and clearing corporations.

The Bonds may be issued to a Depository for use in a book entry system and, if and as long as a book entry system is utilized: (i) the Bonds may be issued in the form of a single, fully registered typewritten Bond representing each maturity, or interest rate within a maturity, as the case may be, and registered in the name of the Depository or its nominee, as registered owner, and immobilized in the custody of the Depository or its designated agent, which may be the Bond Registrar; (ii) the beneficial owners in book entry form shall have no right to receive Bonds in the form of physical securities or certificates; (iii) ownership of beneficial interests in book entry form shall be shown by book entry on the system maintained and operated by the Depository and its Participants, and transfers of the ownership of beneficial interests shall be made only by book entry by the Depository and its Participants; and (iv) the Bonds as such shall not be transferable or exchangeable, except for transfer to another Depository or to another nominee of a Depository, without further action by the School District.

If any Depository determines not to continue to act as a Depository for the Bonds for use in a book entry system, the Treasurer may attempt to establish a securities depository/book entry relationship with another qualified Depository. If the Treasurer does not or is unable to do so, the Treasurer, after making provision for notification of the beneficial owners by the then Depository and any other arrangements deemed necessary, shall permit withdrawal of the Bonds from the Depository, and shall cause bond certificates in registered form to be authenticated by the Bond Registrar and delivered to the assigns of the Depository or its nominee, all at the cost and expense (including any costs of printing), if the event is not the result of School District action or inaction, of those persons requesting such issuance.

The Treasurer is also hereby authorized and directed to the extent necessary or required to enter into any agreements determined necessary in connection with the book entry system for the Bonds, after determining that the signing thereof will not endanger the funds or securities of the School District.

Section 7. In accordance with this Resolution, the Bonds shall be awarded and sold at private sale at a price of not less than 97% of par plus any accrued interest to the original purchaser as determined by the Treasurer in the Certificate of Award (the “Original Purchaser”) in accordance with the Certificate of Award. The Treasurer is authorized to and shall sign and deliver the Certificate of Award. The Treasurer shall, in the Certificate of Award, determine the principal amount of the Bonds, designate the interest rate or rates the Bonds shall bear, establish the Original Purchaser and the purchase price of the Bonds, set the Interest Payment Dates and Principal Payment Dates and amounts, set any mandatory redemption provisions and optional redemption provisions, and make all of the other designations herein authorized and directed to be made, all within the parameters set forth herein, and shall execute the Certificate of

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Award and shall cause the Bonds to be prepared, signed and delivered, together with a true transcript of proceedings with reference to the issuance of the Bonds, to the Original Purchaser upon payment of the purchase price. The President, Vice President and Treasurer of this Board, the Superintendent, and other School District officials, as appropriate, are each authorized and directed to sign any transcript certificates, financial statements and other documents and instruments and to take such actions as are necessary or appropriate to consummate the transactions contemplated by this Resolution.

Notwithstanding any provision in this Resolution to the contrary, the Bonds shall not be issued without the prior OSFC approval described in the preambles to this Resolution.

Section 8. The proceeds from the sale of the Bonds, except any premium actually received by the District, capitalized interest, and accrued interest, shall be paid into the proper fund or funds of this School District, and those proceeds are appropriated and shall be used for the purpose for which the Bonds are being issued, including without limitation but only to the extent not paid by others or with other available funds of the District, the payment of the costs of issuing and servicing the Bonds, printing and delivery of the Bonds, legal services including obtaining the approving legal opinion of bond counsel, any registrar and paying agent fees and expenses, the fees and expenses of the placement agent and financial advisor, any rating agency fees and expenses, and all other financing costs (as defined in Section 133.01 of the Revised Code) and costs incurred incidental to those purposes. All amounts necessary to pay those costs and fees are hereby appropriated from the proceeds of the Bonds, and the Treasurer is hereby authorized and directed to make appropriate certifications as to the availability of funds for those costs and fees, to the extent they shall be obligations of the Board, as the amounts thereof become known and shall encumber those amounts immediately upon such certification, but not in excess of the appropriation made herein, and to issue an appropriate order for their timely payment as the same shall become due and payable. Any portion of those proceeds representing premium actually received by the District, capitalized interest, or accrued interest shall be paid into the Bond Retirement Fund and used to pay interest on the Bonds.

Section 9. There shall be levied on all taxable property in the School District, in addition to all other taxes, a direct tax annually during the period the Bonds are outstanding in an amount sufficient to pay the debt charges on the Bonds when due, which tax shall not be less than the interest and sinking fund tax required by Section 11 of Article XII of the Ohio Constitution. The tax shall be within the ten-mill limitation imposed by law, shall be and is ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers, in the same manner and at the same time that taxes for general purposes for each of those years are certified, levied, extended and collected, and shall be placed before and in preference to all other items and for the full amount thereof; provided, however, that in each year in which funds resulting from energy conservation savings, or otherwise, are available for the payment of the principal of and/or interest on the Bonds, the amount of the tax shall be reduced by such amounts available and appropriated for that payment. The proceeds of the tax levy shall be placed in the Bond Retirement Fund, which is irrevocably pledged for the payment of the debt charges on the Bonds when and as the same fall due.

Section 10. The Board and the School District covenant that they will use, and will restrict the use and investment of, the proceeds of the Bonds in such manner and to such extent as may be necessary so that (a) the Bonds will not (i) constitute private activity bonds, arbitrage bonds under Section 141 or 148 of the Internal Revenue Code of 1986, as amended (the "Code"), or (ii) be treated other than as obligations the interest on which is excluded from gross income under Section 103 of the Code, and (b) the interest thereon will not be treated as an item of tax preference under Section 57 of the Code.

The Board and the School District further covenant that: (a) they will take or cause to be taken such actions that may be required of them for the interest on the Bonds to be and to remain excluded from gross income for federal income tax purposes; (b) they will not take or authorize to be taken any actions that would adversely affect that exclusion; and (c) they, or persons acting for them, will, among other acts of compliance, (i) apply the proceeds of the Bonds to the governmental purposes of the borrowing, (ii) restrict the

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yield on investment property acquired with those proceeds, (iii) make timely and adequate payments to the federal government, (iv) maintain books and records and make calculations and reports, and (v) refrain from certain uses of those proceeds and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code.

The Treasurer, as the fiscal officer, or any other officer of the Board or the School District having responsibility for the issuance of the Bonds is hereby authorized (a) to make or effect any election, selection, designation, choice, consent, approval or waiver on behalf of the Board or the School District with respect to the Bonds as the Board or the School District is permitted or required to make or give under the federal income tax laws, including, without limitation thereto, any of the elections provided for in Section 148(f)(4)(C) of the Code or available under Section 148 of the Code, for the purpose of assuring, enhancing or protecting the favorable tax treatment or status of the Bonds or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments or penalties, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by the officer, (b) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of this Board and the School District, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Bonds, and (c) to give one or more appropriate certificates of the Board and the School District, for inclusion in the transcript of proceedings for the Bonds, setting forth the reasonable expectations of the Board regarding the amount and use of all the proceeds of the Bonds, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the Bonds. The Treasurer is specifically authorized to designate or otherwise determine the Bonds to be "qualified tax-exempt obligations" if such designation or determination is applicable and desirable, and to make any related necessary representations and covenants.

Section 11. The Treasurer is directed to deliver a certified copy of this Resolution and a signed copy of the Certificate of Award to the Medina County Auditor.

Section 12. This Board determines that all acts and conditions necessary to be performed by the Board or to have been met precedent to and in the issuing of the Bonds in order to make them legal, valid and binding general obligations of the School District have been performed and have been met, or will at the time of delivery of the Bonds have been performed and have been met, in regular and due form as required by law; that the full faith and credit and general property taxing power (as described in Section 9) of the School District and Board are pledged for the timely payment of the debt charges on the Bonds; and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Bonds; and that the Bonds are being authorized and issued pursuant to Chapter 133 of the Revised Code, this Resolution, the Certificate of Award and other authorizing provisions of law.

Section 13. If the Treasurer determines it to be in the best interests of this Board, the Treasurer is hereby authorized, on behalf of this School District, to request a rating on the Bonds from one or more nationally recognized rating organizations, and to do any and all things and take any and all actions required to secure a rating or ratings on the Bonds. Any actions heretofore taken in conformance herewith are hereby approved and ratified. The expenditure of the amounts necessary to secure that rating or those ratings, including any reasonable travel-related expenses, is authorized, approved and ratified, and the Treasurer is authorized to provide for the payment of any such amounts from the proceeds of the Bonds to the extent available and otherwise from any other funds lawfully available that are appropriated or shall be appropriated for that purpose.

Section 14. As long as any of the Bonds are outstanding and it is required by law, this Board shall monitor the energy consumption of buildings in which installations or modifications have been done, and shall annually update, and furnish to the OSFC or its designee upon request (or otherwise as may be required by law), a report, certified by an

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architect or engineer, documenting the reductions in energy consumption and costs savings achieved

Section 15. The legal services of Squire, Sanders & Dempsey (US) LLP, as bond counsel are hereby retained. The legal services shall be in the nature of legal advice and recommendations as to the documents and the proceedings in connection with the issuance and sale of the Bonds and the rendering of the necessary legal opinions upon the delivery of the Bonds. In rendering those legal services, as an independent contractor and in an attorney-client relationship, that firm shall not exercise any administrative discretion on behalf of the School District in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, the School District or any other political subdivision, or the execution of public trusts. That firm shall be paid just and reasonable compensation for those legal services and shall be reimbursed for the actual out-of-pocket expenses it incurs in rendering those legal services, whether or not the Bonds are ever issued. The Treasurer is authorized and directed to make appropriate certification as to the availability of funds for those fees and any reimbursement and to issue an appropriate order for their timely payment as written statements are submitted by that firm.

Section 16. The services of Stifel, Nicolaus & Company, Incorporated, as financial advisor and placement agent, be and are hereby retained. Those services shall be in the nature of financial advice and recommendations in connection with the issuance and sale of the Bonds. In rendering those services, as an independent contractor, that firm shall not exercise any administrative discretion on behalf of the School District in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, the School District or any other political subdivision, or the execution of public trusts. That firm shall be paid just and reasonable compensation for those services and shall be reimbursed for the actual out-of-pocket expenses it incurs in rendering those services. The Treasurer is authorized and directed to make appropriate certification as to the availability of funds for those fees and any reimbursement and to issue an appropriate order for their timely payment as written statements are submitted by that firm.

Section 17. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.

Section 18. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **2011-118 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Berry to approve the following item:

1. **Resolution Authorizing the Purchase of Loose Furnishing from Martin Public Seating, Inc., Utilizing the State Cooperative Purchasing Program for the New Elementary School**

**WHEREAS**, the Board of Education intends to purchase loose furnishings from Martin Public Seating, Inc. ("Vendor") utilizing the State cooperative purchasing program;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Cloverleaf Local School District, Medina County, Ohio, that:

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Section 1. Purchase using State Cooperative Purchasing Program. The Treasurer, on behalf of the Board of Education, is hereby authorized and directed to purchase the loose furnishings, a listing of which is currently on file with the Treasurer, from Vendor utilizing the State cooperative purchasing program under Sections 125.04 and 3313.46(A) of the Ohio Revised Code.

Section 2. Total Amount of Purchase. The purchase from Vendor shall not exceed an aggregate total of \$657,185.73 except as approved by the Board.

Section 3. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution.

Section 4. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 5. Certification and Delivery of Resolution. The Treasurer is directed to deliver or cause to be delivered a certified copy of this Resolution to the Commission.

Section 6. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 7. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 8. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Doty, Mr. Berry, Mr. Hutson, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

#### **2011-119 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Hutson to approve the following item:

- 1. Resolution Authorizing the Purchase of Loose Furnishing from Wenger Corporation., Utilizing the State Cooperative Purchasing Program for the New Elementary School**

**WHEREAS**, the Board of Education intends to purchase loose furnishings from Wenger Corporation ("Vendor") utilizing the State cooperative purchasing program;

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**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Cloverleaf Local School District, Medina County, Ohio, that:

Section 1. Purchase using State Cooperative Purchasing Program. The Treasurer, on behalf of the Board of Education, is hereby authorized and directed to purchase the loose furnishings, a listing of which is currently on file with the Treasurer, from Vendor utilizing the State cooperative purchasing program under Sections 125.04 and 3313.46(A) of the Ohio Revised Code.

Section 2. Total Amount of Purchase. The purchase from Vendor shall not exceed an aggregate total of \$36,880.00 except as approved by the Board.

Section 3. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution.

Section 4. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 5. Certification and Delivery of Resolution. The Treasurer is directed to deliver or cause to be delivered a certified copy of this Resolution to the Commission.

Section 6. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 7. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 8. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

## **2011-120 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Hutson to approve the following items:

### **1. Furniture Purchase**

Purchase of \$17,015.53 of loose furnishings for the new Cloverleaf Elementary School from Martin Public Seating, Inc.

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Roll call as follows:

Ayes: Mr. Berry, Mr. Hutson, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **2011-121 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mrs. Rych to approve the following items:

**1. Medina County Board of Developmental Disabilities Contract**

Contract between Medina County Board of Developmental Disabilities and Cloverleaf Local Schools for school day services as presented, paid out of General Fund.

**2. Medina County Board of Developmental Disabilities Contract for Work Center Transition Services**

Contract between Medina County Board of Developmental Disabilities and Cloverleaf Local Schools for work center transition services as presented, to be paid out of General Fund.

**3. Medina County Board of Developmental Disabilities Contract for Transitional Services**

Contract between Medina County Board of Developmental Disabilities and Cloverleaf Local Schools for transitional services for student as presented, to be paid out of General Fund.

**4. Medina Creative Accessibility Agreement**

Agreement between Medina Creative Accessibility and Cloverleaf Local Schools as presented, to be paid out of General Fund.

**5. Cleveland Sight Center Agreement**

Agreement between the Cleveland Sight Center and Cloverleaf Local Schools as presented, to be paid out of General Fund.

**6. Medina Hospital Athletic Trainer Services Agreement**

Agreement between Medina Hospital and the Cloverleaf Board of Education for athletic trainer services as presented, to be paid out of Athletic Fund.

**7. Sale of Van**

1994 Van to County View Auto Recycling for an estimated scrap value of \$400.00.

**8. Purchase of Buses**

One 1995 84 passenger Bluebird school bus, TC 2000 \$2,000.00  
One 1996 84 passenger Bluebird school bus, TC 2000 \$2,000.00



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**9. Accept Bids**

Everett Plesz	Dishwasher	\$60.00
Scott Simcak	Gas Stove	\$50.00
David Khoury	Sewing Machine	\$10.00

**10. Out of State and/or Overnight Trip**

Out of state and overnight trip for Cloverleaf Varsity Softball to Orlando, Florida, April 1-9, 2012.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, Mr. Hutson, and Mr. Schmidt

Nays: None

Motion Carried

**2011-122 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following item:

**1. Private Funding of Clubs & Athletics**

Cloverleaf Key Club sponsored by Seville Kiwanis Club  
Middle School Student Council sponsored by Martha Oakes

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry, Mr. Doty and Mr. Schmidt

Nays: None

Motion Carried

**2011-123 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Hutson to approve the following item:

**1. Supplemental Staff Appointment, 2011-2012 school year**

Amy Detwiler Middle School Student Council Advisor \$1,395.68/year

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**2011-124 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Doty to approve the following item:

**1. CRS Incorporated Agreement**

Agreement between CRS Incorporated and Cloverleaf Local Schools as presented, to be paid for out of General Fund.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

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**UNFINISHED BUSINESS**

Mr. Schreiber provided an update on the levy campaign.

**NEW BUSINESS**

Superintendent Kubilus announced the District achieved an excellent rating on the report card for a second year in a row.

**2011-125 ADJOURNMENT**

Mr. Doty motioned, seconded by Mr. Hutson to adjourn the meeting at 7:51 p.m.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

August 8, 2011  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. **President calls meeting to order**

A-2. **President calls on Treasurer to take the roll:**

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. **Pledge to flag**

A-4. **Mission Statement**

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. **Additions or Deletions to Agenda**

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**C. PERSONNEL** – Mr. Kubilus

**C-1 Administrative Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the administrative staff appointment of Jamie Lormeau, contract for 204 days/year, \$68,000/year, effective August 1, 2011.

**C-2 Supplemental Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the supplemental staff resignation of Angela Leonard, Assistant Band Director for the 2011-2012 school year.

**Cloverleaf Board of Education approval of items C-1 through C-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

**Cloverleaf Board of Education approval of item D-1.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D-2 **Levy Resolution**

It is recommended that the Cloverleaf Board of Education approve a resolution determining to proceed with the submission to the electors of the Cloverleaf Local School District of the question of an additional tax levy pursuant to sections 5705.194 through 5705.197 of the revised code as presented.

WHEREAS, on July 11, 2011, this Board adopted a resolution declaring it necessary to submit to the electors of the District the question of an additional tax levy in excess of the ten-mill limitation, as described below, a copy of which resolution was certified to the Medina County Auditor; and

WHEREAS, on July 14, 2011, that County Auditor certified to this Board that the total tax (assessed) valuation of the District is \$477,806,940, and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$3,043,632, as set forth in that resolution, calculated in the manner provided by Section 5705.195 of the Revised Code, is 6.5 mills for each one dollar of valuation, which amounts to 65 cents for each one hundred dollars of valuation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board hereby determines to proceed with the submission to the electors at an election to be held on **November 8, 2011**, of the question of an additional tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2011 to be first distributed to the School District in calendar year 2012) in order to raise the amount of **\$3,043,632** each year for **ten years** for the purpose of providing for the emergency requirements of this District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Medina County Auditor to be **6.5 mills** for each one dollar of valuation, which amounts to 65 cents for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify to the Medina County Board of Elections copies of this resolution and the resolution of this Board and certificate of the County Auditor referred to in the preambles hereto, before the close of business on August 10, 2011. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 4. This resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item D-2.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **House Bill 264 Resolution**

It is recommended that the Cloverleaf Board of Education approve the House Bill 264 Resolution as presented.

**Board Resolution**

The Cloverleaf Local Schools Board of Education desires to save energy, operational and maintenance cost by implementing an Ohio House Bill 264 project. The board has found after receiving the report submitted by Ameresco, Inc. that the amount of money it would spend on such installations, modifications, or remodeling is not likely to exceed the amount of money it would save in energy and resultant operational and maintenance costs over the ensuing 15 years.

The Board would like to submit to the Ohio School Facility Commission under the provisions of House Bill 264, a copy of its findings and a request to incur indebtedness to finance the making or modification of installations or the remodeling. Further the Board of Education elects to waive competitive bidding through the House Bill 264 waiver of bidding clause and authorizes the Treasurer to seek financing through the House Bill 264 mechanism. The total project cost is \$ 1,193,205; with financing the total cost is \$1,635,422.

**Cloverleaf Board of Education approval of item E-1.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E-2 **Preschool Handbook** (attachment)

It is recommended that the Cloverleaf Board of Education approve the Preschool Handbook, revised April 2011, as presented

**Cloverleaf Board of Education approval of item E-2.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. **UNFINISHED BUSINESS**

F-1 Private funding of clubs/athletics

G. **NEW BUSINESS**

G-1 Softball/tennis court parking lot

H. **EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education go into executive session to discuss the following items:

- 1) Employment of a public employee
- 2) Sale of property

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

Time Out: \_\_\_\_\_

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*



I. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

August 8,

11

The Board of Education of the Cloverleaf Local School District met in special session on August 8, 2011 at 7:00 p.m. at the Cloverleaf High School Library. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Joseph Doty  
Mrs. Jane Rych

Mr. William Hutson  
Mr. Michael Schmidt

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

Mr. James Curran commented on a variety of subjects including the hiring of an administrator, miscellaneous personnel items, school levy, asbestos and the responsibilities of the Board as they relate to the day-to-day operations. He indicated he would like to meet privately with two board members.

### **2011-102 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Hutson to approve the following personnel items:

#### **1. Administrative Staff Appointment, 2011-2012 School Year**

Administrative staff appointment of Jamie Lormeau, contract for 204 days/year, \$68,000/year, effective August 1, 2011.

#### **2. Supplemental Staff Resignation, 2011-2012 School Year**

Angela Leonard Assistant Band Director

#### **3. Certified Staff Appointments, effective August 22, 2011**

Initial placement High School, Margaret Ferguson, ½ time teacher  
\$ 17,446.00, no benefits

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **2011-103 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Doty motioned, seconded by Mrs. Rych to approve the following finance item:

#### **1. Tax Levy Resolution**

### **RESOLUTION DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF THE CLOVERLEAF LOCAL SCHOOL DISTRICT OF THE QUESTION OF AN ADDITIONAL TAX LEVY PURSUANT TO SECTIONS 5705.194 THROUGH 5705.197 OF THE REVISED CODE**

WHEREAS, on July 11, 2011, this Board adopted a resolution declaring it necessary to submit to the electors of the District the question of an additional tax levy in excess of the ten-mill limitation, as described below, a copy of which resolution was certified to the Medina County Auditor; and

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WHEREAS, on July 14, 2011, that County Auditor certified to this Board that the total tax (assessed) valuation of the District is \$477,806,940, and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$3,043,632, as set forth in that resolution, calculated in the manner provided by Section 5705.195 of the Revised Code, is 6.5 mills for each one dollar of valuation, which amounts to 65 cents for each one hundred dollars of valuation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board hereby determines to proceed with the submission to the electors at an election to be held on **November 8, 2011**, of the question of an additional tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2011 to be first distributed to the School District in calendar year 2012) in order to raise the amount of **\$3,043,632** each year for **ten years** for the purpose of providing for the emergency requirements of this District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Medina County Auditor to be **6.5 mills** for each one dollar of valuation, which amounts to 65 cents for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify to the Medina County Board of Elections copies of this resolution and the resolution of this Board and certificate of the County Auditor referred to in the preambles hereto, before the close of business on August 10, 2011. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 4. This resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Hutson and Mr. Schmidt

Nays: None

Motion Carried

#### **2011-104 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Doty to approve the following item:

##### **1. House Bill 264 Resolution**

The Cloverleaf Local Schools Board of Education desires to save energy, operational and maintenance cost by implementing an Ohio House Bill 264 project. The board has found after receiving the report submitted by Ameresco, Inc. that the amount of money it would spend on such installations, modifications, or remodeling is not likely to exceed the amount of money it would save in energy and resultant operational and maintenance costs over the ensuing 15 years.

The Board would like to submit to the Ohio School Facility Commission under the provisions of House Bill 264, a copy of its findings and a request to incur indebtedness to finance the making or modification of installations or the

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remodeling. Further the Board of Education elects to waive competitive bidding through the House Bill 264 waiver of bidding clause and authorizes the Treasurer to seek financing through the House Bill 264 mechanism. The total project cost is \$ 1,193,205; with financing the total cost is \$1,635,422.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **2011-105 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Hutson to approve the following item:

#### **1. Preschool Handbook**

Preschool Handbook, revised April 2011, as presented

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **UNFINISHED BUSINESS**

#### **PRIVATE FUNDING OF CLUBS**

Superintendent Kubilus reviewed the "Private Funding of Clubs and Athletics" form.

### **NEW BUSINESS**

#### **SOFTBALL/TENNIS COURT PARKING LOT**

Superintendent Kubilus reviewed a parking lot drawing as a potential project. The parking lot would be located by the softball/tennis courts. The parking lot would add 82 parking spaces as an overflow to the new Elementary building and for other events.

### **2011-106 SOFTBALL/TENNIS COURT PARKING LOT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Doty to authorize Superintendent Kubilus to proceed with the additional parking lot as a change order to the elementary school construction plan in an amount up to \$94,068.89.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **2011-107 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Doty, to enter into executive session for the purpose of discussing the employment of a public employee. In 7:44 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

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**2011-108      ADJOURN EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Doty, to adjourn from the executive session at 8:05 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

Mr. Hutson left the meeting at 8:05 p.m.

**2011-109      EXECUTIVE SESSION**

Mr. Doty motioned, seconded by Mr. Schmidt, to enter into executive session for the purpose of discussing the sale of property at 8:06 p.m.

Roll call as follows:

Ayes: Mr. Doty, Mr. Schmidt and Mrs. Rych

Nays: None

Motion carried

**2011-110      ADJOURN EXECUTIVE SESSION**

Mr. Schmidt motioned, seconded by Mr. Doty to adjourn the executive session at 8:28 p.m.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Doty and Mrs. Rych

Nays: None

Motion Carried

**2011-111      ADJOURNMENT**

Mr. Doty motioned, seconded by Mrs. Rych to adjourn the meeting at 8:28 p.m.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

September 12, 2011  
Cloverleaf High School Library  
5:30 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

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C. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

C-1 **Memorandum of Understanding**

It is recommended that the Cloverleaf Board of Education approve the Memorandum of Understanding between Cloverleaf Local School District Board of Education and the Cloverleaf Education Association as presented.

This Memorandum of Understanding is entered into by and between the Cloverleaf Local School District Board of Education and the Cloverleaf Education Association for the purpose of modifying the collective bargaining agreement between the parties. Accordingly, the parties hereby agree to change Article 20.02 Team Leaders as follows:

20.02 Team Leaders

- A. Team Leaders positions will be filled for grades five (5) through eight (8). Team Leaders at the middle school (5 positions) require elementary or secondary certification. The position will be posted as new supplemental positions each school year.
- B. The team leader will:
  - 1. Coordinate daily team meetings.
  - 2. Meet with principal weekly, team notes will serve as agenda.
  - 3. Coordinate general supply purchasing within the team.
  - 4. Coordinate team activities.
  - 5. Coordinate intervention and discipline records.
  - 6. Delegate team responsibilities, as appropriate.
  - 7. Share team report at monthly staff meeting.
  - 8. Coordinate textbook inventory and end-of-the-year procedures with building principal.

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9. Coordinate team activities (up to five {5} days per school year will be given for this process).
10. Receive a one thousand six hundred fifty dollar (\$1,650) stipend.

**Cloverleaf Board of Education approval of items C-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. CONSTRUCTION UPDATE – Mr. Brian Snyder

E. HOUSE BILL 264 PROJECT – Mr. Bill Davis

F. MUSIC ASSOCIATES FUNDRAISING

G. FINANCE COMMITTEE REPORT

H. UNFINISHED BUSINESS

I. NEW BUSINESS



J. EXECUTIVE SESSION

It is recommended that the Cloverleaf Board of Education go into executive session for the discussion of employment of a public employee and to discuss negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

\_\_\_\_\_ Time In                      \_\_\_\_\_ Time Out

K. ADJOURNMENT

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

September 12,

11

The Board of Education of the Cloverleaf Local School District met in special session on September 12, 2011 at 5:30 p.m. at the Cloverleaf High School Library. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mrs. Jane Rych

Mr. Joseph Doty  
Mr. Michael Schmidt

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

None

## **2011-126 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mrs. Rych to approve the following item:

### **1. Memorandum of Understanding**

This Memorandum of Understanding is entered into by and between the Cloverleaf Local School District Board of Education and the Cloverleaf Education Association for the purpose of modifying the collective bargaining agreement between the parties. Accordingly, the parties hereby agree to change Article 20.02 Team Leaders as follows:

#### **20.02 Team Leaders**

Team Leaders positions will be filled for grades five (5) through eight (8). Team Leaders at the middle school (5 positions) require elementary or secondary certification. The position will be posted as new supplemental positions each school year.

The team leader will:

Coordinate daily team meetings.

1. Meet with principal weekly, team notes will serve as agenda.
2. Coordinate general supply purchasing within the team.
3. Coordinate team activities.
4. Coordinate intervention and discipline records.
5. Delegate team responsibilities, as appropriate.
6. Share team report at monthly staff meeting.
7. Coordinate textbook inventory and end-of-the-year procedures with building principal.
8. Coordinate team activities (up to five {5} days per school year will be given for this process).

September 12,

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9. Coordinate team activities (up to five {5} days per school year will be given for this process).
10. Receive a one thousand six hundred fifty dollar (\$1,650) stipend.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry and Mr. Schmidt

Nays: None

Motion Carried

#### **CONSTRUCTION UPDATE**

Brian Snyder, with The Ruhlin Company, provided an update on the PreK-5 elementary building construction project.

Mr. William Hutson entered the meeting at 5:40 p.m.

#### **H.B. 264 PROJECT**

Mr. Bill Davis, with Ameresco, provided an update on the House Bill 264 Project.

#### **MUSIC ASSOCIATES FUNDRAISING**

Ms. Terri Fahoum presented a proposal of Bingo games (sit down and instant) to generate revenue for Music Associates' to benefit Cloverleaf students. A formal recommendation will be considered at the next Board Meeting.

#### **FINANCE COMMITTEE REPORT**

The Finance Committee updated the Board on the development of a staffing matrix and a five year permanent improvement plan. The committee also reported there is continuing discussion of the possible uses of the unused bond proceeds and on the possible use of permanent improvement funds to assist in paying the debt for the HB264 project.

#### **UNFINISHED BUSINESS**

None

#### **NEW BUSINESS**

None

#### **2011-127 EXECUTIVE SESSION**

Mr. Doty motioned, seconded by Mr. Hutson, to enter into executive session for the discussion of compensation of a public employee and to discuss negotiations. In 6:44 p.m./Out 7:33 p.m.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

Mr. Schmidt left the meeting at 7:20 p.m.

September 12,

11

**2011-128 ADJOURNMENT**

Mr. Berry motioned, seconded by Mr. Doty to adjourn the meeting at 7:34 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Doty, Mr. Hutson and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer

September 26,

11

The Board of Education of the Cloverleaf Local School District met in regular session on September 26, 2011 at 7:00 p.m. at the Lodi Primary School. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. Joseph Doty
Mr. William Hutson	Mrs. Jane Rych
Mr. Michael Schmidt	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2011-129 APPROVAL OF MINUTES**

Mr. Hutson motioned, seconded by Mrs. Rych to approve the minutes of the August 22, 2011 regular meeting, and the September 12, 2011 special meeting as submitted.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry, Mr. Doty and Mr. Schmidt

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

Michelle Justice and three Cloverleaf students expressed their reasons to recommend Ken Detwiler, alumni of Cloverleaf, for head coach. Mr. Detwiler provided his qualifications and desires to be a volunteer head coach. The Board will discuss this matter further during the supplemental positions section of the agenda.

### **STUDENT RECOGNITION**

Jacob Dunbar was recognized as the Suburban League Tennis Singles Champion All Ohio Team and 4<sup>th</sup> place finish at the State Championship for the 2010-2011 school year.

### **2011-130 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Hutson to approve the following personnel items:

#### **1. Medina County Substitute Teacher/Tutor List, 2011-2012 School Year**

Rebecca Babin, substitute teacher, effective September 15, 2011

Betsy Zuk, substitute teacher, effective August 23, 2011

Substitute only, effective September 27, 2011

Buckholz	Allison	Girard	Justine	Ortopan	Eric
Clark	Kelley	Ledger	Holly	Romanoff	Nicholas
Epplen	Nora	Mason	Gregory	Sanzotta	Andrew
Evans	Jennifer	Mitman	Mary	Sivado	Nicole
Ferguson	Margaret				

Tutor only, effective September 27, 2011

Howell      Thomas

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Both, effective September 27, 2011					
Adair	Michael	Kerns	Keith	Ravanelli	Mary
Akiew-Walker	Susan	Kilbane	Margaret	Roberts	Gwynne
Babin	Rebeca	Krska	Jessica	Russell	Laura
Boruvka	JoAnn	Lambert	William	Saros	Jenifer
Boutton Jr.	David	Larrow	Gail	Spinder	Jennifer
Caito	Andrea	Lentini	Vanessa	Spring	Audra
Crabbs	Colleen	Mamrak	Caroline	Spurgeon	Cynthia
Eastlake	Ashley	Maurer	Charles	Thomas	Jacqueline
Foster	Lynn	McNamara	Lindsey	Tucker	Abbey
Gorglione	Kara	Moore	Kelly	Wooley	Robert
Graley	Kristen	Morlock	Tiffany	Young	
Hall	Wendy	Nance	Kira	Czerwony	Teresa
Izzo	Emily	O'Neill	Kelsy		
Jessica	Kadilak	Petzold	Teri		

**2. Administrative Appointment, effective October 17, 2011**

Russell Kuse, Director of Buildings and Grounds, 3 year contract,  
\$62,000.00/year

**3. Certified Staff FMLA Paid and Unpaid Leave of Absence**

Stacy Skowronski, certified staff FMLA and unpaid leave of absence  
beginning September 9, 2011 through the remainder of the 2010-2012 school  
year

Laura Stafinski, certified staff FMLA and unpaid leave of absence after all  
available sick days are used beginning August 22, 2011 returning November  
14, 2011

**4. Certified Staff Appointments, One Year Limited Contracts, effective  
September 9, 2011**

Jenny Rupp, intervention specialist teacher (no grades), initial placement High  
School, \$24,969.93/year

Ann Bailey, high school science teacher, initial placement High School,  
\$32,426.73/year

**5. Building Substitute Teacher, 2011-2012 School Year**

High School      Amanda Mowery      \$85.00/day

**6. Classified Staff Resignation, effective August 29, 2011**

Sue Tomcho      High School Library Educational Aid

September 26,

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**7. Classified Staff Appointments**

Sue Tomcho, food service helper, 2.5 hrs./day, initial placement high school, \$12.13/hr., effective August 29, 2011

Annette Dudas, food service helper, 3.5 hrs./day, initial placement Seville Intermediate, \$10.28/hr., effective August 23, 2011

Susan Greene, educational aide, 3.75 hrs./day, initial placement Westfield Upper Elementary, \$10.15/hr., effective September 27, 2011

Judith Turner, educational aide, 3.75 hrs./day, initial placement Seville Intermediate School, \$10.15/hr., effective September 27, 2011

Donald Wolf, bus driver, 5 hrs./day, initial placement Transportation, \$13.69/hr., effective September 27, 2011

**8. Classified Staff Change in Status**

Deanna Lacko, educational aide from 6.5 hrs./day to 7 hrs./day, \$ 11.06/hr., effective September 2, 2011

Amy Cooper, educational aide, from 6.5 hrs./day to 6.0 hrs./day, \$11.27/hr., effective September 27, 2011

Christel Kungl, educational aide from 6.75 hrs/day High School to 6.5 hrs./day, Middle School, \$10.86/hr., effective September 26, 2011

Heather Osborn, Middle School educational aide, from 6.5 hrs./day to 3.75 hrs./day, \$10.66/hr., effective September 29, 2011

Susan Civittolo, Middle School educational aide, from 4.5 hrs./day to 6.5 hrs./day, \$11.06/hr., effective September 27, 2011

**9. Classified Staff Substitute Appointments**

Ashley Biggins, substitute educational aide, \$9.05/hr., effective September 27, 2011  
Deborah Groetz, substitute educational aide, \$9.05/hr., effective September 27, 2011  
Dawn Sykes, substitute secretary, \$9.57/hr., effective September 22, 2011  
Vince Villoni, substitute custodian, \$9.39/hr., effective September 9, 2011

**10. Supplemental Staff Contract Correction**

Correction for Linda Dodson, Lead Mentor Teacher **from** \$662.95 **to** \$2,616.90 for the 2011-2012 school year

**11. Preschool Operational Licensing Requirement**

Stipends in the amount of \$600.00 each to Kim Crow and Megan Maloney for training for operational licensing requirements of the Cloverleaf Preschool Program to be paid out of Preschool Funds.

September 26,

11

**12. Supplemental Appointments, 2011-2012 school year**

Mentor Teacher	Bobie Jo Carson	\$1,221.22
Mentor Teacher	MaryLee Wooley	\$1,570.14
Mentor Teacher	Wendy Nelson	\$1,221.22
Key Club Advisor	Julie Krueger	\$ 697.84
High School Marching Band Assistant	Jason Abady	\$2,965.82
Percussion Instructor	Christopher Hall	\$1,081.65
Soccer – Girls JV Coach	Judd Peroli	\$2,616.90
Football-8 <sup>th</sup> Grade Volunteer Coach	William DiMatteo	n/a
Key Club Advisor	Julie Krueger	\$ 697.84
Wrestling Varsity Coach	Evan Hollopeter	\$5,233.80
Baseball Varsity Assistant Coach	Jim Humiston	\$3,489.20
Baseball JV Coach	Zach Scisciani	\$3,140.28
Softball Varsity Coach	John Carmigiano	\$4,884.88
Softball Varsity Assistant Coach	Travis Strebel	\$3,140.28
Softball Varsity Assistant Volunteer Coach	Adriel Nutter	n/a
Boys Basketball JV Coach	Ulerica (Larry) Drake	\$3,838.12
Track Head Indoor Coach	Frank Peters	\$ 488.49
Track Dual Boys and Girls Varsity Coach	Frank Peters	\$5,931.64
Track Boys Varsity Assistant Coach	Mike Prichard	\$3,489.20
Track Girls Varsity Assistant Coach	Michelle Waltz	\$3,489.20
Track Girls Varsity Assistant Coach	Kelly Zdelar	\$3,489.20
Swimming Varsity Coach	Mike McGee	\$4,535.96
Swimming Varsity Assistant Coach	Erin Wanko	\$2,616.90
Girls Gymnastics Varsity Coach	Wendy Armstrong	\$4,535.96
Girls Gymnastics Varsity Assistant Coach	Rachel Frisby	\$2,267.98
Boys Tennis Varsity Coach	Mike McGee	\$3,314.74

All supplemental contracts contingent upon participation.

Roll call as follows:

Ayes: Mr. Berry, Mr. Hutson, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**2011-131 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mr. Hutson to approve the following personnel items:

**1. Supplemental Appointment, 2011-2012 school year**

Baseball Varsity Coach	Josh Boggs	\$4,187.04
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All supplemental contracts contingent upon participation.

The Board discussed the procedures of filling a supplemental position as well as the legal requirements in the Ohio Revised Code.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Hutson, Mr. Berry and Mrs. Rych

Nays: Mr. Doty

Motion Carried

Superintendent Kubilus welcomed Russel Kuse and thanked Terry Thress for his services

**2011-132 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Doty motioned, seconded by Mrs. Rych to approve the following finance item:



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**1. Financial Reports**

August 2011 Financial Reports as presented. Each Board Member received a financial summary report and warrant list

**2. Permanent Appropriations FY 2012**

**Cloverleaf Local School District  
Medina County  
FY2012 Permanent Appropriations  
(Board Report)**

001	General Fund	\$	23,785,804.77
002	Bond Retirement	\$	-
003	Permanent Improvement	\$	2,247,331.00
004	Construction	\$	3,509,987.00
006	Food Service	\$	1,238,253.62
007	Trust	\$	49,500.00
009	Uniform Supply	\$	7,993.00
013	Community Services	\$	483,000.00
016	Emergency Levy	\$	2,984,112.07
018	Building Activity	\$	130,200.00
019	Local Grants	\$	73,836.90
071	Medina Countywide Sales Tax	\$	1,821,399.00
200	Student Activity	\$	133,000.00
300	Athletics/Music	\$	225,000.00
432	EMIS	\$	-
440	Entry Year Program	\$	-
451	Network Connectivity	\$	10,000.00
452	School Net Prof Dev	\$	-
459	Ohio Reads	\$	-
460	Summer Intervention	\$	-
499	Misc State Grants	\$	-
504	Education Jobs Grant	\$	-
506	Race to the Top Grant	\$	69,709.62
516	Title VIB	\$	688,084.96
532	Fiscal Stabilization Fund	\$	-
533	Title II-D (FORMER FUND 599)	\$	-
572	Title I	\$	472,707.71
573	Title V - Chapter 2	\$	-
584	Title IV - Drug Free Grant	\$	-
587	IDEA Preschool Grant	\$	11,307.57
590	Title IIA	\$	118,090.12
	Total	\$	38,059,317.34

**3. Resolution establishing the Reserve Amount Within the Permanent Improvement Fund for Fiscal Year 2012**

WHEREAS, this Board of Education has entered into a lease-purchase agreement and related agreements (the Lease Financing) to finance the construction of its new PK-4 building; and

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WHEREAS, the Board intends to apply proceeds the District receives from the Medina County sales tax (the Sales Tax Revenue) toward the lease payments required pursuant to the Lease Financing (the Lease Obligations); and

WHEREAS, the District has in effect a permanent improvement levy, proceeds of which may likewise be applied toward the Lease Obligations in the event of a shortfall in the Sales Tax Revenue; and

WHEREAS, this Board adopted a resolution on July 21, 2009, establishing reserve amounts in the District's Permanent Improvement Fund for each fiscal year that may be applied to lease payments required under the Lease Financing (the Lease Obligations) in the event that the Sales Tax Revenue are insufficient to pay the Lease Obligations in that fiscal year; and

WHEREAS, the Treasurer has reported to this Board the projected Lease Obligations and Sales Tax Proceeds for the 2012 fiscal year;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board hereby determines, based on the Treasurer's report, that it is necessary to reserve within the Permanent Improvement Fund the existing reserve of \$580,000 plus an additional amount of \$260,000, for a total of \$840,000 for Fiscal Year 2012.

Section 2. The Treasurer is hereby authorized and directed to establish such a reserve for Fiscal Year 2012, and to account for same as may be necessary and appropriate in the books and records of the School District.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, Mr. Hutson and Mr. Schmidt

Nays: None

Motion Carried

### **2011-133 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Doty to approve the following items:

#### **1. Medina City School District Evolve Academy Agreement**

Agreement between Medina City School District and Cloverleaf Local Schools for Evolve Academy which serves students requiring multi-layered services to be paid out of General Fund

#### **2. Tri-County Educational Service Contract**

Contract between the Cloverleaf Local School District and the Tri County Educational Service Center for special education services at a cost of 8% of Medicaid receipts, as presented to be paid out of General Fund

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**3. Wingspan Care Group**

Agreement between Wingspan Care Group and the Cloverleaf Board of Education as presented, services at \$75,000 per student (anticipate two students) to be paid out of General Fund

**4. CompManagement, Inc. Membership**

Membership agreement between CompManagement, Inc. and Cloverleaf Board of Education for the Workers Compensation Group Rating Program at a cost of \$3,120.00 paid out of General Funds

**5. CRS Incorporated Agreement Correction**

Agreement between CRS Incorporated and Cloverleaf Local Schools for our SubFinder program as presented, to be paid for out of General Fund

**6. Ohio Schools Council 2011-2012**

Agreement between Ohio Schools Council and Cloverleaf Board of Education for 2011-2012 membership and cooperative purchasing program fees as presented, \$1,129.92 to be paid out of General Fund

**7. Resolution authorizing the execution of an energy services agreement with Ameresco, Inc. providing for certain energy conservation measures and related services as presented.**

WHEREAS, Ameresco, Inc. (the "Contractor"), a firm experienced in the design and implementation of energy conservation measures, as defined in Section 3313.372(A) of the Ohio Revised Code (the "Revised Code"), has completed an analysis and prepared recommendations pertaining to certain installations, modifications of installations and/or remodeling (the "Work") that would significantly reduce energy consumption and operational/maintenance costs in School District buildings; and

WHEREAS, the House Bill 264 Project Report prepared by the Contractor (the "Report"), includes estimates of all costs of such Work, including costs of design, engineering, installation, maintenance, repairs and interest, and concludes that energy consumption and resultant operational and maintenance costs, as defined by the Ohio School Facilities Commission (the "Commission"), would be reduced by at least \$102,182 annually; and

WHEREAS, the Report was submitted to the Commission so that the School District may be approved to participate in the Commission's Energy Conservation Program (the "Program"); and

WHEREAS, the Commission adopted a Resolution on September 22, 2011 approving the School District's participation in the Program; and

WHEREAS, this Board now desires to enter into an agreement with the Contractor to provide for the Work;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, Medina County, Ohio, that:

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Section 1. Approval of Agreement. The President or Vice-President and Treasurer of this Board are hereby authorized to sign, acknowledge and deliver, in the name of and on behalf of the School District, the Energy Services Agreement (the "Agreement") between this Board and the Contractor substantially in the form now on file with the Treasurer. The form of the Agreement is approved with such changes therein that are not materially inconsistent with this Resolution and not substantially adverse to the School District and that are permitted by law and shall be approved by the Treasurer; provided, that the aggregate maximum amount payable under the Agreement shall not exceed \$1,119,711. The approval of such changes, and that such changes are not materially inconsistent with this Resolution and not substantially adverse to the School District, shall be conclusively evidenced by the signing of the Agreement by the said officials.

Section 2. Approval of Related Matters. The President or Vice-President and Treasurer of this Board, the Superintendent or other School District officials as shall be designated by those officials, as appropriate, are each further authorized and directed to sign any certifications, financing statements, documents and instruments, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution and the Agreement.

Section 3. Authorizations to Contractor. This Board authorizes the Contractor to proceed to (i) complete the engineering design of the energy conservation measures, (ii) install, modify or remodel the energy conservation facilities, (iii) train School District personnel as required to operate those energy conservation facilities, and (iv) perform such other tasks as required by the Agreement.

Section 4. Exemption from Competitive Bidding. This Board determines and declares that, pursuant to Section 3313.46(B)(3) of the Revised Code, Section 3313.46(A) of the Revised Code does not apply to the Work to be undertaken pursuant to this Resolution and the Agreement, as they are undertaken pursuant to Section 133.06(G) of the Revised Code.

Section 5. Financing of the Work. This Board authorizes and directs the Treasurer to pursue financing for the Work to be undertaken pursuant to this Resolution and the Agreement and approves, ratifies and confirms all actions previously taken by the Treasurer in furtherance thereof.

Section 6. Monitoring of Energy Consumption. As long as it is required by law, this Board shall monitor the energy consumption and resultant operational and maintenance costs of buildings in which installations or modifications have been made or remodeling has been done and shall maintain and annually update a report documenting the reductions in energy consumption and resultant operational and maintenance costs savings attributable to such installations, modifications and/or remodeling. That report shall be certified by an architect or engineer independent of any person that provided goods or services to the Board in connection with the energy conservation measures that are the subject of the report. The resultant operational and maintenance costs savings shall be certified by the Treasurer and made available to the Commission upon request.

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Section 7. Ratification and Confirmation of the House Bill 264 Project Report. The Board hereby approves, ratifies and confirms the Report and finds that that the amount of money the School District would spend on the Work is not likely to exceed the amount of money it would save in energy and resultant operational and maintenance costs over the ensuing 15 years.

Section 8. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 9. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 10. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 11. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

**8. Library Furnishings Bid Award**

Library Furnishings Contract Award for the new Cloverleaf Elementary School to Waller-Duman, Inc. as presented for a contracted amount of \$75,856.00 as presented

**9. Kindergarten Furnishings Bid Award**

Kindergarten Furnishings Contract Award for the new Cloverleaf Elementary School to School Specialty as presented for a contracted amount of \$39,692.73

**10. Private Funding of Clubs and Athletics**

Robotics Club sponsored by Debbie Beadnell

**11. Donations**

From Medical Mutual of Ohio, 100 Personal Computers valued at \$100/each, total donation value \$10,000.00

An anonymous donation of Fountas & Pinnell books to Cloverleaf Local Schools valued at \$89.28

From Leslie Prochaska to Seville Intermediate School – 3 basketballs valued at \$45.00

From Faith United Methodist Church to Seville Intermediate school – Supplies valued at \$50.00

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From Seville United Methodist Church to Seville Intermediate – supplies valued at \$100.00

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mrs. Rych, Mr. Berry and Mr. Schmidt

Nays: None

Motion Carried

### **2011-134 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Doty to approve the following item:

#### **1. OSBA Annual Business Meeting Delegate and Alternate**

Appoint Mrs. Rych as delegate and Mr. Berry alternate for the 2011 OSBA Annual Business Meeting as presented.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mrs. Rych, Mr. Berry and Mr. Schmidt

Nays: None

Motion Carried

### **UNFINISHED BUSINESS CONSTRUCTION UPDATE**

Brian Snyder, with The Ruhlin Company, provided an update on the PreK-5 elementary building construction project.

### **MUSIC ASSOCIATES FUNDRAISING**

Superintendent Kubilus summarized the bingo fundraiser and his concerns.

Superintendent Kubilus tabled the conversation. He will obtain a detailed plan and a summary of any conversations with Tom Detwiler from the Music Associates.

### **NEW BUSINESS**

None

### **2011-135 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Berry, to enter into executive session for the employment of a public employee and compensation of a public employee. In 8:30 p.m./Out 9:10 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **2011-136 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Berry to adjourn the meeting at 9:10 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer